



**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting Agenda**

Tuesday, February 11, 2025 at 6:00 PM

District Educational Center

1301 E. Orangethorpe Ave.

Placentia, CA 92870

Closed Session - 5:00 PM

Open Session - 6:00 PM

Meetings are open to the public for individuals who wish to attend in person or participate in public comment. Seating will be available on a first-come, first-served basis. Standing room will not be available. Seats may not be reserved or held if an individual leaves the Board Room.

Pursuant to Government Code 54953.5, regularly scheduled Board Meetings are recorded and available for live public viewing on the district's website. A recording may capture images and sounds of those in attendance. View the live stream at www.pylusd.org/liveboardmeetings You may also go to www.pylusd.org > Board > Live Stream Feed.

All documents related to the open session agenda provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours before the regularly scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.

Page

1. CALL TO ORDER

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Marilyn Anderson, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., is to be held at 5:00 p.m., Tuesday, February 11, 2025 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

2. ADJOURN TO CLOSED SESSION

An opportunity for public comment is provided at this time. Comments at this time are limited to items on the closed session agenda only.

3. CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing:

- 3.1 Public Employee Discipline/Dismissal/Suspension/Release/Leave/Assignment/Nonreelection/Nonreappointment/ Resignation/Reinstatement Pursuant to Government Code §54957
- 3.2 Personnel Matters Public Employee Appointments/Employment Pursuant to Government Code §54957
 - Acting Superintendent
- 3.3 Conference with labor negotiators Renee Gray, Acting

Superintendent; Joan Velasco, Interim Assistant Superintendent, Administrative Services; Yolanda Mendoza, Acting Superintendent, Human Resources

- CSEA
- APLE
- PLUM

4. REGULAR SESSION

Reconvene to Regular Session at _____ p.m.

5. REPORT OF BOARD ACTION TAKEN IN CLOSED SESSION

6. PLEDGE OF ALLEGIANCE TO THE FLAG

7. ROLL CALL

8. APPROVAL OF AGENDA

Approve the February 11, 2025 Board of Education agenda, as presented.

9. PUBLIC COMMENT ANNOUNCEMENT

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form available in the foyer and turn it in prior to the Board holding Public Comment. The Board's bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment.

Public comment speakers are expected to abide by Board Policy 1312, Civility Policy, which promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free environment. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly.

Education Code 220 prohibits discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status.

Public speakers shall be allocated a maximum of three (3) minutes to address the board regarding any item or items. The number of minutes allowed for each speaker shall be determined by the number of speakers who submit their names prior to the beginning of public comment. When translation is

requested, up to three additional minutes will be provided for English translation.

- 1-10 speakers: 3 minutes each
- 11-15 speakers: 2 minutes each
- 16-30 speakers: 1.5 minutes each
- 31+ speakers: 1 minute each




Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the Placentia-Yorba Linda Unified School District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

10. APPROVAL OF MINUTES

Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing to the secretary or clerk of the Board.

- | | | |
|------|--|---------|
| 10.1 | January 23, 2025 Special Meeting Minutes
Approve the minutes of the Special Meeting of January 23, 2025, as presented. | 11 - 13 |
| | Special Board Meeting - Jan 23 2025 - Minutes - Html  | |
| 10.2 | January 14, 2025 Regular Meeting Minutes
Approve the minutes of the Regular Meeting of January 14, 2025, as presented. | 14 - 30 |
| | Regular Meeting - Jan 14 2025 - Minutes - Html  | |

11. PRESENTATIONS

- | | | |
|------|---|----------|
| 11.1 | LCAP Midyear Progress Presentation with OCSCS
Midyear Progress Presentation
2024-25 LCAP Mid-Year Update - Board Presentation.pdf  | 31 - 73 |
| 11.2 | TK-12 Dual Language Academy (DLA) Presentation
PYLUSD TK-12 Dual Language Academy - Board Presentation.pdf  | 74 - 92 |
| 11.3 | Alternative Education Programs (Buena Vista Virtual Academy, Parkview, USI) and Budget Presentation
Independent Study Schools - Board Presentation.pdf  | 93 - 122 |

12. STUDENT BOARD REPORT

An opportunity for the student board representative to provide a report of activities and events occurring at the district's high schools.

13. ACTING SUPERINTENDENT'S REPORT

An opportunity for the Acting Superintendent to share matters of special interest or importance that are not on the Board agenda and/or special presentations of district programs or activities.

14. PUBLIC COMMENT






An opportunity for the public to provide input to the Board of Education.

15. ACTION ITEMS - GENERAL FUNCTIONS

- 15.1 Revise 2025 Board of Education Meeting Schedule
Adopt the revised 2025 Board of Education Meeting Schedule. 123 - 124

[Revised 2025 Board Meeting Schedule.docx](#) 

- 15.2 California School Boards Association Delegate Assembly
Vote for no more than seven candidates for the California
School Boards Association Delegate Assembly. 125 - 171

[2025 Ballot for CSBA Delegate Assembly.pdf](#)  [Candidate list with write-in applicants.pdf](#)  [Write-in Candidate Info-Flanders.pdf](#)  [Write-in candidate info-Frances Nguyen.pdf](#)  [Write-in candidate info-Lauren Klatzker.pdf](#) 

16. CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member's request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

Approve the following listed recommendations.



17. CONSENT CALENDAR - BUSINESS SERVICES


- 17.1 Approve/ratify purchase orders in the following amounts: 172 - 189



(2024/25) - General Fund (0101), \$1,046,663.68; Child Development Fund (1212), \$43,802.11; Cafeteria Fund (1313), \$79,006.50; Deferred Maintenance (1414), \$2,193.01; Capital Facilities Agency Fund (2545), \$2,242.82; Special Reserve-Cap Outlay Fund (4040), \$277,500.00; Insurance Property Loss Fund (6770), \$92.65.



[PO REPORT DETAIL.docx](#)  [PO LISTING 12-29-24 TO 1-25-25.pdf](#) 


- | | | |
|------|---|-----------|
| 17.2 | Approve warrant listings in the following amounts: Check #270637 through 271303; current year expenditures (December 29, 2024 through January 25, 2025) \$9,333,042.27; and payroll registers 6A, \$15,145,274.78 and 6B \$6,362,275.82.



WARRANT REPORT DETAIL.pdf  WARRANT LISTING 12-29-24 TO 1-25-25.pdf  | 190 - 236 |
| 17.3 | Accept as complete the project(s) listed and authorize filing Notice(s) of Completion.









NOC DETAIL.docx  | 237 - 238 |
| 17.4 | Award Bid No. 225-05 for fire hydrant installation at Ruby Drive Elementary School to Sanders Construction Services, Inc. Project No. 152095.

BID NO. 225-05 - RUBY DR.DETAIL.docx  Bid 225-05 - Agreement - Sanders Construction Services.docx  | 239 - 243 |
| 17.5 | Award Bid No. 225-06 for fire hydrant installation at Wagner Elementary School to Cornerstone Construction Services, Inc. Project No. 140149.


BID NO, 225-06 - WAGNER DETAIL.docx  Bid 225-06 - Agreement - Cornerstone Construction Services.docx  | 244 - 248 |
| 17.6 | Approve renewal of Bid No, 224-08 for air duct cleaning services to Western Indoor Environmental and Cavello Pacific AirCare, effective February 14 2025 through February 13, 2026.














BID NO. 224-08 - AIR DUCT CLEANING DETAIL.docx  | 249 |
| 17.7 | Approve the architectural services agreement for architectural design services for replacement of the softball scoreboard at Valencia High School with Ghataode Bannon Architects, effective February 12, 2025 | 250 - 251 |

through December 31, 2025. Project No. 6657.
[GHATAODE BANNON ARCH. - VHS DETAIL.docx](#)  [GBA VHS SCOREBOARD 6657.pdf](#) 

- 17.8 Approve the consultant services agreement for environmental consultant services for various projects with Michael Baker International, effective February 12, 2025 through December 31, 2025. Project No. 6657.
[MICHAEL BAKER INT'L..docx](#)  [MICHAEL BAKER CSA.pdf](#)  252 - 258
- 17.9 Approve Amendment No. 1 to the license agreement with St. Jude Neighborhood Health Centers for Health Care Services offered at Topaz Elementary School, effective March 1, 2025 through February 28, 2030.
[ST. JUDE CLINIC - TOPAZ.docx](#)  [St. Jude Neighborhood Health Center Topaz License Agreement A1.pdf](#)  259 - 260
- 17.10 Approve the agreement for web-based LCAP tracking, budget development, and SPSA with Document Tracking Services, effective July 1, 2025 through June 30, 2026.
[DTS DETAIL.docx](#)  [DOCUMENT TRACKING.pdf](#)  261 - 266
- 17.11 Award Bid 225-04 for E-Rate eligible network equipment to CDW-G effective February 12, 2025 to June 30, 2025.
[BID NO, 225-04 - E-RATE DETAIL.docx](#)  267
- 17.12 Approve renewal of Bid No. 223-04 for transportation services to EverDriven Technologies, LLC, Chapin Tolley Brown dba Child Shuttle, HopSkipDrive, and First Student, Inc., effective March 15, 2025 through March 14, 2026.
[BID NO. 223-04 - TRANS. SERV. DETAIL.docx](#)  268









18. CONSENT CALENDAR - CURRICULUM AND INSTRUCTION


- 18.1 Approve the Independent Contractor Agreement with Strategic Kids to provide after-school enrichment and support at Expanded Learning sites from March 3-June 30, 2025.
[Strategic Kids - ELOP Spring 2025.docx](#)  [Strategic Kids - ICA ELOP - Spring 2025.pdf](#)  [Strategic Kids - Enrichment Instructor Spring 2025.pdf](#)  [Strategic Kids - Masters of the Field Service Quote.pdf](#)  269 - 275

- | | | |
|------|--|-----------|
| 18.2 | <p>Approve the Independent Contractor Agreement with the REACH Foundation to provide a STEM program for students in the after-school program at Ruby Drive from February 18-June 12, 2025.</p> <p>REACH Foundation STEM at Ruby Drive.docx  REACH Foundation STEM Club ICA.pdf  PYLUSD Middle and High School Volunteer Waiver.pdf </p> | 276 - 279 |
| 18.3 | <p>Approve the service proposal with OCDE to facilitate three training sessions on the adoption of the math curriculum for Math 6 through Algebra 2/Trig from April - May, 2025.</p> <p>OCDE Math Curriculum Steering Committee.docx  OCDE Secondary Math Steering Committee Proposal.pdf </p> | 280 - 283 |
| 18.4 | <p>Approve the Independent Contractor Agreement with Center Stage Performing Arts for Wagner Elementary School on March 10 - May 10, 2025.</p> <p>Center Stage- Wagner Spring 2025.docx  ICA - Center Stage - Wagner.pdf </p> | 284 - 286 |
| 18.5 | <p>Approve the service and privacy agreement with Intuit for Education, providing free access to secondary business students and teachers to utilize their financial literacy program as a supplemental curriculum beginning in the spring of 2025.</p> <p>Intuit Education Service and Privacy Agreement.docx  Intuit for Education Platform Terms of Service.pdf </p> | 287 - 300 |
| 18.6 | <p>Approve the service proposal with OCDE to provide professional development for the K-5 Reading Difficulties Risk Screener Materials Pilot from March 4 - May 1, 2025.</p> <p>OCDE K-5 Reading Difficulties Risk Professional Development.docx  PYLUSD - Service Proposal for Reader Screener Pilot Spring 2025.pdf </p> | 301 - 304 |
| 18.7 | <p>Approve the three-year agreement with the Boeing Company for Val Tech students to participate in their summer internship program from June 1, 2025 - August 31, 2028.</p> <p>Boeing Company Internship for VHS.docx  The Boeing Company Agreement.pdf </p> | 305 - 308 |
| 18.8 | <p>Ratify the Independent Contractor Agreement with CSUF</p> | 309 - 312 |







writing professor, Chris Street, who provided a professional development workshop for fifteen high school language arts teachers on February 5, 2025.

[CSUF Writing Training.docx](#)  [Invoice for PYL.pdf](#)  [CSUF Chris Street ICA.pdf](#) 






- | | | |
|-------|--|-----------|
| 18.9 | Approve the adoption of the novel, <i>The Wave</i> , to the District's Core and Extended Literature list for eighth-grade language arts.
Consideration for Novel Approval.docx  | 313 |
| 18.10 | Approve the adoption of the Honors Civics course for eleventh and twelfth graders at Yorba Linda High School in partnership with the Nixon Library.
Honors Civics at YLHS with the Nixon Library.docx  | 314 |
| 18.11 | Approve the contract and student data/privacy agreement for Avant Assessment to assess Spanish language fluency for promoting 6th- and 8th-grade DLA students.
Avant Assessment Student Data Privacy Agreement.docx 
Avant Quote 31201.pdf  Product Privacy Policy Avant Assessment.pdf  | 315 - 328 |
| 18.12 | Approve the extended field trip for Valadez Middle School Academy's promoting class to be held at Wild Rivers in Irvine, California, on June 9, 2025.
VMSA Wild Rivers Waterpark 2025.docx  | 329 - 330 |
| 18.13 | Approve the school-sponsored extended field trip for El Dorado High School to participate in the boys volleyball tournament in Las Vegas, Nevada on February 27 - March 1, 2025.
EDHS Boys Volleyball Las Vegas Tournament.docx  | 331 - 332 |
| 18.14 | Approve the school-sponsored extended field trip for Yorba Linda High School to participate in the boys wrestling CIF championship tournament in Manhattan Beach, CA on February 13 - February 15, 2025.
YLHS CIF Wrestling Manhattan Beach.docx  | 333 - 334 |
| 18.15 | Accept one grant in the amount of \$1,355 from the Orange County Community Foundation awarded to Glenknoll Elementary School, such action is in compliance with Education Code Section 41032. | 335 |

- 18.16 Accept gifts as listed, as such action is in compliance with Education Code Section 41032, and direct the Superintendent to send letters of appreciation. 336 - 337
[Gifts for February 11, 2025.docx](#) 

19. CONSENT CALENDAR - STUDENT SUPPORT SERVICES

- 19.1 Approve the Master Contract with Dynamic Education Services, Inc. effective February 12, 2025 - June 30, 2025. 338 - 382
[Dynamic Education Services 2024-25.docx](#)  [Dynamic Education Services.docx.pdf](#) 
- 19.2 Approve the increase of the Master Contract with Seneca Family of Agencies effective February 12, 2025-June 30, 2025. 383 - 423
[Seneca.docx](#)  [Seneca MC 24_25.pdf](#) 
- 19.3 Ratify the Master Contract with Youth Care of Utah effective January 15, 2025 -June 30, 2025. 424 - 468
[Youth Care of Utah.docx](#)  [Youth Care of Utah.docx.pdf](#) 

20. CONSENT CALENDAR - HUMAN RESOURCES

- 20.1 Approve the Independent Contractor Agreement with Return to Work Partners, Monjaras & Wismeyer Group, Inc., February 12, 2025-June 30, 2025 469 - 471
[Independent Contractor Monjaras Detail.docx](#)  [Independent Contractor Agreement-Monjaras.pdf](#) 
- 20.2 Approve the Unpaid Student Teaching and Practicum Agreement, National University, February 12, 2025 to February 12, 2028. 472 - 479
[National Agreement Detail.docx](#)  [National Univ Unpaid Practicum Agreement.pdf](#) 
- 20.3 Approve the Clinical Practice Fieldwork Agreement for the University of Massachusetts Global, February 12, 2025 to February 12, 2028. 480 - 494
[Massachusetts Detail.docx](#)  [Univ of Massachusetts](#)

[Contract.pdf](#) 

20.4 Ratify the Retainer Agreement with The Titan Group Professional Investigations. 495 - 498

[Titan Group Detail.docx](#)  [Titan Empire Inc-Retainer Agrmt-Placentia-Yorba Linda USD - 2025.pdf](#)  [General Fee Schedule 2025 Placentia Yorba Linda USD.pdf](#) 

20.5 Approve the Classified Human Resources Report. 499 - 505

[Class Board 02-11-25.doc](#) 

20.6 Approve the Certificated Human Resources Report. 506 - 514

[Cert Board 02-11-25.docx](#) 

21. BOARD DISCUSSION

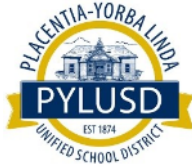
- Board Governance and Advisement

22. BOARD REPORT

1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.
2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

23. ADJOURNMENT

Adjourn the February 11, 2025 Board of Education Meeting in memory of Joe Raya, former Sr. Plant Coordinator and longtime community member at _____.



**Placentia-Yorba Linda Unified School
District
January 23, 2025 Special Board Meeting
Minutes**

District Educational Center
1301 E. Orangethorpe Ave.
Placentia, CA 92870

1. CALL TO ORDER

A Special Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Marilyn Anderson, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., at 4:34 p.m., Thursday, January 23, 2025 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

2. CLOSED SESSION PUBLIC COMMENTS

The following people addressed the Board on Closed Session items:

- Andy Falco
- Linda Cone

3. CLOSED SESSION

Adjourned to Closed Session at 4:46 p.m. for the purpose of discussing:

- 3.1 Claim(s)
 - 649474
- 3.2 Public Employee Discipline/Dismissal/Suspension/Release/Leave/Assignment/Nonreelection/Nonreappointment/ Resignation/Reinstatement Pursuant to Government Code §54957
- 3.3 CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (d)(2) of Government Code section 54956.9: two cases
 - Prop 39 Request for Facilities from Magnolia Public Schools
 - Prop 39 Request for District Facilities from California Republic Leadership Academy

3.4 CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2)
or (3) of subdivision (d) of Section 54956.9: multiple cases

- Complaints filed by various district employees

4. **RECONVENE TO OPEN SESSION**

Reconvened to Open Session at 7:19 p.m.

5. **REPORT OUT OF CLOSED SESSION**

In closed session, the Board took action to bring back the following
employees from paid administrative leave effective January 24, 2025.

- Assistant Superintendent 9549
- Executive Director 16414
- Executive Director 6033
- Director 15775
- Principal 2670

The vote of the Board was unanimous, 5-0.

6. **PLEDGE OF ALLEGIANCE TO THE FLAG**

7. **ROLL CALL**

Members present: Marilyn Anderson, President; Carrie Buck, Vice
President; Todd Frazier, Clerk; Tricia Quintero, Trustee; Leandra
Blades, Trustee; and Renee Gray, Acting Superintendent

8. **APPROVAL OF AGENDA**

Approved the January 23, 2025 Board of Education agenda, as
presented.

Moved by: Leandra Blades

Seconded by: Carrie Buck

Aye Leandra Blades, Todd Frazier, Marilyn
Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

9. **PUBLIC COMMENT ANNOUNCEMENT**

10. **PUBLIC COMMENT**

None

11. CONSENT ITEMS

Approved the following listed recommendations.

Moved by: Carrie Buck

Seconded by: Leandra Blades

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

11.1 Rejected Claim No. 649474.

12. ADJOURNMENT

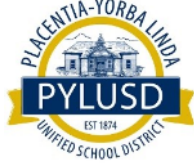
Adjourned the January 23, 2025 Special Meeting of the Board of Education at 7:22 p.m.

Moved by: Leandra Blades

Seconded by: Carrie Buck

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0



**Placentia-Yorba Linda Unified School
District
January 14, 2025 Regular Meeting
Minutes**

District Educational Center
1301 E. Orangethorpe Ave.
Placentia, CA 92870

1. CALL TO ORDER

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called by Marilyn Anderson, President, in accordance with Government Code Section 54950 et. seq., and Education Code Section 35140 et seq., at 3:35 p.m., Tuesday, January 14, 2025 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia, CA.

2. ADJOURN TO CLOSED SESSION

The following people addressed the Board regarding closed session items:

- Mark Feary
- Patrick Goffiney
- Nellie Rofaeel
- Ariana D.
- Kawaipiolani Kaelberer
- Eric Kaelberer
- Beth Fisher
- Ellie
- Koreen
- Ben Stubbs
- Mrs. Brodowski
- Paul Vanderley
- Gary
- Brianna Trump
- Connor Borg
- Marisa Mallory
- Andy Falco
- Joshua Layre
- Stephanie Lee
- Michele Daetweiler

- Phil Seitz
- April Gavrilovic
- Linda Cone
- Judy Desjardin
- Moises Alonso
- Billy Vayda
- Leslie Alexander
- Maria Stubbs
- Karen
- Pam
- Denelle Voetly
- Julie Klinkenberg
- Paula Powers

3. **CLOSED SESSION**

Adjourned to Closed Session at 4:21 p.m. for the purpose of discussing:

- 3.1 Public Employee Discipline/Dismissal/Suspension/Release/Leave/Assignment/Nonreelection/Nonreappointment/ Resignation/Reinstatement Pursuant to Government Code §54957
- 3.2 Personnel Matters Public Employee Appointments/Employment Pursuant to Government Code §54957
 - Acting Superintendent
 - Acting Assistant Superintendent Human Resources
 - Interim Assistant Superintendent Administrative Services
- 3.3 **CONFERENCE WITH LABOR NEGOTIATOR UNREPRESENTED**
 - Acting Superintendent
 - Acting Assistant Superintendent Human Resources
 - Interim Assistant Superintendent Administrative Services

Agency designated representative: Todd Robbins, Atkinson, Andelson, Loyd, Luud & Romo
- 3.4 **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (d)(2) of Government Code section 54956.9: two cases

- Prop 39 Request for Facilities from Magnolia Public Schools
- Prop 39 Request for District Facilities from California Republic Leadership Academy

3.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: one case

- District Board action on Orange County School of Computer Science’s request for approval of material revisions

3.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: multiple cases

- Complaints filed by various district employees

3.7 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: one case

- McAlindin v. PYLUSD

3.8 Claim(s)

- 648749
- 648854

4. REGULAR SESSION

Reconvened to Regular Session at 6:42 p.m.

5. REPORT OF BOARD ACTION TAKEN IN CLOSED SESSION

5.1 Acting Superintendent

In closed session, the Board took action to appoint Renee Gray as Acting Superintendent, beginning effective January 15, 2025. A motion was made by Todd Frazier and seconded by Leandra Blades. The Board’s vote was 3 yays to 2 nays. Board members Tricia Quintero, Leandra Blades, and Todd Frazier voted “yay” and Board members Marilyn Anderson and Carrie Buck voted “nay.”

Moved by: Todd Frazier

Seconded by: Leandra Blades

Aye Leandra Blades, Todd Frazier, and Tricia Quintero

Nay Marilyn Anderson and Carrie Buck

Carried 3-2

5.2 Acting Assistant Superintendent of Human Resources

In closed session, the Board took action to appoint Yolanda Mendoza as Acting Assistant Superintendent of Human Resources, beginning effective January 15, 2025. A motion was made by Carrie Buck and seconded by Tricia Quintero. The Board's vote was unanimous.

Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

5.3 Interim Assistant Superintendent of Administrative Services

In closed session, the Board took action to appoint Joan Velasco as Interim Assistant Superintendent of Administrative Services, beginning effective January 15, 2025. A motion was made by Leandra Blades and seconded by Tricia Quintero. The Board's vote was unanimous.

Moved by: Leandra Blades

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

6. PLEDGE OF ALLEGIANCE TO THE FLAG

7. SEATED STUDENT BOARD MEMBER (General Function #15.1)

8. ROLL CALL

Members present: Marilyn Anderson, President; Carrie Buck, Vice President; Todd Frazier, Clerk (via teleconference); Tricia Quintero, Trustee; Leandra Blades, Trustee; and Leila Armand, Student Board Member (excused 10:10 p.m.)

9. APPROVAL OF AGENDA

Approved the January 14, 2025 Board of Education agenda, as amended.

Moved by: Leandra Blades

Seconded by: Carrie Buck

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

Preferential Student Board Member Vote: Aye

10. PUBLIC COMMENT ANNOUNCEMENT

11. APPROVAL OF MINUTES

- 11.1 December 19, 2024 Special Meeting Minutes
Approved the minutes of the Special Meeting of December 19, 2024, as presented.

Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

- 11.2 December 17, 2024 Regular Meeting Minutes
Approved the minutes of the Regular Meeting of December 17, 2024, as presented.

Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

12. STUDENT BOARD REPORT

Student Board Member Leila Armand provided a report of the activities and events occurring at the district's high schools.

13. ACTING SUPERINTENDENT'S REPORT

Acting Superintendent Renee Gray reported on the following:

- High school academies
- TK parent information night
- Safety-Comprehensive School Threat Assessment Guidelines
- Employee of the Year Award

14. PUBLIC COMMENT

The following people addressed the Board:

- Stephanie Lee re: OCSCS
- Madeline Gavrilovic re: OCSCS material revision
- April Gavrilovic re: OCSCS material revision
- Paul Vanderley re: OCSCS material revision
- Beth Fisher re: OCSCS
- David D. re: OCSCS
- Judy Desjardin re: administrators on paid leave
- Joshua Layne re: OCSCS
- LilyAnn Perez re: OCSCS
- Erica Perez re: OCSCS charter petition
- Phil Seitz re: OCSCS charter revision
- Chris Parlapiano re: OCSCS charter approval
- Jessica Canseco re: OCSCS
- Sara Gonzalez re: OCSCS material revision
- Steve Vartanian re: OCSCS
- Noah Bulthuis re: OCSCS
- James Tweet re: support of OCSCS
- Alique Maadanian re: OCSCS charter revision
- Zachary Han re: OCSCS charter revision
- Alexis Charlie Chorn re: OCSCS
- Wayne Jay re: OCSCS success
- Emily Pandhi re: OCSCS charter revision
- Addison re: OCSCS
- James Goodwin re: OCSCS
- Kimmy May re: fiscal transparency
- Dawn Ojea re: support for OCSCS
- William McKay re: OCSCS charter revision
- Jess Battaglia re: OCSCS

- Ben Stubbs re: OCSCS
- Amanda Givens re: OCSCS
- Steve Sofka re: state of the district
- Donovan re: OCSCS
- Nic re: OCSCS
- Sam Mueller re: OCSCS
- Marisa Mallory re: OCSCS
- Mike Weiner re: OCSCS
- Paul Barajas re: OCSCS
- Marc Sarver re: OCSCS
- Sarah Caballeros re: OCSCS
- Cathy Ballenger-Apolo re: OCSCS call for unity
- Sue Sawyer re: state of the district
- Dawn Miller re: opposed to action OCSCS material revision
- Nellie Rofaeel re: reinstatement of administrators
- Craig Casperson re: charter petition
- Cameron Kubaszak re: OCSCS
- Shyna Cabrera re: OCSCS
- Pam re: ASB
- Leslie Alexander re: OCSCS
- Shani Murray re: OCSCS
- Crystal Noble re: OCSCS
- Ellie re: OCSCS
- Sonoma re: OCSCS
- Debbie Venderley re: OCSCS
- Chelsea Kiser re: OCSCS
- Mark Holte re: OCSCS
- Dr. Samantha French re: OCSCS
- Mrs. Brodowski re: OCSCS
- Maricruz Holte re: OCSCS
- Ryan Lin re: OCSCS lack of transparency
- Alyssa Wong re: OCSCS charter
- David Radlauer re: charter modification
- Scott Shiba re: financial implication for charter

Adjourned to break: 8:25 p.m.

Reconvened: 8:40 p.m.

15. ACTION ITEMS - GENERAL FUNCTIONS

15.1 Seat Student Board Member

Appointed Leila Armand as the student board member for the second semester of the 2024-25 school year.

Moved by: Marilyn Anderson

Seconded by: Carrie Buck

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

- 15.2 Material Revision to Orange County School of Computer Science
Deny approval of material revisions to the Orange County School of Computer Sciences Charter.

Moved by: Marilyn Anderson


Seconded by: Carrie Buck

Aye Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Nay Leandra Blades

Carried 4-1

Preferential Student Board Member Vote: No

- 15.3 Career Technical Education (CTE) Month Resolution
Approved Resolution No. 24-10, dedicating February 2025 as Career and Technical Education (CTE) Month.
[Resolution No. 24-10 CTE Month.pdf](#) 

Moved by: Carrie Buck

Seconded by: Todd Frazier

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

Preferential Student Board Member Vote: Aye

16. ACTION ITEMS - HUMAN RESOURCES

- 16.1 Employment Agreement for Acting Superintendent
Approved employment agreement for Renee Gray as Acting Superintendent, finalized in closed session prior to the open session of this meeting.

Moved by: Carrie Buck

Seconded by: Marilyn Anderson

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

Preferential Student Board Member Vote: Aye

- 16.2 Item pulled-no action

- 16.3 Employment Agreement for Interim Assistant Superintendent, Administrative Services
Approved employment agreement for Joan Velasco as Interim Assistant Superintendent, Administrative Services, finalized in closed session prior to the open session of this meeting.

Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

Preferential Student Board Member Vote: Aye

- 16.4 Employment Agreement for Assistant Superintendent, Human Resources
Approved employment agreement for Yolanda Mendoza as Acting Assistant Superintendent, Human Resources, finalized in closed session prior to the open session of this meeting.

Moved by: Carrie Buck

Seconded by: Leandra Blades

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero
Carried 5-0

Preferential Student Board Member Vote: Aye

16.5 Item pulled by Acting Superintendent Renee Gray.

16.6 Placentia Linda Unified Managers Agreement
Approved the agreement for the Placentia Linda Unified Managers (PLUM) and the Placentia-Yorba Linda Unified School District (PYLUSD), as amended.

Moved by: Carrie Buck

Seconded by: Leandra Blades

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero
Carried 5-0

Preferential Student Board Member Vote: Aye

17. CONSENT CALENDAR

Approved the following listed recommendations.

Moved by: Marilyn Anderson

Seconded by: Carrie Buck



Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0


Preferential Student Board Member Vote: Abstained

18. CONSENT CALENDAR - BUSINESS SERVICES

18.1 Approved/ratified purchase orders in the following amounts: (2024/25) - General Fund (0101), \$1,203,015.82; Child Development Fund (1212), \$70.38; Cafeteria Fund (1313), \$3,380.42; Deferred Maintenance (1414), \$43,313.85; Capital Facilities Fund (2525), \$91,258.71; Capital Facilities Agency Fund (2545), \$156,050.00; Insurance Workers Comp. Fund (6768),

- \$90,005.00; Insurance Property Loss Fund (6770), \$267.81.
- 18.2 Approved warrant listings in the following amounts: Check #270012 through 270636; current year expenditures (December 8, 2024 through December 28, 2024) \$8,952,054.53; and payroll registers 5B, \$6,798,015.74 and 5C \$17,589.80.
 - 18.3 Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion.
[NOC Detail.docx](#) 
 - 18.4 Approved an increase to the 2024-25 authorized amount for Unit Bid No. 220-07 for low-voltage services to Time and Alarm Systems through June 30, 2025.
 - 18.5 Approved an increase to the 2024-25 authorized amount for Unit Bid No. 222-01 for plumbing services with Ironwood Plumbing, Inc. and Pacific Plumbing Company through June 30, 2025.
 - 18.6 Approved an increase to the 2024-25 authorized amount for Unit Bid No. 223-10 for flooring installation services to I&B Flooring and Signature Flooring, Inc. through June 30, 2025.
 - 18.7 Approved an increase to the 2024-25 authorized amount for Unit Bid No. 224-11 for electrical services to Seco Electric and Lighting through April 30, 2025.
 - 18.8 Approved an increase to the 2024-25 authorized amount for RFP No. 2021-02 for facility equipment services to Control Air Enterprises, LLC and F.M. Thomas Air Conditioning, Inc., through June 30, 2025.
 - 18.9 Approved the architectural design services proposal for the outdoor bleacher replacement at El Dorado High School with Higginson Architects, Inc., Project No. 5866.
 - 18.10 Adopted Resolution No. 24-09 authorizing the following personnel to sign various legal and payroll documents for the District: Phuong Tran, Ralph Figueroa, Suzanne Morales, Dana Griffiths, Renee Gray, and Don Rosales.
[Resolution No. 24-09 Signature Authority.pdf](#) 
 - 18.11 Approved renewal of the agreement for a management

system for Associated Student Body accounts with ASBWorks, effective January 15, 2025 through January 14, 2026.

18.12 Adopted Resolution No. 24-08 authorizing the submittal of an application to participate in the Zero-Emission School Bus and Infrastructure (ZESBI) incentive project and approved matching funds to replace four older diesel fueled buses. [Resolution No. 24-08 Buses.pdf](#) 

18.13 Rejected Claim No. 648749.

18.14 Rejected Claim No. 648854.

19. CONSENT CALENDAR - CURRICULUM AND INSTRUCTION

19.1 Approved the Master Contract agreement with Amergis Healthcare Staffing, Inc., dba Amergis Educational Staffing, to increase previously approved funds for Early and Expanded Learning through June 30, 2025.

19.2 Approved the service agreement with the Orange County Department of Education Division of Early Learning to provide a professional learning opportunity for Expanded Learning and CASA/ASES staff on March 13, 2025.

19.3 Approved the Independent Contractor Agreement with the REACH Foundation to coordinate students from Valencia High School to run creative writing classes for students in the after-school program at Tynes from January 27 - March 10, 2025.

19.4 Approved the Independent Contractor Agreement with the American Red Cross for an emergency preparedness assembly at Travis Ranch Elementary School on February 11, 2025.

19.5 Item pulled by Trustee Marilyn Anderson.
Approved the services agreement with Booster Enterprises, Inc. for Bryant Ranch to participate in their annual Jog-a-Thon fundraiser on October 29, 2025.

Moved by: Carrie Buck

Seconded by: Marilyn Anderson

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

Preferential Student Board Member Vote: Abstained

- 19.6 Approved the Independent Contractor Agreement with the OC Sheriff's Department to provide an optional six-week substance abuse prevention program for fifth-grade students at Lakeview Elementary School from January 31 - March 14, 2025.
- 19.7 Approved the Independent Contractor Agreement with Center Stage Performing Arts for Parkview School and Buena Vista Virtual Academy on January 17 - April 12, 2025.
- 19.8 Ratified the MOU with OCDE to approve an El Dorado High School teacher as an independent contractor advising a K-12 mental health awareness program that provides opportunities, training, and resources to support youth-led mental health promotion efforts from December 9, 2024 - June 30, 2025.
- 19.9 Ratified the Esperanza High School boys wrestling team's participation in the La Costa Canyon Wrestling Tournament which was held on December 13-14, 2024 in La Costa, California.
- 19.10 Ratified the Esperanza High School boys and girls wrestling teams' participation in the Reno Tournament of Champions Wrestling Tournament which was held on December 19-23, 2024 in Reno, Nevada.
- 19.11 Ratified the Esperanza High School boys wrestling team's participation in the Doc Buchanan Wrestling Tournament which was held on January 2-4, 2025 in Clovis, California.
- 19.12 Ratified the school-sponsored extended field trip for the Esperanza High School girls wrestling team's participation in the Napa High School Wrestling Tournament which was held January 9-12, 2025 in Napa, California.
- 19.13 Approved the school-sponsored extended field trip for the Esperanza High School boys and girls wrestling teams' participation in the CIF State Wrestling Championships which will be held on February 26 - March 1, 2025 in

Bakersfield, California.

- 19.14 Approved the Esperanza High School boys wrestling team's participation in the CIF Wrestling Championships which will be held on February 14-15, 2025 in Manhattan Beach, California.
- 19.15 Approved the school-sponsored extended field trip for the Esperanza High School girls wrestling team's participation in the CIF Wrestling Championships which will be held on February 14-15, 2025 in San Dimas, California.
- 19.16 Approved the school-sponsored extended field trip for El Dorado High School to participate in the CIF California High School State Wrestling Championships in Bakersfield, California on February 26, 2025 - March 2, 2025.
- 19.17 Approved the school-sponsored extended field trip for Valencia High School to participate in the CIF California High School State Wrestling Championships in Bakersfield, California on February 26, 2025 - March 2, 2025.
- 19.18 Approved the school-sponsored extended field trip for Yorba Linda High School boys and girls wrestling to participate in the Boys and Girls CIF California State Wrestling Championships at Rabobank Arena in Bakersfield, California, on February 26 - March 1, 2025.
- 19.19 Accepted two grants, totaling \$10,000, for Parkview School as selected by the Inspired Teacher Grant, such action being in compliance with Education Code Section 41032.
- 19.20 Accepted eleven grants, totaling \$10,200, to District applicants as selected by the Placentia Chamber of Commerce, such action being in compliance with Education Code Section 41032.
- 19.21 Presented the quarterly report for the uniform complaints for the period of October 1 - December 31, 2024.
- 19.22 Accepted gifts as listed, as such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation.


20. CONSENT CALENDAR - STUDENT SUPPORT SERVICES

- 20.1 Approved increase of Master Contract with Milestones Therapy Group, A Professional Speech-Language Pathology Corporation effective January 15, 2025 - June 30, 2025.
- 20.2 Approved increase of the Master Contract with Amergis Healthcare Staffing, Inc. effective January 15, 2025 - June 30, 2025.
- 20.3 Approved the Independent Contractor Agreement with Jeanette Morgan dba JLM Psychological Services, Inc. effective January 15, 2025 - June 30, 2025.
- 20.4 Approved the Independent Contractor Agreement with Language Network effective January 15, 2025-June 30, 2025.

21. CONSENT CALENDAR - HUMAN RESOURCES

- 21.1 Approved minimum wage increase per California's Labor Code.

Items 21.2 and 21.3 were pulled by Trustee Carrie Buck and voted on as a block:

- 21.2 Approved the Classified Human Resources Report.
[Class Board 01-14-25.doc](#) 
- 21.3 Approved the Certificated Human Resources Report.
[Cert Board 01-14-25.docx](#) 

Approved Consent Items No. 21.2 and 21.3 as a block vote.

Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Preferential Student Board Member Vote: Aye

22. BOARD REPORT

Trustee Leandra Blades attended several basketball games. She is thankful to all staff for stepping up during this time getting work done and making sure students and teachers have what they need to continue on.

Trustee Tricia Quintero expressed gratefulness for all of the help from staff and making sure everything is being taken care of. She had site visits at George Key Elementary, Venture Academy, Parkview School, Buena Vista Virtual Academy, and OCSCS. She will be visiting El Dorado and participating in their career day in a couple of weeks.

Trustee Todd Frazier gave a shout out to Mrs. Renee Gray for the work she has been doing.

Trustee Carrie Buck attended the holiday lunch at Lakeview. She was asked by First 5 to speak to early childhood coordinators around the county about family homelessness, as a result talked to our childhood advisory committee and provided needed insight. Lastly, she attended the threat assessment training.

Trustee Marilyn Anderson shared that she is grateful to staff for their help and support during this time. She attended the district holiday party and the comprehensive school threat assessment training taking place around our district.

ACTION ON RESOLUTION NO. 24-12

Adopted Resolution No. 24-12 denying the request for material revisions to the Orange County School of Computer Science Charter by the governing Board of the Placentia-Yorba Linda Unified School District. [Resolution No. 24-12 Denying OCSCS Material Revision.pdf](#)



Moved by: Carrie Buck

Seconded by: Tricia Quintero

Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0

23. ADJOURNMENT

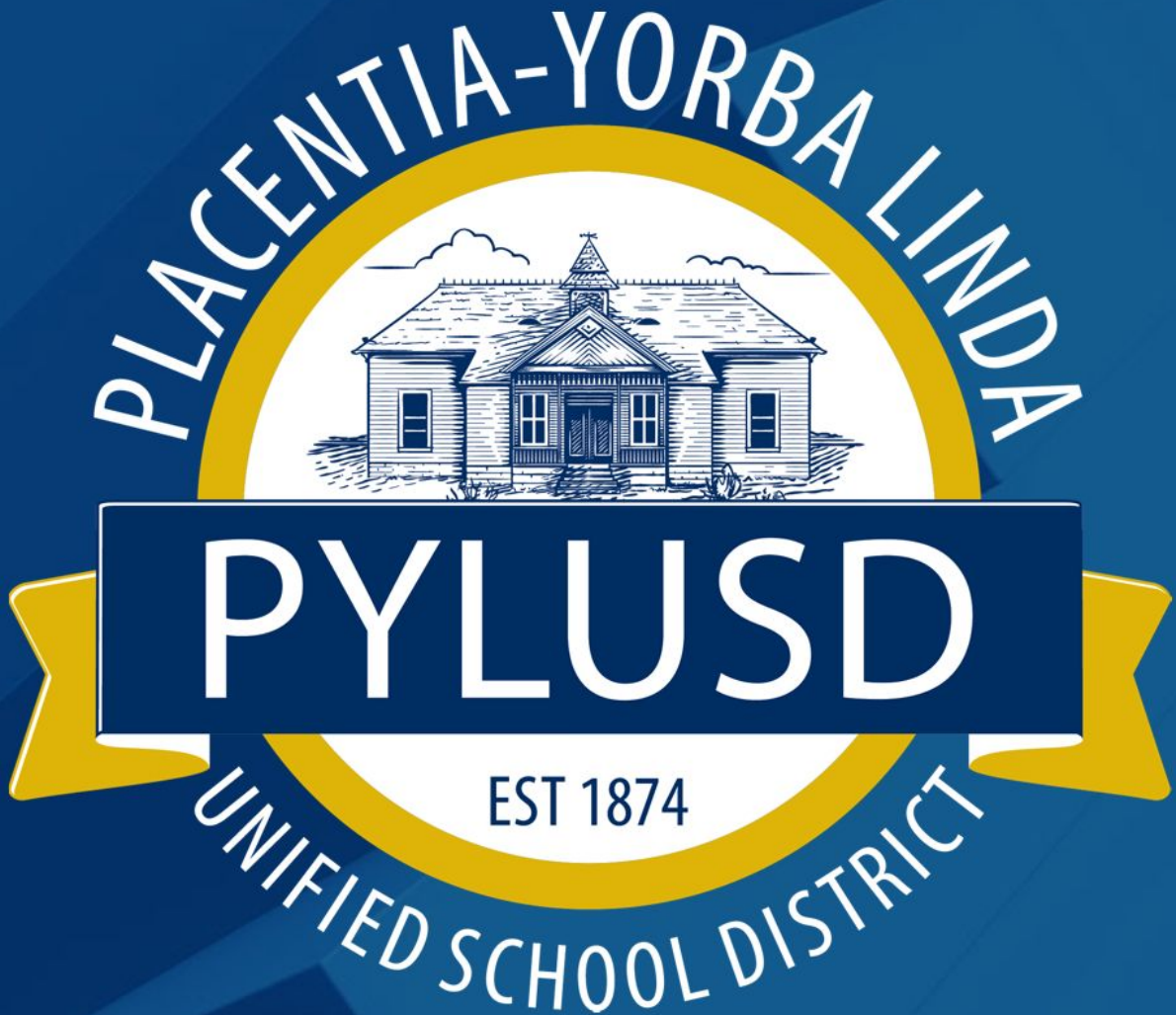
Adjourned the January 14, 2025 Board of Education Meeting at 10:27 p.m.

Moved by: Leandra Blades

Seconded by: Tricia Quintero

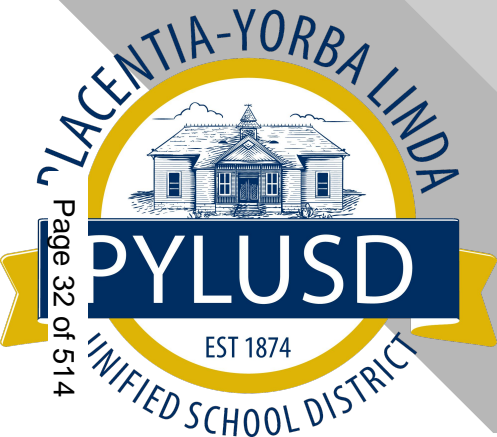
Aye Leandra Blades, Todd Frazier, Marilyn Anderson, Carrie Buck, and Tricia Quintero

Carried 5-0



2024-25 Local Control and Accountability Plan (LCAP)

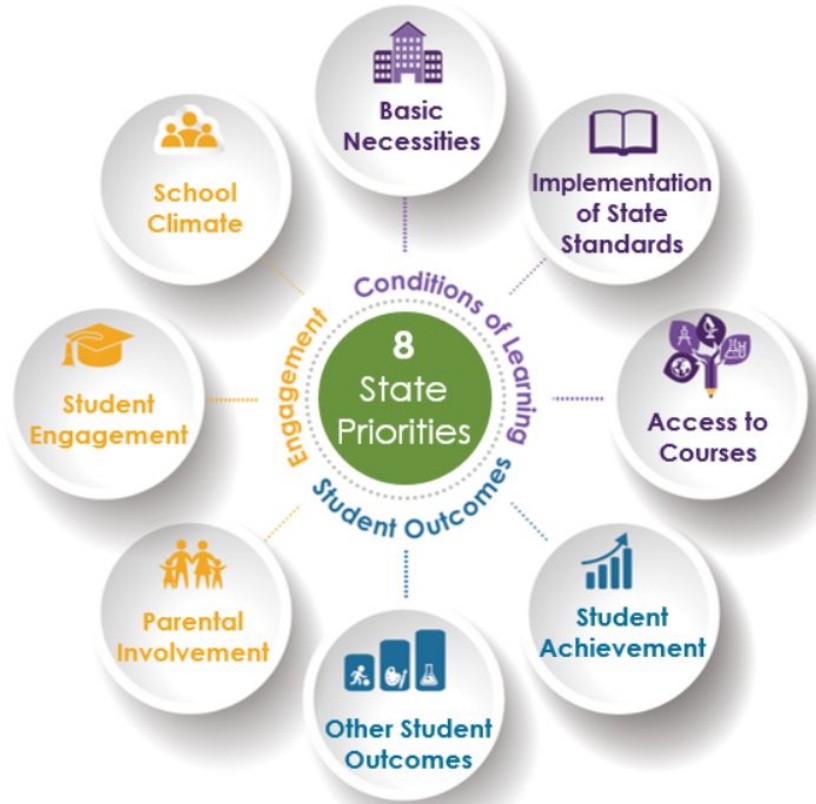
Mid-Year Update
February 11, 2025



LCAP Background

A three-year district-level plan that describes the goals, actions, services, and expenditures, to support positive student outcomes that address state and local priorities.

We are in year one of the plan and are in the process of making revisions to actions for year two.



PYLUUSD LCAP Goals



1. **Innovative**, rigorous, and relevant educational experiences for **all students**.
2. **Necessary** resources, skills, and opportunities for **all students** to meet or exceed grade level expectations.
3. Close the academic achievement gap for **English Learner** students.
4. Close the academic achievement gap for **Long-term English Learner** students.
5. Close the academic achievement gap for **Socioeconomically Disadvantaged** students.
6. Close the academic achievement gap for **Foster Youth** students.
7. Close the academic achievement gap for **All Unduplicated** students.
3. Focused actions to address academic achievement, engagement, and school climate for **specific student groups and sites**.
7. Focused actions to improve academic achievement and staffing at **El Camino Real Continuation High School**.

LCAP Mid-Year Update Background



California Education Code (EC) sections 47606.5(e), 52062(a)(6), and 52068(a)(6) now require each Local Educational Agency to present an update on progress toward goals and actions in their LCAP by February 28th of each year.

Required Components of Update:

- Updated budget overview for parents
- All available mid year outcome data related to metrics identified in the current year's LCAP
- All available midyear expenditure and implementation data on all actions identified in the current year's LCAP



Budget Overview for Parents

Budgetary Impact of 2024-25 Budget Act on PYLUSD Adopted Budget

Budget Item	2024-25 Adopted Budget Amount	2024-25 First Interim Budget Amount	Change
Total LCFF Funding <i>Base funding provided to all students</i>	254,636,625	254,863,548	226,923
LCFF Supplemental Grant Funding <i>Additional funding for each student who is an English Learner, Socio-Economically Disadvantaged or Foster Youth.</i>	24,277,442	24,246,831	(30,611)
All Federal Funds <i>Title I, II, III, Federal Special Education Funding</i>	15,125,596	13,216,670	(1,908,926)
All Other State Funds <i>Expanded Learning Opportunities, After School Education & Safety, State Special Education Funding</i>	64,019,511	67,413,088	3,393,577
All Local Funds <i>Interest Income, Use of Facilities, Rents, Local Grants</i>	5,373,990	10,217,610	4,843,620
Total Projected General Fund Revenue	363,433,164	369,957,747	6,524,583
Total Budgeted General Fund Expenditures	390,224,182	403,251,069	13,026,887



Mid-Year Outcome Data



California School DASHBOARD

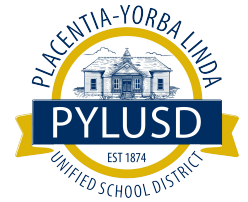
How does the Dashboard display performance?
Performance is based on two factors:

Current data on the measure

Improvement or lack of improvement from prior year results

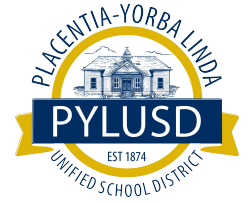


English Language Arts Achievement



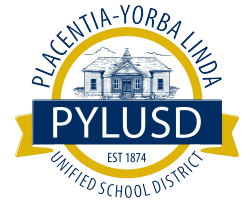
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (64.75%) = Green	District 2024 (65.32%) = Green	Districtwide 2026 (70.8%) = Blue
English Learners	EL Subgroup 2023 (11.7%) = Orange	EL Subgroup 2024 (11.35%) = Orange	EL Subgroup 2026 (22%) = Green
Socioeconomically Disadvantaged	SED Subgroup 2023 (48.9%) = Orange	SED Subgroup 2024 (52.16%) = Orange	SED Subgroup 2024 (59%) = Green
Foster Youth	FY Subgroup 2023 (20%) = Red	FY Subgroup 2024 (28%) = Yellow	FY Subgroup 2024 (30%) = Yellow

Math Achievement



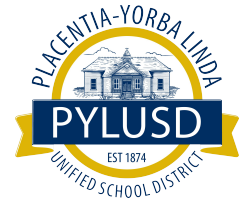
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (53.48%) = Green	District 2024 (55.95%) = Green	Districtwide 2026 (59.95%) = Blue
English Learners	EL Subgroup 2023 (10.6%) = Orange	EL Subgroup 2024 (11.5%) = Yellow	EL Subgroup 2026 (21%) = Green
Socioeconomically Disadvantaged	SED Subgroup 2023 (33.6%) = Yellow	SED Subgroup 2024 (40%) = Yellow	SED Subgroup 2026 (44%) = Blue
Foster Youth	FY Subgroup 2023 (14.3%) = Orange	FY Subgroup 2024 (15.6%) = Red	FY Subgroup 2026 (24%) = Green

College/Career Rate & Dashboard



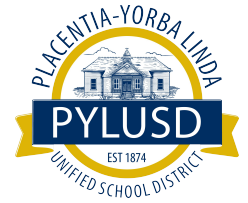
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (55.8%) = High	District 2024 (59.8%) = Green	Districtwide 2026 (61.8%) = High/Blue
English Learners	EL Subgroup 2023 (11.4%) = Low	EL Subgroup 2024 (16.8%) = Green	EL Subgroup 2026 (21%) = High/Blue
Socioeconomically Disadvantaged	SED Subgroup 2023 (43.3%) = Medium	SED Subgroup 2023 (47.8%) = Green	SED Subgroup 2023 (53%) = High/Blue
Foster Youth	N/A	N/A	N/A

Graduation Rate & Dashboard



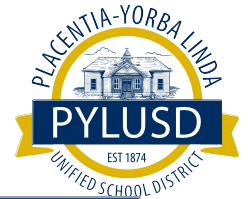
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (94.3%) = Green	District 2024 (95.4%) = Blue	Districtwide 2026 (95.8%) = Blue
English Learners	EL Subgroup 2023 (79.9%) = Orange	EL Subgroup 2024 (87.8%) = Green	EL Subgroup 2026 (83%) = Green
Socioeconomically Disadvantaged	SED Subgroup 2023 (91.8%) = Green	SED Subgroup 2024 (94.4%) = Green	SED Subgroup 2026 (94.8%) = Blue
Foster Youth	N/A	N/A	N/A

Additional High School Data



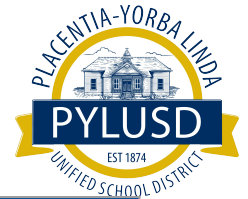
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
High School Dropout Rate	Districtwide 2023 (2.3%)	Districtwide 2024 (1.7%)	Districtwide 2026 (<1.3%)
Advanced Placement Pass Rate	Districtwide 2023 (85%)	Districtwide 2024 (88.4%)	Districtwide 2026 (88%)
A-G Completion Rate	Districtwide 2023 (59.5%)	Districtwide 2024 (59.3%)	Districtwide 2026 (69.5%)

iReady ELA Winter Diagnostic (K-5)



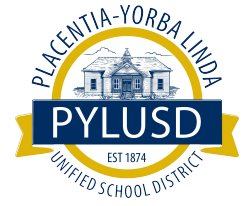
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 58% on or above grade level	Districtwide 2024 62% on or above grade level	Districtwide 2026 63% on or above grade level
English Learners	Districtwide 2023 20% on or above grade level	Districtwide 2024 22% on or above grade level	Districtwide 2026 30% on or above grade level
Socioeconomically Disadvantaged	Districtwide 2023 42% on or above grade level	Districtwide 2024 44% on or above grade level	Districtwide 2026 52% on or above grade level
Foster Youth	Districtwide 2023 18% on or above grade level	Districtwide 2024 30% on or above grade level	Districtwide 2026 23% on or above grade level

iReady Math Winter Diagnostic (K-5)



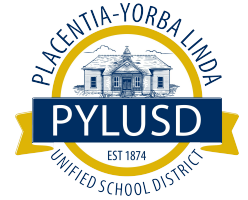
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 28% on or above grade level	Districtwide 2024 49% on or above grade level	Districtwide 2026 52% on or above grade level
English Learners	Districtwide 2023 12% on or above grade level	Districtwide 2024 15% on or above grade level	Districtwide 2026 22% on or above grade level
Socioeconomically Disadvantaged	Districtwide 2023 27% on or above grade level	Districtwide 2024 31% on or above grade level	Districtwide 2026 37% on or above grade level
Foster Youth	Districtwide 2023 2.9% on or above grade level	Districtwide 2024 23% on or above grade level	Districtwide 2026 7.9% on or above grade level

English Learners



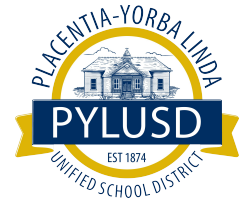
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
English Learner Reclassification Rate	Fall 2023 (14%)	Fall 2024 (26%)	Fall 2026 (19%)
English Learner Progress	Districtwide 2023 (54.2%) = Yellow	Districtwide 2024 (50.3%) = Orange	Districtwide 2026 (59%) = Blue

Suspension Rate & Dashboard Data



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (1.4%) = Green	District 2024 (0.6%) = Blue	Districtwide 2026 (<1%) = Blue
English Learners	EL Subgroup 2023 (2.1%) = Green	EL Subgroup 2024 (1.4%) = Green	EL Subgroup 2026 (<1.5%) = Blue
Socioeconomically Disadvantaged	SED Subgroup 2023 (1.9%) = Green	SED Subgroup 2023 (1%) = Blue	SED Subgroup 2023 (<1.5%) = Blue
Foster Youth	FY Subgroup 2023 (7%) = Yellow	FY Subgroup 2023 (6.5%) = Yellow	SED Subgroup 2023 (<5%) = Blue

Chronic Absenteeism Rate & Dashboard



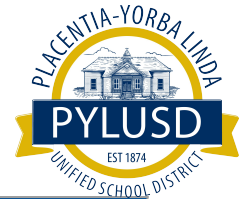
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Districtwide 2023 (17.8%) = Orange	District 2024 (12.2%) = Yellow	Districtwide 2026 (13.35%) = Green
English Learners	EL Subgroup 2023 (25.9%) = Red	EL Subgroup 2024 (19.4%) = Yellow	EL Subgroup 2026 (19.4%) = Yellow
Socioeconomically Disadvantaged	SED Subgroup 2023 (26.6%) = Red	SED Subgroup 2023 (18.6%) = Yellow	SED Subgroup 2023 (19.9%) = Yellow
Foster Youth	FY Subgroup 2023 (31.5%) = Orange	FY Subgroup 2024 (27.8%) = Orange	FY Subgroup 2024 (23.6%) = Green

Available Mid-Year Progress Data



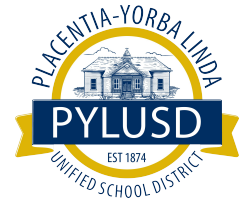
Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
<p>Local Indicator for Implementation of California State Content Standards</p>	<p>2023-24 (Standard Met):</p> <ul style="list-style-type: none"> ● Stage 4: Full Implementation: ELA/ELD MATH SCIENCE (6-12) CTE HEALTH/PE VAPA/WORLD LANGUAGE ● Stage 3: Substantial Implementation: SCIENCE (K-5) ● Stage 2: Initial Implementation: HISTORY/SOCIAL SCIENCE ● Stage 1: Research and Investigation: NONE 	<p>2024-25</p> <ul style="list-style-type: none"> ● Not available at this time 	<p>2026-27</p> <ul style="list-style-type: none"> ● Stage 4: Full Implementation: ELA/ELD MATH SCIENCE CTE HEALTH/PE VAPA/WORLD LANGUAGE ● Stage 3: Substantial Implementation: HISTORY/SOCIAL SCIENCE

Available Mid-Year Progress Data



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
Local Indicator for Appropriately Assigned Teachers	2023-24 Met standard with 100% appropriately assigned	2024-25 Not available at this time	2025-26 100% appropriately assigned
Local Indicator for Student Access to Textbooks	2023-24 Met standard with 100% having access	2024-25 Not available at this time	2025-26 100% having access
Local Indicator for Completing a Broad Course of Study	2023-24 Met standard	2024-25 Not available at this time	2025-26 Meeting standard

Available Mid-Year Progress Data



Metric	Baseline	Available Midyear Progress Data	Desired Year 3 Outcome
District Climate Survey Results	<p>Districtwide 2024</p> <p>74% of students completely or somewhat agree to the prompt, "I feel like I belong at this school".</p> <p>75% of students completely or somewhat agree to the prompt, "I feel safe at my school".</p>	<p>Districtwide 2025</p> <p>Not available at this time</p>	<p>Districtwide 2026</p> <p>84% of students completely or somewhat agree to the prompt, "I feel like I belong at this school".</p> <p>85% of students completely or somewhat agree to the prompt, "I feel safe at my school".</p>



Mid-Year Outcome Data

English Language Arts Achievement



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Schoolwide 2023 (55.90%) = Green	Schoolwide 2024 (58.51%) = Green	Schoolwide 2026 (62%) = Blue
English Learners	EL Subgroup 2023 (0%) = Yellow	EL Subgroup 2024 (2.7%) = Red	EL Subgroup 2026 (9%) = Blue
Socioeconomically Disadvantaged	SED Subgroup 2023 (40%) = Orange	SED Subgroup 2024 (39.62%) = Orange	SED Subgroup 2026 (46%) = Green

Math Achievement



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Schoolwide 2023 (48.19%) = Green	Schoolwide 2024 (49.62%) = Yellow	Schoolwide 2026 (55%) = Blue
English Learners	EL Subgroup 2023 (15.15%) = Yellow	EL Subgroup 2024 (16.21%) = Orange	EL Subgroup 2026 (15%) = Blue
Socioeconomically Disadvantaged	SED Subgroup 2023 (34.88%) = Orange	SED Subgroup 2024 (33.17%) = Orange	SED Subgroup 2026 (41%) = Green

English Learners



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
English Learner Reclassification Rate	Fall 2023 (21.95%)	Fall 2024 (20.51%)	Fall 2026 (28%)
English Learner Progress	Schoolwide 2023 No color available (60%)	Schoolwide 2024 No color available (50%)	Schoolwide 2026 (66%) = Blue

Suspension Rate & Dashboard Data



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Schoolwide 2023 (5.5%) = Orange	Schoolwide 2024 (2%) = Blue	Schoolwide 2026 (<2%) = Green
English Learners	EL Subgroup 2023 (10.6%) = Orange	EL Subgroup 2024 (0%) = Blue	EL Subgroup 2026 (<2%) = Green
Socioeconomically Disadvantaged	SED Subgroup 2023 (5%) = Green	SED Subgroup 2023 (3.4%) = Green	SED Subgroup 2026 (<.5%) = Blue

Chronic Absenteeism Rate & Dashboard



Metric	Baseline	Available Midyear Progress Data	Desired 3 Year Outcome
ALL STUDENTS	Schoolwide 2023 (19.2%) = Yellow	Schoolwide 2024 (13.7%) = Yellow	Schoolwide 2026 (<10%) = Green
English Learners	EL Subgroup 2023 (19.6%) = Yellow	EL Subgroup 2024 (20.5%) = Red	EL Subgroup 2026 (<2.5%) = Blue
Socioeconomically Disadvantaged	SED Subgroup 2023 (26%) = Yellow	SED Subgroup 2023 (18.7%) = Yellow	SED Subgroup 2026 (<5%) = Blue

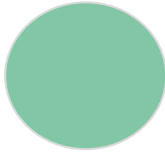


Mid-Year Expenditure and Implementation Data

Expenditures and Implementation Progress

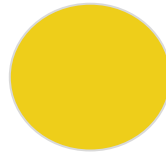
On Track

30%+



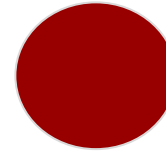
In Progress

1-29%

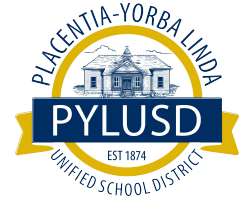


Not Started

0%



2024-25 LCAP Mid-Year Update



Not Started (0%)



In Progress (1-29%)



On Track (30%+)

Goal 1: Innovative, rigorous, and relevant educational experiences

●	●	●	●
1.1 Targeted Intervention	1.9 Special Education Program		1.6 PLUS Program
1.2 Foundational Math	1.12 Innovative Programs		1.7 ADVANCE Program
1.3 Foundational Writing			1.10 Engaged Community
1.4 Computer Science continuum			
1.5 Middle School Athletics			
1.8 Preschool Program			

2024-25 LCAP Mid-Year Update



Not Started (0%)



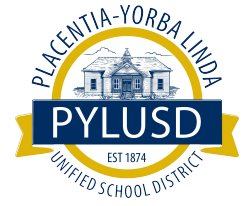
In Progress (1-29%)



On Track (30%+)

Goal 2: Base Program		
2.1 District Wide Staffing		
2.2 Professional Development, Training, and Task Forces		
2.3 Instructional Materials, Supplies, and Services		

2024-25 LCAP Mid-Year Update



Not Started (0%)



In Progress (1-29%)



On Track (30%+)

Goal 3: English Learners

●		●		●	
3.1 ELD Professional Dev	3.12 Bil Schl/Stu Comm Advisors	3.3 Bilingual Aides	3.4 SPED Training		
3.2 EL Sections at Secondary	3.13 Administrative Support	3.5 ELPAC			
3.7 ELD Instruction & Support	3.14 Melrose Literacy Coach	3.6 Instructional Materials			
8 ELD Teacher Support	3.12 Bil Schl/Stu Comm Advisors	3.9 Translation Services			
10 Assessment Center		3.11 DELAC and ELAC			

2024-25 LCAP Mid-Year Update



Not Started (0%)






In Progress (1-29%)



On Track (30%+)

Goal 3: English Learners / Goal 4: Long-Term English Learners

					
3.16 ELD Coordination	4.1 AVID Excel	3.15 EL Prog Monitoring & Interv	4.3 ELD Curriculum		
3.17 ELD Summer Program	4.2 Secondary EL Sections				
3.18 GLAD Training	4.4 EL Progress Monitoring				
3.19 EL Master Plan	4.5 OCDE LTEL Network				
	4.6 ELAC and DELAC				

2024-25 LCAP Mid-Year Update



Not Started (0%)






In Progress (1-29%)

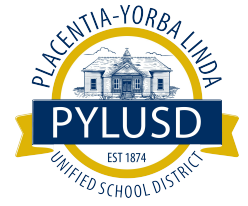


On Track (30%+)

Goal 5: Socioeconomically Disadvantaged Students

				
5.1 MKV Certificated Staff	5.7 Addtl Transportation Routes			5.2 MKV Tutoring
5.3 MKV Classified Staff	5.8 Addtl Admin Support at T1			5.12 Project GLAD - T1 Coaches
5.4 MKV Program Support	5.9 AVID Program			
5.5 Family Literacy & Math Nights	5.10 Comm Engagement Initiative			
5.6 Elem Counselors at T1 Sites	5.11 Title 1 Parent Advisory			

2024-25 LCAP Mid-Year Update



Not Started (0%)



In Progress (1-29%)



On Track (30%+)

Goal 6: Foster Youth Students		
●	●	●
●	●	●
6.1 Tutoring Services for FY		6.2 Mentoring Services for FY
6.3 Trauma-informed practices		6.6 Professional Development
6.4 Collab w/ Child Welfare Agencies		
6.5 Family/Caregiver Engagement		
6.7 Foster Youth Enrollment		

2024-25 LCAP Mid-Year Update






 Not Started (0%)

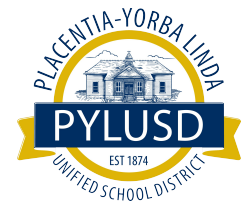
 In Progress (1-29%)

 On Track (30%+)

Goal 7: All Unduplicated Students

			
7.1 Teacher Collaboration	7.9 Sec Mental Health	7.11 Site Supp Funds	
7.2 PLC Prof Development	7.10 Elem Mental Health		
7.3 Class Size Reduction	7.12 Addtl Classified Staff		
7.4 Academic Support Teachers	7.13 Addtl Health Support		
7.5 Intervention Support at VHS	7.14 PE Instructional Aides		
7.6 Math Intervention Support	7.15 HS Library Support		
7.7 Professional Development	7.16 District TOSAs		
7.8 Induction Program	7.17 District Leadership		

2024-25 LCAP Mid-Year Update



Not Started (0%)



In Progress (1-29%)



On Track (30%+)

Goal 7: All Unduplicated Students

7.18 VAPA Support	7.29 With Hope Program	7.20 MTSS	7.37 SPSA
7.19 College & Career Techs	7.30 Learning Rec Programs	7.22 Task Forces	
7.21 Data Dashboard System	7.31 Addtl Counselors at T1 HS	7.28 HS Cred Rec	
7.23 Attendance Intervention	7.32 Sec Behav Intervention	7.35 DLA Program	
7.24 SART/DART	7.33 CTE Program		
7.25 Prof Development	7.34 Parent Engagement		
7.26 SST/504 Coordination	7.36 Dual Enrollment		
7.27 GEAR UP Program			

2024-25 LCAP Mid-Year Update



Not Started (0%)






In Progress (1-29%)



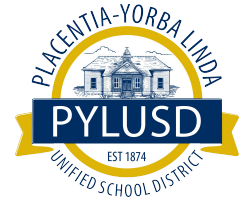
On Track (30%+)



Goal 8: Lowest Performing Student Groups and Sites

				
8.1 Elementary RBTs	8.9 IEPs & Attend Strategies			8.14 ATSI Collab
8.2 Mental Health Support	8.10 Parent Education			
8.3 Behavioral Support	8.11 Flexible Scheduling & Accommodations			
8.4 Attend & Student Services Support	8.12 Professional Development			
8.5 Attendance Monitoring	8.13 Co-Taught Algebra 1A and 1B			
8.6 Attendance Recovery Program	8.15 College & Career Monitoring			
8.7 SART/DART	8.16 Engagement of Parents of Students with Disabilities			
8.8 PBIS & Restorative Practices				

2024-25 LCAP Mid-Year Update



Not Started (0%)






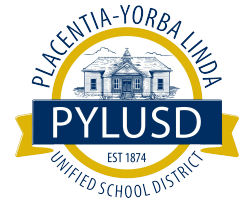
In Progress (1-29%)



On Track (30%+)

Goal 9: El Camino Real High School

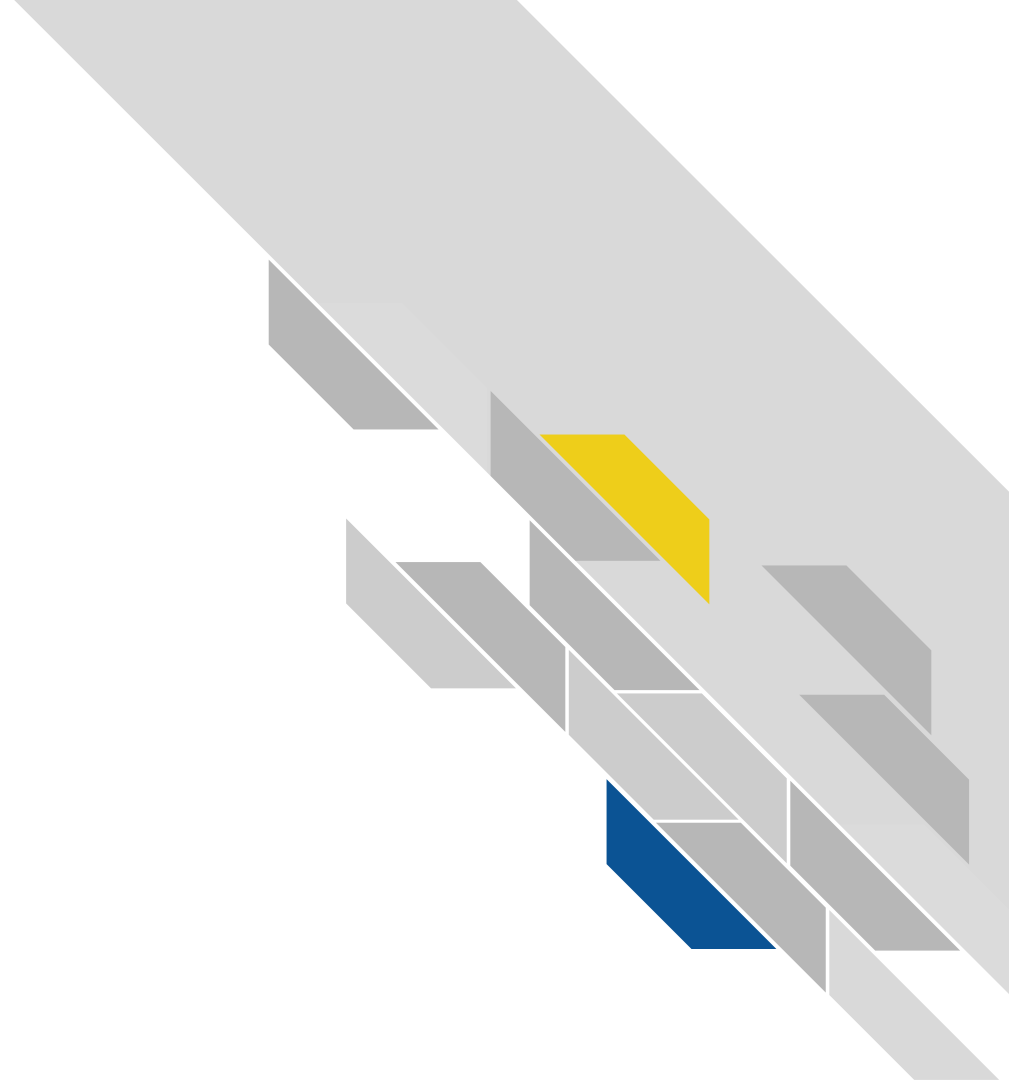
				
9.1 Class Size Reduction	9.7 Math Achievement			9.2 AVID Program
9.3 Discipline System	9.8 ELA Achievement			
9.4 Counseling Support	9.9 Targeted Intervention			
9.5 College & Career Monitoring	9.10 English Learner Progress			
9.6 College Link	9.11 SART Meetings			



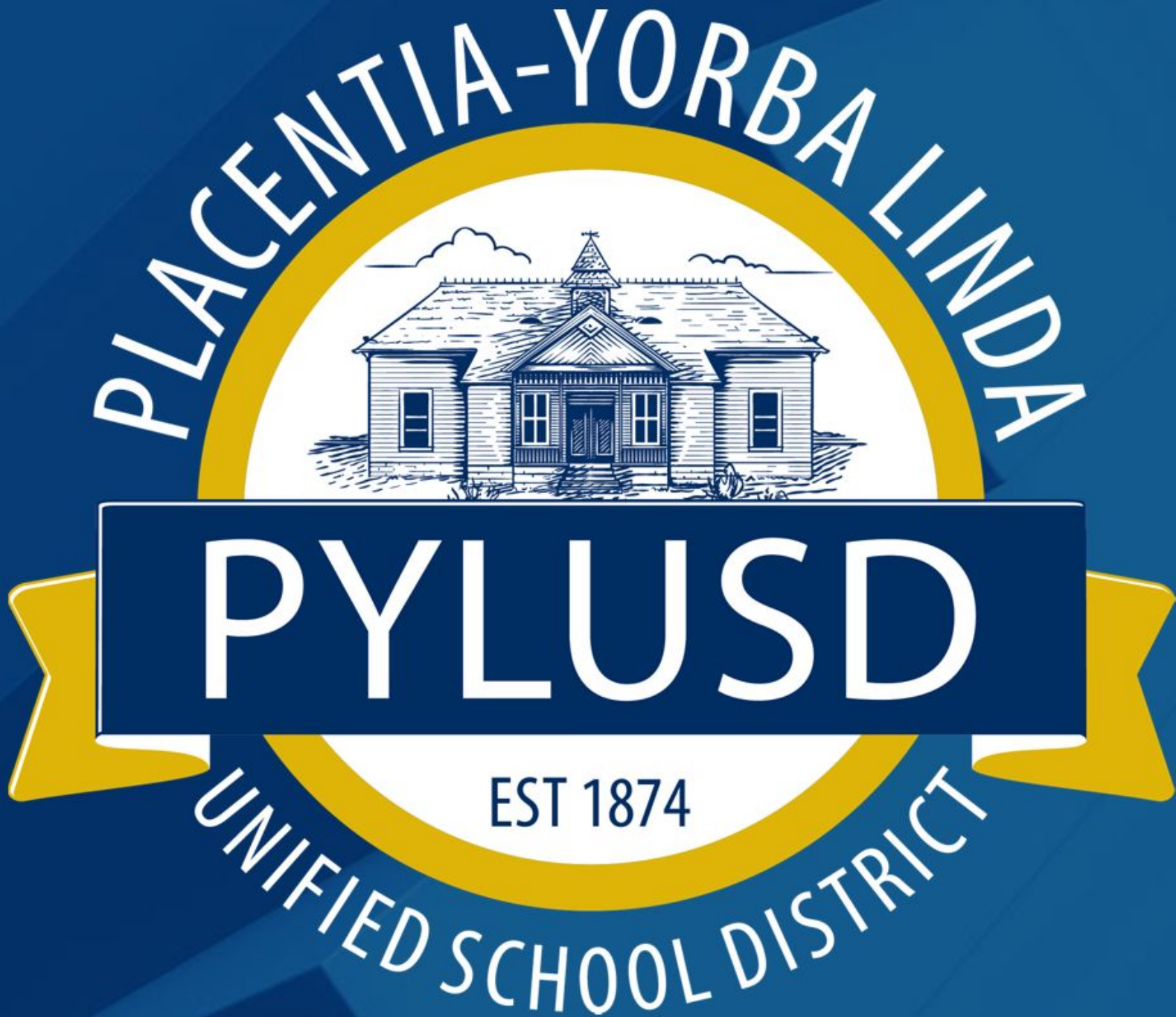
Next Steps - 2025 LCAP

- February - March Hold LCAP Input Sessions
- April 22, 2025 Hold PYLUSD and OCSCS LCAP Board Study Session
- May - June Finalize 2025 PYLUSD LCAP
Finalize 2025 OCSCS LCAP
- June 3, 2025 Hold 2025 PYLUSD LCAP Public Hearing
Hold 2025 OCSCS LCAP Public Hearing
- June 17, 2025 Board Adoption of 2025 PYLUSD LCAP
Board Adoption of 2025 OCSCS LCAP
LCAP Local Indicators Presentation

Thank you!
Feedback?
Questions?





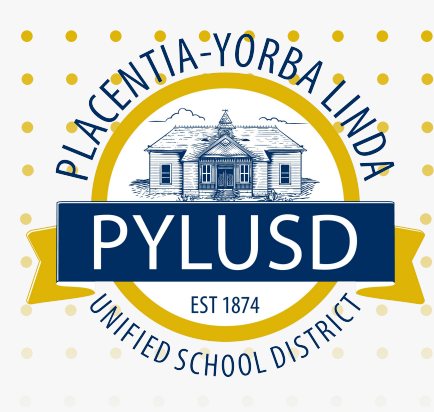




TK-12 Dual Language Academy



Purpose of the Dual Language Academy



Program Goals

- Receive instruction in English and Spanish to build fluency in both languages
- Become bilingual, biliterate, bicultural, and better prepared for college, career, and life
- Be well-prepared candidates for earning the State Seal of Biliteracy

What are the requirements?

English proficiency, demonstrated by:

+

Second-language proficiency, demonstrated by:

=



Coursework

or

Assessment (choose one)



Completing all English language arts (ELA) graduation requirements with a 3.0 grade point average (GPA) or above.



Passing the ELA California Assessment of Student Performance and Progress (CAASPP) at the "standard met" level or above.

Assessment (choose one)

or

Coursework



Passing world language AP exam with a three or above.



Passing an International Baccalaureate (IB) exam with a four or above.



Passing an ACTFL Writing Proficiency Test (WPT) and Oral Proficiency Interview (OPI) with scores of intermediate mid or higher.



Passing an English Advanced Placement (AP) exam with a three or above.



Passing an International Baccalaureate (IB) exam with a four or above.



Passing the Evidence-Based Reading and Writing section of the SAT with a 480 or above.



and



Completing a four-year high school course of study in the language with a 3.0 GPA or above. This could include coursework completed through dual enrollment at a college if approved by the school or district.

Demonstrating oral proficiency in the language comparable to what is required to pass the oral portion of an AP or IB exam.

Scan for more information:



Questions? Talk to your counselor or email the CDE Multilingual Support Division at SEAL@cde.ca.gov.



The Dual Language program allows for speeding up this sequence significantly

State Seal of Biliteracy Requirements

If the student is currently designated as an English learner, also:



Demonstrating oral proficiency in English by obtaining an oral language composite score of level 4 on the English Language Proficiency Assessments for California (ELPAC).





Dual Language Academy at Elementary School

Historical Background

- Glenview's DLA Academy began with a 50–50 model, in which students are taught in Spanish 50% of the time and English 50% of the time
- Based on the SBAC and California Spanish Assessment results of the 3rd to 6th graders, it was apparent that the program model was not yielding the Spanish or English proficiency anticipated



Dual Language Academy at Elementary School

Program Adjustments

- The program is transitioning to a 90-10 model in which students are taught in Spanish 90% of the time and English 10% of the time
- The percentage of instruction in Spanish decreases by 10% each year until reaching a 50%-50% maintenance model in grades 4-6
- Beginning this year, 6th grade DLA students will take a language fluency assessment to inform their middle school Spanish pathway



Dual Language Academy at Elementary School

Additional Supports

- Beginning last summer, Glenview DLA students were invited to participate in a Spanish summer school program to address the gaps observed
- Beginning this year, Glenview DLA students were invited to participate in after school intervention to support Spanish development

Dual Language Academy at Middle School



Program Model

- Students are enrolled in three dual language courses as a cohort in middle school where their teachers deliver instruction and curriculum in Spanish: Spanish Literature, Science, History
- Beginning last summer, DLA students were invited to participate in a Spanish summer school program to address the gaps observed
- Beginning this year, 8th grade DLA students will take a Spanish fluency assessment to inform their high school Spanish pathway

Dual Language Academy at Middle School



Currently Under Consideration

- Curriculum changes to ensure that DLA students are receiving more discrete instruction on the conventions of the Spanish language in the Spanish Literature course
- Instructional shifts to ensure that DLA students are able to successfully master the content in DLA core classes
- Adding an additional DLA at Tuffree Middle School



Dual Language Academy Proposed High School Model

- Due to the complexity and rigor of high school curriculum, core content courses will be delivered in English
- DLA students will enroll in the appropriate level of Spanish and follow the course sequence accordingly
 - Spanish for Native Speakers
 - AP Spanish Language
 - AP Spanish Literature
- DLA students will also enroll in Chicano Studies (Dual Enrollment course) in their 12th grade

Spanish for Native Speakers



Target Audience

- People who are fluent in spoken Spanish but may have gaps in their written language skills or need to refine their understanding of formal Spanish grammar.

Focus Areas

- Grammar review
- Vocabulary expansion
- Writing skills development
- Reading comprehension
- Cultural awareness



AP Spanish Language & Culture

- Skills learned include understanding Spanish when you hear it and read it; holding conversations in real-life situations; and writing stories, letters, emails, essays, and other texts
- The course content includes the following units:
 - Families in Different societies
 - The Influence of Language and Culture on Identity
 - Influence of Beauty and Art
 - How Science and Technology Affect Our Lives
 - Factors That Impact the Quality of Life
 - Environmental, Political, and Societal Challenges



AP Spanish Literature & Culture



- Skills learned include interpreting, analyzing, and comparing literary works; relating literary works to their cultural and historical contexts; comparing literary works to works of art; writing a literary analysis using correct literary terms; and discussing works of literature
- The course content includes reading poetry, prose, drama, and essays that capture voices from Latin America, the United States, and Spain while exploring their rich cultural heritage



Introduction to Chicano Studies (Dual Enrollment)

- This course is designed to acquaint students with the most significant social, political, economic, and historical aspects of the Chicana experience in the United States
- The course is interdisciplinary in nature and critically analyzes the societal context in which Chicanos have sought to maintain their culture
- This course provides the following College Degree Credit:
 - AA General Education
 - CSU/UC General Education IGETC (lower-division general education requirements for the UC or CSU)

Sample DLA Four-Year Plan



9th Grade	10th Grade	11th Grade	12th Grade
Language Arts 1/Honors	Language Arts 2/Honors	Lang Arts 3/AP English Lang	Lang Arts 4/AP English Lit
Math	Math	Math/Elective	Math/Elective
Living Earth/Honors	Chemistry of the Earth/Hon	Physics of the Earth/Honors	Science/Elective
<i>Spanish Native Speakers</i>	<i>AP Spanish Language</i>	<i>AP Spanish Literature</i>	<i>Intro to Chicano Studies*</i>
College & Careers/ Health	World History/AP Euro	US History/AP US History	Government/Economics (AP)
PE 9/ Athletics	PE 10/ Athletics	Athletics/Elective	Athletics/Elective

- This is a sample plan that does not include any CTE pathway courses.
- Students need to complete 230 credits to earn a PYLUSD HS Diploma and can further design their educational experience based on their interests and ability level in multiple subject areas.

n-person Dual Enrollment Fullerton College course



DLA Program Requirements

A DLA program stole will be issued once students successfully earn the State Seal of Biliteracy & complete the following sequence of courses:

- AP Spanish Language & Culture
- AP Spanish Literature & Culture
- Introduction to Chicano Studies



Initial Parent Feedback

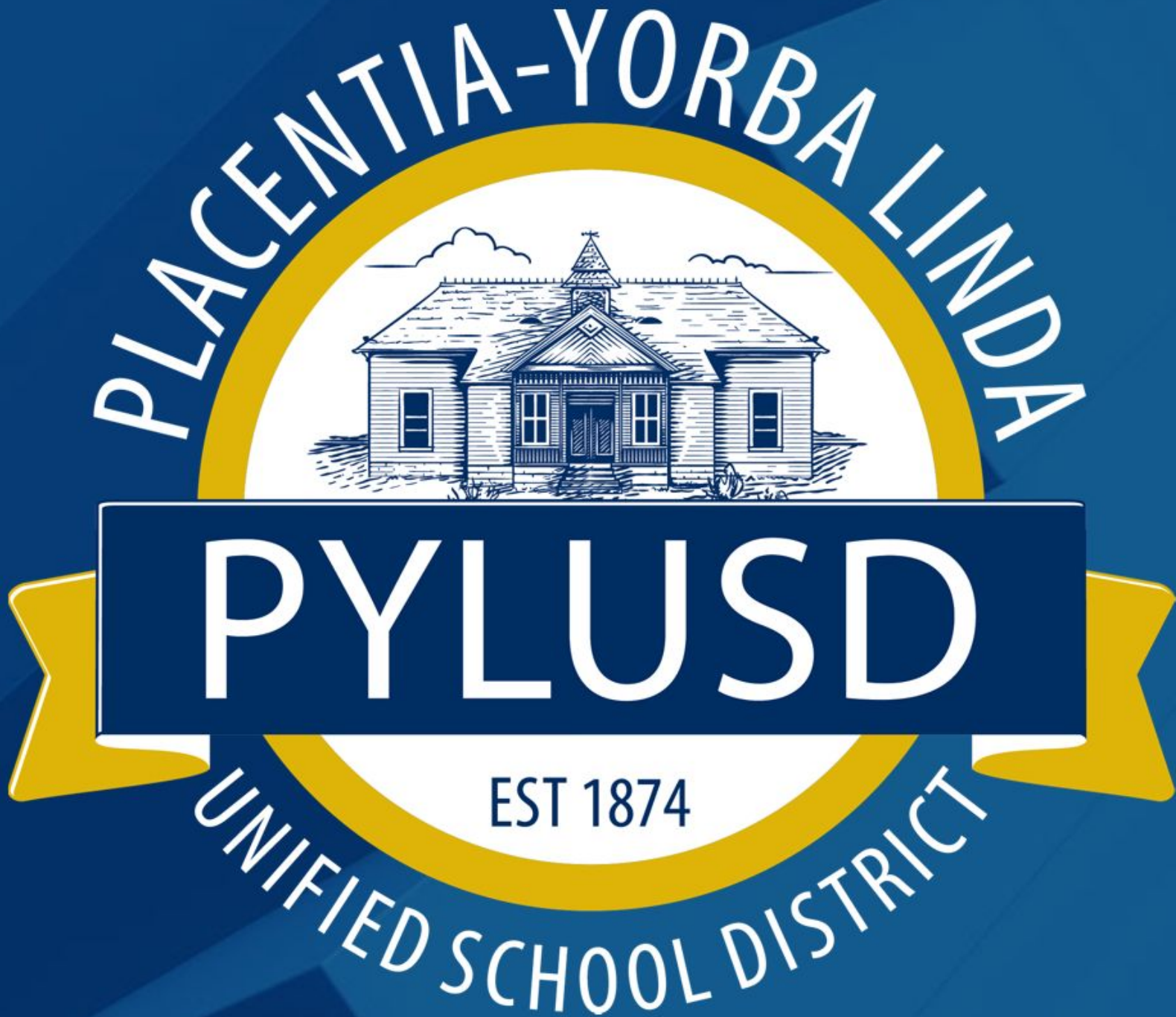


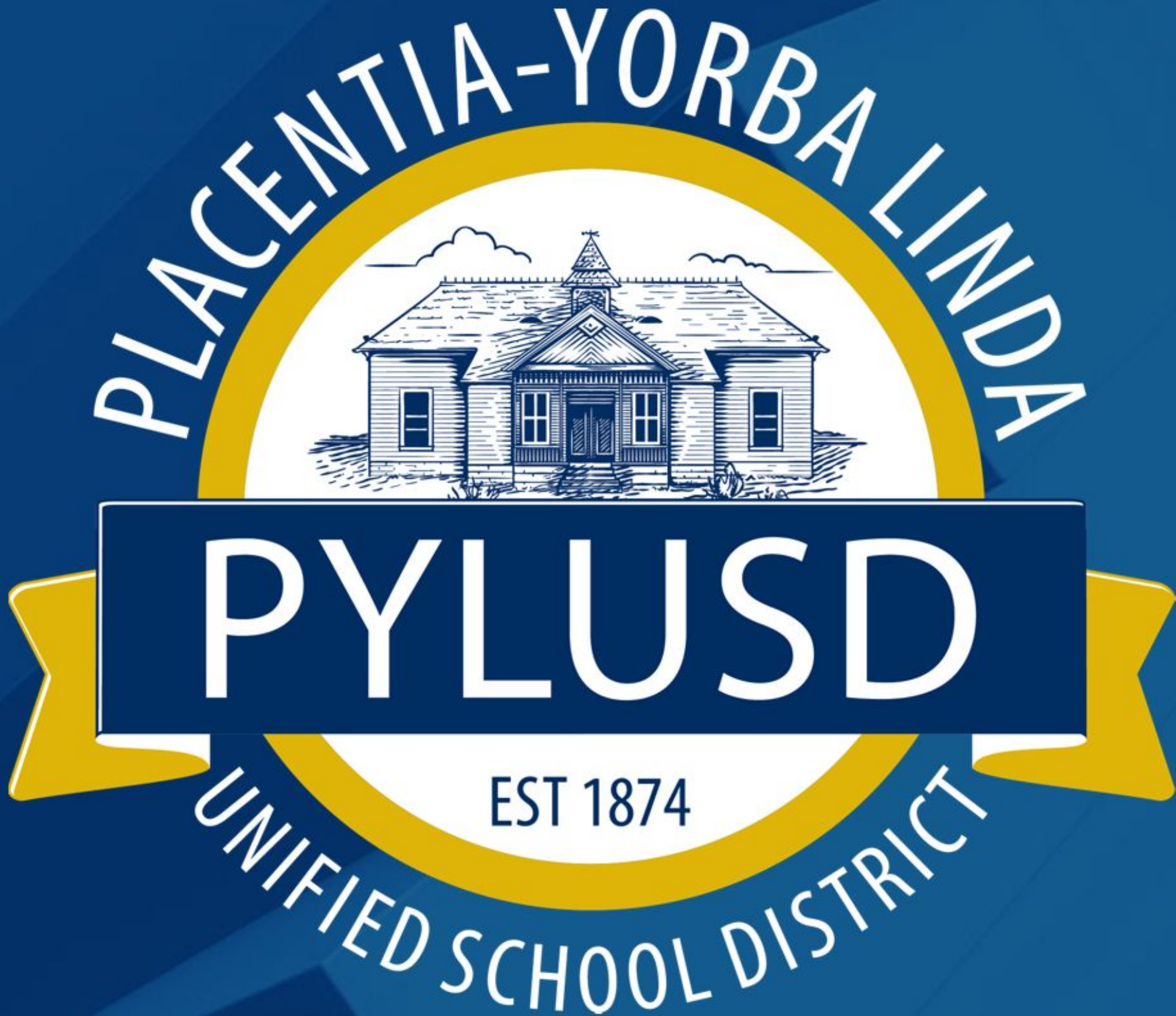
- Interest in DLA students being clustered in the Spanish for Native Speakers and AP Spanish courses
- Interest in having DLA students assigned to one counselor
- Interest in allowing this pathway to be completed at all four high schools instead of solely Esperanza
- Interest in DLA students to be able to participate in additional pathways as their schedule permits

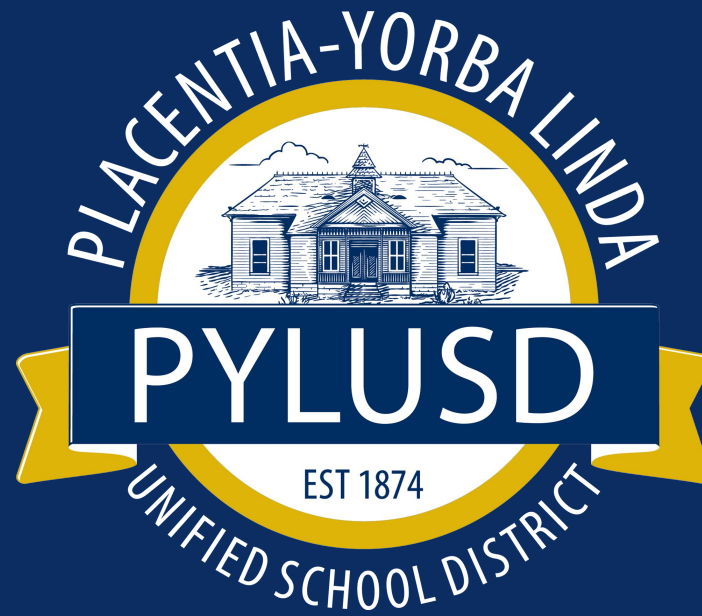


Questions?









Independent Study Schools



Understanding Independent Study in California

1

Alternative Education

Allows learning outside
traditional classroom
settings.

2

Flexibility

Meets individual pupil
needs, interests, and
learning styles.

3

State Compliance

Adheres to state educational requirements and standards.



Teacher Supervision

Credentialed teachers supervise and evaluate student progress.



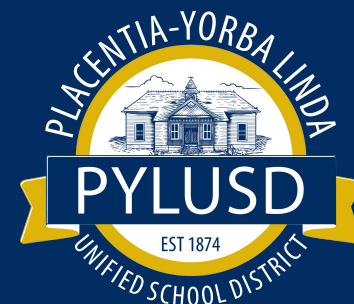
Educational Objectives

Students meet the same objectives as traditional pupils.



Curriculum Alignment

Aligns with state content standards and graduation requirements.





Learning Models and Programs

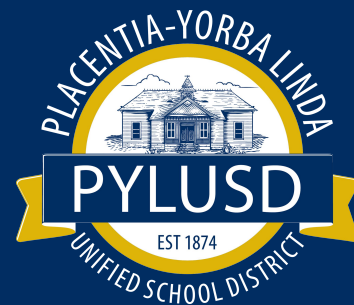
Buena Vista Virtual Academy

100% online learning model

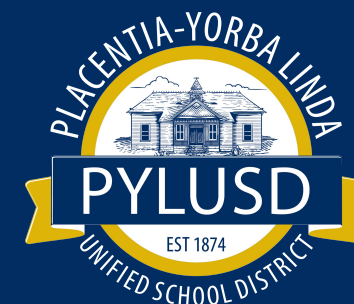
Parkview School

Blended learning with at-home instruction

Small onsite classes



Historical Background



1985

2001

2006

2020

2024

La Entrada
High School
Opens (9-12
Indep Study
Program)

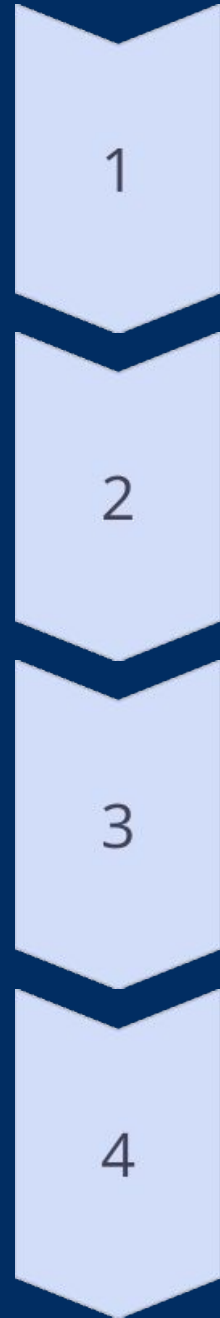
Parkview School
Opens
(K-8 Home
School
Program)

Parkview Adds
Grades 9-12
(Home School
Program)

La Entrada
Renamed to BVVA,
Adds K-8
(K-12 Virtual
Instruction
Program)

BVVA (K-12)
relocated to
Parkview (TK-12)
location

Alignment of Programs Offered



WASC Accredited

Western Association of Schools and Colleges

A-G Courses

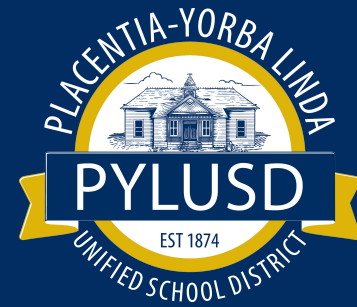
Both sites offer a-g approved courses.

Concurrent Classes

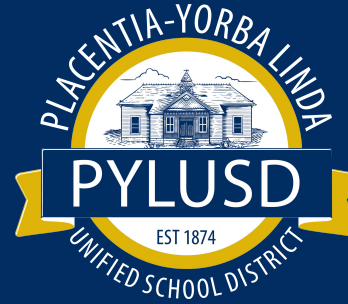
Option to attend classes at other PYLUSD schools.

Community College

Dual enrollment at local community colleges available



Shared Resources



Shared Campus

Both schools housed on Parkview campus.



Shared Support Staff

Same administrator, counselor, and office staff.



Collaborative Meetings

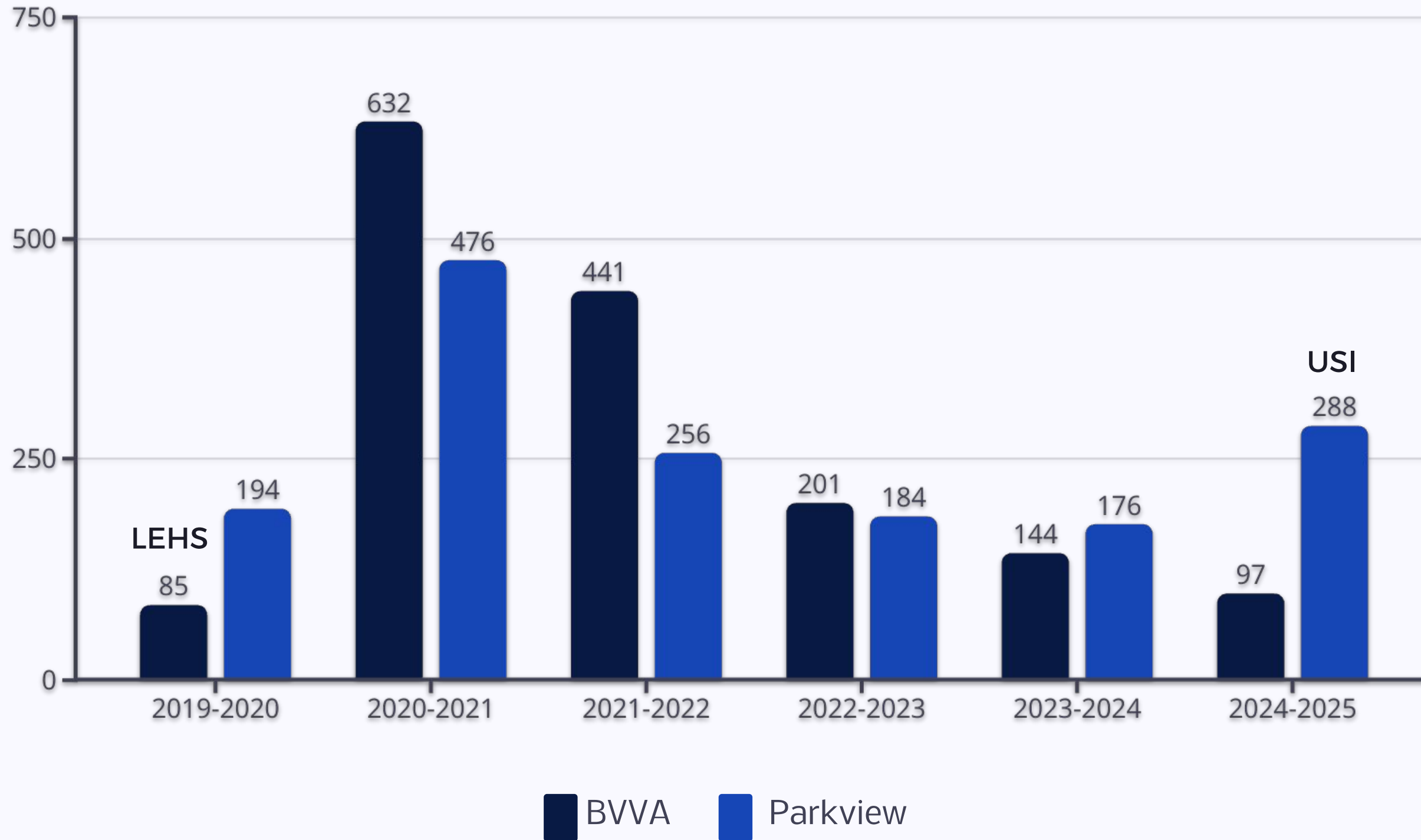
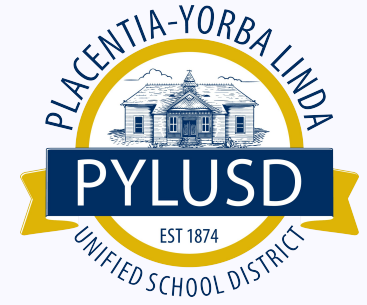
Shared staff meetings, councils, and PTSA.

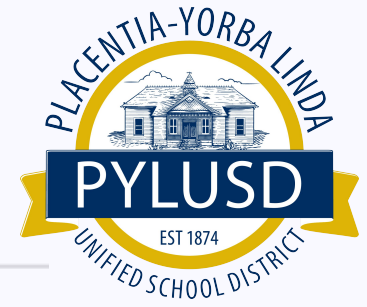


Same Accountability

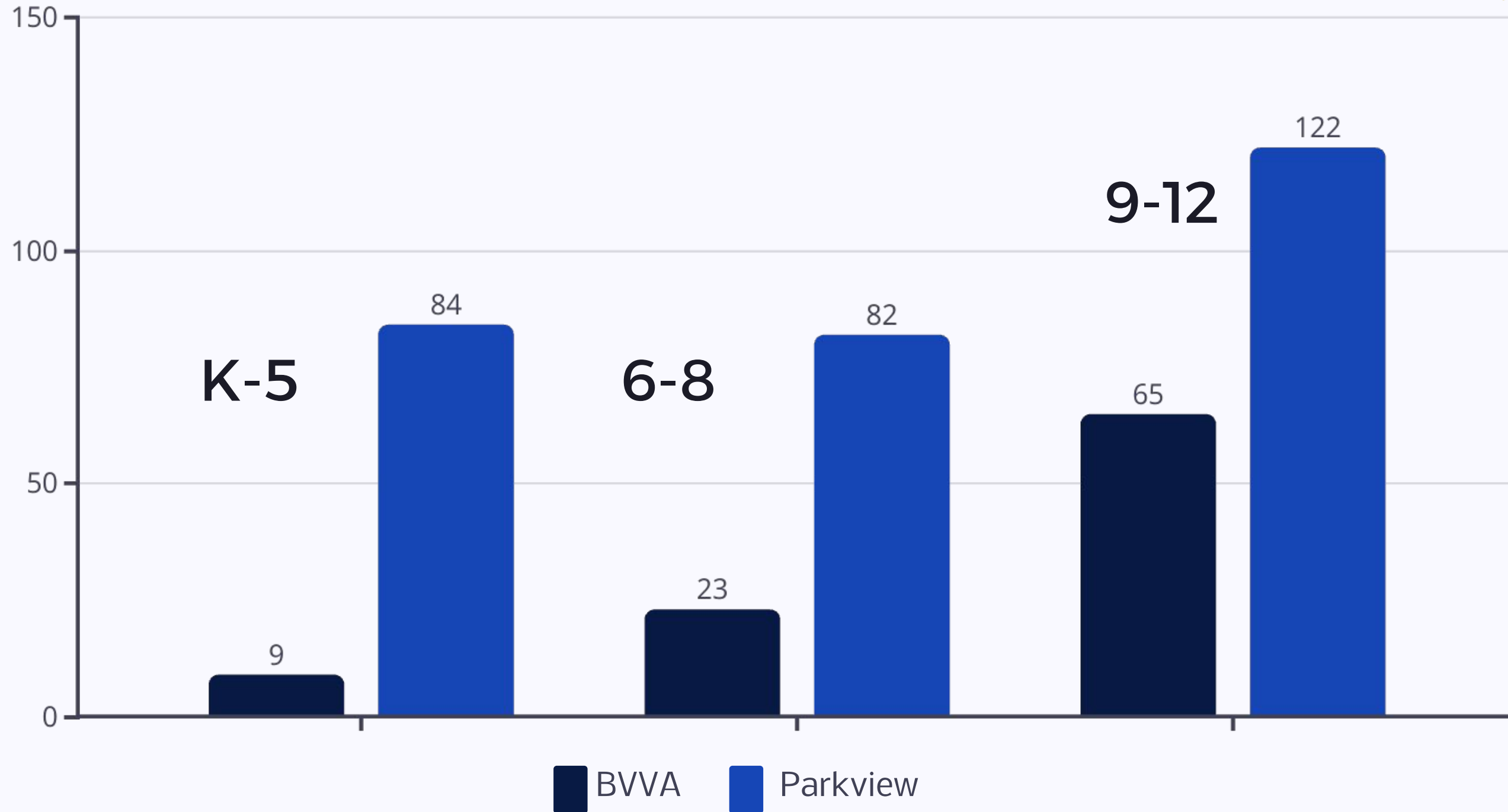
CDE independent study guidelines

Enrollment Trends

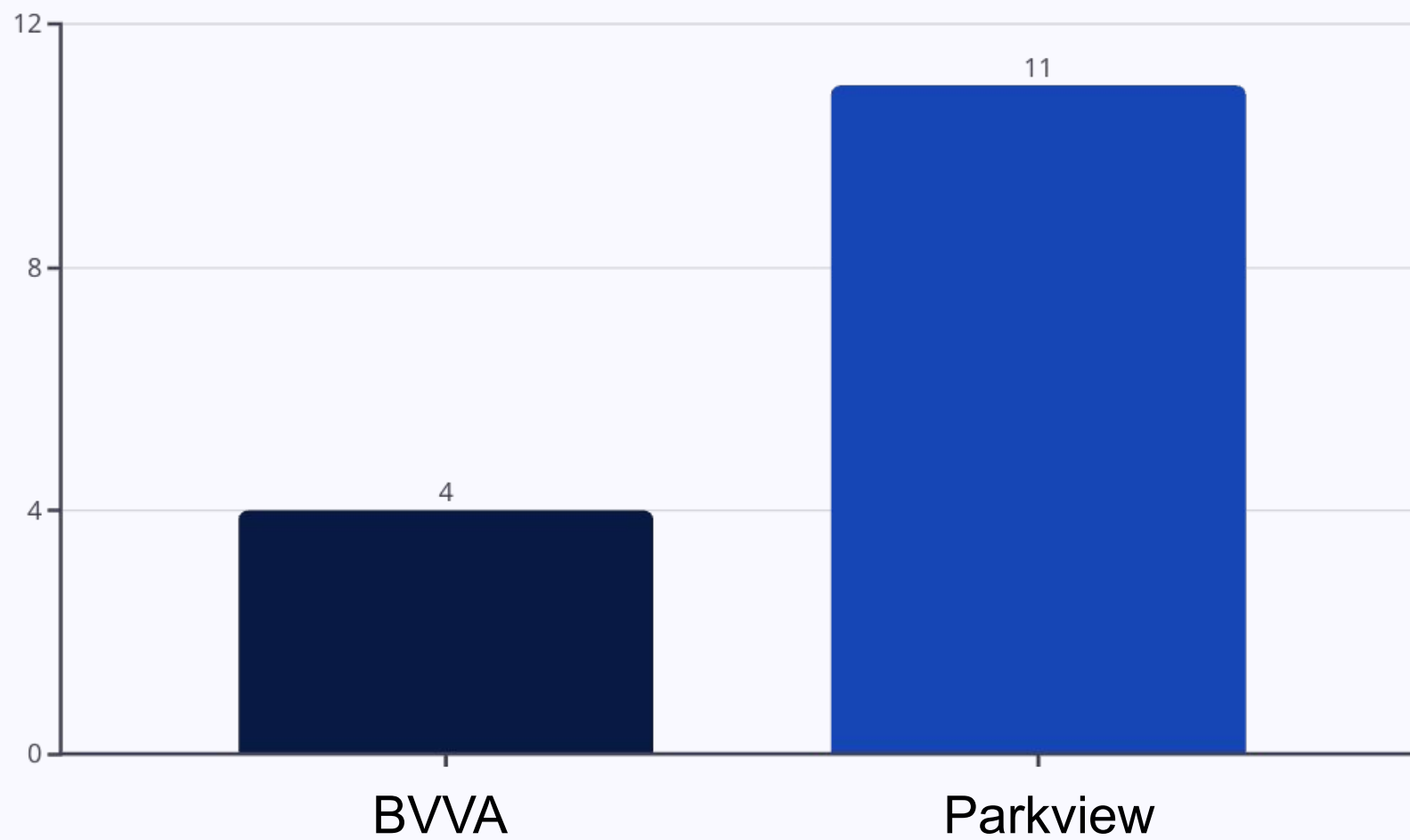




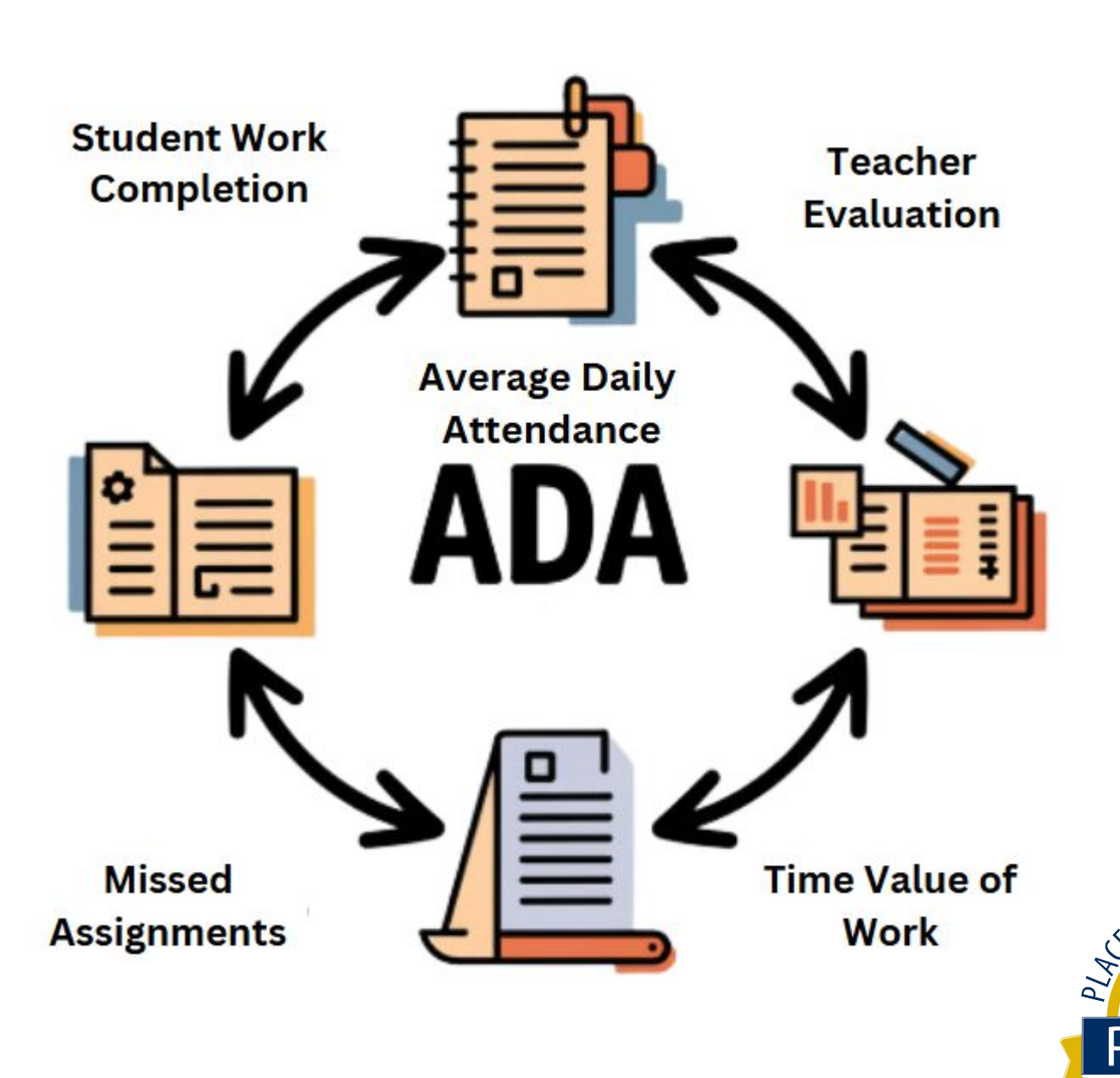
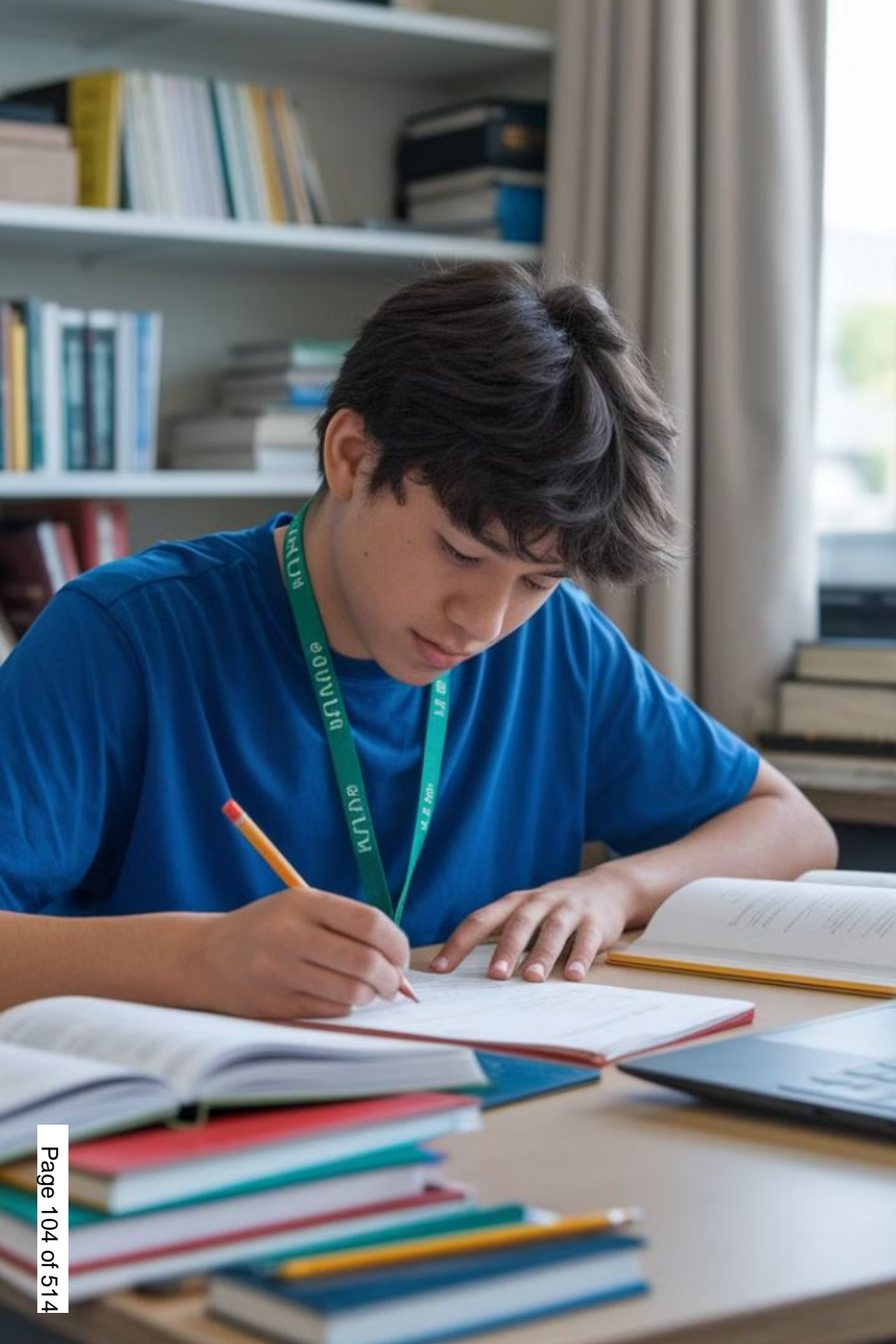
Current Enrollment by Gradespan



Current Staffing

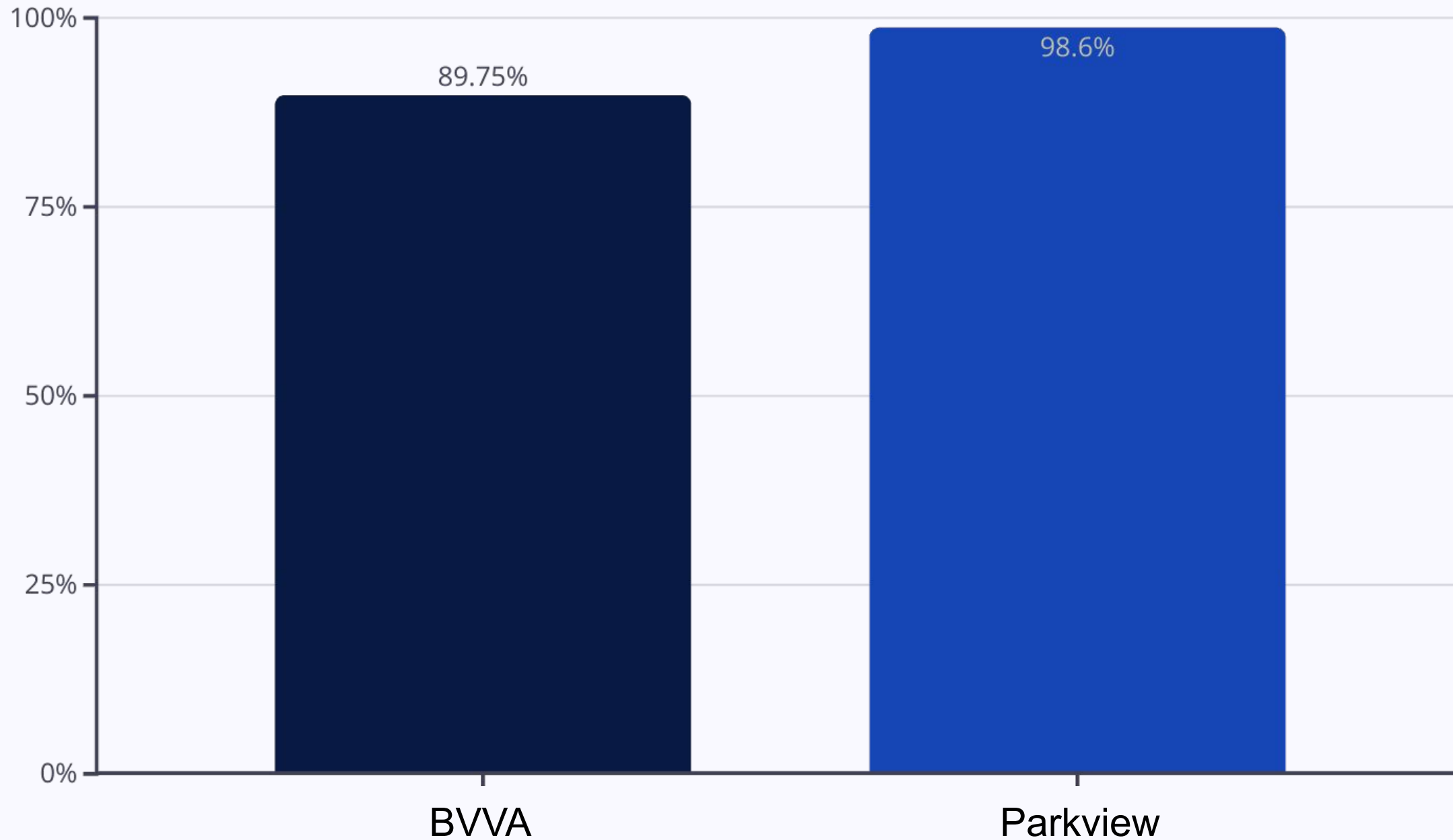
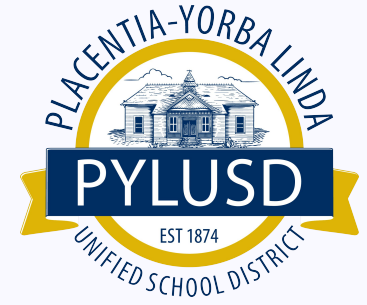


Average Daily Attendance



1st Semester Average Daily Attendance

August 2024-December 2024





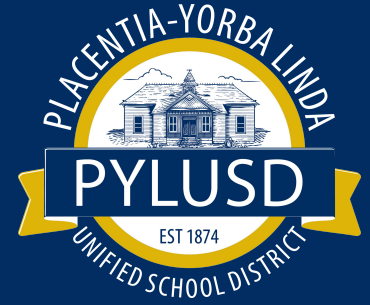
Features of BVVA

- Middle School provides teacher-led instruction
- High School provides weekly zoom check ins



Features of Parkview

- Parent-led instruction with teacher support
- Transitional Kindergarten
- Performing Arts
- Student Leadership & NHS
- Honors, AP, NCAA approved courses
- Universal Sports Institute



Universal Sports Institute (USI) Pathway

- USI opened in the Fall of 2024
- Pathway that pairs the Independent Study Program at Parkview School with athletic performance training
- Serves students in grades 3 - 12



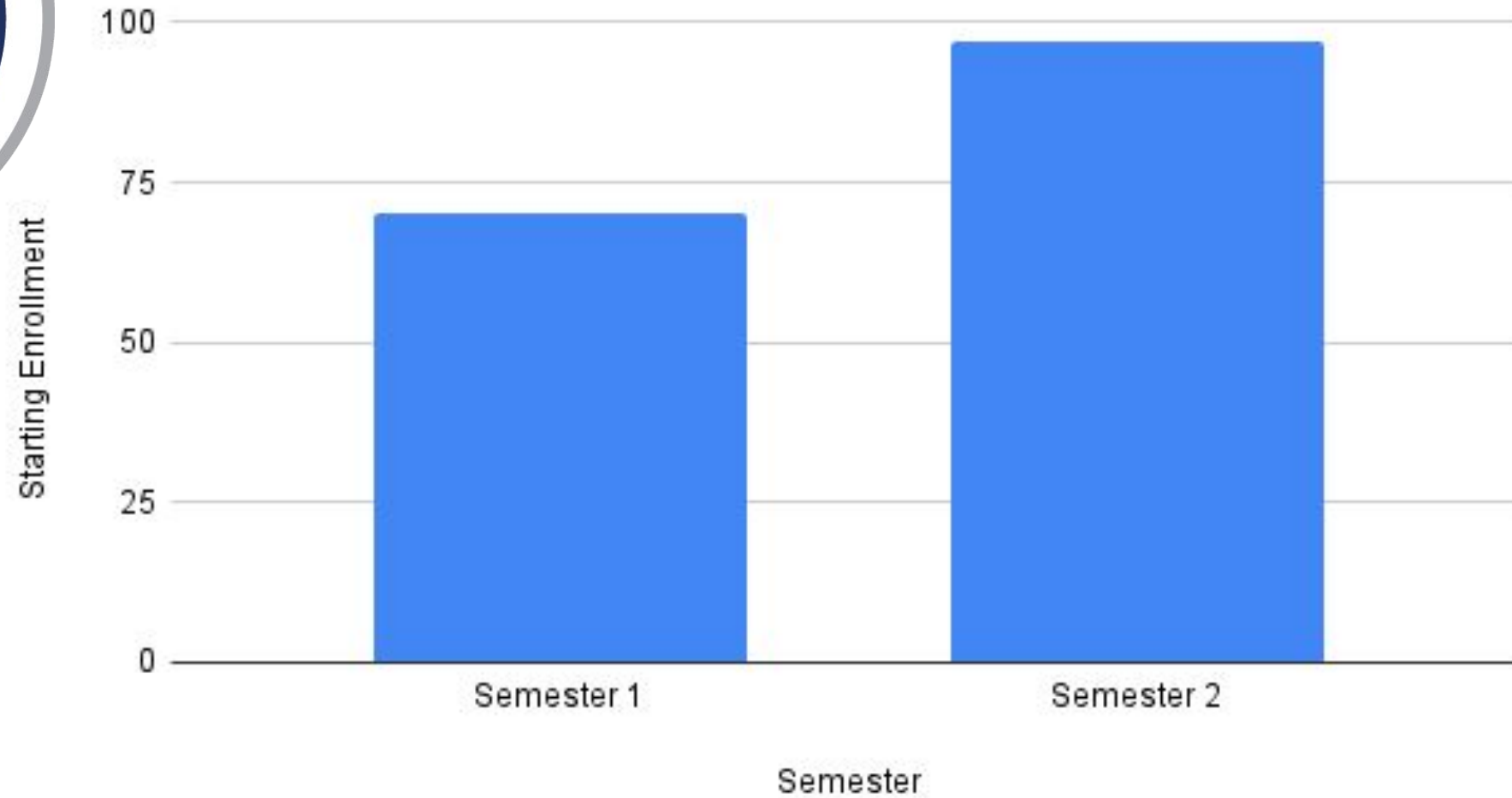
Objectives of USI



1. **Attract** new students from outside the district and **retain** current PYLUSD students.
2. Provide a **flexible learning environment** and **specialized athletic training opportunities**.
3. Provide a district-wide **sports education** and **athletic training resource**.

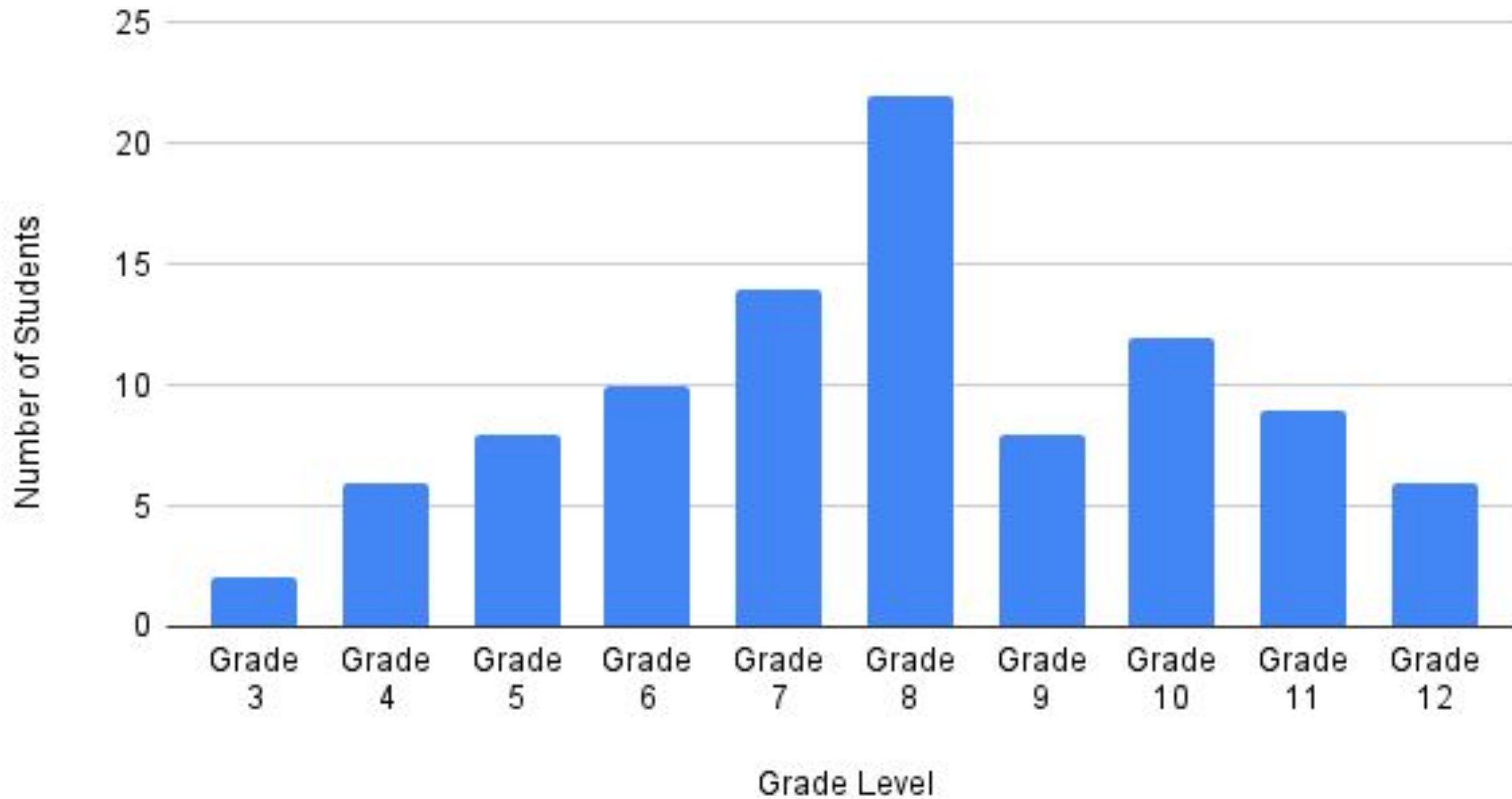


Enrollment by Semester

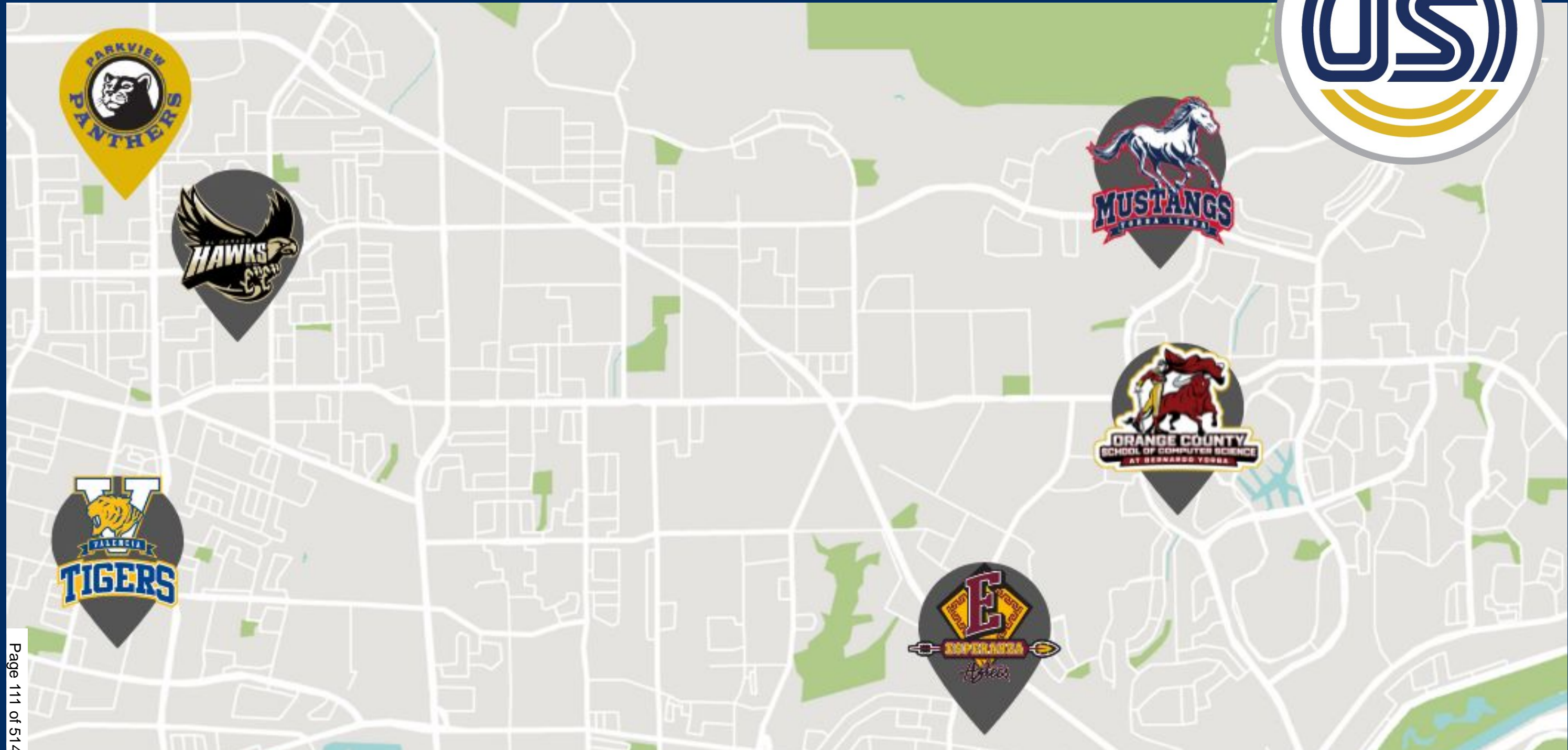


30% Out of District Students

Enrollment by Grade Level

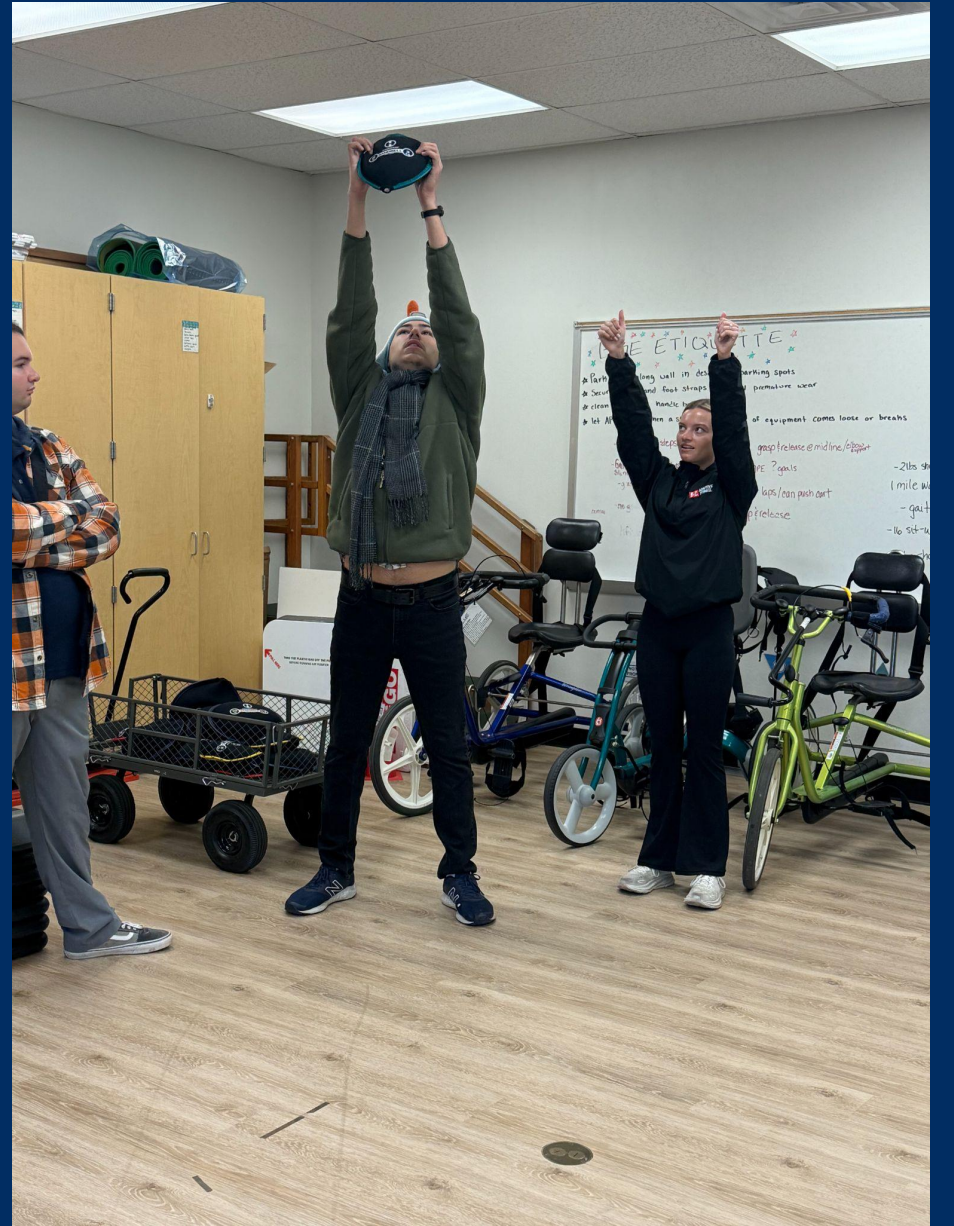


USI Training Locations





Student Athlete Success Story



USI Brings BC Adaptive Fitness to Venture Academy



Before School Speed & Agility Workshops



USI Elective for Students at OCSCS



USI Staff

Sports Consultants:

- Strength & Conditioning
- Specific Sports
- Professional Services

Support Staff:

- Assistant Director
- Secretary
- Recovery Center Supervisor
- Athletics Supervisor
- Instructional Assistant





USI Staffing Details

Title	Sport	Hours/Week	# of Students
Sports Consultant	Strength & Conditioning	20	97
Sports Consultant	Strength & Conditioning	20	
Sports Consultant	Strength & Conditioning	20	
Sports Consultant	Wrestling	12	24
Teacher (EDHS)	Wrestling	10	
Sports Consultant	Baseball/Softball	12	17
Sports Consultant	Baseball/Softball	12	
Sports Consultant	Volleyball	5	5
Sports Consultant	Soccer	5	11
Sports Consultant	Basketball	12	12
Sports Consultant	Dance	2	5
Teacher (EDHS)	Flexibility	10	50

USI Expenditures for 2023-24 & 2024-25



	2023-24	2024-25
Revenues	\$0	\$1,367,445
Expenditures	\$1,413,774 (\$0 - salaries) (\$1,413,774 - Materials, Contracts, Construction)	\$2,343,618 (\$1,584,254 - salaries) (\$759,364 - Materials, Contracts, Construction)
Ending Fund	-\$1,413,774	-\$976,174

(These numbers include expenditures from General Fund 1 and Fund 25)

Planning for the 2025-26 School Year

- Re-establish a unified vision for USI
- Engage with our Board of Education and educational partners to gather feedback about the identity of USI
- Maximize USI as a district and community resource

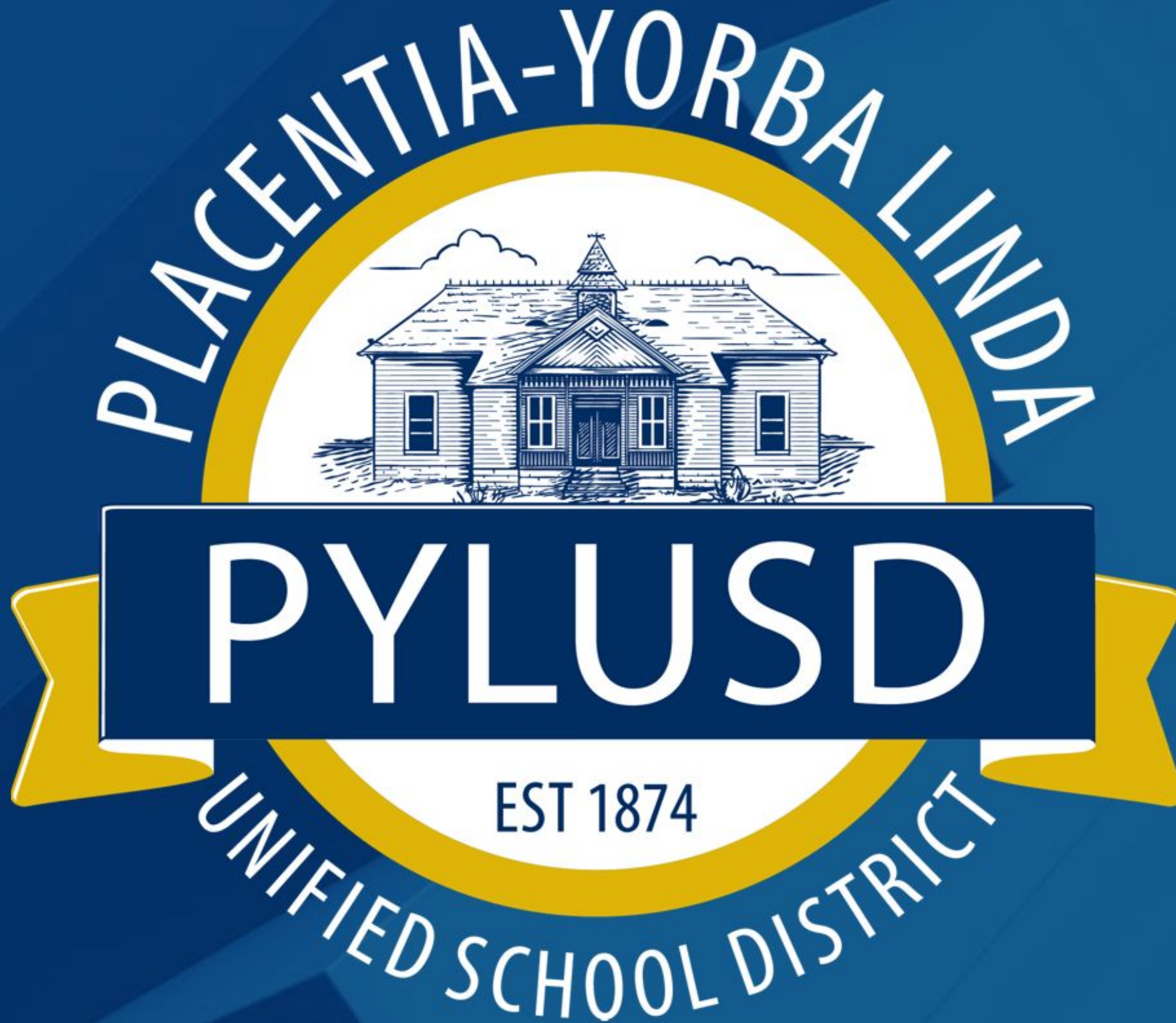


THREE PROGRAMS



ONE SCHOOL

Thank you for your time!
Are there any questions?



**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

REVISED SCHEDULE OF 2025 BOARD OF EDUCATION MEETINGS

Background:

The Placentia-Yorba Linda Unified School District's Board Bylaw 9321, *Meetings and Notices*, specifies that the calendar of regular Board meetings shall be established and adopted at the December organizational meeting each year.

As noted on the attachment, it is recommended that an additional meeting for April 22, 2025 be added to the regularly scheduled Board meeting calendar adoption to allow for an in-depth LCAP Draft Review Study Session. The revised 2025 calendar of regular board meetings is presented for Board approval.

Financial Impact

Not applicable

Administrator

Renee Gray, Acting Superintendent

Placentia-Yorba Linda Unified School District
Board of Education
1301 E. Orangethorpe Avenue
Placentia, California 92870

SCHEDULE OF 2025 BOARD OF EDUCATION MEETINGS

January 14, 2025 Seat Student Board Representative

February 11, 2025

March 11, 2025

April 8, 2025 (4:00 p.m.) LCAP Review Draft Study Session

April 22, 2025 (5:00 p.m.) LCAP Review Draft Study Session

May 6, 2025

June 3, 2025 (5:00 p.m.) Public Hearings: LCAP/Budget

June 17, 2025

August 5, 2025 Seat Student Board Representative

September 9, 2025

October 21, 2025

November 18, 2025

December 16, 2025 Organizational Meeting

Regular Board meetings begin at 6:00 p.m.; Closed Session at 5:00 p.m. (Closed Session times may vary depending on Closed Session agenda items.)

Adopted: December 17, 2024

Revised:



REQUIRES BOARD ACTION

January 31, 2025

MEMORANDUM

To: CSBA Member Boards and Odd-numbered County Board Presidents and Superintendents
From: Dr. Bettye Lusk, CSBA President
Re: 2025 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 17**

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper) listing the candidates, the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 17, 2025.**

Your Board may vote for up to the number of seats to be filled in the region or subregion as indicated on the ballot. For example, if there are three seats up for election, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district or county office must be clearly printed in the space provided.

The ballot must be signed by the Board President, Board Clerk, or Superintendent as a designee of the board, and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's or county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked on or before April 30. Results will be published by May 11, 2025.

For County Boards of Education Only:

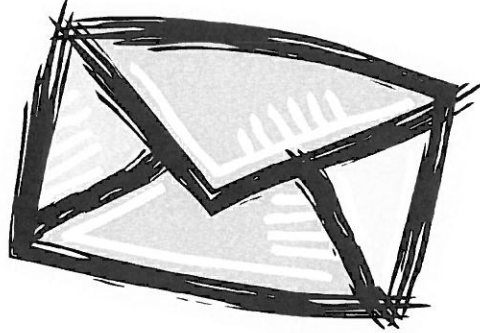
Per Standing Rule 52, in regions with more than one county, each county board of education has one vote to elect the county board member who represents the county board(s) in the region in the Delegate Assembly. One-county regions will appoint the county Delegate. Your county board may vote for only one candidate to fill the Delegate position representing the county boards within your region. Enclosed is the ballot material for election to CSBA's Delegate Assembly of the county board representative from your region. It consists of 1) the ballot (on GREEN paper) listing the candidates, the reverse side of which contains the name of the current member of the Delegate Assembly representing the county boards in your region; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, also provided is a copy of the ballot on white paper to include with your board

agenda. **Only the ballot on GREEN paper is to be completed and returned to CSBA. Like the ballot on red paper for the other Delegate seats in your region, it must be postmarked by the U.S. Post Office on or before Monday, March 17, 2025.**

The ballot on GREEN paper must be signed by the Board President, Board Clerk, or by the County Superintendent, as a designee of the board, and returned in the enclosed envelope. If the envelope is misplaced, you may use your county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked by April 30. The results for the county board seat in each region will also be published by May 11, 2025.

All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2025 – March 31, 2027. The next meeting of the Delegate Assembly takes place on Saturday, May 17 and Sunday, May 18, 2025. Please do not hesitate to contact the Executive Office at nominations@csba.org should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper
Ballot on green paper and watermarked "copy" of ballot on white paper
List of all current Delegates on reverse side of ballot
Candidate(s)' required Biographical Sketch Forms and optional resumes
CSBA-addressed envelope to send back ballots



**BALLOTS SHOULD BE RETURNED IN THE
ENCLOSED ENVELOPE; HOWEVER, SHOULD
THE ENVELOPE BECOME MISPLACED; PLEASE
USE YOUR STATIONERY AND RETURN TO:**

**CSBA
DELEGATE ASSEMBLY ELECTIONS
3251 BEACON BLVD.
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE
ENVELOPE, WRITE THE REGION OR
SUBREGION NUMBER (THIS NUMBER APPEARS
ON THE BALLOT AT THE TOP).**

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2025**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2025 DELEGATE ASSEMBLY BALLOT
SUBREGION 15
(Orange County)

Number of seats: 7 (Vote for no more than 7 candidates)

Delegates will serve two-year terms beginning April 1, 2025 - March 31, 2027

**denotes incumbent*

- | | |
|---|--|
| <input type="checkbox"/> Beverly Berryman (Fullerton SD) | <input type="checkbox"/> Rhodia Shead (Buena Park ESD)* |
| <input type="checkbox"/> Bonnie Castrey (Huntington Beach Union HSD)* | <input type="checkbox"/> Angela Hernandez (Centralia ESD) |
| <input type="checkbox"/> Jessica Guerrero (Anaheim Union HSD) | <input type="checkbox"/> Suzie Swartz (Saddleback Valley USD)* |
| <input type="checkbox"/> Art Montez (Centralia ESD)* | |

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 15 – 24 Delegates (17 elected/7 appointed) ♦

Director: Susan Henry (Huntington Beach Union HSD)

Below is a list of all elected or appointed Delegates from this Region.

***Please note as of 2025, region 15 will have a loss of 2 elected seats**

County: Orange

- Alfonso Alvarez (Santa Ana USD) ♦, appointed term expires 2026
- Michelle Barto (Newport-Mesa USD), term expires 2025
- Katelyn Brazer Aceves (Santa Ana USD) ♦, appointed term expires 2025
- Lauren S. Brooks (Irvine USD), term expires 2026
- Judy Bullockus (Capistrano USD) ♦, appointed term expires 2025
- Bonnie Castrey (Huntington Beach Union HSD), term expires 2025
- Carol Crane (Newport-Mesa USD), term expires 2026
- Jackie Filbeck (Anaheim ESD), term expires 2025
- Carrie Flanders (Brea Olinda USD), term expires 2025
- Gila Jones (Capistrano USD) ♦, appointed term expires 2026
- Lauren Klatzker (Fullerton Joint Union HSD), term expires 2025
- Katie McEwen (Irvine USD) ♦, appointed term expires 2026
- Deana Miller (Brea Olinda USD), term expires 2026
- Arturo Montez (Centralia ESD), term expires 2025
- Theresa (Terri) Rocco (Garden Grove USD) ♦, appointed term expires 2025
- Lan Nguyen (Garden Grove USD) ♦, appointed term expires 2026
- Annemarie Randle-Trejo (Anaheim Union HSD), term expires 2026
- Barbara Schulman (Saddleback Valley USD), term expires 2026
- Rhodia Shead (Buena Park ESD), term expires 2025
- Jonathan Stone (Tustin USD), term expires 2026
- Suzie Swartz (Saddleback Valley USD), term expires 2025
- Vacant, term expires 2025
- Vacant, term expires 2026

County Delegate:

Vacant (Orange COE), term expires 2025

County

Orange

View results

Respondent

40

Anonymous

34:35

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Angela Hernandez

3. Full name *

Angela Hernandez

4. Region/subregion *

15



5. Name of District or COE *

Centralia Elementary School District

6. Years on board *

1

7. Profession

Business Woman

8. Contact number *

562-650-8687

9. Primary email address *

angela_hernandez@cesd.us

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

Though I am in my first year as an elected official, my decision to run for a seat has been specifically to be a better advocate for the families and children that we serve. I have extensive experience with my involvement as a PTA leader and was honored to serve as a delegate for our PTA last year. I want to provide a stronger voice to our parents and our families. As a delegate, I would utilize my great listening skills to help us find common ground. I wish to be a voice for special education and the expansion of enrichment programs for our students who are historically underserved. I also believe in the importance of family engagement and I know that I can be a voice for our families as well. As a business owner, I am keenly aware

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I have always been a very active person. I just completed a year as the PTA Council President for the Buena Park Council. I have and continue to serve in a variety of leadership roles in the PTA. Now that my children are in the high school system, I am the PTA president for my child's jr. high and am on the leadership of the district PTA in AUHSD. I volunteer in my community for local pantries and am always looking for leadership opportunities to serve our community. At my district, I have served on the District's most recent 7/11 committee and the District LCAP Stakeholder committee. I have served in School Site Councils as well, making me very involved and informed. At the recent Organizational meeting for my district, I have been given the honor to serve as the representative on our Special Education Local Plan Area and as the representative on the Audit committee.

I also attended the CSBA new trustee training and find that my values of service and advocacy align with those of CSBA. I am ready to go! Having a new trustee as a Delegate would certainly help with a fresh perspective on education issues.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

It is important that boards come together and collaborate through good governance. It is important for school board members to manage expectations during this period of declining enrollment and reductions in funding. It is important that CSBA members come together to address the complex issues of today and enlist new partners in the approach to solve these challenges. By engaging as a Delegate, I can help support this. CSBA can assist by keeping members informed and involved. We are stronger together. There are almost 5,000 members. We must unite our voices and speak with clarity about the most challenging issues of our time.

View results

Respondent

39

Anonymous

45:40

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Art Montez

3. Full name *

Art Montez

4. Region/subregion *

15



5. Name of District or COE *

Centralia Elementary School District

6. Years on board *

25

7. Profession

Consultant/Businessman

8. Contact number *

7149143154

9. Primary email address *

8283 Mulberry Avenue Buena Park, CA 90620

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I've served as a delegate for the past four years and I look forward to continuing this role in order to help preserve and strengthen the public education system. I've been a Board member for more than 25 years. As a Board member, I have served in all capacities, including Board President and Clerk, reflecting the trust and confidence that my peers put on my leadership. I have worked as a consultant in education at the national, state and local level. My experience as an advocate, working on many legislative issues, help to make me a better Delegate. I am a member of many organizations such as NALEO, MALDEF and LULAC. I am a collaborator and am seeking to strengthen partnerships between CSBA, our districts and those who believe that we need to support and strengthen public education.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am a very involved Board member. I am active in advocacy and frequently engage with our local representatives. I have attended the Coast to Coast advocacy conference to be direct in my communication with our national elected officials. I have been a CSBA Delegate for the past four years. I make time to annually attend the CSBA Annual Education Conference. I am also active in the local community, representing my Board. I was most recently appointed as the President for my Board. I am very involved with local groups to support in complex topics such as migrant education, adult education, labor training, student health and academic programs. Parents in the community know that I can be a voice for them when it comes to issues involving them and our cities. This level of advocacy is why I keep getting re-elected to this Board.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

I wish I could say that there is one biggest problem facing governing boards at the moment. The reality is that we have many complex issues facing us, and this is perhaps the biggest challenge of all. We have to face the (lack of) financial sustainability of programs. In COVID, districts received a lot of funding and good things were done with this money. Now that these funds have ended, we are still faced with the challenges facing our students and we must do more to support our students with what seems like less funding. We have the issues of declining enrollment. CSBA needs to be a key part of the creative solution seeking for these complex issues. How can we work in unison with our legislators to secure new funding streams at the federal and state level to grow and strengthen our programs? How do we tap into alternative funding to support the high mental health needs of our students? How can we reinvest in infrastructure to support high energy needs to ensure that technology such as Artificial Intelligence (AI) is technology for all, not for the few? What if CSBA acted as a partner for districts to support the many needs in existence? Recently, districts teamed with CSBA to pass Prop 2. We can work in this same type of collaboration and partnership to solve today's problems, one issue at a time. As a member of the CSBA delegate, it is my responsibility to collaborate with others to help solve the many challenges facing districts.

View results

Respondent

66

Anonymous

65:32

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Beverly Berryman

3. Full name *

Beverly Berryman

4. Region/subregion *

15



5. Name of District or COE *

Fullerton Elementary School District

6. Years on board *

19

7. Profession

Retired

8. Contact number *

714-337-1347

9. Primary email address *

bev@signalent.com

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am deeply interested in joining the Delegate Assembly because I believe in the transformative power of education to shape the future of our communities. This role represents an opportunity to collaborate with leaders across the state to advocate for policies that support all students and provide equitable resources. I am eager to contribute my experience, vision, and commitment to advancing public education, ensuring that every child in California can succeed.

I would bring to the Delegate Assembly a wealth of experience in governance, advocacy, and community engagement gained through nearly two decades of service as a School Board Member for the Fullerton School District and leadership roles within nonprofit organizations. My background includes advocating for equitable policies at local, county, and state levels, strategic planning to address the evolving needs of diverse student populations and navigating transformative changes in education.

This position represents an opportunity to help shape policies that reflect the needs of all children, support school districts in implementing transformative changes, and ensure our students are equipped for the future. It would be an honor to collaborate with fellow leaders to advocate for policies that drive students to success and strengthen public education across California.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

Throughout my career, I have been involved in serving my local board, community, and CSBA through various leadership roles and initiatives. As a five-term trustee on the Fullerton School District Board, I have provided strategic governance and oversight, advocating for equitable policies, implementing innovative programs, and prioritizing resources to support student success. Additionally, I serve on the Orange County School Board Association's Board as the ETC Chair, where I work to address regional educational priorities and foster collaboration among school districts.

In my community, I have demonstrated a lifelong commitment to supporting children and families. My leadership roles include serving as President of the Orange County PTA, Director of Legislation for the Orange County PTA, and co-founding the Crittenton Cookie Mom Auxiliary. These roles have allowed me to advocate for educational equity, engage in legislative advocacy, and mobilize resources to address the diverse needs of students. I also actively contribute to organizations such as the National Giving Alliance, where I serve as President, and the Fullerton Collaborative, where I serve as Secretary, further strengthening community partnerships and support for education.

My involvement with CSBA has been driven by a commitment to advancing public education through policy advocacy and collaboration. I bring extensive experience in legislative engagement, strategic planning, and community-building, ensuring that the voices of local districts are represented at the state level. These activities reflect my dedication to serving as a trusted leader and advocate for students, educators, and families in my local board, community, and beyond.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

School boards today face the critical challenge of advocating for children and ensuring their needs are prioritized in an increasingly polarized environment. As public discourse becomes more divisive, school boards must navigate complex dynamics while remaining steadfast in their mission to serve all students equitably. This requires a delicate balance of addressing diverse viewpoints, fostering respectful dialogue, and making decisions that place the well-being and success of children at the forefront.

The challenges our children face is profound. The rise in social-emotional and behavioral health needs further underscores the importance of providing support to students. At the same time, the educational landscape is rapidly evolving, demanding the redesign of curriculum and teaching methods to prepare students for careers that do not yet exist.

Through collective action, the Delegate Assembly can champion equity by advocating for increased funding, expanded mental health resources, and programs that support marginalized and underserved student populations. It provides a unified voice to influence legislation and policy decisions, emphasizing the importance of placing children first in every decision. Additionally, the Delegate Assembly fosters professional development and strategic guidance, equipping school board members with the tools they need to lead effectively in their communities.

By leveraging the power of collaboration and advocacy, the CSBA Delegate Assembly empowers school boards to meet today's challenges head-on, ensuring that every child in California has access to the resources, support, and opportunities needed to thrive.

Bev Berryman

1659 N. Hale Ave. Fullerton, California 92831
Phone: 714-337-1347 E-Mail: bev@signalent.com

Work Experience

Crittenton Services for Children and Families, Director of Community Engagement 2014-2024

Crittenton Services for Children and Families is a nonprofit organization dedicated to supporting youth and families who have experienced significant trauma, often due to adverse circumstances such as displacement, abuse, or neglect. The organization provides a range of services, including short-term residential therapeutic programs, foster care, adoption services, and community-based programs. Advanced Crittenton's mission by Recruiting, training and placement of volunteers, fostering partnerships, building awareness, and engaging community stakeholders.

Fullerton Elementary School District-Board of Education 2006-present

Set the direction for the Fullerton Elementary School district that is comprised of over 11,000 students in grades TK through eighth grades. Provide governance and oversight to ensure the success and well-being of students within the district. Responsibilities include setting and approving policies, adopting budgets, and establishing goals and priorities aligned with the district's mission. Collaborate with administrators, educators, and community stakeholders to ensure equitable access to resources and programs that meet the diverse needs of students. Oversee curriculum Adoption, support accountability measures, and advocate for local and state policies that promote academic excellence and student achievement.

Bank of America 1979-1990

- Senior Operations Manager/Assistant Vice President-1988-1990
- Customer Service Manager-1986-1988
- Employee Development Specialist/Personnel Administrator-1984-1986

Volunteer Experience

PTA	1996-Present
Fullerton Collaborative	2020-Present
Crittenton Services for Children and Families	2004-2014
National Giving Alliance	2000-Present
National Chairty League	2002-2008

View results

Respondent

25

Anonymous

04:53

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Bonnie Castrey

3. Full name *

Bonnie Castrey

4. Region/subregion *

15



5. Name of District or COE *

Huntington Beach Union High School District

6. Years on board *

39

7. Profession

Mediator/Arbitrator/Fact Finer

8. Contact number *

714-963-7114

9. Primary email address *

bcastrey@earthlink.net

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate?, Please describe the skills and experiences you would bring to the Delegate Assembly. *

I have a deep knowledge of the education system as well as dispute resolution skills and advocacy skills. I travel throughout California chairing many fact-finding panels and mediating labor-employment disputes. As a result, I have knowledge about many school districts, large and small, rural and urban and the funding model under LCFF and how it impacts students and the operations of various districts. I deeply believe that public education is one of the cornerstones of our democracy. CSBA is the strong voice of public education and through that voice advocates legally and legislatively for all students. I can support those efforts by advocating both statewide and federally.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I'm active at school sites and served on district committees, including Relationships by Objectives, Team Building through Communication, the Wellness Cmte and Coastline ROP. I serve on the Golden West College Fdn. Board and am active in the community with AAUW, Sister City, Yulin Chinese School and the Assistance League. I've served on CSBA Committees including the Nominating Cmte (3 terms), Chair of the AEC, the Legislative Cmte, the Collective Bargaining Task Force and as the CSBA rep. to CIF. For OCSBA, I've held many offices including the Presidency, received the OCSBA Marian Bergeson Leadership Award and mentored new school board members.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

The aftereffects from Covid 19, such as emotional, learning and behavioral issues continue to impact learning, school safety, adequacy of state and national school funding, state deferrals, and addressing issues of learning loss. IDEA must be fully funded at the federal "promise" of 40%. The state must continue to allocate more resources to education rather than shifting LCFF funding to increased pension costs onto school districts. CSBA must continue to advocate locally, nationally and teach board members the importance of advocacy efforts for student needs (mental health services, nutrition, and full class days). Funding must also be addressed through the Education Legal Alliance. The Voter Rights Act has actually increased educational disparities with Trustees who care only about "their" area and not the entire district. With the PACERS great assistance, we've increased our advocacy with local legislators and must remain vigilant.

Bonnie Prouty Castrey Resume

Dr. Castrey, originally a nurse by profession, has always taken an active role in education. She earned her three-year diploma in 1964 from Edward J. Meyer Memorial Hospital in Buffalo, New York, and her Bachelor of Science from California State University at Long Beach in 1972. In 1992, she completed her Juris Doctor at Western State University College of Law where she received a full scholarship based on scholastic achievement.

In 1972 she became a tenured instructor at El Camino College. She continues to teach mediation, negotiation skills, and arbitration at several colleges and universities as an adjunct professor. She also provides seminars on communication skills, group process, negotiations, facilitation, and building internal capacity for dispute resolution and dispute resolution skills. In 1978, County Supervisor Harriett Wieder appointed Dr. Castrey to the Orange County Commission on the Status of Women. She served on the Commission for nine years. During that time she influenced public policy and in 1979, Conciliation Courts to mediate child custody disputes were established in the Orange County Superior Court.

Since 1985, Dr. Castrey has served her community as an elected Trustee of the Huntington Beach Union High School District. The district encompasses three cities and has six comprehensive high schools, one continuation school, alternative education and adult education programs serving over 14,000 students. She has served nine terms as President of the Board. One of her most significant contributions to the school district has been the initiation of the Relationships By Objectives (RBO) for certificated staff and Team Building through Communication (TBC) for classified staff which brought labor management peace to the district through collaborative problem-solving.

In 1986, the Board placed a significant emphasis on creating a climate in which women and people of color could thrive and succeed in climbing the administrative ladder. Hence, it is now our culture to have women and people of color in leadership positions.

After serving for over 10 years as HBUHSD's representative to the Coastline Regional Occupational Program, she contributed to a successful transition to a district-led Career and Technical Education (CTE) program as part of an unanimous Board initiative. This has resulted in the expansion and enhancement of CTE offerings, resulting in more diverse, high-quality, and locally relevant courses that better align with regional workforce needs and student interests. She continues to speak out on the need for funding and adequately supporting Career and Technical Education.

Dr. Castrey has been involved in various CSBA led efforts to advance student outcomes. She advocates with both state representatives as part of the Legislative Action Day and also with federal representatives by participating in the Coast2Coast federal advocacy trip contingent. Additionally, she collaboratively served on the Golden Bell Validation team to recognize and support exemplary educational programs.

As a member of the Golden West College Foundation and former Chair of the Center for Excellence in Education Foundation, she has helped raise money for teachers and the Arts/CAPPIES in Orange County. Dr. Castrey was also instrumental in the formation of the HBUHSD Academy for the Performing Arts in 1989. Its students and staff are nationally and internationally recognized.

Dr. Castrey is an internationally recognized specialist in dispute resolution. She has assisted parties in reaching agreements through mediation in diverse industries from education and construction to theme parks and transportation. She specializes in employment and labor/management issues. As an active member of the Society of Professionals In Dispute Resolution (SPIDR), she co-edited the International "SPIDR News" newsletter for ten years, served on the Board of Directors 1987- 1992, and served as the International President in 1990-1991. In 2015-16, she served as the national President of the Labor Employment Relations Association (LERA).

She helped found and serves on the boards of directors of numerous organizations, including the Calif. Foundation for the Improvement of Employer-Employee Relations (CFIER) and The Mediation Center and the California Dispute Resolution Council . She chaired the American Arbitration Association's Orange County Employment Mediation Advisory Council from 1995-1999 and also the Center for Collaborative Solutions until 2014.

Dr. Castrey holds numerous awards for her professional and community activities and speaks nationally and internationally. In 1995, President Clinton appointed Dr. Castrey to a five-year term as a Member of the Federal Service Impasses Panel (FSIP) and was reappointed in 2000 as the FSIP Chair until January of 2002. In 1999, she served as a Visiting Scholar at Edith Cowen University, Perth, Australia, and in 2000, she was a Guest Lecturer at Harvard's John F. Kennedy School of Public Policy. In 2010 she was awarded a Lifetime Achievement Award by the Labor Employment Relations Assoc. She was the McKelvey Neutral in Residence for School Year 2014-15 at Cornell's ILR School. In 2022, she received the Orange County Arts Administrators Award for her advocacy efforts.

View results

Respondent

57

Anonymous

11:26

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Jessica Guerrero

3. Full name *

Jessica Guerrero

4. Region/subregion *

15



5. Name of District or COE *

Anaheim Union High School District

6. Years on board *

2

7. Profession

Senior Policy Advisor

8. Contact number *

714-328-3856

9. Primary email address *

guerrero_jessica@auhsd.us

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am passionate about policy and community outreach, and I recognize the critical role local government plays in shaping daily life and advancing meaningful projects. As a Trustee for the Anaheim Union High School District, the district I proudly graduated from and now serve, and as a Senior Policy Advisor for a member of the OC Board of Supervisors, I bring valuable experience from both government and education sectors. In my professional role, I work daily to cultivate and maintain relationships with local, state, and federal elected and appointed officials to advocate for community needs and initiatives. Serving as a Delegate would allow me to apply my expertise in government relations, advocacy, and education, ensuring that we best serve our students in each of our respective districts. I am eager to foster collaboration between local boards and CSBA and contribute to the development of education policy and advocacy. I would be honored to serve as a CSBA Delegate for Region 15.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

In my first two years on the school board, I have served as Assistant Clerk, Clerk, and as a board representative on the Budget and Health Insurance Committees. My participation in CSBA includes participating in the Legislative Action Week, attending AEC regional conferences, and collaborating with fellow board members to share best practices. I will also be completing my Masters in Governance (MIG) training in 2025.

In my local community, I have been involved in several events and initiatives that emphasize the importance of education access and community resources. These include participating in the First 5 Orange County Conditions of Children Forum, organizing Back to School Supply Giveaways and Toy Drives, and serving as a representative on the OC Public Library Advisory Board. Additionally, I coordinated a student forum between the Orange County Transportation Authority and high school students to address concerns about public bus route times, which led to adjustments in the schedule to better serve our students. I also organized the Future Leaders Program, a summer initiative offering high school students the opportunity to learn about County government and develop their leadership skills.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

The biggest challenge facing governing boards is funding, particularly how school districts are funded (attendance vs. enrollment) and threats to Proposition 98 funding. California uses average daily attendance (ADA) to allocate funds, meaning districts lose funding when students are absent. This system disproportionately impacts schools serving students with socioeconomic challenges that contribute to higher absenteeism. Additionally, while Proposition 98 is intended to provide a stable revenue source for California's TK-14 public schools, recent state actions have threatened the minimum funding guarantee.

CSBA has been a strong advocate for changes in how the public education system is funded, particularly pushing for a shift to enrollment-based funding. CSBA can help educate policymakers on how the current system undermines public school funding and negatively impacts students. By working together, we can find equitable solutions that benefit our schools and students.

View results

Respondent

104

Anonymous

82:17

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Rhodia DW Shead

3. Full name *

Rhodia DW Shead

4. Region/subregion *

15



5. Name of District or COE *

Buena Park School District

6. Years on board *

6

7. Profession

Retired school teacher

8. Contact number *

714-262-8716

9. Primary email address *

rhodia_shead@hotmail.com

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I'm interested in serving as a delegate again because the DA helps form the focus of work. Discussing issues with other delegates across the state and determining the highest priorities to benefit our students, teachers, and the families prepares them for a brighter and more successful future.

I have learned skills from a broad educational experience as a classified, certificated, president of my district's teachers' union, and a parent (PTA) of 4 in public schools. I have learned to work and collaborate with individuals with many perspectives.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I visit the classrooms, judge the district spelling bee, debate, and participate in sponsoring needy students during

Christmas. Attending the programs and watching our students demonstrate what they have learned is a highlight.

I participate in the charity events in collaboration with the city and community. I also visit legislators when they are in town.

I serve on the Board of Directors for Region 15. I'm humbled to say that our board was awarded the Golden Gavel this year. I have participated in many CSBA online visits with legislators to let them know the needs in our districts.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Our biggest challenge is sustaining programs and services with declining enrollment eating away at our budget. We've been writing grants to pay for counselors, because so many of our students are still struggling.

The legislature knows that CSBA is an advocate for public schools. Please let them know that one-time funds are appreciated but need to be extended.

View results

Respondent

27

Anonymous

17:35

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Suzie R. Swartz

3. Full name *

Suzie R. Swartz

4. Region/subregion *

15



5. Name of District or COE *

Saddleback Valley Unified

6. Years on board *

24

7. Profession

PR Consultant

8. Contact number *

949-830-5924

9. Primary email address *

Suzie.Swartz@svusd.org

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

My work on the Orange County School Boards Association (OCSBA), in my local district, and as a current member of Delegate Assembly has prepared me to fairly represent the interests of our region as platforms, and guidelines are formed. Delegate Assembly can help guide state and federal policy makers as well as local school boards to make decisions that truly benefit the children we serve. In addition, Delegate Assembly's voice is critical to help inform and improve public perception of our schools. I believe I have the experience, interpersonal skills and passion to respectfully continue to collaborate and contribute to the strength of Delegate Assembly.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I've served terms in all SVUSD board offices and currently serve as President. I also currently serve as OCSBA secretary; have served in various capacities on OCSBA Board of Directors, and serve on the County Committee of School District Organization; served on 2014 CSBA Nominating Committee, OC Education Coalition Steering Committee, and Coastline ROP Board; served many terms in various capacities on PTA and PTA Council executive boards along with music and athletic booster boards; served on the OC Dept. of Education Character Education and Early Childhood committee; and co-chaired the OCSBA Mental Health Committee formed to advocate for mental health funding.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Attaining full, equitable and stable funding including adequate funding and resources to address rising health benefit costs, student mental health needs, classroom behavior issues and academic learning challenges. Raising funding to at least the national average along with addressing escalating Special Education costs, and pension costs should be a goal. Teacher shortage - it's more difficult to attract and retain high quality teachers; many teachers are nearing retirement and there's concern fewer people will be entering the profession.

Suzie R. Swartz for CSBA Delegate Assembly Region 15

Saddleback Valley Unified School District (SVUSD) – first elected in 2000

Experience

- Member Board of Education – also served several terms as President, Vice President and Clerk.
- Twelve years representing Region 15 in Delegate Assembly
- Served on the 2014 California School Boards Association Nominating Committee
- Served several times as a judge on the panel for selecting the 2022-2024 School Board Member of the Year and School Board Governance Team of the Year.
- Secretary OCSBA – also served additional terms as President, Vice President, Legislative Chair, Mental Health Advocacy Co-Chair and Political Action Group Effort Chair
- Served on Coastline ROP Board including one term as President
- Member Orange County Committee on School District Organization
- Member Orange County Education Coalition Steering Committee; volunteered public relations services to promote coalition rallies and events
- California School Boards Association Federal Government Relations Rep 2004-05

Community Service

- Recipient OCSBA Marian Bergeson Award for outstanding governing board service and community service to promote and enhance public education.
- Recipient Phi Delta Kappa Citizen of the Year Award for community service to our public schools.
- Founding member Saddleback Valley Arts Education Alliance
- Past PTA President and PTA Council Executive Board Member for several terms
- Member Memorial Care Community Benefit Oversight Committee
- Served on School Site Councils, high school band, athletic and Model UN booster boards
- Room mother/Classroom Volunteer
- Community Advisory Board for South County Family Resource Center (SCFRC)
Developed/implemented a bilingual preschool Story/Activity Hour for SCFRC.
- Served on OC Dept. of Education Character Education and Early Childhood committees

Education

- Bachelor of Arts, University of California at Los Angeles
- Masters in Governance Program, CSBA
- Early Childhood Education Credits Saddleback Community College

Employment

- Public Relations and Marketing Communications Consultant
- Preschool Teacher

My work with OCSBA, OC Education Coalition, and in my local district has prepared me to fairly represent the interests of our region. Delegate Assembly provides a powerful voice to guide policy makers' decisions, inform and improve public perceptions and positively impact public education. I believe I have the skills, experience and enthusiasm to respectfully collaborate with colleagues on the critical issues facing our public schools and the children we serve. Please feel free to contact me at 949-510-5924 or suzieswartz@cox.net.

Please note two write-in candidates for consideration

2025 CANDIDATES	SCHOOL DISTRICT
Beverly Berryman	Fullerton SD
Bonnie Castrey*	Huntington Beach Union HSD
Jessica Guerrero	Anaheim Union HSD
Art Montez*	Centralia SD
Rhodia Shead*	Buena Park ESD
Angela Hernandez	Centralia SD
Suzie Swartz*	Saddleback Valley USD
<i>2025 WRITE-IN CANDIDATES</i>	-----
Carrie Flanders*	Brea Olinda USD*
Frances Nguyen	Westminster SD
Lauren Klatzker	Westminster SD

Dear Fellow Board Members,

I have been a CSBA Delegate for 6 years and my term is expiring March 31st, 2025. In December, 2024, my board members unanimously voted to nominate me for the 2025-2027 term, but I was unable to submit my bio-sketch for your review.

As a board, you have the option to vote for only 7 candidates, **including any write-in candidates you may add**. I have attached my recent bio-sketch and resume' and **would like to ask your board to consider writing me in as one of your 7 choices** so that I may continue my work as a Delegate for Region 15.

Please feel free to reach out to me with any questions you may have.

I appreciate your consideration.

Warm Regards,

Carrie Flanders

Brea Olinda USD Board President

714-356-4899

CSBA Region/subregion # 15

See "CSBA REGION INDEX FOR DISTRICTS & COE"

The Board of Education of the Brea Olinda Unified School District

(Nominating District)

voted to nominate Carrie Flanders. The nominee is a member of the
(Nominee)

Brea Olinda USD Governing Board

which is a member of the

(Nominee's Board)

California School Boards Association.

The nominee has consented to this nomination.

Prinda Cole

2/5/2025

Board Clerk or Board Secretary (signature)

Date

Board Clerk or Board Secretary (print name)

ONLY ONE NOMINEE PER NOMINATION FORM

Delegate Assembly



Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Carrie Flanders* Date: 01/01/2025

Name: Carrie Flanders CSBA Region & subregion #: 15
District or COE: Brea Olinda Unified School District Years on board: 10 years
Profession: Former Educator/Event Planner Contact Number (Cell Home Bus.): 714-356-4899
Primary E-mail: cflanders@bousd.us
Are you an incumbent Delegate? Yes No If yes, year you became Delegate: 2018

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I have served 6 years as a CSBA Delegate, and I am so grateful for the knowledge I have gained. The relationships I have made with some of the most dedicated delegates, who advocate for all kids, have gotten me through many challenging times that board members face. I feel that I have been able to make a difference locally by advocating through CSBA. Some of my own skills that I bring to DA are my life-long involvement in education, from my past experience as teacher to my current role as a trustee, along with my previous Delegate advocacy. I have always championed to make things better for kids! I am a people-person who is at my best when collaborating with others and learning from their different perspectives.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Board Involvement: 10 years total; I have served as VP and Board President 3 times each.
CSBA Involvement: MIG classes, attended 9 CSBA conferences and served 6 years in DA
Community Involvement: Rotary Fundraising Chair for the OC Food & Wine Festival and on the Rotary board for 5 years, Rotary president in 2021/22
School Involvement: Served on the board of PTA/PTO's at the elementary and secondary schools for 13 years, president positions for 6 years
City Involvement: Planning Commissioner for the City of Brea for 2 years.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

In the 6 years I served as a delegate, so much has changed in education, yet unfortunately some of the issues related to funding, not only remain the same, but new issues have made the strain on the budget even harder on districts. Under LCFF, LEA's are always struggling to find creative ways to address the increasing financial encroachment of SPED, STRS/PERS, learning loss, mental health needs, and safety. CSBA allows Delegates to be part of the solution by sharing issues. PACERS provide local support to help us get our voices heard in Sacramento and to advocate with the state on behalf of the districts to ensure our interests are represented throughout CA so that students receive the quality education they deserve.

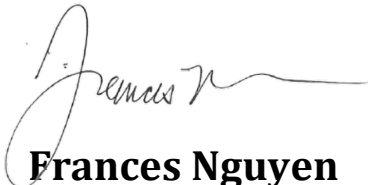
Dear Fellow Board Members,

I am honored to submit my candidacy for the CSBA Delegate Assembly. In December 2024, my board members unanimously voted to nominate me for the 2025-2027 term. Unfortunately, I was unable to submit my bio-sketch for your review at that time.

As your board considers its selections, I respectfully ask for your support as a write-in candidate. As noted on your form you may vote for up to seven candidates, including any write-ins, and I would be grateful for the opportunity to serve as a Delegate for Region 15. I have attached bio-sketch and résumé for your review.

Please do not hesitate to reach out if you have any questions. I truly appreciate your time and consideration.

Kindest Regards,

A handwritten signature in cursive script that reads "Frances Nguyen". The signature is written in black ink and is positioned above the printed name.

Frances Nguyen

Westminster School District Board Member

714-855-7324

Delegate Assembly District Nomination Form for 2025 Election



TO BE COMPLETED BY THE NOMINATING BOARD

Deadline: Monday, January 6, 2025 | No late submissions accepted

This form is required. Please submit this Nomination Form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 6, 2025. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 6, 2025. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

CSBA Region/subregion # 15

See "CSBA REGION INDEX FOR DISTRICTS & COE"

The Board of Education of the Westminster School District

(Nominating District)

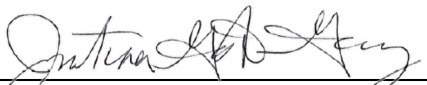
voted to nominate Frances Nguyen. The nominee is a member of the
(Nominee)

Westminster SD Governing Board which is a member of the

(Nominee's Board)

California School Boards Association.

The nominee has consented to this nomination.


Board Clerk or Board Secretary (signature)

02/06/2025

Date

Tina Gustin-Gurney
Board Clerk or Board Secretary (print name)

ONLY ONE NOMINEE PER NOMINATION FORM

Delegate Assembly Biographical Sketch Form for 2025 Election



Deadline: Monday, January 6, 2025 | No late submissions accepted

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state “see résumé.” Do not re-type this form. It is the candidate’s responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 6, 2025. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 6, 2025.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  _____

Date: 02/06/2025

Name: Frances Nguyen

CSBA Region & subregion #: 15

District or COE: Westminster School District

Years on board: 10 years

Profession: Small Business Owner Contact Number (Cell Home Bus.):

714-855-7324

Primary E-mail: fnguyen@wsdk8.us

Are you an incumbent Delegate? Yes No If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I'm excited to bring my experience, knowledge, and fresh perspective as a CSBA Delegate. With over 30 years of service to the Westminster community, I've built strong relationships with city leaders and spent the past eight years working with the Westminster School District. As a CSBA Delegate, I look forward to strengthening partnerships and helping advance CSBA's mission for a better future for students, educators, and staff.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Board Involvement: 8 years, including two terms as Board President and VP.

Community Involvement: Led strategic fundraising, program development, and major community events. Relaunched advisory councils, developed fund plans, and acted as a liaison between the city government and the Vietnamese community.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The challenges facing school boards range from funding volatility to rabid changes in state and federal policy and regulations. I have been part of the CSBA Delegation on the Coast to Coast Federal Advocacy Trip joining school board members and superintendents to advocate for the state's students. I have seen first-hand the challenges we face as governing board members to mitigate learning loss and increase funding for student safety and wellness. In addition, an important position for CSBA to advance is full funding for IDEA to ensure all California students receive an inclusive education. I work closely with my fellow delegates to bring partnership and advocacy to support solutions and options to these challenges.

FRANCES NGUYEN, MBA

Westminster, CA – Open to Travel, Remote, Hybrid & On-site

[714-855-7324](tel:714-855-7324) | Francesnguyenmba@gmail.com | <https://www.linkedin.com/in/frances-nguyen-18852a32/>

Dedicated leader with over three decades of experience in public service, community outreach, business management, and education. With a robust background in advocating for the Vietnamese community and students in Orange County and a strong track record in fundraising, program development, and strategic leadership, I am poised to leverage my skills and experience as a CSBA Delegate. Committed to enriching lives and advancing civil rights, cultural awareness, and social justice, I aim to drive impactful change within the AAPI communities and the CSBA Delegate Assembly.

A collaborative, highly inspirational leader who adds value in:

- **Leadership in Education and Community Service:** Former President of the Westminster School District Board; Adjunct Faculty at several colleges; influential in establishing ESL and Business classes to increase enrollment among Vietnamese communities.
- **Community Advocacy and Relations:** Extensive experience as a community advocate, elected official, and leader in the Vietnamese community. Notable for being the first Vietnamese American to have several leadership roles within community and business organizations in Orange County.
- **Strategic Fundraising and Program Development:** Demonstrated excellence in fundraising, including relaunching advisory councils, leading fund development plans, and overseeing major community events that significantly raised awareness and funds.

AREAS OF EXPERTISE

Fundraising | Philanthropy | Develop Programs | Development Team | Fund Development | Fundraising Strategies | Identify Opportunities | Program Development | Support Development | Unity | Collaboration | Coordination | Litigation | Commitment Awareness | Effective Communication | Growth Mentality | Influential | Innovation | Innovative | Leader | Leadership Team Organizational

BUSINESS ACUMEN

INDUSTRY EXPERIENCE: Education, Government, Leadership & Strategic Planning, Culture Awareness, Community Engagement

KNOWLEDGE OF GLOBAL BUSINESS CULTURES: Based in the U.S. with extensive Global Business Knowledge. Fluent in English, French, and Vietnamese. Vietnamese Refugee 1975.

HONORS & AWARDS: Recipient of personal appreciation from President Bush and awarded Small Business of the Year in Westminster. Active member and advisor in numerous community, educational, and governmental boards, demonstrating a commitment to civic engagement and community service.

PROFESSIONAL EXPERIENCE | KEY ACHIEVEMENTS

Golden Trophy & Promotions Co.

Executive Director

1983 - present

I founded the business from scratch. From a small trophy store only doing Little League trophies, we have advanced to corporate awards and work with suppliers across the US. With this business, I am able to work with many different customers, from local government to state/federal agencies, private corporations, community members, non-profit organizations, and educators from schools to colleges/universities.

- The company started with new designs and zero product orders. We now generate over 700,000 promotional products every day.

Westminster School District

Board President

2020 | 2024

Provides leadership, direction, and management for all aspects of district activities and is responsible for seeing that the strategic initiatives and policies of the Board of Trustees are effectively implemented. Responsible for maintaining the continuity of school district initiatives. Works closely with a wide range of constituencies in the public, private, and not-for-profit sectors to build support and coalitions consistent with the district's overall vision, mission, current goals, and priorities.

- Spearheaded the annual budget of \$144,006,000 for the 2019-2020 and 2020-2021 school years.

Golden West College, Westminster, CA**College Advisor****2019 - present****Instructor****2013 – present**

Advised and supported the President in reaching out to the Vietnamese communities, creating ESL/Business classes, and increasing enrollment.

- Developed and taught courses on starting and operating small businesses and conversational Vietnamese & business culture.

Department of Commerce - US Census Bureau,**Partnership Specialist****2019-2020**

In support of the Decennial Census, established partnerships with federal, tribal, state, and local governments, local businesses, plus community groups. Developed presentations and briefings and conducted meetings. Speak Vietnamese, English, and French. Working with the Vietnamese communities to address concerns and issues related to current and potential stakeholders.

- Fostered partnerships and developed outreach strategies targeting the Vietnamese community for the Decennial Census.

City of Westminster**Assistant to the Mayor/Council****2014-2018**

I scheduled events and oversaw Mayor/Council affairs. I also helped build community and business relations with profit and non-profit groups. I am fluent in English and Vietnamese.

- Managed community and business relations, event scheduling, and liaised between the Vietnamese community and city government.

Orange Coast College, Costa Mesa, CA**Instructor****2014 – present**

Introduction to Business – understanding the essential world of businesses, local to global markets, ethics, small businesses, microeconomics, macroeconomics, and entrepreneurship. Bilingual English/Vietnamese.

- Taught Introduction to Business (BUSA100), covering fundamental business principles and practices.
- Facilitated entry and acceptance of Comandon Cognac within Vietnamese communities across the US.

Westminster Chamber of Commerce, Westminster, CA**Volunteer Advisor****2019-present****Vice-President - Business/Education****2011 – present****Board Member****2011-2014****First Vietnamese-American President****2009 – 2010**

Interact with the Vietnamese community and non-Vietnamese communities to build a business community and cultural/diversified relationships and develop entrepreneurship. Fluent in English/Vietnamese.

- Championed business community development and cross-cultural relationships through strategic leadership and engagement.

Coastline Community College, CA**Instructor - Small Business Class****2011 – present**

Small Business Class – understanding the businesses, how to open and operate a small business, and the nature of a small business.

Practice of entrepreneurship.

Santa Ana College**Professor****2011 - present**

I teach one class online at Santa Ana College. Subject: Vietnamese Business Translators/Interpreters.

Union of Vietnamese Student Associations of Southern California**2000 - present**

I am a past president/advisor for the Union of Vietnamese Student Associations of Southern California (UVSA). Every year, the UVSA organizes the TET Festival, in which we raise money for the non-profit groups in our communities. The total amount for the past 40 years is about \$10 M.

ADDITIONAL CAREER HIGHLIGHTS

U.S. Department of Labor**Auditor, Jan 1984 - Dec 1988****Partner Specialist****US Census Bureau**

EDUCATION

MASTER OF BUSINESS ADMINISTRATION IN INTERNATIONAL BUSINESS (MBA) DEGREE | Argosy University**BACHELOR OF SCIENCE IN COMPUTER INFORMATION SYSTEMS (BS) DEGREE | California State Polytechnic University, Pomona**

Bachelor of Science in Computer Science | University of Irvine

BOARD OF DIRECTOR PARTICIPATION

CHAIRMAN | Westminster School Board | President**BOARD MEMBER | Goose Capital****ADVISORY BOARD MEMBER | Measure M****ADVISORY BOARD MEMBER | Business Leader | Westminster Police Department****BUSINESS ADVISORY MEMBER | AANAPISI Advisory Committee**

CORE COMPETENCIES

Professional & Leadership Skills: Fundraising, Philanthropy, Develop Programs, Development Team, Fund Development Fundraising Strategies, Identify Opportunities, Program Development, Support Development, Unity, Collaboration Coordination, Litigation, Commitment Awareness, Effective Communication, Growth Mentality, Influential, Innovation Innovative, Leader, Leadership Team, Organizational, Philanthropy, Develop Programs, Development Team, Fundraising Strategies, Develop Programs, Identify Opportunities, Support Development, Unity, Collaboration, Coordination, Litigation Coordination, Commitment, Effective Communication, Growth Mentality, Influential, Innovation, Innovative, Leadership Team Organizational

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Education is my passion as well as my profession. For work, I serve as the Director of Special Education for a school district. Through my job I experience firsthand the strains on our public school systems. We are constantly asked to do more with less, manage the increasing needs of students and deal with the impact of the economic hardships of our students, communities, and state. I also experience our public schools as a parent. I am the mom of three boys - two of whom have graduated from our local public schools and gone onto college and one who is a high school freshman. This gives me the perspective of seeing our schools from within as an employee, as a parent, and as a board member.

I became a board member as a way to be involved and to give back to my community. Two years ago, I became a Delegate for CSBA Region 15 as a way to further my impact for students. In the Delegate Assembly, we work to help guide the policy platform and advocacy work that CSBA engages in. I am able to relay the real time issues in our districts and work with other Delegates to generate ideas for solutions. We address issues such as budgets, declining enrollment, AI challenges, and the student mental health crisis.

Please describe your activities and involvement on your local board, community, and/or CSBA.

FJUHSD School Board Member - 6 years

CSBA Delegate Assembly - 2 years

FJUHSD Board President - 1 year

FJUHSD Board Clerk - 1 year

OCSBA Executive Board High School Representative - 2 years

FSD PTA Member - 12 years

FJUHSD PTA Member - 7 years

Temple Beth Tikvah Executive Vice President of Education - 1 year

CSBA Masters in Governance - Completed

As a FJUHSD Trustee, I am actively involved in representing our district at events in the cities of Fullerton, Buena Park and La Habra. I attend school events, community events and work to build relationships with local businesses and agencies to help serve our students and their families. I represent the secondary level (high school) level at the

Orange County School Board Association Executive Board Meetings and provide insight into issues and concerns developing in Region 15 at this level.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Public schools across the state and country are facing enormous challenges - One of the biggest issues is ensuring that our schools receive full and fair funding. We must work as school boards individually and as a whole through CSBA to ensure that the California state legislature funds our schools no matter what other economic issues we are facing. Additionally, we need to address the growing needs of our students and families and work with CSBA to develop a variety of ways to address the needs. This may be in the form of working with the CDE and universities on how to develop community schools, or finding creative ways to address the mental health crisis our students are facing. Meeting our families where they are, engaging them and serving them is key to our success as a public school system. Finally, we must work to address the shortage of highly qualified teachers. CSBA is a key partner in addressing the issues surrounding this shortage. Our public schools are the cornerstone of our community and our democracy and we must ensure that we produce generations of well educated, active citizens to ensure the future of our country.

Submitted
12/21/22

Delegate Assembly Nomination/Appointment Form

 Thanks!

Your submission was a success! **Please click the print button and save a copy of your submission for your records.**

If you need to change your submission, email nominations@csba.org to modify your submission prior to the January 7 deadline.

[Submit another response](#)

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The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information.

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Delegate Assembly Nomination/Appointment Form

Use this required form to nominate or appoint someone to the Delegate Assembly. Only one nominee or appointment may be submitted at a time. Nominations or appointments must be made no later than 11:59 p.m. on **January 7, 2023**. We strongly advise to print the completed PDF form for your records. **It is the candidate's responsibility to confirm that CSBA has received nomination/appointment materials prior to the deadline.**

* Required

1. This member board is seeking to... *

- Nominate someone for an elected Delegate seat in my region/subregion
- Appoint someone to one of our district's appointed Delegate seats
- Nominate someone for an elected County Delegate seat
- Appoint someone to our County Delegate seat

2. Nomination in region/subregion... *

3. The full name of the Delegate nominee is... *

Lauren Klatzker

4. The Delegate nominee is a member of the Board of Education of the... (must be a board with active CSBA membership) *

Fullerton Joint Union High School District

5. The Board of Education submitting this form is... *

Fullerton Joint Union High School District

6. The full name of the individual submitting this form on behalf of the board is... *

Steve McLaughlin, Ed.D.

7. The role of the individual submitting this form on behalf of the board is... *

- Board Clerk
- Board Secretary

Never give out your password. [Report abuse](#)

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**REPORTING OF PURCHASE ORDER TOTALS
December 29, 2024 through January 25, 2025 for the 2024-25 Fiscal Year**

Financial Impact

General Fund (0101)	\$1,046,663.68
Child Development Fund (1212)	\$43,802.11
Cafeteria Fund (1313)	\$79,006.50
Deferred Maintenance (1414)	\$2,193.01
Capital Facilities Agency Fund (2545)	\$2,242.82
Special Reserve-Cap Outlay Fund (4040)	\$277,500.00
Insurance Property Loss Fund (6770)	\$92.65

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

PLACENTIA USD

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U82B0654	FLINN SCIENTIFIC INC	300.00	300.00	0100030034 4301	MATERIALS AND SUPPLIES
U82B0655	FISHER SCIENTIFIC LLC	300.00	300.00	0100030034 4301	MATERIALS AND SUPPLIES
U82B0656	ATKINSON ANDEL LOYA RUUD & ROM	120,000.00	120,000.00	0100010029 5807	LEGAL FEES
U82B0658	RWC INTERNATIONAL LTD	10,000.00	10,000.00	0107230005 4315	BUS
U82B0659	J W PEPPER OF LOS ANGELES	855.00	855.00	0100030024 4301	MATERIALS AND SUPPLIES
U82B0660	FACILITY SOLUTIONS GROUP INC	600.00	600.00	0100030507 4309	CUSTODIAL
U82B0661	HOME DEPOT	400.00	400.00	0100030106 4301	MATERIALS AND SUPPLIES
U82B0662	NILES BIOLOGICAL	300.00	300.00	0163000079 4301	MATERIALS AND SUPPLIES
U82B0663	SMART & FINAL	300.00	300.00	0165000162 4308	OFFICE SUPPLIES
U82B0664	LAKESHORE LEARNING	450.00	450.00	0165000159 4301	MATERIALS AND SUPPLIES
U82B0665	LAKESHORE LEARNING	450.00	450.00	0165000163 4301	MATERIALS AND SUPPLIES
U82B0666	FAIRWAY FORD	1,600.00	1,600.00	0100040788 4313	MAINTENANCE
U82B0667	POWERSTRIDE BATTERY CO INC	3,000.00	3,000.00	0100040788 4313	MAINTENANCE
U82C0654	OCEAN INSTITUTE	1,160.00	1,160.00	0190170110 5816	FIELD TRIPS / ADMISSION
U82C0656	ORANGE COUNTY DEPT OF ED	1,100.00	1,100.00	0190170088 5816	FIELD TRIPS / ADMISSION
U82C0657	SEGERSTROM CENTER FOR THE ARTS	2,110.00	2,110.00	0190170109 5821	ASSEMBLIES
U82C0658	CALIF WEEKLY EXPLORER INC	857.99	857.99	0190170104 5821	ASSEMBLIES
U82C0659	SCHOOL HEALTH CORP	1,536.19	1,536.19	0100040675 5660	CONTRACTS-REPAIRS MAINT.
U82C0660	GALLAGHER PEDIATRIC THERAPY	1,500.00	1,500.00	0165000156 5810	PROFESSIONAL/CONSULTING SRV.
U82C0661	TITAN STUDENT UNION	1,221.00	1,221.00	0190170085 5816	FIELD TRIPS / ADMISSION
U82C0662	CALIF WEEKLY EXPLORER INC	1,327.99	1,327.99	0190170069 5821	ASSEMBLIES
U82C0663	COLONIAL CHESTERFIELD AT RILEY	1,248.00	1,248.00	0190170085 5816	FIELD TRIPS / ADMISSION
U82C0664	ORANGE COUNTY DEPT OF ED	825.00	825.00	0130100041 5816	FIELD TRIPS / ADMISSION
U82C0665	ORANGE COUNTY DEPT OF ED	825.00	825.00	0130100041 5816	FIELD TRIPS / ADMISSION
U82C0666	ORANGE COUNTY DEPT OF ED	962.50	962.50	0130100041 5816	FIELD TRIPS / ADMISSION
U82C0667	STRATEGIC KIDS LLC	9,000.00	9,000.00	0167700019 5821	ASSEMBLIES
U82C0668	ORANGE COUNTY DEPT OF ED	2,351.25	2,351.25	0190170088 5816	FIELD TRIPS / ADMISSION
U82C0669	ORANGE COUNTY DEPT OF ED	687.50	687.50	0190170113 5816	FIELD TRIPS / ADMISSION
U82C0670	ORANGE COUNTY DEPT OF ED	825.00	825.00	0190170085 5816	FIELD TRIPS / ADMISSION
U82C0671	SEGERSTROM CENTER FOR THE ARTS	2,520.00	2,520.00	0190170109 5821	ASSEMBLIES
U82C0672	ORANGE COUNTY DEPT OF ED	687.50	687.50	0190170113 5816	FIELD TRIPS / ADMISSION

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U82C0673	AFTER SCHOOL MUSIC ACADEMY LLC	43,200.00	43,200.00	0167700050 5810	PROFESSIONAL/CONSULTING SRV.
U82C0675	ZIERER, HARRISON	8,600.00	8,600.00	0167620070 5810	PROFESSIONAL/CONSULTING SRV.
U82C0676	VBO TICKETS INC	30,000.00	30,000.00	0100080147 6412	SOFTWARE/DEP \$5,000 AN ABOVE
U82C0677	OPTIMUM ENERGY DESIGN LLC	8,000.00	8,000.00	0167620145 6210	ARCHITECT/ENGINEERING FEES
U82C0678	OPTIMUM ENERGY DESIGN LLC	27,950.00	27,950.00	0167620144 6210	ARCHITECT/ENGINEERING FEES
U82C0679	OPTIMUM ENERGY DESIGN LLC	8,000.00	8,000.00	0167620143 6210	ARCHITECT/ENGINEERING FEES
U82C0680	WEST RIDGE ACADEMY	200,000.00	200,000.00	0165000070 5150	NON PUBLIC SCHOOL/PRIVATE
U82C0682	JLM PSYCHOLOGICAL SERVICES INC	8,000.00	8,000.00	0165000156 5810	PROFESSIONAL/CONSULTING SRV.
U82C0683	MOBILE ED PRODUCTIONS	2,842.50	2,842.50	0190170095 5821	ASSEMBLIES
U82C0684	ORANGE COUNTY DEPT OF ED	756.25	756.25	0190170113 5816	FIELD TRIPS / ADMISSION
U82C0685	ORANGE COUNTY DEPT OF ED	825.00	825.00	0190170113 5816	FIELD TRIPS / ADMISSION
U82C0686	LANGUAGE NETWORK INC	25,000.00	25,000.00	0165000266 5810	PROFESSIONAL/CONSULTING SRV.
U82C0687	CALIF WEEKLY EXPLORER INC	857.99	857.99	0190170097 5821	ASSEMBLIES
U82P2128	APPLE COMPUTER INC	661.78	299.99	0165000156 4342	COMP SOFTWRE UNDER \$500
			361.79	0165000156 4343	COMP HRDWARE UNDER \$500
U82P2276	BAYER HVAC	6,711.19	6,711.19	0181502669 5690	CONTRACTS-OTHER SERVICES
U82P2277	YORBA LINDA CHAMBER OF COMMERC	443.94	443.94	0100040033 5310	DUES & MEMBERSHIPS
U82P2278	FEDERAL EXPRESS	27.81	27.81	0181502324 4310	POSTAGE
U82P2279	AMAZON.COM CORPORATE CREDIT	402.46	402.46	0100030879 4343	COMP HRDWARE UNDER \$500
U82P2280	AMAZON.COM CORPORATE CREDIT	9.11	9.11	0100040675 4308	OFFICE SUPPLIES
U82P2281	AMAZON.COM CORPORATE CREDIT	30.89	30.89	0100030141 4301	MATERIALS AND SUPPLIES
U82P2282	AMAZON.COM CORPORATE CREDIT	1,829.59	1,829.59	0167620142 4301	MATERIALS AND SUPPLIES
U82P2283	AMAZON.COM CORPORATE CREDIT	80.93	80.93	0100030330 4301	MATERIALS AND SUPPLIES
U82P2284	AMAZON.COM CORPORATE CREDIT	69.68	69.68	0190170089 4301	MATERIALS AND SUPPLIES
U82P2285	AMAZON.COM CORPORATE CREDIT	45.65	45.65	0100030255 4301	MATERIALS AND SUPPLIES
U82P2286	AMAZON.COM CORPORATE CREDIT	173.26	173.26	0167620030 4343	COMP HRDWARE UNDER \$500
U82P2287	AMAZON.COM CORPORATE CREDIT	551.70	551.70	0126000024 4301	MATERIALS AND SUPPLIES
U82P2288	AMAZON.COM CORPORATE CREDIT	238.14	238.14	0126000024 4301	MATERIALS AND SUPPLIES
U82P2289	APPLE COMPUTER INC	3,617.88	3,617.88	0130100010 4343	COMP HRDWARE UNDER \$500
U82P2290	APPLE COMPUTER INC	461.77	99.98	0165000156 4342	COMP SOFTWRE UNDER \$500
			361.79	0165000156 4343	COMP HRDWARE UNDER \$500
U82P2291	CALIFORNIA SCHOOL BOARD ASSOC	17,614.50	17,614.50	0100040033 5310	DUES & MEMBERSHIPS

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U82P2292	AMAZON.COM CORPORATE CREDIT	1,949.37	1,949.37	0167700025 4301	MATERIALS AND SUPPLIES
U82P2293	AMAZON.COM CORPORATE CREDIT	4,151.42	4,151.42	0167620133 4301	MATERIALS AND SUPPLIES
U82P2294	AVID CENTER	2,025.00	2,025.00	0156400387 5240	TRAINING & TRAVEL & CONFERENCE
U82P2295	AVID CENTER	1,350.00	1,350.00	010791166 5240	TRAINING & TRAVEL & CONFERENCE
U82P2296	AVID CENTER	675.00	675.00	0107911049 5240	TRAINING & TRAVEL & CONFERENCE
U82P2297	AVID CENTER	675.00	675.00	0190170096 5240	TRAINING & TRAVEL & CONFERENCE
U82P2299	AMAZON.COM CORPORATE CREDIT	70.40	70.40	0100030082 4301	MATERIALS AND SUPPLIES
U82P2300	FIRST BOOK NATIONAL BOOK BANK	314.48	314.48	0130100024 4210	BOOKS & REFERENCE MATERIALS
U82P2301	PERMA BOUND	593.55	593.55	0107910929 4210	BOOKS & REFERENCE MATERIALS
U82P2302	EL CAMINO REAL ASB	61.90	61.90	0100000076 8699	ALL OTHER LOCAL REVENUE
U82P2303	ESPERANZA HIGH SCHOOL ASB	255.54	255.54	0100000076 8699	ALL OTHER LOCAL REVENUE
U82P2304	VALENCIA HIGH SCHOOL ASB	673.74	673.74	0100000076 8699	ALL OTHER LOCAL REVENUE
U82P2305	AMAZON.COM CORPORATE CREDIT	54.64	54.64	0167620029 4301	MATERIALS AND SUPPLIES
U82P2306	AMAZON.COM CORPORATE CREDIT	16.27	16.27	0165000156 4301	MATERIALS AND SUPPLIES
U82P2307	AMAZON.COM CORPORATE CREDIT	64.82	64.82	0165000163 4301	MATERIALS AND SUPPLIES
U82P2308	AMAZON.COM CORPORATE CREDIT	576.51	30.50	0167620029 4301	MATERIALS AND SUPPLIES
			546.01	0167620123 4301	MATERIALS AND SUPPLIES
U82P2309	AMAZON.COM CORPORATE CREDIT	254.63	254.63	0165000163 4301	MATERIALS AND SUPPLIES
U82P2310	AMAZON.COM CORPORATE CREDIT	203.26	203.26	0165000159 4301	MATERIALS AND SUPPLIES
U82P2311	AMAZON.COM CORPORATE CREDIT	289.12	289.12	0165000159 4301	MATERIALS AND SUPPLIES
U82P2312	PRO ED INC	315.88	315.88	0165000156 4305	STUDENT TESTING
U82P2313	PERMA BOUND	706.91	706.91	0100041581 4210	BOOKS & REFERENCE MATERIALS
U82P2314	PERMA BOUND	632.89	632.89	0100041581 4210	BOOKS & REFERENCE MATERIALS
U82P2315	PERMA BOUND	744.78	744.78	0100041581 4210	BOOKS & REFERENCE MATERIALS
U82P2316	ENABLING DEVICES/ TOYS FOR SPE	497.30	497.30	0165000074 4301	MATERIALS AND SUPPLIES
U82P2317	U.S. BANK	1,048.57	1,048.57	0167620030 4343	COMP HRDWARE UNDER \$500
U82P2318	AMAZON.COM CORPORATE CREDIT	1,004.85	1,004.85	0100030119 4210	BOOKS & REFERENCE MATERIALS
U82P2319	MUSIC & ARTS CENTER	167.86	167.86	0167620128 4301	MATERIALS AND SUPPLIES
U82P2320	FLINN SCIENTIFIC INC	70.15	70.15	0100030063 4301	MATERIALS AND SUPPLIES
U82P2321	H2I GROUP INC	2,415.32	2,415.32	0163870079 4301	MATERIALS AND SUPPLIES
U82P2322	EDPUZZLE INC	2,380.00	2,380.00	0100030215 5815	INTERNET RESOURCE
U82P2323	DISNEYLAND RESORT	3,975.00	3,975.00	0167700027 5816	FIELD TRIPS / ADMISSION

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U82P2324	DISNEYLAND RESORT	4,444.00	4,444.00	0167700027 5816	FIELD TRIPS / ADMISSION
U82P2325	AMAZON.COM CORPORATE CREDIT	64.70	64.70	0156400388 4308	OFFICE SUPPLIES
U82P2326	POSTMASTER	700.00	700.00	0100040062 4310	POSTAGE
U82P2327	AMAZON.COM CORPORATE CREDIT	152.21	152.21	0165000163 4301	MATERIALS AND SUPPLIES
U82P2328	AMAZON.COM CORPORATE CREDIT	32.86	32.86	0133150011 4301	MATERIALS AND SUPPLIES
U82P2329	AMAZON.COM CORPORATE CREDIT	25.01	25.01	0165000156 4301	MATERIALS AND SUPPLIES
U82P2330	SCIENCE OUTSIDE	461.26	542.66	010791199 4301	MATERIALS AND SUPPLIES
			-81.40	010791199 5815	INTERNET RESOURCE
U82P2331	SUPPLYMASTER INC	236.36	236.36	0165000159 4343	COMP HRDWARE UNDER \$500
U82P2332	THEGLUV ATHLETIQUE INC	1,750.94	1,750.94	0167620013 4301	MATERIALS AND SUPPLIES
U82P2333	SUPPLYMASTER INC	236.36	236.36	0100030082 4343	COMP HRDWARE UNDER \$500
U82P2334	ACSA	199.00	199.00	0100041554 5240	TRAINING & TRAVEL & CONFERENCE
U82P2335	AQUARIUM OF THE PACIFIC	288.00	288.00	0190170104 5816	FIELD TRIPS / ADMISSION
U82P2336	STEVE WEISS MUSIC INC	672.44	672.44	0167620128 4301	MATERIALS AND SUPPLIES
U82P2337	CITY OF PLACENTIA	1,056.00	1,056.00	0100041571 5810	PROFESSIONAL/CONSULTING SRV.
U82P2338	AMAZON.COM CORPORATE CREDIT	35.21	35.21	0165000162 4301	MATERIALS AND SUPPLIES
U82P2339	AMAZON.COM CORPORATE CREDIT	145.72	145.72	0126000024 4301	MATERIALS AND SUPPLIES
U82P2340	AMAZON.COM CORPORATE CREDIT	15.65	15.65	0165000162 4308	OFFICE SUPPLIES
U82P2341	BAND SHOPPE	2,370.42	2,370.42	0167620129 4301	MATERIALS AND SUPPLIES
U82P2342	MCCORMICK'S GROUP LLC	1,062.74	1,062.74	0167620129 4301	MATERIALS AND SUPPLIES
U82P2343	AMAZON.COM CORPORATE CREDIT	300.27	300.27	0100030271 4301	MATERIALS AND SUPPLIES
U82P2344	KBI & ASSOCIATES	568.98	568.98	0190170098 4301	MATERIALS AND SUPPLIES
U82P2345	PRO ACT INC	2,205.00	2,205.00	0133270006 5240	TRAINING & TRAVEL & CONFERENCE
U82P2346	PINNACLE DRYER CORP	312.00	312.00	0181500803 4313	MAINTENANCE
U82P2347	IRVINE PARK RAILROAD	219.00	219.00	0130100041 5816	FIELD TRIPS / ADMISSION
U82P2348	RADIO SERVICE INC	2,169.56	2,169.56	0100030962 4343	COMP HRDWARE UNDER \$500
U82P2349	SOUTHERN CALIFORNIA VOCAL ASSO	250.00	250.00	0167700025 5816	FIELD TRIPS / ADMISSION
U82P2350	DEMCO INC	244.41	244.41	0190170192 4308	OFFICE SUPPLIES
U82P2351	AVID CENTER	1,350.00	1,350.00	0174350090 5240	TRAINING & TRAVEL & CONFERENCE
U82P2352	CITY OF SANTA ANA	192.00	192.00	0190170085 5816	FIELD TRIPS / ADMISSION
U82P2353	AVID CENTER	2,025.00	2,025.00	0130100536 5240	TRAINING & TRAVEL & CONFERENCE
U82P2354	AVID CENTER	675.00	675.00	0156400387 5240	TRAINING & TRAVEL & CONFERENCE

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U82P2355	AVID CENTER	675.00	675.00	010791220 5240	TRAINING & TRAVEL & CONFERENCE
U82P2356	SUPER DUPER SCHOOL INC	299.00	299.00	0165000162 4301	MATERIALS AND SUPPLIES
U82P2357	J W PEPPER OF LOS ANGELES	721.66	721.66	0167620130 4301	MATERIALS AND SUPPLIES
U82P2359	HEALTH EDCO	495.42	495.42	0163000125 4301	MATERIALS AND SUPPLIES
U82P2360	TRANSPORTATION CHARTER SERVICE	2,820.00	2,820.00	0107230005 5816	FIELD TRIPS / ADMISSION
U82P2361	AMAZON.COM CORPORATE CREDIT	885.96	885.96	0167700027 4301	MATERIALS AND SUPPLIES
U82P2362	DUST COLLECTOR SERVICES	4,534.88	4,534.88	0163870079 5660	CONTRACTS-REPAIRS MAINT.
U82P2364	AMAZON.COM CORPORATE CREDIT	92.44	92.44	0100031120 4301	MATERIALS AND SUPPLIES
U82P2365	AMAZON.COM CORPORATE CREDIT	10.65	10.65	0100030088 4301	MATERIALS AND SUPPLIES
U82P2366	THEGLUV ATHLETIQUE INC	7,124.96	7,124.96	0167620013 4301	MATERIALS AND SUPPLIES
U82P2368	AMAZON.COM CORPORATE CREDIT	384.36	57.68	0165000163 4301	MATERIALS AND SUPPLIES
			326.68	0165000163 4343	COMP HRDWARE UNDER \$500
U82P2369	AMAZON.COM CORPORATE CREDIT	118.54	118.54	0190170192 4308	OFFICE SUPPLIES
U82P2370	AMAZON.COM CORPORATE CREDIT	521.95	521.95	0100030019 4301	MATERIALS AND SUPPLIES
U82P2371	AMAZON.COM CORPORATE CREDIT	491.68	491.68	0100030235 4301	MATERIALS AND SUPPLIES
U82P2372	AMAZON.COM CORPORATE CREDIT	1,864.40	1,864.40	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2373	AMAZON.COM CORPORATE CREDIT	2,160.60	2,160.60	0167620119 4301	MATERIALS AND SUPPLIES
U82P2374	AMAZON.COM CORPORATE CREDIT	127.10	127.10	0107910504 4301	MATERIALS AND SUPPLIES
U82P2375	AMAZON.COM CORPORATE CREDIT	69.99	69.99	0190170096 4301	MATERIALS AND SUPPLIES
U82P2376	AMAZON.COM CORPORATE CREDIT	195.74	195.74	0165000141 4301	MATERIALS AND SUPPLIES
U82P2377	AMAZON.COM CORPORATE CREDIT	36.87	36.87	0165000159 4301	MATERIALS AND SUPPLIES
U82P2378	IMAGE ONE CAMERA & VIDEO	1,000.00	1,000.00	0163870079 5660	CONTRACTS-REPAIRS MAINT.
U82P2380	DESIGNS BY KING INC.	544.95	544.95	0167620129 4301	MATERIALS AND SUPPLIES
U82P2381	HUMANITY.COM LLC	604.80	604.80	0100080001 5815	INTERNET RESOURCE
U82P2382	CONCORD THEATRICALS CORP	932.40	932.40	0167700018 5815	INTERNET RESOURCE
U82P2383	AMAZON.COM CORPORATE CREDIT	378.57	378.57	0126000024 4301	MATERIALS AND SUPPLIES
U82P2384	AMAZON.COM CORPORATE CREDIT	403.01	403.01	0165000163 4301	MATERIALS AND SUPPLIES
U82P2385	AMAZON.COM CORPORATE CREDIT	73.50	73.50	0165000162 4308	OFFICE SUPPLIES
U82P2386	AMAZON.COM CORPORATE CREDIT	39.70	39.70	0100030235 4301	MATERIALS AND SUPPLIES
U82P2387	AMAZON.COM CORPORATE CREDIT	195.74	195.74	0165000141 4343	COMP HRDWARE UNDER \$500
U82P2388	AMAZON.COM CORPORATE CREDIT	180.27	180.27	0126000024 4301	MATERIALS AND SUPPLIES
U82P2390	AMAZON.COM CORPORATE CREDIT	163.65	163.65	0165000141 4301	MATERIALS AND SUPPLIES

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U82P2391	AMAZON.COM CORPORATE CREDIT	77.48	77.48	0100030196 4301	MATERIALS AND SUPPLIES
U82P2392	AMAZON.COM CORPORATE CREDIT	207.62	207.62	0165000141 4301	MATERIALS AND SUPPLIES
U82P2394	CALIFORNIA CONTINUATION EDUCAT	1,300.00	1,300.00	0107910593 5815	INTERNET RESOURCE
U82P2395	AMAZON.COM CORPORATE CREDIT	126.03	126.03	0100030583 4308	OFFICE SUPPLIES
U82P2396	AMAZON.COM CORPORATE CREDIT	60.55	60.55	0126000024 4301	MATERIALS AND SUPPLIES
U82P2397	AMAZON.COM CORPORATE CREDIT	26.98	26.98	0100030303 4301	MATERIALS AND SUPPLIES
U82P2398	CALIFORNIA CONTINUATION EDUCAT	1,300.00	1,300.00	0130100183 5240	TRAINING & TRAVEL & CONFERENCE
U82P2399	COUNTRY CITY TOWING INC.	400.00	400.00	0107200004 5660	CONTRACTS-REPAIRS MAINT.
U82P2400	SOUTHWEST SCHOOL & OFFICE SUPP	370.77	370.77	0167620119 4301	MATERIALS AND SUPPLIES
U82P2401	CITY OF PLACENTIA	495.88	495.88	0100030019 5809	OTHER OPERATING EXPENDITURES
U82P2402	RENAISSANCE LEARNING INC	2,517.05	2,517.05	0190170104 5815	INTERNET RESOURCE
U82P2405	A C S A FOUNDATION FOR ED ADMI	3,750.00	3,750.00	0162660339 5240	TRAINING & TRAVEL & CONFERENCE
U82P2407	THREADCRAFT EMBROIDERY	1,295.00	1,295.00	0190170060 4301	MATERIALS AND SUPPLIES
U82P2408	DEMCO INC	385.45	385.45	0107910921 4301	MATERIALS AND SUPPLIES
U82P2409	IRVINE PARK RAILROAD	1,363.00	1,363.00	0190170114 5816	FIELD TRIPS / ADMISSION
U82P2410	PERMA BOUND	488.46	488.46	0130100044 4210	BOOKS & REFERENCE MATERIALS
U82P2411	BAND SHOPPE	3,609.58	3,609.58	0167620133 4301	MATERIALS AND SUPPLIES
U82P2412	AMAZON.COM CORPORATE CREDIT	130.49	130.49	0100030082 4343	COMP HRDWARE UNDER \$500
U82P2413	SCHOOL SPECIALTY LLC	5,835.20	5,835.20	0163000121 4301	MATERIALS AND SUPPLIES
U82P2414	AMAZON.COM CORPORATE CREDIT	52.94	52.94	0165000162 4301	MATERIALS AND SUPPLIES
U82P2415	ATLAS RADIATOR INC	1,346.88	1,346.88	0100040788 4313	MAINTENANCE
U82P2416	POWERSTRIDE BATTERY CO INC	1,241.48	1,241.48	0100040788 4313	MAINTENANCE
U82P2417	PARKHOUSE TIRE INC	900.45	900.45	0107230005 4312	TIRES AND ACCESSORIES
U82P2418	PEARSON EDUCATION	136.42	136.42	0165000156 4305	STUDENT TESTING
U82P2419	SCHOOL HEALTH CORP	3,825.28	3,825.28	0190170186 4301	MATERIALS AND SUPPLIES
U82P2420	AMAZON.COM CORPORATE CREDIT	81.69	81.69	0100040051 4308	OFFICE SUPPLIES
U82P2421	APPLE COMPUTER INC	611.78	249.99	0165000156 4342	COMP SOFTWARE UNDER \$500
			361.79	0165000156 4343	COMP HRDWARE UNDER \$500
U82P2422	AMAZON.COM CORPORATE CREDIT	61.69	61.69	0100030583 4301	MATERIALS AND SUPPLIES
U82P2423	AMAZON.COM CORPORATE CREDIT	266.81	27.67	0100030138 4301	MATERIALS AND SUPPLIES
			239.14	0130100010 4301	MATERIALS AND SUPPLIES
U82P2425	AMAZON.COM CORPORATE CREDIT	29.97	29.97	0100030031 4301	MATERIALS AND SUPPLIES

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U82P2426	AMAZON.COM CORPORATE CREDIT	173.49	173.49	0100030114 4343	COMP HRDWARE UNDER \$500
U82P2427	AMAZON.COM CORPORATE CREDIT	281.17	252.47	0100030007 4308	OFFICE SUPPLIES
			28.70	0100030216 4301	MATERIALS AND SUPPLIES
U82P2428	AMAZON.COM CORPORATE CREDIT	1,389.82	1,389.82	0100030106 4301	MATERIALS AND SUPPLIES
U82P2429	AMAZON.COM CORPORATE CREDIT	25.00	25.00	0100031059 4301	MATERIALS AND SUPPLIES
U82P2430	AMAZON.COM CORPORATE CREDIT	31.95	31.95	0100030235 4301	MATERIALS AND SUPPLIES
U82P2431	AMAZON.COM CORPORATE CREDIT	144.33	144.33	0100030271 4301	MATERIALS AND SUPPLIES
U82P2432	AMAZON.COM CORPORATE CREDIT	173.98	173.98	0126000024 4301	MATERIALS AND SUPPLIES
U82P2433	AMAZON.COM CORPORATE CREDIT	165.95	165.95	0165000162 4308	OFFICE SUPPLIES
U82P2435	AMAZON.COM CORPORATE CREDIT	688.72	688.72	0167700030 4301	MATERIALS AND SUPPLIES
U82P2436	FOLLETT HIGHER EDUCATION GROUP	4,282.03	4,282.03	0163000127 4301	MATERIALS AND SUPPLIES
U82P2437	SUPPLYMASTER INC	132.29	132.29	0100030253 4301	MATERIALS AND SUPPLIES
U82P2438	CALSPRA	250.00	250.00	0100041484 5310	DUES & MEMBERSHIPS
U82P2439	AMAZON.COM CORPORATE CREDIT	168.62	168.62	0165000156 4301	MATERIALS AND SUPPLIES
U82P2440	AVID CENTER	1,350.00	1,350.00	0130100037 5240	TRAINING & TRAVEL & CONFERENCE
U82P2441	PRODUCTION ACCESS GROUP LLC	6,924.20	6,924.20	0100080086 4301	MATERIALS AND SUPPLIES
U82P2442	SOUTHERN CALIFORNIA NEWS GROUP	3,617.08	1,808.54	0126000044 5806	ADVERTISEMENT EXPENSE
			1,808.54	0126000045 5806	ADVERTISEMENT EXPENSE
U82P2443	SAN BERNARDINO COUNTY SUPERINT	600.00	600.00	0165000022 5240	TRAINING & TRAVEL & CONFERENCE
U82P2445	MODERN ILLUMINATION INC	1,000.00	1,000.00	0167700012 5810	PROFESSIONAL/CONSULTING SRV.
U82P2446	RIDDELL ALL AMERICAN	17,285.95	17,285.95	0156400395 4301	MATERIALS AND SUPPLIES
U82P2447	PERMA BOUND	652.36	652.36	0107911042 4210	BOOKS & REFERENCE MATERIALS
U82P2448	JOURNALISM EDUCATION ASSOCIATIO	95.00	95.00	0100030082 5815	INTERNET RESOURCE
U82P2449	RENAISSANCE LEARNING INC	4,008.10	4,008.10	0130100236 5815	INTERNET RESOURCE
U82P2450	RENEGADE SPORTS WEAR	11,146.88	11,146.88	0167620008 4301	MATERIALS AND SUPPLIES
U82P2452	PEARSON EDUCATION	2,494.05	2,494.05	0191080005 4305	STUDENT TESTING
U82P2453	J W PEPPER OF LOS ANGELES	290.73	290.73	0100030235 4301	MATERIALS AND SUPPLIES
U82P2454	U.S. BANK	1,808.91	1,808.91	0167620029 4301	MATERIALS AND SUPPLIES
U82P2455	AVID CENTER	675.00	675.00	0156400387 5240	TRAINING & TRAVEL & CONFERENCE
U82P2456	AMAZON.COM CORPORATE CREDIT	178.30	178.30	0130100029 4301	MATERIALS AND SUPPLIES
U82P2457	CA FLBA SOUTHERN SECTION	2,760.00	2,760.00	0163870079 5816	FIELD TRIPS / ADMISSION
U82P2458	DIVISION OF THE STATE ARCHITEC	1,050.00	1,050.00	0167620146 6220	DSA FEES

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U82P2459	AMAZON.COM CORPORATE CREDIT	43.34	43.34	0100030196 4301	MATERIALS AND SUPPLIES
U82P2460	AMAZON.COM CORPORATE CREDIT	195.68	195.68	0100030105 4301	MATERIALS AND SUPPLIES
U82P2461	AMAZON.COM CORPORATE CREDIT	47.84	47.84	0100030105 4301	MATERIALS AND SUPPLIES
U82P2462	AMAZON.COM CORPORATE CREDIT	228.35	130.49	0100030105 4301	MATERIALS AND SUPPLIES
			97.86	0107910074 4301	MATERIALS AND SUPPLIES
U82P2463	AMAZON.COM CORPORATE CREDIT	79.38	79.38	0165000163 4301	MATERIALS AND SUPPLIES
U82P2464	AMAZON.COM CORPORATE CREDIT	189.53	189.53	0100040529 4301	MATERIALS AND SUPPLIES
U82P2465	AMAZON.COM CORPORATE CREDIT	163.11	163.11	0100030271 4301	MATERIALS AND SUPPLIES
U82P2466	AMAZON.COM CORPORATE CREDIT	272.19	272.19	0107910074 4301	MATERIALS AND SUPPLIES
U82P2467	AMAZON.COM CORPORATE CREDIT	52.17	52.17	0100030007 4308	OFFICE SUPPLIES
U82P2468	AMAZON.COM CORPORATE CREDIT	137.99	137.99	0100030196 4301	MATERIALS AND SUPPLIES
U82P2469	AMAZON.COM CORPORATE CREDIT	4,006.89	4,006.89	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2470	AMAZON.COM CORPORATE CREDIT	308.82	308.82	0100030291 4301	MATERIALS AND SUPPLIES
U82P2471	AMAZON.COM CORPORATE CREDIT	41.59	41.59	0100031120 4301	MATERIALS AND SUPPLIES
U82P2472	AMAZON.COM CORPORATE CREDIT	24.69	24.69	0100030255 4301	MATERIALS AND SUPPLIES
U82P2474	AMAZON.COM CORPORATE CREDIT	124.59	124.59	0133150011 4301	MATERIALS AND SUPPLIES
U82P2475	AMAZON.COM CORPORATE CREDIT	122.40	122.40	0165000162 4301	MATERIALS AND SUPPLIES
U82P2476	RIFTON EQUIPMENT	142.73	142.73	0165000074 4301	MATERIALS AND SUPPLIES
U82P2477	U.S. BANK	358.31	358.31	0167620030 4343	COMP HRDWARE UNDER \$500
U82P2478	U.S. BANK	25.55	9.24	0100040582 4301	MATERIALS AND SUPPLIES
			16.31	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2479	U.S. BANK	253.96	253.96	0165000022 5240	TRAINING & TRAVEL & CONFERENCE
U82P2480	BAND SHOPPE	1,015.69	1,015.69	0100040062 4311	WAREHOUSE REPLAC DAMAGED GOODS
U82P2481	U.S. BANK	15,696.77	15,696.77	0190170038 5816	FIELD TRIPS / ADMISSION
U82P2482	U.S. BANK	4,092.51	4,092.51	0190170069 5816	FIELD TRIPS / ADMISSION
U82P2483	U.S. BANK	8,185.03	8,185.03	0190170076 5816	FIELD TRIPS / ADMISSION
U82P2484	U.S. BANK	7,358.39	7,358.39	0190170079 5816	FIELD TRIPS / ADMISSION
U82P2485	U.S. BANK	5,186.30	5,186.30	0190170060 5816	FIELD TRIPS / ADMISSION
U82P2486	U.S. BANK	7,779.45	7,779.45	0190170050 5816	FIELD TRIPS / ADMISSION
U82P2487	SUPPLYMASTER INC	703.27	703.27	0100030583 4343	COMP HRDWARE UNDER \$500
U82P2488	SO CAL GRAD	28.28	28.28	0100030019 4301	MATERIALS AND SUPPLIES
U82P2489	CAMBRIDGE UNIVERSITY PRESS & A	104.39	104.39	0167620067 4301	MATERIALS AND SUPPLIES

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U82P2490	CHARACTERSTRONG LLC	1,999.00	1,999.00	0190170095 4301	MATERIALS AND SUPPLIES
U82P2491	U.S. BANK	2,280.59	2,280.59	0135500030 5240	TRAINING & TRAVEL & CONFERENCE
U82P2492	SUPER DUPER SCHOOL INC	53.41	53.41	0165000156 4301	MATERIALS AND SUPPLIES
U82P2493	U.S. BANK	498.48	498.48	0133270019 5240	TRAINING & TRAVEL & CONFERENCE
U82P2494	DIVISION OF THE STATE ARCHITEC	1,526.75	1,526.75	0126000103 6220	DSA FEES
U82P2496	AMAZON.COM CORPORATE CREDIT	254.44	254.44	0100031065 4301	MATERIALS AND SUPPLIES
U82P2497	B & H PHOTO VIDEO	824.50	824.50	0167700030 4301	MATERIALS AND SUPPLIES
U82P2499	AMAZON.COM CORPORATE CREDIT	608.24	608.24	0190170266 4301	MATERIALS AND SUPPLIES
U82P2500	AMAZON.COM CORPORATE CREDIT	332.56	332.56	0181502324 4313	MAINTENANCE
U82P2501	AMAZON.COM CORPORATE CREDIT	348.31	348.31	0190170098 4301	MATERIALS AND SUPPLIES
U82P2503	AMAZON.COM CORPORATE CREDIT	88.39	88.39	0100030235 4301	MATERIALS AND SUPPLIES
U82P2504	AMAZON.COM CORPORATE CREDIT	60.93	60.93	0100030454 4308	OFFICE SUPPLIES
U82P2505	THE PENCIL STORE	437.66	437.66	010791170 4301	MATERIALS AND SUPPLIES
U82P2506	STATE WATER RESOURCE CONTROL B	1,723.00	1,723.00	0181502394 5809	OTHER OPERATING EXPENDITURES
U82P2507	TEACHERS PAY TEACHERS	37.00	37.00	0165000156 4301	MATERIALS AND SUPPLIES
U82P2508	U.S. BANK	871.35	871.35	0167620122 5240	TRAINING & TRAVEL & CONFERENCE
U82P2509	PARKHOUSE TIRE INC	5,175.75	5,175.75	0107230005 4312	TIRES AND ACCESSORIES
U82P2510	HITT MARKING DEVICES INC	24.33	24.33	0100030095 4301	MATERIALS AND SUPPLIES
U82P2511	BALLARD & TIGHE INC	4,436.12	4,436.12	010791170 4301	MATERIALS AND SUPPLIES
U82P2513	AMAZON.COM CORPORATE CREDIT	4,339.13	4,339.13	0100040582 4343	COMP HRDWARE UNDER \$500
U82P2514	U.S. BANK	3,793.93	3,793.93	0167700027 5310	DUES & MEMBERSHIPS
U82V0252	SWEETWATER SOUND INC	939.05	342.01	0167620130 4301	MATERIALS AND SUPPLIES
			597.04	0167620130 4410	EQUIP NO DEP \$500-\$4999
U82V0253	KONICA MINOLTA BUSINESS SOLUTI	4,841.63	4,295.63	0191080005 4411	COMP HARDWRE NO DEP \$500-\$4999
			546.00	0191080005 5660	CONTRACTS-REPAIRS MAINT.
U82V0254	CDW G INC	10,235.25	10,235.25	0167620030 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0255	COACH CLIFF'S GAGA BALL PITS L	4,610.57	4,610.57	0167620058 4410	EQUIP NO DEP \$500-\$4999
U82V0256	CART MAN INC, THE	11,195.23	11,195.23	0167620013 6490	EQUIPMENT DEP \$5000 & OVER
U82V0257	CULVER-NEWLIN	15,181.24	4,123.80	0126000024 4330	FURNITURE
			11,057.44	0126000024 4410	EQUIP NO DEP \$500-\$4999
U82V0258	ALVAS LLC	6,681.60	1,966.20	0167620133 4301	MATERIALS AND SUPPLIES
			4,715.40	0167620133 4410	EQUIP NO DEP \$500-\$4999

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U82V0259	CULVER-NEWLIN	1,392.70	1,392.70	0100030274 4410	EQUIP NO DEP \$500-\$4999
U82V0261	KONICA MINOLTA BUSINESS SOLUTI	8,865.32	3,917.19	0167620060 4301	MATERIALS AND SUPPLIES
			4,948.13	0167620060 4410	EQUIP NO DEP \$500-\$4999
U82V0262	MOREY S MUSIC STORE INC	21,988.13	75.00	0167620133 4301	MATERIALS AND SUPPLIES
			21,913.13	0167620133 4410	EQUIP NO DEP \$500-\$4999
U82V0264	INTERNATIONAL HOUSE OF MUSIC I	2,880.52	826.23	0167620132 4301	MATERIALS AND SUPPLIES
			2,054.29	0167620132 4410	EQUIP NO DEP \$500-\$4999
U82V0265	INTERNATIONAL HOUSE OF MUSIC I	26,066.30	26,066.30	0167620126 4410	EQUIP NO DEP \$500-\$4999
U82V0266	AMAZON.COM CORPORATE CREDIT	1,404.20	75.00	0167700027 4301	MATERIALS AND SUPPLIES
			1,329.20	0167700027 4411	COMP HARDWRE NO DEP \$500-\$4999
U82V0267	STEVE WEISS MUSIC INC	29,642.77	656.55	0167620133 4301	MATERIALS AND SUPPLIES
			4,800.22	0167620133 4410	EQUIP NO DEP \$500-\$4999
			24,186.00	0167620133 6490	EQUIPMENT DEP \$5000 & OVER
U82V0268	CULVER-NEWLIN	21,629.56	6,617.98	0126000024 4330	FURNITURE
			9,767.11	0126000024 4410	EQUIP NO DEP \$500-\$4999
			5,244.47	0126000024 6490	EQUIPMENT DEP \$5000 & OVER
U82V0269	CULVER-NEWLIN	23,343.20	5,627.82	0126000024 4330	FURNITURE
			17,715.38	0126000024 4410	EQUIP NO DEP \$500-\$4999
U82V0270	CULVER-NEWLIN	23,122.97	4,290.18	0126000024 4330	FURNITURE
			13,588.32	0126000024 4410	EQUIP NO DEP \$500-\$4999
			5,244.47	0126000024 6490	EQUIPMENT DEP \$5000 & OVER
U82V0271	AMAZON.COM CORPORATE CREDIT	612.91	612.91	0100030615 4410	EQUIP NO DEP \$500-\$4999
U82V0273	AMAZON.COM CORPORATE CREDIT	780.73	258.19	0167700027 4301	MATERIALS AND SUPPLIES
			522.54	0167700027 4410	EQUIP NO DEP \$500-\$4999
U82V0274	CDW G INC	1,303.91	1,303.91	0190170266 4411	COMP HARDWRE NO DEP \$500-\$4999
	Fund 01 Total:	1,046,663.68	1,046,663.68		

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U82P2379	AMAZON.COM CORPORATE CREDIT	126.74	126.74	1290620007 4301	MATERIALS AND SUPPLIES
U82P2389	AMAZON.COM CORPORATE CREDIT	126.81	126.81	1290620009 4301	MATERIALS AND SUPPLIES
U82P2393	AMAZON.COM CORPORATE CREDIT	180.44	180.44	1290620009 4301	MATERIALS AND SUPPLIES
U82V0263	DEFOE FURNITURE 4 KIDS	43,368.12	27,202.47	1250250010 4410	EQUIP NO DEP \$500-\$4999
			16,165.65	1250250010 6490	EQUIPMENT DEP \$5000 & OVER
	Fund 12 Total:	43,802.11	43,802.11		

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U82N0058	AMAZON.COM CORPORATE CREDIT	20.14	20.14	1353100015 4343	COMP HRDWARE UNDER \$500
U82N0059	SYSCO	996.86	996.86	1353100015 4410	EQUIP NO DEP \$500-\$4999
U82N0060	M2 IMAGE SOLUTIONS INC	148.65	148.65	1353100015 4344	KITCHEN EQUIP UNDER \$500
U82N0061	AMAZON.COM CORPORATE CREDIT	92.95	92.95	1353100015 4308	OFFICE SUPPLIES
U82N0062	DUNK TANK MARKETING LLC	2,694.00	2,694.00	1353100015 5690	CONTRACTS-OTHER SERVICES
U82N0063	ARROW RESTAURANT EQUIPMENT	13,613.33	13,613.33	1353100015 6430	FOOD SERV. EQUIPMENT
U82N0064	ACTION SALES	858.49	858.49	1353100015 4344	KITCHEN EQUIP UNDER \$500
U82N0065	CDW G INC	233.48	233.48	1353100015 4308	OFFICE SUPPLIES
U82N0066	AMAZON.COM CORPORATE CREDIT	21.54	21.54	1353100015 4308	OFFICE SUPPLIES
U82N0067	SHARED PLATE STRATEGIES LLC	21,750.00	21,750.00	1353100015 5690	CONTRACTS-OTHER SERVICES
U82P2406	AMAZON.COM CORPORATE CREDIT	15.41	15.41	1353100015 4308	OFFICE SUPPLIES
U82P2502	HOBART SERVICE	38,561.65	38,561.65	1353100085 6530	FOOD SERV. EQUIP. REPLACE
	Fund 13 Total:	79,006.50	79,006.50		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2025

FROM 12/29/2024

TO 01/25/2025

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2358	DIVISION OF THE STATE ARCHITEC	2,193.01	2,193.01	1402030309 6220	DSA FEES
	Fund 14 Total:	2,193.01	2,193.01		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2025

FROM 12/29/2024

TO 01/25/2025

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2512	GHATAODE BANNON ARCHITECS LLP	277,500.00	277,500.00	4092610005 6210	ARCHITECT/ENGINEERING FEES
	Fund 40 Total:	277,500.00	277,500.00		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2025

FROM 12/29/2024

TO 01/25/2025

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82V0272	GLASBY MAINTENANCE SUPPLY	2,242.82	2,242.82	4592560030 4410	EQUIP NO DEP \$500-\$4999
	Fund 45 Total:	2,242.82	2,242.82		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2025

FROM 12/29/2024

TO 01/25/2025

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
U82P2404	AMAZON.COM CORPORATE CREDIT	92.65	92.65	7000040002 4308	OFFICE SUPPLIES
	Fund 70 Total:	92.65	92.65		

PLACENTIA USD

PURCHASE ORDER DETAIL REPORT BY FUND

BOARD OF TRUSTEES MEETING 02/11/2025

FROM 12/29/2024

TO 01/25/2025

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
Total Account Amount:			1,451,500.77		

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

REPORT OF WARRANT TOTALS ISSUED

Background

Expenditures \$ 9,333,042.27
(December 29, 2024 through January 25, 2025)

Payroll Registers \$21,507,550.60

Total \$30,840,592.87

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

Placentia-Yorba Linda Unified School District
February 11, 2025

Check Numbers: 270637 - 271303

Approve Expenditures December 29, 2024 through January 25, 2025

General	Fund 0101	\$ 3,590,323.41
Special Education Pass Through	Fund 1010	\$ 535,323.28
Child Development	Fund 1212	\$ 101,733.16
Cafeteria	Fund 1313	\$ 474,289.75
Deferred Maintenance	Fund 1414	\$ 30,005.12
Capital Facilities Fund/2525	Fund 2525	\$ 35,170.33
Capital Facilities/2545	Fund 2545	\$ 629,266.25
School Facilities Fund Prop 47/3539	Fund 3539	\$ 0.00
Special Reserve	Fund 4040	\$ 8,827.44
Insurance - Workers Comp	Fund 6768	\$ 96,208.17
Insurance - Health & Welfare	Fund 6769	\$ 3,831,245.36
Insurance - Property Loss	Fund 6770	\$ 650.00

Total Expenditures: \$9,333,042.27

Payroll Registers:

Certificated	6A	\$15,145,274.78
Classified	6B	\$ 6,362,275.82

Total Payroll Registers: \$21,507,550.60

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270637	V8200571	A LATENT IMPRESSION	01/03/25		MW	0101-2600-0-5810-1110-1000-670	296.00
82 00270638	V8200074	A Z BUS SALES INC	01/03/25		MW	0101-0720-0-4315-5001-3600-865	339.78
82 00270638	V8200074	A Z BUS SALES INC	01/03/25		MW	0101-0723-0-4315-1110-3600-865	743.76
82 00270639	V8211563	A-LINE INC CRANE RENTAL	01/03/25		MW	0101-8150-0-5640-0000-8110-850	735.00
82 00270640	V8200077	AAA ELECTRIC MOTORS SALES & SE	01/03/25		MW	0101-8150-0-4313-0000-8110-850	2,501.69
82 00270641	V8200078	AARDVARK CLAY & SUPPLIES INC	01/03/25		MW	0101-6770-0-4301-1110-1000-140	470.00
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-9510-0000-0000-000	23,583.75
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-480	8,721.00
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-410	16,004.65
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-340	46,754.44
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-200	72,806.48
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-120	5,141.46
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-110	174,620.45
82 00270642	V8211767	ACCO ENGINEERED SYSTEMS INC	01/03/25		MW	0101-9264-0-6270-0000-8500-610	7,600.00
82 00270643	V8214241	ADVANCE AUTO PARTS	01/03/25		MW	0101-0004-0-4313-1110-8200-865	193.17
82 00270644	V8211254	ALL CITY MANAGEMENT SERVICES I	01/03/25		MW	0101-0004-0-5809-1110-1000-865	7,477.12
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-0000-2700-220	331.35
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-0000-2700-240	65.24
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-0000-2700-240	266.55
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-100	206.55
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-110	93.28
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-110	620.19
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-130	303.41
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-130	42.90
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-130	31.42
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-140	216.44
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-140	149.79
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-170	565.25
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-200	746.83
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-200	126.15
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-210	814.34
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-210	182.92

PLACENTIA USD
Consolidated Check Register w. Account
from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-210	163.30
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4210-1110-1000-210	91.76
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-220	337.62
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-230	170.52
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-230	247.30
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-250	531.82
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-310	554.40
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-360	960.47
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-450	120.22
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-490	633.58
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4210-1110-1000-510	18.18
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-510	38.29
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4309-1110-8200-480	95.69
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-5750-1110-440	477.05
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-5750-1110-440	94.41
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-0000-2700-130	200.25
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-0000-2700-210	227.28
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4308-0000-2700-330	15.90
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-210	41.40
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-490	249.02
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-480	230.38
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0003-0-4301-1110-1000-420	12.92
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-0000-7200-800	72.06
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-0000-7300-815	142.39
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-0000-7540-832	219.68
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4311-0000-7540-832	83.53
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-1110-1000-810	277.45
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4343-1110-1000-810	4,794.22
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4301-1110-2100-600	121.80
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4301-1110-3140-705	84.48
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4301-1110-2100-685	329.38
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-1110-2100-706	289.97

PLACENTIA USD
Consolidated Check Register w. Account
from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4301-1110-1000-706	58.68
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-1110-3130-706	197.71
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4301-1110-1000-636	2,949.40
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0004-0-4308-0000-2100-646	175.62
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0008-0-4301-0000-8200-805	582.76
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0723-0-4308-0000-3600-865	20.65
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0791-0-4301-1110-1000-210	533.70
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0791-0-4301-1110-1000-380	1,387.85
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0791-0-4301-1110-1000-450	651.18
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-0791-0-4301-1110-1000-430	125.03
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-2600-0-4301-1110-1000-670	1,959.12
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-2600-0-4343-1110-1000-670	20,969.79
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-2600-0-4301-1110-2100-670	26.09
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-3010-0-4210-1110-1000-380	116.39
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-3315-0-4301-5730-1110-650	46.26
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6300-0-4301-1110-1000-640	813.28
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4301-5750-1190-650	231.20
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4301-5770-1190-650	223.50
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4343-5770-1190-650	253.04
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4301-5770-1110-650	242.67
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4301-5001-2100-650	94.33
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4308-5001-2100-650	163.22
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6500-0-4301-5750-1190-650	1,127.38
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6762-0-4301-1110-1000-240	316.00
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6762-0-4343-1110-1000-640	148.42
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6762-0-4343-1110-1000-685	148.40
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6770-0-4301-1110-1000-210	781.52
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6770-0-4301-1110-1000-250	913.01
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6770-0-4301-1110-1000-130	154.73
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6770-0-4301-1110-1000-140	7,189.81
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-6770-0-4343-1110-1000-140	466.43
00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4301-1110-1000-240	541.23

PLACENTIA USD
Consolidated Check Register w. Account
from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4301-1110-1000-490	1,565.78
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4301-1110-1000-500	87.38
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4301-1110-1000-510	1,060.42
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4308-0000-2700-400	93.71
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9017-0-4308-0000-2700-140	195.74
82 00270649	V8204532	AMAZON.COM CORPORATE CREDIT	01/03/25		MW	0101-9097-0-4301-1110-4200-670	1,085.38
82 00270650	V8213740	AMBASSADOR AUTOMOTIVE INC	01/03/25		MW	0101-0720-0-5690-5001-3600-865	110.00
82 00270651	V8214366	AMERGIS HEALTHCARE STAFFING IN	01/03/25		MW	0101-2600-0-5110-1110-1000-670	15,495.80
82 00270652	V8203559	AT & T	01/03/25		MW	0101-0001-0-5910-1110-8200-990	10,514.32
82 00270653	V8200161	B & M LAWN & GARDEN CENTER	01/03/25		MW	0101-0004-0-5660-0000-8210-840	142.50
82 00270654	V8209309	BEST CONTRACTING SERVICES INC	01/03/25		MW	0101-8150-0-5690-0000-8110-110	1,902.72
82 00270654	V8209309	BEST CONTRACTING SERVICES INC	01/03/25		MW	0101-8150-0-5690-0000-8110-380	868.56
82 00270655	V8213647	BREA URGENT CARE INC.	01/03/25		MW	0101-0004-0-5810-0000-3600-865	330.00
82 00270656	V8213761	BRIGHTLY SOFTWARE INC	01/03/25		MW	0101-8150-0-6412-0000-8110-850	11,198.60
82 00270657	V8213479	CONEXWEST	01/03/25		MW	0101-2600-0-5640-1110-2100-670	162.04
82 00270658	V8200332	COSTCO WHOLESALE	01/03/25		MW	0101-0003-0-4338-0000-2700-220	168.30
82 00270659	V8210818	DISCOVERY CUBE ORANGE COUNTY	01/03/25		MW	0101-9017-0-5821-1110-1000-230	3,118.00
82 00270660	E8203590	ESCALERAS-NAPPI, KATHLEEN	01/03/25		MW	0101-0003-0-4301-1110-1000-510	49.25
82 00270660	E8203590	ESCALERAS-NAPPI, KATHLEEN	01/03/25		MW	0101-0003-0-4309-1110-8200-510	81.77
82 00270660	E8203590	ESCALERAS-NAPPI, KATHLEEN	01/03/25		MW	0101-9017-0-4308-0000-2700-510	17.12
82 00270661	V8213838	EVERDRIVEN TECHNOLOGIES	01/03/25		MW	0101-0720-0-5812-5001-3600-865	6,443.95
82 00270662	V8210119	FACTORY MOTOR PARTS	01/03/25		MW	0101-0004-0-4313-1110-8200-865	538.72
82 00270662	V8210119	FACTORY MOTOR PARTS	01/03/25		MW	0101-0720-0-4315-5001-3600-865	726.85
82 00270663	V8201847	FAIRWAY FORD	01/03/25		MW	0101-0004-0-4313-1110-8200-865	182.05
82 00270664	V8210083	FIRST STUDENT INC	01/03/25		MW	0101-0720-0-5812-5001-3600-865	40,327.50
82 00270665	V8200446	FLEET SERVICES	01/03/25		MW	0101-0723-0-4315-1110-3600-865	303.38
82 00270666	V8206192	GEORGE BRYANT CONSTRUCTION INC	01/03/25		MW	0101-8150-0-5670-0000-8110-850	15,037.17
82 00270667	V8200957	GOLDEN STATE WATER COMPANY	01/03/25		MW	0101-0001-0-5550-1110-8200-990	39,503.43
82 00270668	V8200179	S & S WORLDWIDE INC	01/03/25		MW	0101-2600-0-4301-1110-1000-670	272.24
82 00270669	V8214032	S.E.T. BASKETBALL ACADEMY LLC	01/03/25		MW	0101-2600-0-5110-1110-1000-670	14,640.00
00270670	V8200932	SECO ELECTRIC & LIGHTING	01/03/25		MW	0101-8150-0-5690-0000-8110-850	185.00
00270671	V8210712	SO CAL GRAD	01/03/25		MW	0101-0003-0-4301-1110-1000-120	283.55

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82 00270672	V8200955	SO CALIF GAS CO	01/03/25		MW	0101-0723-0-4348-1110-3600-865	13.00
82 00270673	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	01/03/25		MW	0101-0004-0-5806-1110-1000-810	1,529.17
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4301-1110-1000-100	54.86
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4301-1110-1000-230	2.21
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4301-1110-1000-410	284.18
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4301-1110-1000-420	108.77
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4301-1110-1000-480	20.45
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0003-0-4308-0000-2700-120	39.68
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-0720-0-4308-5001-3600-865	99.01
82 00270674	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/03/25		MW	0101-3315-0-4301-5730-1110-650	239.29
82 00270675	V8200998	SUNSTATE EQUIPMENT CO	01/03/25		MW	0101-8150-0-5640-0000-8110-850	100.05
82 00270676	V8201006	SUPPLYMASTER INC	01/03/25		MW	0101-0003-0-4301-1110-1000-350	156.04
82 00270676	V8201006	SUPPLYMASTER INC	01/03/25		MW	0101-0003-0-4301-1110-1000-530	546.53
82 00270676	V8201006	SUPPLYMASTER INC	01/03/25		MW	0101-2600-0-4343-1110-1000-670	1,181.79
82 00270677	V8214551	SYNCED UP PRODUCTS	01/03/25		MW	0101-6762-0-4301-1110-1000-621	3,130.00
82 00270678	V8214247	TAO ROSSINI A PROFESSIONAL COR	01/03/25		MW	0101-0001-0-5807-0000-7200-990	12,387.50
82 00270679	V8214539	TORO TRANSPORTS INC	01/03/25		MW	0101-0720-0-5809-5001-3600-865	1,495.00
82 00270680	V8209344	TRILLIUM USA COMPANY	01/03/25		MW	0101-0723-0-4348-1110-3600-865	5,005.88
82 00270681	V8201595	UNITED PARCEL SERVICE	01/03/25		MW	0101-0004-0-4308-0000-7300-815	68.90
82 00270681	V8201595	UNITED PARCEL SERVICE	01/03/25		MW	0101-0004-0-5930-1110-3140-705	142.46
82 00270682	V8201075	VERIZON WIRELESS	01/03/25		MW	0101-0720-0-5940-5001-3600-865	153.65
82 00270683	V8214042	VISUAL EDGE IT INC	01/03/25		MW	0101-0003-0-5660-1110-1000-240	254.56
82 00270683	V8214042	VISUAL EDGE IT INC	01/03/25		MW	0101-0003-0-5660-1110-1000-450	299.40
82 00270683	V8214042	VISUAL EDGE IT INC	01/03/25		MW	0101-0004-0-5660-0000-7551-833	4.68
82 00270683	V8214042	VISUAL EDGE IT INC	01/03/25		MW	0101-0004-0-5660-0000-7400-730	86.70
82 00270683	V8214042	VISUAL EDGE IT INC	01/03/25		MW	0101-0720-0-5660-5001-3600-865	20.61
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-9510-0000-0000-000	2,099.20
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-100	1,248.08
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-110	807.80
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-140	4,087.08
00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-240	94.80
00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-310	170.04

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82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-360	287.84
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-390	578.95
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-400	206.27
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0003-0-5640-1110-1000-450	404.27
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0004-0-5640-0000-7551-833	107.48
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0004-0-5640-0000-7400-730	240.29
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0004-0-5640-0000-7530-830	107.45
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0004-0-5640-0000-7540-832	107.48
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-0004-0-7438-1110-9100-831	8,080.98
82 00270684	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	0101-6500-0-5640-5001-2100-650	218.70
82 00270685	V8201132	YORBA LINDA WATER DISTRICT	01/03/25		MW	0101-0001-0-5550-1110-8200-990	1,767.06
82 00270686	V8214343	ZEN EDUCATE INC	01/03/25		MW	0101-2600-0-5110-1110-1000-670	6,616.11
82 00270695	V8200571	A LATENT IMPRESSION	01/06/25		MW	0101-6500-0-5810-5001-2100-650	518.00
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4308-0000-2700-240	302.20
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4343-1110-1000-100	0.00
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-130	45.10
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-130	282.76
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-310	379.54
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-380	175.25
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-420	483.88
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4210-1110-1000-510	146.58
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-1110-1000-510	145.16
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-5750-1110-440	123.86
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4301-5750-1110-441	190.04
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4308-0000-2700-130	352.40
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0003-0-4308-0000-2700-210	67.46
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4308-0000-7200-800	17.28
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4308-0000-7550-831	25.82
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4308-1110-1000-810	358.83
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4343-1110-1000-810	1,833.43
00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4301-1110-1000-636	545.34
00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4308-0000-2100-646	30.30

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82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0008-0-4308-0000-8200-805	445.34
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0720-0-4317-1110-3600-865	63.82
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0723-0-4308-0000-3600-865	131.41
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0791-0-4210-1110-1000-430	203.40
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0791-0-4301-1110-1000-100	36.60
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-2600-0-4343-1110-1000-670	2,970.23
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-0004-0-4301-1110-1000-685	126.90
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6500-0-4301-5770-1110-650	212.13
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6500-0-4301-5001-2100-650	43.26
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6500-0-4308-5001-2100-650	399.49
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6762-0-4301-1110-1000-621	508.96
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6762-0-4343-1110-1000-621	413.24
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6762-0-4301-1110-1000-621	650.67
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6770-0-4210-1110-1000-200	482.69
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6770-0-4301-1110-1000-250	157.36
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-6770-0-4301-1110-1000-140	1,399.64
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-8150-0-4313-0000-8110-850	10.78
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-9017-0-4301-1110-1000-140	75.00
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-9017-0-4301-1110-1000-220	225.41
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-9017-0-4301-1110-1000-240	81.53
82 00270697	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	0101-9017-0-4301-1110-1000-510	340.96
82 00270698	V8213939	CNJ ASSOCIATES	01/06/25		MW	0101-2600-0-5110-1110-1000-670	15,300.00
82 00270699	V8209840	CSM CONSULTING INC	01/06/25		MW	0101-0004-0-5810-1110-1000-810	5,500.00
82 00270700	V8200438	FEDERAL EXPRESS	01/06/25		MW	0101-6500-0-5930-5001-2100-650	76.88
82 00270701	V8200179	S & S WORLDWIDE INC	01/06/25		MW	0101-2600-0-4301-1110-1000-670	272.24
82 00270702	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	0101-0003-0-4410-1110-1000-120	2,258.85
82 00270702	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	0101-0003-0-4301-1110-1000-140	72.50
82 00270702	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	0101-0003-0-4301-1110-1000-230	2.78
82 00270702	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	0101-0003-0-4301-1110-1000-410	276.99
82 00270702	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	0101-0003-0-4301-1110-1000-490	107.17
00270703	V8213700	STRATEGIC KIDS LLC	01/06/25		MW	0101-2600-0-5110-1110-1000-670	33,388.75
00270704	V8201006	SUPPLYMASTER INC	01/06/25		MW	0101-3310-0-4301-5750-1130-650	954.08

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82 00270704	V8201006	SUPPLYMASTER INC	01/06/25		MW	0101-3310-0-4308-5001-2100-650	124.60
82 00270705	V8201091	WALTERS WHOLESALE ELECTRIC	01/06/25		MW	0101-8150-0-4313-0000-8110-850	203.97
82 00270706	V8201577	YORBA LINDA CHAMBER OF COMMERC	01/06/25		MW	0101-0004-0-5310-0000-7150-700	443.94
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4210-1110-1000-110	53.20
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-110	247.97
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-120	19.44
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4210-1110-1000-130	43.88
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-140	200.64
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-140	263.45
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-200	39.08
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-200	445.85
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-220	158.53
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4343-1110-1000-220	342.13
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-230	1,175.52
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-240	79.91
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-310	22.38
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-320	93.80
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-350	362.70
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-360	105.22
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-450	212.05
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-510	10.86
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4308-0000-2700-200	253.76
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4309-1110-8200-130	25.00
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-5750-1110-441	65.98
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4308-0000-2700-110	6.99
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0003-0-4301-1110-1000-420	51.35
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4308-0000-7550-831	26.70
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4301-1110-1000-635	114.32
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4343-1110-1000-810	2,892.71
82 00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4308-1110-2100-635	10.11
00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4308-1110-3140-705	9.68
00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	0101-0004-0-4308-1110-3130-706	108.03

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82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-0004-0-4301-1110-1000-636	615.21
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-0008-0-4308-0000-8200-805	141.55
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-0791-0-4301-1110-1000-210	83.93
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-2600-0-4301-1110-1000-670	3,617.43
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-2600-0-4301-1110-2100-670	50.42
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-3010-0-4210-1110-1000-200	542.65
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-0004-0-4308-1110-2100-646	26.83
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6500-0-4301-5770-1190-650	245.83
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6500-0-4301-5770-1110-650	216.39
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6500-0-4301-5750-1190-650	200.51
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6762-0-4301-1110-1000-200	248.21
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6762-0-4343-1110-1000-640	16.68
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6762-0-4343-1110-1000-685	14.54
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6762-0-4301-1110-1000-621	422.58
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6762-0-4301-1110-1000-621	300.14
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6770-0-4301-1110-1000-250	76.49
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-6770-0-4301-1110-1000-140	9,779.43
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-9017-0-4301-1110-1000-310	931.47
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-9017-0-4301-1110-1000-400	973.54
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-9017-0-4343-1110-1000-400	407.75
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-9017-0-4301-1110-1000-510	1,543.06
82	00270712	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25	MW	0101-9017-0-4343-1110-1000-510	320.81
82	00270713	E8203580	BORGESE, CHRISTA	01/07/25	MW	0101-0000-0-9330-0000-0000-000	150.00
82	00270714	V8211316	CALIFORNIA SCHOOL BOARD ASSOC	01/07/25	MW	0101-0004-0-5310-0000-7150-700	17,614.50
82	00270715	E8201437	DOMINGUEZ, MAGDALENA	01/07/25	MW	0101-0003-0-4338-0000-2700-120	80.26
82	00270716	E8203385	DOMINGUEZ, REBECCA	01/07/25	MW	0101-6762-0-5220-1110-1000-621	35.78
82	00270717	E8200235	EVANS, JEFFREY P	01/07/25	MW	0101-6762-0-5220-1110-1000-621	58.49
82	00270718	E8203627	FANG, WEI	01/07/25	MW	0101-6762-0-5220-1110-1000-621	12.60
82	00270719	V8200438	FEDERAL EXPRESS	01/07/25	MW	0101-8150-0-4310-0000-8110-850	27.81
82	00270720	E8201046	FENTON, MICHAEL M	01/07/25	MW	0101-6762-0-5220-1110-1000-621	62.65
	00270721	E8200373	GIBBONS, BLANCA E	01/07/25	MW	0101-0791-0-5220-1110-2100-625	85.36
	00270722	E8203765	GIVEN, STEPHANIE	01/07/25	MW	0101-9017-0-4308-0000-2700-530	886.45

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82 00270723	E8200790	GUTIERREZ, SANDRA C	01/07/25		MW	0101-6500-0-5220-5770-1190-650	11.93
82 00270724	E8202917	HUNG, GARY	01/07/25		MW	0101-6762-0-5220-1110-1000-621	56.48
82 00270725	V8202138	I & B FLOORING	01/07/25		MW	0101-8150-0-5690-0000-8110-500	5,620.00
82 00270726	V8213672	IRONWOOD PLUMBING INC	01/07/25		MW	0101-2600-0-6274-0000-8500-430	81,897.00
82 00270726	V8213672	IRONWOOD PLUMBING INC	01/07/25		MW	0101-8150-0-5670-0000-8110-850	875.00
82 00270727	V8213874	LAWSON PRODUCTS INC	01/07/25		MW	0101-0720-0-4315-5001-3600-865	237.92
82 00270728	E8203447	LOPEZ, GEORGE	01/07/25		MW	0101-0000-0-9330-0000-0000-000	500.00
82 00270729	E8203458	MONTAG, MARLISA	01/07/25		MW	0101-0001-0-5220-0000-7400-730	12.73
82 00270730	V8211527	MONTGOMERY HARDWARE CO	01/07/25		MW	0101-8150-0-4410-0000-8110-130	4,413.13
82 00270731	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/07/25		MW	0101-2600-0-6270-0000-8500-310	14,286.98
82 00270731	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/07/25		MW	0101-2600-0-6270-0000-8500-430	102,131.50
82 00270732	E8204359	ORTEGA, ENRIQUE	01/07/25		MW	0101-6762-0-5220-1110-1000-621	48.64
82 00270733	V8200795	PARKHOUSE TIRE INC	01/07/25		MW	0101-0004-0-4312-1110-8200-865	1,163.57
82 00270733	V8200795	PARKHOUSE TIRE INC	01/07/25		MW	0101-0720-0-4312-5001-3600-865	429.18
82 00270734	V8200834	POWERSTRIDE BATTERY CO INC	01/07/25		MW	0101-0723-0-4315-1110-3600-865	451.92
82 00270735	V8206361	RADIO SERVICE INC	01/07/25		MW	0101-0791-0-4301-1110-1000-310	1,248.45
82 00270736	E8202082	ROTKOSKY, SUSAN E	01/07/25		MW	0101-0791-0-5220-1110-2100-640	45.16
82 00270737	V8214458	RUSH TRUCK CENTERS OF CALIFORN	01/07/25		MW	0101-0723-0-4315-1110-3600-865	2,988.78
82 00270738	V8213901	RWC INTERNATIONAL LTD	01/07/25		MW	0101-0720-0-4315-5001-3600-865	2,115.85
82 00270738	V8213901	RWC INTERNATIONAL LTD	01/07/25		MW	0101-0723-0-4315-1110-3600-865	2,508.12
82 00270739	V8200179	S & S WORLDWIDE INC	01/07/25		MW	0101-2600-0-4301-1110-1000-670	1,276.65
82 00270740	E8204374	SANTIZO, MARLON	01/07/25		MW	0101-6762-0-5220-1110-1000-621	20.63
82 00270741	E8202686	SAYLORS, ELISE	01/07/25		MW	0101-0004-0-5220-1110-3140-705	42.55
82 00270742	E8201890	SHEFFIELD, RUTH A	01/07/25		MW	0101-0004-0-5220-1110-2100-635	76.25
82 00270743	E8201609	STEUBER, MICHELLE L	01/07/25		MW	0101-0791-0-5220-1110-2100-640	57.08
82 00270744	E8204361	STUBNER, THOMAS WILLIAM	01/07/25		MW	0101-6762-0-5220-1110-1000-621	22.78
82 00270745	V8201595	UNITED PARCEL SERVICE	01/07/25		MW	0101-0004-0-4308-0000-7300-815	36.00
82 00270746	V8214343	ZEN EDUCATE INC	01/07/25		MW	0101-2600-0-5110-1110-1000-670	6,564.11
82 00270750	V8214366	AMERGIS HEALTHCARE STAFFING IN	01/08/25		MW	0101-2600-0-5110-1110-1000-670	14,630.85
82 00270750	V8214366	AMERGIS HEALTHCARE STAFFING IN	01/08/25		MW	0101-6500-0-5151-5770-1180-650	10,297.33
00270751	V8214450	BC ADAPTIVE FITNESS LLC	01/08/25		MW	0101-6500-0-5810-5770-1190-650	12,888.89
00270752	V8206633	BEACON DAY SCHOOL	01/08/25		MW	0101-6500-0-5150-5750-1180-650	17,258.66

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82 00270752	V8206633	BEACON DAY SCHOOL	01/08/25		MW	0101-6500-0-5851-5001-3600-650	1,335.20
82 00270753	E8203853	BURNETT, THOMAS	01/08/25		MW	0101-0004-0-5220-1110-1000-810	38.12
82 00270754	E8204035	CAHOON, HALEY	01/08/25		MW	0101-6500-0-5220-5770-1190-650	274.50
82 00270755	E8200020	CASABA, ROBERT A	01/08/25		MW	0101-0004-0-5220-1110-1000-810	31.02
82 00270755	E8200020	CASABA, ROBERT A	01/08/25		MW	0101-6010-0-5220-1110-2100-670	67.47
82 00270756	V8214512	CHATTERBOXES	01/08/25		MW	0101-9108-0-5810-5770-1190-650	1,755.00
82 00270757	V8213489	CONGRUENT LIVES INC.	01/08/25		MW	0101-6500-0-5851-5750-1180-650	4,200.00
82 00270758	V8214485	CRLA YORBA LINDA	01/08/25		MW	0101-0000-0-8096-0000-0000-000	16,895.00
82 00270759	E8203292	CROSSNO, LINDA	01/08/25		MW	0101-0001-0-5220-1110-1000-180	14.47
82 00270760	V8210309	DEL SOL SCHOOL	01/08/25		MW	0101-6500-0-5150-5750-1180-650	8,651.00
82 00270761	E8202591	DIAZ, XOCHITL	01/08/25		MW	0101-0001-0-5220-1110-1000-180	66.20
82 00270762	E8204310	FIEN, SAMANTHA	01/08/25		MW	0101-0004-0-5220-1110-3140-705	27.14
82 00270763	E8203876	FOULADI, JENNIFER	01/08/25		MW	0101-0004-0-5220-1110-2100-635	57.08
82 00270764	V8201181	FRANKLIN HAYNES MARIONETTES	01/08/25		MW	0101-9017-0-5821-1110-1000-330	550.00
82 00270765	E8201709	GANDY, JENELL	01/08/25		MW	0101-0791-0-5220-1110-1000-706	43.55
82 00270766	E8203738	GARCIA, KIMBERLY	01/08/25		MW	0101-6500-0-5220-5770-1190-650	641.27
82 00270767	E8202875	HA, NANCY	01/08/25		MW	0101-6500-0-5220-5770-1190-650	56.68
82 00270768	E8203768	HERRERA, YAEL	01/08/25		MW	0101-4127-0-5220-1110-1000-650	38.73
82 00270769	E8202118	HIRAGA-NITZEL, PATRICIA S	01/08/25		MW	0101-0004-0-5220-1110-3140-705	83.35
82 00270770	E8203801	IGUCHI, JORDAN	01/08/25		MW	0101-6500-0-5220-5770-1190-650	115.04
82 00270771	V8200227	JDS INDUSTRIES INC	01/08/25		MW	0101-0004-0-4308-0000-7550-831	4,620.70
82 00270772	V8213912	JENNIFER'S BINDERY INC	01/08/25		MW	0101-0004-0-4308-0000-7550-831	265.00
82 00270773	V8200696	KLINER, AMY	01/08/25		MW	0101-0004-0-5220-1110-3140-705	69.35
82 00270774	V8214490	LESSONPIX INC	01/08/25		MW	0101-3310-0-5815-5001-2100-650	486.00
82 00270775	E8202877	LIN, WILLIAM	01/08/25		MW	0101-0004-0-5220-1110-2100-635	72.36
82 00270776	E8204290	LOPEZ, MORGAN	01/08/25		MW	0101-0004-0-5220-1110-3140-705	54.07
82 00270777	E8203872	LUNA, KARINA	01/08/25		MW	0101-0791-0-5220-1110-1000-706	86.77
82 00270778	E8203575	MCGOWAN, ERIN	01/08/25		MW	0101-6500-0-5220-5770-1190-650	167.43
82 00270779	V8214491	MILESTONES THERAPY GROUP	01/08/25		MW	0101-6500-0-5810-5770-1190-650	40,852.55
82 00270780	V8214311	MUFFLER MAN ENT INC	01/08/25		MW	0101-0004-0-5690-1110-8200-865	1,496.25
00270781	V8213445	NATOCI, KAREN O	01/08/25		MW	0101-6500-0-5810-5770-1190-650	2,100.00
00270782	V8214031	ORANGE CIRCLE SPEECH SERVICES	01/08/25		MW	0101-9108-0-5810-5770-1190-650	8,371.00

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82 00270783	V8200775	OUTREACH CONCERN INC	01/08/25		MW	0101-0791-0-5810-1110-1000-705	21,150.00
82 00270784	E8204304	PHIPPS, GABRIELA	01/08/25		MW	0101-6500-0-5220-5750-1130-650	11.12
82 00270785	V8213901	RWC INTERNATIONAL LTD	01/08/25		MW	0101-0720-0-5690-5001-3600-865	1,052.00
82 00270786	V8200179	S & S WORLDWIDE INC	01/08/25		MW	0101-2600-0-4301-1110-1000-670	1,334.47
82 00270787	E8203368	SANTANGELO, GINA	01/08/25		MW	0101-0004-0-5220-1110-3140-705	29.61
82 00270788	E8202686	SAYLORS, ELISE	01/08/25		MW	0101-0004-0-5220-1110-3140-705	41.41
82 00270789	V8200932	SECO ELECTRIC & LIGHTING	01/08/25		MW	0101-8150-0-4313-0000-8110-850	570.24
82 00270789	V8200932	SECO ELECTRIC & LIGHTING	01/08/25		MW	0101-8150-0-5690-0000-8110-850	416.25
82 00270790	V8211143	SOLIANT HEALTH	01/08/25		MW	0101-6500-0-5151-5770-1190-650	2,437.50
82 00270791	V8205750	SOURCE GRAPHICS	01/08/25		MW	0101-0004-0-5660-0000-7550-831	1,476.85
82 00270792	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/08/25		MW	0101-8150-0-4308-0000-8110-850	23.39
82 00270793	V8200586	SPERLING, EDITH	01/08/25		MW	0101-0004-0-5220-1110-3140-705	13.07
82 00270793	V8200586	SPERLING, EDITH	01/08/25		MW	0101-0791-0-5220-1110-2100-640	63.99
82 00270794	V8214212	SUNBURST WINDOW COVERINGS	01/08/25		MW	0101-8150-0-4313-0000-8110-850	836.68
82 00270795	V8206263	SUPER SIGNMART	01/08/25		MW	0101-0004-0-4308-0000-7550-831	234.36
82 00270796	E8200144	TARDAGUILA, CARMEN Y	01/08/25		MW	0101-6500-0-5220-5770-1190-650	34.17
82 00270797	V8214527	THE UPWARD BOUND SCHOOL INC	01/08/25		MW	0101-6500-0-5150-5750-1180-650	2,021.00
82 00270798	V8212328	THERMAL SERVICES INC	01/08/25		MW	0101-6387-0-5660-3800-1000-646	1,214.40
82 00270799	V8208827	THYSSENKRUPP ELEVATOR CORP	01/08/25		MW	0101-8150-0-5670-0000-8110-850	2,579.85
82 00270800	V8212931	TTC4SUCCESS	01/08/25		MW	0101-6500-0-5851-5750-1180-650	913.50
82 00270801	V8205738	VISTA PAINT	01/08/25		MW	0101-8150-0-4313-0000-8110-850	35.55
82 00270802	V8214042	VISUAL EDGE IT INC	01/08/25		MW	0101-0003-0-5660-1110-1000-110	883.89
82 00270802	V8214042	VISUAL EDGE IT INC	01/08/25		MW	0101-6500-0-5660-5001-2100-650	26.39
82 00270803	E8203461	VITO, SPENCER	01/08/25		MW	0101-0004-0-5220-1110-1000-810	78.52
82 00270804	V8201091	WALTERS WHOLESALE ELECTRIC	01/08/25		MW	0101-8150-0-4313-0000-8110-850	75.51
82 00270805	V8214420	WESTAIR GASES & EQUIPMENT INC	01/08/25		MW	0101-8150-0-4313-0000-8110-850	85.72
82 00270806	V8214343	ZEN EDUCATE INC	01/08/25		MW	0101-6500-0-5151-5770-1180-650	18,255.51
82 00270813	V8214174	ANATOMY WAREHOUSE	01/09/25		MW	0101-6300-0-4301-1110-1000-640	288.60
82 00270814	V8206590	APPLE COMPUTER INC	01/09/25		MW	0101-6500-0-4342-5770-1190-650	1,039.96
82 00270814	V8206590	APPLE COMPUTER INC	01/09/25		MW	0101-6500-0-4343-5770-1190-650	2,532.52
00270814	V8206590	APPLE COMPUTER INC	01/09/25		MW	0101-6500-0-4342-5001-2100-650	299.99
00270814	V8206590	APPLE COMPUTER INC	01/09/25		MW	0101-6762-0-4411-1110-1000-130	1,412.66

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82 00270814	V8206590	APPLE COMPUTER INC	01/09/25		MW	0101-9017-0-4411-1110-1000-510	12,662.56
82 00270815	V8213479	CONEXWEST	01/09/25		MW	0101-2600-0-5640-1110-2100-670	162.04
82 00270816	V8203393	DIGITAL TELECOMMUNICATION CORP	01/09/25		MW	0101-0004-0-5660-1110-1000-810	33,000.00
82 00270817	V8214062	FACILITY SOLUTIONS GROUP INC	01/09/25		MW	0101-0003-0-4309-1110-8200-140	2,248.86
82 00270818	V8208445	GOALS	01/09/25		MW	0101-6010-0-5110-1110-1000-670	71,534.11
82 00270818	V8208445	GOALS	01/09/25		MW	0101-6010-0-5810-1110-1000-670	25,000.00
82 00270819	V8200179	S & S WORLDWIDE INC	01/09/25		MW	0101-2600-0-4301-1110-1000-670	2,553.30
82 00270820	V8200921	SCHOOL HEALTH CORP	01/09/25		MW	0101-0003-0-4301-1110-1000-100	152.32
82 00270821	V8200932	SECO ELECTRIC & LIGHTING	01/09/25		MW	0101-2600-0-6274-0000-8500-310	19,638.07
82 00270821	V8200932	SECO ELECTRIC & LIGHTING	01/09/25		MW	0101-6762-0-6274-0000-8500-110	1,497.22
82 00270821	V8200932	SECO ELECTRIC & LIGHTING	01/09/25		MW	0101-8150-0-4313-0000-8110-850	178.02
82 00270821	V8200932	SECO ELECTRIC & LIGHTING	01/09/25		MW	0101-8150-0-5690-0000-8110-850	206.25
82 00270822	V8209413	SERVPRO OF DOWNEY	01/09/25		MW	0101-8150-0-5690-0000-8110-500	12,343.20
82 00270823	V8200954	SO CALIF EDISON CO	01/09/25		MW	0101-0001-0-5540-1110-8200-990	57,023.35
82 00270824	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/09/25		MW	0101-0003-0-4301-1110-1000-230	8.34
82 00270825	V8200998	SUNSTATE EQUIPMENT CO	01/09/25		MW	0101-8150-0-5640-0000-8110-850	4,745.98
82 00270826	V8208943	SWEETWATER SOUND INC	01/09/25		MW	0101-6770-0-4301-1110-1000-210	701.60
82 00270826	V8208943	SWEETWATER SOUND INC	01/09/25		MW	0101-6770-0-4410-1110-1000-210	4,798.10
82 00270827	V8201030	TIME & ALARM SYSTEMS	01/09/25		MW	0101-8150-0-5690-0000-8110-140	3,275.68
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0003-0-5815-0000-2700-240	24.52
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0003-0-5815-1110-1000-120	24.53
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0003-0-5815-0000-2700-130	24.52
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4308-0000-7150-700	24.75
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4338-0000-7150-700	329.48
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5240-0000-7300-815	-835.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4308-0000-7400-730	36.32
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4310-0000-7400-730	8.56
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5240-0000-7400-730	275.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5806-0000-7400-730	740.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4301-1110-1000-810	14.65
00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4343-1110-1000-810	290.37
00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4411-1110-1000-810	1,302.83

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82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5815-1110-1000-810	24.53
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4301-1110-2100-600	56.94
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4308-1110-2100-600	566.31
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4338-1110-2100-640	67.12
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4338-1110-2100-705	290.39
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4301-1110-3140-705	70.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-4313-1110-8200-865	44.45
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5809-0000-7110-700	168.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0004-0-5240-1110-1000-636	1,495.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0008-0-4342-0000-8200-805	19.99
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0720-0-4342-5001-3600-865	79.95
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0791-0-5240-1110-1000-120	0.00
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0791-0-5815-1110-1000-200	24.53
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-0791-0-5815-1110-1000-230	24.53
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6266-0-5240-1110-2100-645	580.98
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6500-0-5240-5050-2100-650	649.71
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6762-0-4301-1110-1000-635	37.95
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6762-0-4343-1110-1000-635	755.81
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6762-0-5240-1110-2100-625	374.22
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6770-0-4411-1110-1000-230	2,557.21
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-6770-0-5240-1110-1000-100	665.96
82 00270828	V8201419	U.S. BANK	01/09/25		MW	0101-7311-0-4338-1110-1000-705	1,161.55
82 00270829	V8214042	VISUAL EDGE IT INC	01/09/25		MW	0101-0003-0-4301-1110-1000-390	119.59
82 00270832	V8212370	ALONTI CAFE & CATERING	01/10/25		MW	0101-0004-0-4338-1110-2100-600	771.44
82 00270833	V8205929	AVID CENTER	01/10/25		MW	0101-0791-0-5240-1110-1000-100	675.00
82 00270833	V8205929	AVID CENTER	01/10/25		MW	0101-0791-0-5240-1110-1000-625	1,350.00
82 00270833	V8205929	AVID CENTER	01/10/25		MW	0101-0004-0-5240-1110-1000-646	2,025.00
82 00270833	V8205929	AVID CENTER	01/10/25		MW	0101-9017-0-5240-1110-1000-410	675.00
82 00270834	V8200009	CALIF WEEKLY EXPLORER INC	01/10/25		MW	0101-9017-0-5821-1110-1000-400	1,702.99
82 00270835	V8200505	CASTANEDA, CAMERON	01/10/25		MW	0101-6266-0-5240-1110-2100-645	125.00
00270836	V8210531	COMPUTERIZED EMBROIDERY CO	01/10/25		MW	0101-0720-0-4317-5001-3600-865	174.22
00270837	V8200348	CURRICULUM ASSOCIATES LLC	01/10/25		MW	0101-7435-0-5815-1110-1000-625	56,414.17

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82 00270838	E8203320	DIXON, BRITNEY R	01/10/25		MW	0101-0004-0-5220-0000-7300-815	7.50
82 00270839	V8213374	DOCHUB LLC	01/10/25		MW	0101-6500-0-5815-5770-1110-650	96.00
82 00270840	V8211023	ECE 4 AUTISM	01/10/25		MW	0101-6500-0-5150-5750-1180-650	12,768.59
82 00270841	V8211758	EDPUZZLE INC	01/10/25		MW	0101-0003-0-5815-1110-1000-240	2,380.00
82 00270842	V8214060	EPS OPERATIONS LLC	01/10/25		MW	0101-9017-0-4301-1110-1000-480	4,163.21
82 00270843	V8213838	EVERDRIVEN TECHNOLOGIES	01/10/25		MW	0101-0720-0-5812-5001-3600-865	6,642.22
82 00270844	V8200501	GRANITIZE PRODUCTS INC	01/10/25		MW	0101-0720-0-4317-5001-3600-865	1,693.06
82 00270845	V8211829	HELP FOR BRAIN INJURED CHILDRE	01/10/25		MW	0101-6500-0-5150-5750-1180-650	6,468.83
82 00270846	V8213932	HEYING, BRUCE	01/10/25		MW	0101-6762-0-5660-1110-1000-621	460.00
82 00270847	V8200547	HOME DEPOT	01/10/25		MW	0101-8150-0-4313-0000-8110-850	280.82
82 00270848	V8214547	ICS SERVICE	01/10/25		MW	0101-8150-0-5670-0000-8110-220	47.00
82 00270850	V8206234	INTEGRITY BACKFLOW CO	01/10/25		MW	0101-8150-0-5670-0000-8110-850	5,558.52
82 00270851	V8206810	LAKESHORE LEARNING	01/10/25		MW	0101-3310-0-4301-5750-1190-650	304.46
82 00270852	V8211656	MARKERTEK VIDEO SUPPLY	01/10/25		MW	0101-6387-0-4410-3800-1000-646	2,718.75
82 00270853	V8200679	MCFADDEN DALE HARDWARE	01/10/25		MW	0101-8150-0-4313-0000-8110-850	26.92
82 00270854	V8211731	MCKINLEY ELEVATOR CORP	01/10/25		MW	0101-8150-0-5670-0000-8110-850	450.00
82 00270855	V8207174	MOREY S MUSIC STORE INC	01/10/25		MW	0101-6770-0-4410-1110-1000-110	11,977.59
82 00270856	V8214477	NEXT LEVEL HVAC ENERGY MANAGEM	01/10/25		MW	0101-8150-0-5690-0000-8110-130	4,970.00
82 00270857	E8203897	NGUYEN, ANH	01/10/25		MW	0101-0791-0-5220-1110-1000-706	62.51
82 00270858	V8200746	NORTH COUNTY GLASS	01/10/25		MW	0101-8150-0-4313-0000-8110-850	377.13
82 00270859	V8204553	OAK GROVE INSTITUTE FOUNDATION	01/10/25		MW	0101-6500-0-5150-5750-1180-650	18,298.37
82 00270860	V8214471	ONE DAY SIGNS INC	01/10/25		MW	0101-8150-0-4313-0000-8110-850	1,142.16
82 00270861	V8200764	ORANGE COUNTY DEPT OF ED	01/10/25		MW	0101-0004-0-5240-1110-3130-706	200.00
82 00270862	V8204634	ORANGE COUNTY ZOO	01/10/25		MW	0101-9017-0-5816-1110-1000-450	294.00
82 00270863	V8200773	ORVAC ELECTRONICS	01/10/25		MW	0101-8150-0-4313-0000-8110-850	108.30
82 00270863	V8200773	ORVAC ELECTRONICS	01/10/25		MW	0101-8150-0-4313-0000-8110-850	3,231.42
82 00270863	V8200773	ORVAC ELECTRONICS	01/10/25		MW	0101-8150-0-4410-0000-8110-850	5,926.25
82 00270864	V8200793	PARADIGM HEALTHCARE SVCS	01/10/25		MW	0101-9108-0-5110-1110-2100-650	12,992.92
82 00270865	V8211718	PINNACLE PETROLEUM	01/10/25		MW	0101-0723-0-9322-0000-0000-000	24,357.76
82 00270866	V8210672	PORTVIEW PREPARATORY INC	01/10/25		MW	0101-6500-0-5150-5750-1180-650	34,740.60
00270866	V8210672	PORTVIEW PREPARATORY INC	01/10/25		MW	0101-6500-0-5851-5001-3600-650	2,700.00
00270867	V8200731	POSTMASTER	01/10/25		MW	0101-0004-0-4310-0000-7540-832	350.00

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82 00270868	V8200731	POSTMASTER	01/10/25		MW	0101-0004-0-4310-0000-7540-832	350.00
82 00270869	V8214052	REECE PLUMBING	01/10/25		MW	0101-8150-0-4313-0000-8110-850	1,260.94
82 00270870	V8214210	RENAISSANCE COMMUNITY PREP	01/10/25		MW	0101-6500-0-5150-5750-1180-650	2,716.09
82 00270871	V8200470	REPUBLIC SERVICES INC	01/10/25		MW	0101-0001-0-5580-1110-8200-990	447.68
82 00270872	V8212975	SAGE PUBLICATIONS	01/10/25		MW	0101-0791-0-5240-1110-1000-220	2,000.00
82 00270873	V8211658	SMART & FINAL	01/10/25		MW	0101-0003-0-4301-1110-1000-240	144.92
82 00270873	V8211658	SMART & FINAL	01/10/25		MW	0101-0004-0-4301-1110-1000-636	70.08
82 00270874	V8200955	SO CALIF GAS CO	01/10/25		MW	0101-0001-0-5530-1110-8200-990	29,793.78
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-0003-0-4301-1110-1000-380	-32.33
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-0003-0-4301-1110-1000-450	203.17
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-0004-0-4308-1110-2100-600	94.96
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-3310-0-4301-5750-1190-650	139.72
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-3315-0-4301-5730-1110-650	16.93
82 00270875	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	0101-6762-0-4301-1110-1000-621	8.39
82 00270876	V8214204	STAGELIGHT PERFORMING ARTS	01/10/25		MW	0101-2600-0-5810-1110-1000-670	20,000.00
82 00270877	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/10/25		MW	0101-3213-0-6210-0000-8500-100	2,360.00
82 00270877	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/10/25		MW	0101-3213-0-6210-0000-8500-110	2,445.00
82 00270877	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/10/25		MW	0101-3213-0-6210-0000-8500-130	2,520.00
82 00270878	E8202244	TENDOLKAR, SUNITA	01/10/25		MW	0101-0004-0-5220-1110-2100-635	71.77
82 00270879	V8201989	UNIVERSITY TRAINING CENTER INC	01/10/25		MW	0101-0004-0-5810-1110-1000-636	880.00
82 00270880	E8203480	URRUTIA VENTURA, ANA T	01/10/25		MW	0101-0004-0-5240-1110-3600-865	17.49
82 00270881	V8214303	WELLS FARGO BANK N.A.	01/10/25		MW	0101-0003-0-5650-1110-1000-420	399.68
82 00270881	V8214303	WELLS FARGO BANK N.A.	01/10/25		MW	0101-0003-0-5640-1110-1000-170	157.68
82 00270881	V8214303	WELLS FARGO BANK N.A.	01/10/25		MW	0101-0004-0-5650-0000-7200-800	151.16
82 00270881	V8214303	WELLS FARGO BANK N.A.	01/10/25		MW	0101-0004-0-5650-1110-1000-600	160.63
82 00270881	V8214303	WELLS FARGO BANK N.A.	01/10/25		MW	0101-0004-0-5660-1110-3140-705	122.07
82 00270882	V8201132	YORBA LINDA WATER DISTRICT	01/10/25		MW	0101-0001-0-5550-1110-8200-990	6,940.17
82 00270896	E8201144	ACTON, AARON H	01/13/25		MW	0101-0003-0-4301-1110-1000-210	110.16
82 00270897	V8200114	AMER MODULAR SYSTEMS INC	01/13/25		MW	0101-2600-0-6270-0000-8500-320	68,048.65
82 00270897	V8200114	AMER MODULAR SYSTEMS INC	01/13/25		MW	0101-2600-0-6279-0000-8500-320	61,857.00
00270898	V8201867	ANIXTER DISTRIBUTION	01/13/25		MW	0101-8150-0-4313-0000-8110-850	79.32
00270899	V8207089	BC TRAFFIC SPECIALIST	01/13/25		MW	0101-8150-0-4313-0000-8110-850	487.20

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82 00270900	E8200972	CABRERA, JOSE A	01/13/25		MW	0101-6762-0-5240-1110-2100-625	90.28
82 00270901	V8200258	CDW G INC	01/13/25		MW	0101-0003-0-4343-0000-2700-380	245.78
82 00270901	V8200258	CDW G INC	01/13/25		MW	0101-2600-0-4411-1110-1000-670	1,017.62
82 00270901	V8200258	CDW G INC	01/13/25		MW	0101-9017-0-4343-1110-1000-170	3,730.31
82 00270901	V8200258	CDW G INC	01/13/25		MW	0101-9017-0-4411-1110-1000-510	2,607.83
82 00270902	V8212180	CINTAS CORPORATION	01/13/25		MW	0101-0004-0-5640-0000-7540-832	105.00
82 00270902	V8212180	CINTAS CORPORATION	01/13/25		MW	0101-0723-0-5560-5001-3600-865	202.92
82 00270902	V8212180	CINTAS CORPORATION	01/13/25		MW	0101-8150-0-5640-0000-8110-850	1,670.05
82 00270903	V8213262	CINTAS FIRST AID & SAFETY	01/13/25		MW	0101-0723-0-4317-1110-3600-865	51.86
82 00270904	V8214478	CITY ELECTRIC SUPPLY	01/13/25		MW	0101-8150-0-4313-0000-8110-850	2,424.49
82 00270905	V8214478	CITY ELECTRIC SUPPLY	01/13/25		MW	0101-8150-0-4313-0000-8110-850	869.83
82 00270906	V8208829	COLORADO TIME SYSTEMS	01/13/25		MW	0101-6762-0-4410-1110-1000-100	12,617.82
82 00270907	V8212276	COMM ENTERPRISES	01/13/25		MW	0101-8150-0-5670-0000-8110-850	432.60
82 00270908	V8212329	CONTROL AIR ENTERPRISES LLC	01/13/25		MW	0101-8150-0-5670-0000-8110-100	2,705.00
82 00270908	V8212329	CONTROL AIR ENTERPRISES LLC	01/13/25		MW	0101-8150-0-5670-0000-8110-110	825.00
82 00270908	V8212329	CONTROL AIR ENTERPRISES LLC	01/13/25		MW	0101-8150-0-5670-0000-8110-130	1,370.00
82 00270908	V8212329	CONTROL AIR ENTERPRISES LLC	01/13/25		MW	0101-8150-0-5670-0000-8110-140	2,050.00
82 00270909	V8200245	CVT RECYCLING	01/13/25		MW	0101-0004-0-5670-0000-8220-845	1,554.16
82 00270910	V8208858	DECKING SYSTEMS INC	01/13/25		MW	0101-8150-0-5670-0000-8110-110	3,000.00
82 00270910	V8208858	DECKING SYSTEMS INC	01/13/25		MW	0101-8150-0-5670-0000-8110-140	1,950.00
82 00270910	V8208858	DECKING SYSTEMS INC	01/13/25		MW	0101-8150-0-5670-0000-8110-470	2,000.00
82 00270911	V8210585	DIAMOND ENVIRONMENTAL SERVICES	01/13/25		MW	0101-6762-0-5640-1110-1000-110	231.85
82 00270912	V8207165	DIRECT DOOR & HARDWARE INC	01/13/25		MW	0101-8150-0-4313-0000-8110-850	86.74
82 00270913	V8200098	DISNEYLAND RESORT	01/13/25		MW	0101-6770-0-5816-1110-1000-100	3,657.00
82 00270914	V8200098	DISNEYLAND RESORT	01/13/25		MW	0101-6770-0-5816-1110-1000-100	76.00
82 00270915	V8200098	DISNEYLAND RESORT	01/13/25		MW	0101-6770-0-5816-1110-1000-100	4,444.00
82 00270916	E8202840	FABRIZIO, DAVID	01/13/25		MW	0101-0723-0-5240-1110-3600-865	347.22
82 00270917	V8214442	FACILITRON INC	01/13/25		MW	0101-8150-0-5670-0000-8110-850	15,000.00
82 00270918	V8213618	FM THOMAS AIR CONDITIONING	01/13/25		MW	0101-8150-0-5690-0000-8110-470	6,879.36
82 00270919	V8209770	FULLER ENGINEERING INC	01/13/25		MW	0101-8150-0-5670-0000-8110-850	3,041.05
00270920	V8206192	GEORGE BRYANT CONSTRUCTION INC	01/13/25		MW	0101-8150-0-5670-0000-8110-850	325.00
00270920	V8206192	GEORGE BRYANT CONSTRUCTION INC	01/13/25		MW	0101-8150-0-5670-0000-8110-855	1,650.00

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82	00270921	V8208445 GOALS	01/13/25		MW	0101-2600-0-5110-1110-1000-670	5,234.66
82	00270921	V8208445 GOALS	01/13/25		MW	0101-2600-0-5810-1110-1000-670	25,000.00
82	00270922	V8200957 GOLDEN STATE WATER COMPANY	01/13/25		MW	0101-0001-0-5550-1110-8200-990	72,022.41
82	00270923	V8200500 GRAINGER	01/13/25		MW	0101-8150-0-4313-0000-8110-850	64.12
82	00270924	V8200547 HOME DEPOT	01/13/25		MW	0101-0003-0-4309-1110-8200-200	376.47
82	00270925	V8210211 IMPERIAL BAND INSTRUMENTS	01/13/25		MW	0101-6762-0-5660-1110-1000-621	744.10
82	00270926	V8213701 INTERNATIONAL HOUSE OF MUSIC I	01/13/25		MW	0101-6762-0-4410-1110-1000-621	21,931.44
82	00270926	V8213701 INTERNATIONAL HOUSE OF MUSIC I	01/13/25		MW	0101-6762-0-4410-1110-1000-621	2,584.92
82	00270927	V8200579 J W PEPPER OF LOS ANGELES	01/13/25		MW	0101-0003-0-4301-1110-1000-210	209.39
82	00270928	E8202128 LADD, TRISHA	01/13/25		MW	0101-0003-0-5240-1110-1000-210	40.75
82	00270929	V8206810 LAKESHORE LEARNING	01/13/25		MW	0101-0003-0-4301-1110-1000-330	22.92
82	00270930	E8203696 LEGRAND, MATTHEW	01/13/25		MW	0101-0791-0-4301-1110-1000-210	57.86
82	00270931	V8203477 MEDCO SUPPLY COMPANY	01/13/25		MW	0101-6762-0-4301-1110-1000-110	815.65
82	00270932	E8203252 SALIBY, GEORGE B	01/13/25		MW	0101-0723-0-5240-1110-3600-865	142.95
82	00270933	V8214538 SCHOOL THREAT ASSESSMENT CONSU	01/13/25		MW	0101-0004-0-4301-1110-2140-706	9,787.50
82	00270934	V8214400 SMITH SHARPE REFRACTORY INC	01/13/25		MW	0101-6762-0-4301-0000-8500-130	13,926.85
82	00270935	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	01/13/25		MW	0101-0003-0-4301-1110-1000-360	44.37
82	00270935	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	01/13/25		MW	0101-0003-0-4301-1110-1000-410	20.21
82	00270935	V8200964 SOUTHWEST SCHOOL & OFFICE SUPP	01/13/25		MW	0101-6010-0-4301-1110-1000-670	246.97
82	00270936	V8206263 SUPER SIGNMART	01/13/25		MW	0101-0004-0-4308-0000-7550-831	505.81
82	00270937	V8201006 SUPPLYMASTER INC	01/13/25		MW	0101-0003-0-4301-1110-1000-350	338.49
82	00270937	V8201006 SUPPLYMASTER INC	01/13/25		MW	0101-0003-0-4308-0000-2700-110	391.15
82	00270938	V8210553 TITAN STUDENT UNION	01/13/25		MW	0101-9017-0-5816-1110-1000-320	1,221.00
82	00270939	E8202610 TRUONG, WILLIAM	01/13/25		MW	0101-6762-0-5240-1110-2100-625	205.41
82	00270940	V8209247 TYLER TECHNOLOGIES	01/13/25		MW	0101-0723-0-5660-1110-3600-865	1,025.00
82	00270941	V8214344 VILLAGES OF CALIFORNIA	01/13/25		MW	0101-3310-0-5150-5750-1180-650	2,700.00
82	00270942	V8214042 VISUAL EDGE IT INC	01/13/25		MW	0101-0003-0-5660-1110-1000-100	5,143.15
82	00270942	V8214042 VISUAL EDGE IT INC	01/13/25		MW	0101-0003-0-5660-1110-1000-480	102.86
82	00270943	E8202191 WEBER, JANICE M	01/13/25		MW	0101-6762-0-5240-1110-2100-625	96.67
82	00270951	V8200077 AAA ELECTRIC MOTORS SALES & SE	01/14/25		MW	0101-8150-0-4313-0000-8110-850	2,423.08
	00270952	V8208562 BAYER HVAC	01/14/25		MW	0101-8150-0-5690-0000-8110-440	6,711.19
	00270953	V8213624 BEYOND BLINDNESS INC	01/14/25		MW	0101-6500-0-5810-5750-1190-650	1,492.71

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82	00270954	V8212180 CINTAS CORPORATION	01/14/25		MW	0101-8150-0-5640-0000-8110-850	69.07
82	00270955	V8200304 COLONIAL CHESTERFIELD AT RILEY	01/14/25		MW	0101-9017-0-5816-1110-1000-320	1,248.00
82	00270956	V8213573 CONNECT4KIDS PSYCHOLOGICAL SVC	01/14/25		MW	0101-3310-0-5810-5770-1190-650	4,500.00
82	00270957	V8200245 CVT RECYCLING	01/14/25		MW	0101-0004-0-5670-0000-8220-845	925.48
82	00270958	V8200481 GALLAGHER PEDIATRIC THERAPY	01/14/25		MW	0101-6500-0-5810-5770-1190-650	104.76
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-100	140.59
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-120	809.25
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-140	2,582.99
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-200	371.54
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-210	1,124.05
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-240	417.02
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-250	2,173.39
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-320	1,409.14
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-340	1,300.54
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-410	5,920.14
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-450	1,275.57
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-480	1,689.70
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0003-0-4309-1110-8200-441	936.16
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0004-0-4313-0000-8210-840	5,562.43
82	00270959	V8200493 GLASBY MAINTENANCE SUPPLY	01/14/25		MW	0101-0004-0-4301-1110-3140-705	281.88
82	00270960	V8214229 GOLDEN WEST SECURITY SUPPLY CO	01/14/25		MW	0101-8150-0-4313-0000-8110-340	1,973.95
82	00270961	V8200542 HIRSCH PIPE & SUPPLY CO	01/14/25		MW	0101-8150-0-4313-0000-8110-850	1,851.06
82	00270962	V8200547 HOME DEPOT	01/14/25		MW	0101-0004-0-4343-1110-1000-810	314.59
82	00270962	V8200547 HOME DEPOT	01/14/25		MW	0101-8150-0-4313-0000-8110-850	1,458.42
82	00270963	V8200579 J W PEPPER OF LOS ANGELES	01/14/25		MW	0101-0003-0-4301-1110-1000-140	59.20
82	00270964	V8205697 KBI & ASSOCIATES	01/14/25		MW	0101-9017-0-4301-1110-1000-430	568.98
82	00270965	V8200679 MCFADDEN DALE HARDWARE	01/14/25		MW	0101-8150-0-4313-0000-8110-850	87.93
82	00270966	V8200763 ORANGE COUNTY CIRCUIT BREAKERS	01/14/25		MW	0101-8150-0-4313-0000-8110-850	32.33
82	00270967	V8210095 ORANGE COUNTY FIRE PROTECTION	01/14/25		MW	0101-8150-0-5670-0000-8110-850	400.00
82	00270968	V8214444 ORANGE COUNTY PUBLIC SAFETY	01/14/25		MW	0101-2600-0-6250-0000-8500-430	1,728.00
	00270969	V8206365 SCHOOL OUTFITTERS LLC	01/14/25		MW	0101-6770-0-4301-1110-1000-310	539.76
	00270969	V8206365 SCHOOL OUTFITTERS LLC	01/14/25		MW	0101-6770-0-4410-1110-1000-310	1,892.23

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82 00270970	V8211658	SMART & FINAL	01/14/25		MW	0101-0003-0-4301-1110-1000-240	135.80
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4301-1110-1000-230	49.05
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4301-1110-1000-330	130.86
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4301-1110-1000-360	9.14
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4301-1110-1000-410	209.07
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4301-1110-1000-430	118.48
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0003-0-4308-0000-2700-110	139.38
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-0004-0-4308-0000-7400-730	50.97
82 00270971	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	0101-9017-0-4308-0000-2700-110	82.69
82 00270972	V8208943	SWEETWATER SOUND INC	01/14/25		MW	0101-6762-0-4301-1110-1000-621	323.96
82 00270973	V8200198	T MOBILE USA INC	01/14/25		MW	0101-0004-0-5820-0000-7150-700	29.40
82 00270973	V8200198	T MOBILE USA INC	01/14/25		MW	0101-0004-0-5940-0000-7700-810	185.78
82 00270974	V8201524	U S AIRCONDITIONING DISTRIBUTO	01/14/25		MW	0101-8150-0-4313-0000-8110-850	287.69
82 00270975	V8201595	UNITED PARCEL SERVICE	01/14/25		MW	0101-0004-0-4308-0000-7300-815	50.03
82 00270976	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-0004-0-5940-0000-7150-700	89.70
82 00270976	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-0004-0-5940-1110-2100-705	40.01
82 00270976	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-0008-0-5940-0000-8200-805	51.69
82 00270976	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-0791-0-5940-1110-1000-120	155.12
82 00270976	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-6500-0-5940-5001-2100-650	38.01
82 00270977	V8201075	VERIZON WIRELESS	01/14/25		MW	0101-8150-0-5940-0000-8110-850	2,807.96
82 00270978	V8214042	VISUAL EDGE IT INC	01/14/25		MW	0101-0003-0-5660-1110-1000-430	1.16
82 00270978	V8214042	VISUAL EDGE IT INC	01/14/25		MW	0101-0004-0-5660-0000-7300-815	207.24
82 00270978	V8214042	VISUAL EDGE IT INC	01/14/25		MW	0101-0004-0-5660-0000-7530-830	0.74
82 00270978	V8214042	VISUAL EDGE IT INC	01/14/25		MW	0101-0004-0-5660-0000-7550-831	76.10
82 00270979	V8214072	WATER AND WIFI LLC	01/14/25		MW	0101-2600-0-4301-1110-1000-670	70.69
82 00270979	V8214072	WATER AND WIFI LLC	01/14/25		MW	0101-2600-0-4410-1110-1000-670	2,965.14
82 00270980	V8213823	WHITTIER CHRISTIAN HIGH SCHOOL	01/14/25		MW	0101-0720-0-5812-5001-3600-865	27,936.00
82 00270980	V8213823	WHITTIER CHRISTIAN HIGH SCHOOL	01/14/25		MW	0101-0723-0-5812-1110-3600-865	70,737.25
82 00270981	V8210078	WIRELESS DEVELOPMENT PARTNERS	01/14/25		MW	0101-8150-0-5809-0000-8110-850	300.00
82 00270994	V8205929	AVID CENTER	01/15/25		MW	0101-0004-0-5240-1110-1000-646	675.00
00270994	V8205929	AVID CENTER	01/15/25		MW	0101-7435-0-5240-1110-1000-646	675.00
00270995	V8213371	CAMBRIDGE UNIVERSITY PRESS & A	01/15/25		MW	0101-6762-0-4301-1110-1000-100	111.95

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82 00270996	V8200825	CITY OF PLACENTIA	01/15/25		MW	0101-0004-0-5810-1110-3900-706	1,056.00
82 00270997	V8200332	COSTCO WHOLESALE	01/15/25		MW	0101-0004-0-4338-1110-2100-706	271.04
82 00270998	V8200542	HIRSCH PIPE & SUPPLY CO	01/15/25		MW	0101-8150-0-4313-0000-8110-850	356.98
82 00270999	V8200547	HOME DEPOT	01/15/25		MW	0101-8150-0-4313-0000-8110-850	245.87
82 00271000	V8214335	IML SECURITY SUPPLY	01/15/25		MW	0101-8150-0-4313-0000-8110-850	3,986.79
82 00271000	V8214335	IML SECURITY SUPPLY	01/15/25		MW	0101-8150-0-4313-0000-8110-850	1,951.40
82 00271001	V8210211	IMPERIAL BAND INSTRUMENTS	01/15/25		MW	0101-6762-0-5660-1110-1000-621	863.46
82 00271002	V8200579	J W PEPPER OF LOS ANGELES	01/15/25		MW	0101-0003-0-4301-1110-1000-200	478.48
82 00271003	V8202145	OCAD ASSOCIATION	01/15/25		MW	0101-0003-0-5310-1110-1000-130	2,652.75
82 00271004	V8210095	ORANGE COUNTY FIRE PROTECTION	01/15/25		MW	0101-8150-0-5670-0000-8110-850	863.26
82 00271005	V8200804	PENNER PARTITIONS INC	01/15/25		MW	0101-8150-0-4313-0000-8110-850	265.07
82 00271006	V8200247	PERMA BOUND	01/15/25		MW	0101-0003-0-4210-1110-2420-480	47.22
82 00271007	V8212960	PEST SCIENCE LLC	01/15/25		MW	0101-8150-0-5670-0000-8110-850	1,360.43
82 00271008	V8214052	REECE PLUMBING	01/15/25		MW	0101-8150-0-4313-0000-8110-850	1,218.48
82 00271009	V8200869	REFRIGERATION SUPPLIES DIST	01/15/25		MW	0101-6762-0-6490-1110-1000-100	11,395.22
82 00271009	V8200869	REFRIGERATION SUPPLIES DIST	01/15/25		MW	0101-8150-0-4313-0000-8110-850	4,907.30
82 00271010	V8210222	SINGER MUSIC	01/15/25		MW	0101-6762-0-4301-1110-1000-621	967.69
82 00271010	V8210222	SINGER MUSIC	01/15/25		MW	0101-6762-0-4410-1110-1000-621	28,979.36
82 00271011	V8200955	SO CALIF GAS CO	01/15/25		MW	0101-0001-0-5530-1110-8200-990	232.53
82 00271012	V8213149	SOFTCHOICE CORPORATION	01/15/25		MW	0101-0004-0-4342-1110-1000-810	175.00
82 00271013	V8213103	SOUTHERN CALIFORNIA VOCAL ASSO	01/15/25		MW	0101-6770-0-5816-1110-1000-250	250.00
82 00271014	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/15/25		MW	0101-0003-0-4301-1110-1000-320	143.56
82 00271014	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/15/25		MW	0101-0003-0-4301-1110-1000-410	195.86
82 00271014	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/15/25		MW	0101-0003-0-4301-1110-1000-480	45.77
82 00271014	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/15/25		MW	0101-6010-0-4301-1110-1000-670	755.30
82 00271015	V8201006	SUPPLYMASTER INC	01/15/25		MW	0101-0003-0-4301-1110-1000-130	51.71
82 00271015	V8201006	SUPPLYMASTER INC	01/15/25		MW	0101-0003-0-4308-0000-2700-130	79.35
82 00271016	V8200346	TRANSPORTATION CHARTER SERVICE	01/15/25		MW	0101-0723-0-5816-1110-3600-865	2,820.00
82 00271017	V8201057	ULTIMATE OFFICE	01/15/25		MW	0101-0003-0-4308-0000-2700-130	50.34
82 00271018	V8214522	UNITED BEHAVIOR CONSULTANTS	01/15/25		MW	0101-6500-0-5810-5750-1000-650	608.00
00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-0003-0-5660-1110-1000-120	34.95
00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-0003-0-5660-1110-1000-140	839.82

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82 00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-0003-0-5660-1110-1000-320	1,047.64
82 00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-0003-0-5640-1110-1000-400	345.74
82 00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-0003-0-5660-1110-1000-480	47.89
82 00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-6500-0-5660-5001-2100-650	12.74
82 00271019	V8214042	VISUAL EDGE IT INC	01/15/25		MW	0101-8150-0-5809-0000-8110-850	7.00
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0003-0-5640-1110-1000-100	1,329.06
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0003-0-5640-1110-1000-130	623.17
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0003-0-5640-1110-1000-240	182.06
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0003-0-5640-1110-1000-310	245.42
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0003-0-5640-1110-1000-330	600.46
82 00271020	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	0101-0004-0-5640-0000-7551-833	107.48
82 00271021	V8201132	YORBA LINDA WATER DISTRICT	01/15/25		MW	0101-0001-0-5550-1110-8200-990	2,459.56
82 00271044	V8200078	AARDVARK CLAY & SUPPLIES INC	01/16/25		MW	0101-6770-0-4301-1110-1000-100	4,241.25
82 00271044	V8200078	AARDVARK CLAY & SUPPLIES INC	01/16/25		MW	0101-9017-0-4301-1110-1000-230	891.75
82 00271045	V8211313	ADAPTIVE TECH SOLUTIONS LLC	01/16/25		MW	0101-6500-0-4301-5770-1190-650	139.25
82 00271046	V8214241	ADVANCE AUTO PARTS	01/16/25		MW	0101-0720-0-4315-5001-3600-865	548.82
82 00271047	V8211254	ALL CITY MANAGEMENT SERVICES I	01/16/25		MW	0101-0004-0-5809-1110-1000-865	14,813.04
82 00271048	V8213740	AMBASSADOR AUTOMOTIVE INC	01/16/25		MW	0101-0004-0-5690-1110-8200-865	99.95
82 00271048	V8213740	AMBASSADOR AUTOMOTIVE INC	01/16/25		MW	0101-0720-0-5690-5001-3600-865	110.00
82 00271049	V8214174	ANATOMY WAREHOUSE	01/16/25		MW	0101-6300-0-4301-1110-1000-640	4,021.72
82 00271050	V8206590	APPLE COMPUTER INC	01/16/25		MW	0101-6500-0-4342-5770-1190-650	649.96
82 00271050	V8206590	APPLE COMPUTER INC	01/16/25		MW	0101-6500-0-4343-5770-1190-650	723.58
82 00271051	V8200149	ATTAINMENT CO INC	01/16/25		MW	0101-6500-0-4301-5001-2100-650	419.74
82 00271052	V8205929	AVID CENTER	01/16/25		MW	0101-0791-0-5240-1110-1000-490	675.00
82 00271052	V8205929	AVID CENTER	01/16/25		MW	0101-3010-0-5240-1110-1000-430	2,025.00
82 00271053	V8201624	B & H PHOTO VIDEO	01/16/25		MW	0101-6387-0-4301-3800-1000-646	7,172.28
82 00271053	V8201624	B & H PHOTO VIDEO	01/16/25		MW	0101-6387-0-4410-3800-1000-646	7,777.79
82 00271054	V8200174	BEARCOM	01/16/25		MW	0101-0003-0-4301-1110-1000-170	1,011.35
82 00271054	V8200174	BEARCOM	01/16/25		MW	0101-0003-0-4308-0000-2700-330	1,299.52
82 00271055	V8200203	BOUND TO STAY BOUND BOOK INC	01/16/25		MW	0101-9017-0-4210-1110-1000-350	282.75
00271056	V8209673	BSN SPORTS LLC	01/16/25		MW	0101-0003-0-4301-1110-1000-510	29.04
00271056	V8209673	BSN SPORTS LLC	01/16/25		MW	0101-6762-0-4301-1110-1000-110	7,751.29

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82 00271057	V8203811	BUDDYS ALL STAR INC	01/16/25		MW	0101-6762-0-4301-1110-1000-685	1,332.52
82 00271058	V8200267	CERTIFIED TRANS SERVICES INC	01/16/25		MW	0101-0723-0-5816-1110-3600-865	3,966.68
82 00271059	V8206737	CHAPIN TOLLEY BROWN ENTERPRISE	01/16/25		MW	0101-0720-0-5812-5001-3600-865	23,570.00
82 00271060	V8212180	CINTAS CORPORATION	01/16/25		MW	0101-0723-0-5560-5001-3600-865	283.29
82 00271061	V8206979	CITY OF FULLERTON	01/16/25		MW	0101-0001-0-5550-1110-8200-990	564.52
82 00271062	V8200825	CITY OF PLACENTIA	01/16/25		MW	0101-0003-0-5809-1110-1000-100	495.88
82 00271063	V8213573	CONNECT4KIDS PSYCHOLOGICAL SVC	01/16/25		MW	0101-3310-0-5810-5770-1190-650	4,000.00
82 00271064	V8213838	EVERDRIVEN TECHNOLOGIES	01/16/25		MW	0101-0720-0-5812-5001-3600-865	6,384.65
82 00271065	V8210119	FACTORY MOTOR PARTS	01/16/25		MW	0101-0004-0-4313-1110-8200-865	59.51
82 00271065	V8210119	FACTORY MOTOR PARTS	01/16/25		MW	0101-0720-0-4315-5001-3600-865	1,499.88
82 00271066	V8200446	FLEET SERVICES	01/16/25		MW	0101-0720-0-4315-5001-3600-865	941.12
82 00271066	V8200446	FLEET SERVICES	01/16/25		MW	0101-0723-0-4315-1110-3600-865	2,081.37
82 00271067	V8208360	GOLD COAST TOURS	01/16/25		MW	0101-0723-0-5816-1110-3600-865	9,214.00
82 00271068	V8200957	GOLDEN STATE WATER COMPANY	01/16/25		MW	0101-0001-0-5550-1110-8200-990	15,992.93
82 00271069	V8213203	HUMANITY.COM LLC	01/16/25		MW	0101-0008-0-5815-0000-8200-805	604.80
82 00271070	V8200574	IRVINE PARK RAILROAD	01/16/25		MW	0101-9017-0-5816-1110-1000-360	1,722.00
82 00271071	V8200579	J W PEPPER OF LOS ANGELES	01/16/25		MW	0101-6762-0-4301-1110-1000-130	3,957.11
82 00271072	V8209845	JACKSON'S AUTO SUPPLY	01/16/25		MW	0101-0004-0-4313-1110-8200-865	240.25
82 00271073	V8212348	MOBILE SCREENING SOLUTIONS INC	01/16/25		MW	0101-0004-0-5810-0000-3600-865	136.00
82 00271074	V8210141	MUSIC & ARTS CENTER	01/16/25		MW	0101-6762-0-4301-1110-1000-621	860.26
82 00271075	V8200751	OCEAN INSTITUTE	01/16/25		MW	0101-9017-0-5816-1110-1000-490	1,160.00
82 00271076	V8200250	P Y L U S D	01/16/25		MW	0101-0000-0-3353-0000-0000-000	576.45
82 00271076	V8200250	P Y L U S D	01/16/25		MW	0101-0000-0-3354-0000-0000-000	7,220.63
82 00271076	V8200250	P Y L U S D	01/16/25		MW	0101-9015-0-5816-1110-1000-350	200.00
82 00271077	V8210754	PAR INC	01/16/25		MW	0101-3310-0-5815-5770-1190-650	1,255.54
82 00271078	V8200247	PERMA BOUND	01/16/25		MW	0101-0003-0-4210-1110-2420-390	195.75
82 00271079	V8211710	PITSCO EDUCATION LLC	01/16/25		MW	0101-0003-0-4301-1110-1000-230	304.59
82 00271080	V8200834	POWERSTRIDE BATTERY CO INC	01/16/25		MW	0101-0720-0-4315-5001-3600-865	222.45
82 00271081	V8211067	PRO ACT INC	01/16/25		MW	0101-3327-0-5240-5001-2100-650	2,205.00
82 00271082	V8200179	S & S WORLDWIDE INC	01/16/25		MW	0101-2600-0-4301-1110-1000-670	7,801.44
00271083	V8200948	SMART & FINAL	01/16/25		MW	0101-0003-0-4338-0000-2700-210	67.38
00271084	V8200949	SMART & FINAL	01/16/25		MW	0101-0003-0-4308-0000-2700-120	67.82

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82 00271085	V8211658	SMART & FINAL	01/16/25		MW	0101-2600-0-4301-1110-1000-670	86.00
82 00271086	V8200954	SO CALIF EDISON CO	01/16/25		MW	0101-0001-0-5540-1110-8200-990	206,970.69
82 00271087	V8200955	SO CALIF GAS CO	01/16/25		MW	0101-0001-0-5530-1110-8200-990	16,825.23
82 00271088	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/16/25		MW	0101-0003-0-4301-1110-1000-460	210.10
82 00271089	V8213605	SPECTRUM CENTER - ROSSIER PARK	01/16/25		MW	0101-6500-0-5150-5750-1180-650	4,882.56
82 00271089	V8213605	SPECTRUM CENTER - ROSSIER PARK	01/16/25		MW	0101-6500-0-5851-5001-3600-650	1,102.96
82 00271090	V8201001	SUPER DUPER SCHOOL INC	01/16/25		MW	0101-6500-0-4301-5001-2100-650	299.00
82 00271091	V8208943	SWEETWATER SOUND INC	01/16/25		MW	0101-6762-0-4301-1110-1000-621	1,038.45
82 00271091	V8208943	SWEETWATER SOUND INC	01/16/25		MW	0101-6762-0-4410-1110-1000-621	1,428.91
82 00271092	V8213643	THE STEPPING STONES GROUP LLC	01/16/25		MW	0101-9108-0-5810-5770-1190-650	12,954.00
82 00271093	V8200354	VERBAL BEHAVIOR ASSOCIATES	01/16/25		MW	0101-6500-0-5810-5750-1000-650	17,955.50
82 00271094	V8214042	VISUAL EDGE IT INC	01/16/25		MW	0101-0003-0-5660-1110-1000-100	34.01
82 00271095	V8214303	WELLS FARGO BANK N.A.	01/16/25		MW	0101-0003-0-5650-1110-1000-220	531.00
82 00271095	V8214303	WELLS FARGO BANK N.A.	01/16/25		MW	0101-0003-0-5640-1110-1000-380	387.70
82 00271096	V8214295	WELLS FARGO VENDOR FINANCIAL S	01/16/25		MW	0101-0003-0-5640-1110-1000-520	279.47
82 00271097	V8214253	WRESTLINGMART.COM LLC	01/16/25		MW	0101-6762-0-4301-1110-1000-100	1,588.11
82 00271098	V8201132	YORBA LINDA WATER DISTRICT	01/16/25		MW	0101-0001-0-5550-1110-8200-990	15,079.22
82 00271100	V8214174	ANATOMY WAREHOUSE	01/17/25		MW	0101-6300-0-4301-1110-1000-640	3,307.26
82 00271101	V8200159	AWARDS BY PAUL	01/17/25		MW	0101-0004-0-4308-0000-7150-700	99.13
82 00271102	V8200239	CA LEAGUE OF SCHOOLS	01/17/25		MW	0101-0003-0-5310-1110-1000-210	395.00
82 00271103	V8214513	CALIFORNIA ARTS AND BEYOND	01/17/25		MW	0101-6770-0-5690-1110-1000-200	7,000.00
82 00271104	V8214395	CARNEGIE LEARNING INC	01/17/25		MW	0101-6300-0-4110-1110-1000-640	13,461.67
82 00271105	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	01/17/25		MW	0101-6300-0-4301-1110-1000-640	1,748.05
82 00271106	E8200020	CASABA, ROBERT A	01/17/25		MW	0101-6010-0-5220-1110-2100-670	67.47
82 00271107	E8203742	CAVALLO, KRISTINE	01/17/25		MW	0101-6762-0-4301-1110-1000-210	248.71
82 00271108	E8204086	CAVISH, BRENNEN	01/17/25		MW	0101-0004-0-5220-1110-1000-810	31.02
82 00271109	V8200258	CDW G INC	01/17/25		MW	0101-9017-0-5815-1110-1000-170	465.00
82 00271110	V8213392	CHEFS' TOYS LLC	01/17/25		MW	0101-6387-0-4301-3800-1000-646	2,660.46
82 00271110	V8213392	CHEFS' TOYS LLC	01/17/25		MW	0101-6387-0-4410-3800-1000-646	1,783.50
82 00271111	E8202840	FABRIZIO, DAVID	01/17/25		MW	0101-0723-0-5240-1110-3600-865	25.00
00271112	E8203119	GRAY, RENEE K	01/17/25		MW	0101-6762-0-5240-1110-2100-625	18.89
00271113	E8203260	HERNANDEZ VALERA, AUREA	01/17/25		MW	0101-0004-0-5220-0000-7700-810	53.87

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82 00271114	E8203466	MALDONADO-PLASCENCIA, MARY DEN	01/17/25		MW	0101-6762-0-5240-1110-2100-625	96.86
82 00271115	E8203047	POLCHOW, DOMINIQUE A	01/17/25		MW	0101-0003-0-4301-1110-1000-170	134.20
82 00271116	V8200671	RHO, REBECCA	01/17/25		MW	0101-9017-0-4301-1110-1000-230	136.11
82 00271117	E8204313	ROMAN, REYNA	01/17/25		MW	0101-6762-0-5240-1110-2100-625	60.44
82 00271118	V8200932	SECO ELECTRIC & LIGHTING	01/17/25		MW	0101-8150-0-4313-0000-8110-850	583.90
82 00271119	V8211314	SITEONE LANDSCAPE SUPPLY LLC	01/17/25		MW	0101-0004-0-4313-0000-8220-845	1,843.15
82 00271120	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/17/25		MW	0101-0003-0-4301-1110-1000-310	73.29
82 00271120	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/17/25		MW	0101-0003-0-4301-1110-1000-320	53.32
82 00271120	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/17/25		MW	0101-0003-0-4301-1110-1000-510	145.23
82 00271120	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/17/25		MW	0101-0004-0-4308-0000-7530-830	51.45
82 00271120	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/17/25		MW	0101-8150-0-4308-0000-8110-850	11.24
82 00271121	V8201531	SPARKLETTS DRINKING WATER DANO	01/17/25		MW	0101-0004-0-4338-1110-7150-700	5.99
82 00271122	E8200335	SPEED, KARRITA E	01/17/25		MW	0101-0723-0-5240-1110-3600-865	38.00
82 00271123	V8214212	SUNBURST WINDOW COVERINGS	01/17/25		MW	0101-8150-0-4313-0000-8110-850	985.67
82 00271124	V8201006	SUPPLYMASTER INC	01/17/25		MW	0101-0003-0-4343-1110-1000-120	236.36
82 00271124	V8201006	SUPPLYMASTER INC	01/17/25		MW	0101-0004-0-4301-1110-2100-685	146.27
82 00271124	V8201006	SUPPLYMASTER INC	01/17/25		MW	0101-6500-0-4343-5770-1110-650	236.36
82 00271125	V8214042	VISUAL EDGE IT INC	01/17/25		MW	0101-0003-0-5660-1110-1000-500	114.40
82 00271125	V8214042	VISUAL EDGE IT INC	01/17/25		MW	0101-0791-0-5660-1110-1000-625	8.00
82 00271125	V8214042	VISUAL EDGE IT INC	01/17/25		MW	0101-6500-0-5660-5001-2100-650	19.52
82 00271126	E8202637	WALLS, GREGORY A	01/17/25		MW	0101-0003-0-4301-1110-1000-140	6.99
82 00271127	V8213135	WESTCOAST WOODWORKING MACHINE	01/17/25		MW	0101-6387-0-5660-3800-1000-646	613.00
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-110	807.80
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-250	602.27
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-320	1,229.82
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-390	578.95
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-400	206.27
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0003-0-5640-1110-1000-450	404.27
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0004-0-5640-0000-7400-730	240.29
82 00271128	V8210698	XEROX FINANCIAL SERVICES LLC	01/17/25		MW	0101-0004-0-7438-1110-9100-831	8,080.98
00271135	V8211767	ACCO ENGINEERED SYSTEMS INC	01/21/25		MW	0101-3213-0-6270-0000-8500-210	20,968.00
00271136	V8200161	B & M LAWN & GARDEN CENTER	01/21/25		MW	0101-0004-0-4313-0000-8220-845	596.21

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82 00271136	V8200161	B & M LAWN & GARDEN CENTER	01/21/25		MW	0101-0004-0-5660-0000-8220-845	753.33
82 00271137	V8200253	CAROLINA BIOLOGICAL SUPPLY CO	01/21/25		MW	0101-6300-0-4110-1110-1000-685	757.11
82 00271138	V8204926	CHENG-TSUI CO INC	01/21/25		MW	0101-6300-0-4110-1110-1000-640	1,751.97
82 00271139	V8200304	COLONIAL CHESTERFIELD AT RILEY	01/21/25		MW	0101-9017-0-5816-1110-1000-360	254.10
82 00271139	V8200304	COLONIAL CHESTERFIELD AT RILEY	01/21/25		MW	0101-9017-0-5816-1110-1000-410	394.50
82 00271140	V8214567	CONCORD THEATRICALS CORP	01/21/25		MW	0101-6770-0-5815-1110-1000-450	932.40
82 00271141	V8212329	CONTROL AIR ENTERPRISES LLC	01/21/25		MW	0101-8150-0-5670-0000-8110-850	465.00
82 00271142	V8200332	COSTCO WHOLESALE	01/21/25		MW	0101-0003-0-4338-0000-2700-100	183.89
82 00271142	V8200332	COSTCO WHOLESALE	01/21/25		MW	0101-2600-0-4301-1110-1000-670	6,104.25
82 00271143	V8213644	CULVER-NEWLIN	01/21/25		MW	0101-2600-0-4410-1110-2100-670	7,391.52
82 00271144	V8200348	CURRICULUM ASSOCIATES LLC	01/21/25		MW	0101-0003-0-4301-1110-1000-170	310.60
82 00271145	V8200245	CVT RECYCLING	01/21/25		MW	0101-0004-0-5670-0000-8220-845	1,147.42
82 00271146	V8200119	DEMCO INC	01/21/25		MW	0101-0003-0-4308-0000-2700-390	78.77
82 00271146	V8200119	DEMCO INC	01/21/25		MW	0101-0003-0-4301-1110-1000-210	92.53
82 00271146	V8200119	DEMCO INC	01/21/25		MW	0101-9017-0-4301-1110-1000-350	85.31
82 00271147	V8200368	DICK BLICK ART MATERIALS	01/21/25		MW	0101-6770-0-4301-1110-1000-230	2,073.10
82 00271147	V8200368	DICK BLICK ART MATERIALS	01/21/25		MW	0101-6770-0-4301-1110-1000-120	4,997.65
82 00271148	V8208807	DUST COLLECTOR SERVICES	01/21/25		MW	0101-6387-0-5660-3800-1000-646	4,170.00
82 00271149	V8214305	EL CAMINO REAL ASB	01/21/25		MW	0101-0000-0-8699-0000-0000-000	61.90
82 00271150	V8210752	EMERALD COVE OUTDOOR SCIENCE I	01/21/25		MW	0101-9015-0-5816-1110-1000-380	16,758.00
82 00271151	V8213825	ESPERANZA HIGH SCHOOL ASB	01/21/25		MW	0101-0000-0-8699-0000-0000-000	255.54
82 00271152	V8200444	FISHER SCIENTIFIC LLC	01/21/25		MW	0101-6300-0-4301-1110-1000-640	1,020.08
82 00271153	V8200448	FLINN SCIENTIFIC INC	01/21/25		MW	0101-0003-0-4301-1110-1000-110	250.27
82 00271153	V8200448	FLINN SCIENTIFIC INC	01/21/25		MW	0101-9017-0-4301-1110-1000-130	49.17
82 00271154	V8214545	FOLLETT CONTENT SOLUTION LLC	01/21/25		MW	0101-0791-0-4210-1110-1000-210	213.33
82 00271155	V8214524	FOUNDATION FOR THE BLIND	01/21/25		MW	0101-6500-0-4301-5750-1190-650	1,293.00
82 00271156	V8210277	FULL COMPASS SYSTEMS LTD	01/21/25		MW	0101-6762-0-4343-1110-1000-640	177.04
82 00271156	V8210277	FULL COMPASS SYSTEMS LTD	01/21/25		MW	0101-6762-0-4343-1110-1000-685	177.06
82 00271157	V8209770	FULLER ENGINEERING INC	01/21/25		MW	0101-8150-0-5670-0000-8110-850	3,197.00
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-100	2,986.50
00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-120	234.32
00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-130	2,377.40

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82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-200	1,379.75
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-350	1,190.96
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-360	571.37
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-380	4,886.05
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-400	378.44
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-410	79.96
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-440	1,050.83
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-450	96.18
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-490	900.30
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-500	892.44
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-520	1,142.88
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0003-0-4309-1110-8200-530	1,545.86
82 00271158	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	0101-0008-0-4309-0000-8210-805	395.24
82 00271159	V8200498	GOPHER SPORT	01/21/25		MW	0101-6762-0-4410-1110-1000-220	858.62
82 00271160	V8200514	GUITAR CENTER	01/21/25		MW	0101-6762-0-4301-1110-1000-621	342.56
82 00271161	V8200250	P Y L U S D	01/21/25		MW	0101-0000-0-3353-0000-0000-000	684.34
82 00271161	V8200250	P Y L U S D	01/21/25		MW	0101-0000-0-3354-0000-0000-000	10,663.33
82 00271161	V8200250	P Y L U S D	01/21/25		MW	0101-0000-0-8710-0000-0000-990	8,750.00
82 00271161	V8200250	P Y L U S D	01/21/25		MW	0101-4035-0-5240-1110-1000-625	802.70
82 00271162	V8206838	SECTRAN SECURITY INC	01/21/25		MW	0101-0004-0-5809-0000-7350-815	1,963.78
82 00271163	V8209148	SEGERSTROM CENTER FOR THE ARTS	01/21/25		MW	0101-9017-0-5821-1110-1000-480	2,520.00
82 00271164	V8200949	SMART & FINAL	01/21/25		MW	0101-0791-0-4338-1110-2495-250	269.48
82 00271165	V8214462	SOUTHERN CALIFORNIA UPHOLSTERY	01/21/25		MW	0101-0004-0-5690-1110-8200-865	950.00
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-0003-0-4301-1110-1000-400	93.30
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-0003-0-4301-1110-1000-480	15.06
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-0003-0-4301-5750-1110-440	24.36
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-0003-0-4308-0000-2700-110	86.11
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-0720-0-4308-5001-3600-865	1,591.33
82 00271166	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	0101-6010-0-4301-1110-1000-670	120.62
82 00271167	V8214560	STAGEDROP LLC	01/21/25		MW	0101-6762-0-6490-1110-1000-450	7,057.58
00271168	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/21/25		MW	0101-0723-0-6210-0000-8500-865	6,925.00
00271168	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/21/25		MW	0101-0723-0-6211-0000-8500-865	400.00

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82 00271168	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/21/25		MW	0101-2600-0-6210-0000-8500-310	435.00
82 00271168	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/21/25		MW	0101-2600-0-6210-0000-8500-430	536.25
82 00271169	V8201006	SUPPLYMASTER INC	01/21/25		MW	0101-0003-0-4301-1110-1000-100	404.01
82 00271170	V8211057	TEAMTALK NETWORKS LLC	01/21/25		MW	0101-0723-0-5910-1110-3600-865	867.00
82 00271171	V8214556	THEGLUV ATHLETIQUE INC	01/21/25		MW	0101-6762-0-4301-1110-1000-140	442.60
82 00271172	V8200384	THREADCRAFT EMBROIDERY	01/21/25		MW	0101-9017-0-4301-1110-1000-220	1,295.00
82 00271173	V8209344	TRILLIUM USA COMPANY	01/21/25		MW	0101-0723-0-4348-1110-3600-865	6,901.20
82 00271174	V8211201	TRUCKPRO HOLDING CORPORATION	01/21/25		MW	0101-0720-0-4315-5001-3600-865	142.52
82 00271175	V8209247	TYLER TECHNOLOGIES	01/21/25		MW	0101-0723-0-5660-1110-3600-865	2,665.00
82 00271176	V8201075	VERIZON WIRELESS	01/21/25		MW	0101-0720-0-5940-5001-3600-865	153.65
82 00271177	V8214042	VISUAL EDGE IT INC	01/21/25		MW	0101-0003-0-5660-1110-1000-130	473.96
82 00271177	V8214042	VISUAL EDGE IT INC	01/21/25		MW	0101-0003-0-5660-1110-1000-310	150.63
82 00271177	V8214042	VISUAL EDGE IT INC	01/21/25		MW	0101-9017-0-5660-1110-1000-530	60.28
82 00271178	V8210698	XEROX FINANCIAL SERVICES LLC	01/21/25		MW	0101-0003-0-5640-1110-1000-140	1,149.24
82 00271178	V8210698	XEROX FINANCIAL SERVICES LLC	01/21/25		MW	0101-0003-0-5640-1110-1000-360	287.84
82 00271178	V8210698	XEROX FINANCIAL SERVICES LLC	01/21/25		MW	0101-0004-0-5640-0000-7540-832	107.48
82 00271178	V8210698	XEROX FINANCIAL SERVICES LLC	01/21/25		MW	0101-6500-0-5640-5001-2100-650	218.70
82 00271187	V8200074	A Z BUS SALES INC	01/22/25		MW	0101-0723-0-4315-1110-3600-865	80.30
82 00271188	V8200077	AAA ELECTRIC MOTORS SALES & SE	01/22/25		MW	0101-8150-0-4313-0000-8110-850	439.50
82 00271189	V8200095	ALBRIGHT LIGHTING PLASTICS	01/22/25		MW	0101-8150-0-4313-0000-8110-850	266.46
82 00271190	V8214366	AMERGIS HEALTHCARE STAFFING IN	01/22/25		MW	0101-2600-0-5110-1110-1000-670	738.00
82 00271191	V8201311	AQUA SERV ENGINEERS INC	01/22/25		MW	0101-8150-0-5670-0000-8110-110	175.00
82 00271191	V8201311	AQUA SERV ENGINEERS INC	01/22/25		MW	0101-8150-0-5670-0000-8110-130	475.00
82 00271191	V8201311	AQUA SERV ENGINEERS INC	01/22/25		MW	0101-8150-0-5670-0000-8110-410	300.00
82 00271191	V8201311	AQUA SERV ENGINEERS INC	01/22/25		MW	0101-8150-0-5670-0000-8110-420	300.00
82 00271192	V8200161	B & M LAWN & GARDEN CENTER	01/22/25		MW	0101-0004-0-4313-0000-8210-840	145.45
82 00271192	V8200161	B & M LAWN & GARDEN CENTER	01/22/25		MW	0101-0004-0-5660-0000-8210-840	667.91
82 00271193	V8207089	BC TRAFFIC SPECIALIST	01/22/25		MW	0101-8150-0-4313-0000-8110-850	24.30
82 00271194	V8209844	CALIFORNIA AUTO REFRIGERATION	01/22/25		MW	0101-0004-0-4313-1110-8200-865	537.67
82 00271195	V8208297	CALIFORNIA CONTINUATION EDUCAT	01/22/25		MW	0101-0791-0-5815-1110-1000-120	1,300.00
00271196	V8212180	CINTAS CORPORATION	01/22/25		MW	0101-0004-0-5640-0000-7540-832	35.00
00271196	V8212180	CINTAS CORPORATION	01/22/25		MW	0101-0723-0-5560-5001-3600-865	423.58

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82 00271196	V8212180	CINTAS CORPORATION	01/22/25		MW	0101-8150-0-5640-0000-8110-850	959.08
82 00271197	V8214478	CITY ELECTRIC SUPPLY	01/22/25		MW	0101-8150-0-4313-0000-8110-850	380.53
82 00271198	V8200224	CITY OF ANAHEIM	01/22/25		MW	0101-0001-0-5550-1110-8200-990	1,570.98
82 00271199	V8213479	CONEXWEST	01/22/25		MW	0101-2600-0-5640-1110-2100-670	162.04
82 00271200	V8207165	DIRECT DOOR & HARDWARE INC	01/22/25		MW	0101-8150-0-4313-0000-8110-850	29.52
82 00271201	V8208714	DS WATER OF AMERICA INC.	01/22/25		MW	0101-8150-0-5640-0000-8110-850	325.13
82 00271202	V8214291	DUNN-EDWARDS CORPORATION	01/22/25		MW	0101-8150-0-4313-0000-8110-850	98.11
82 00271203	V8210752	EMERALD COVE OUTDOOR SCIENCE I	01/22/25		MW	0101-9015-0-5816-1110-1000-320	15,831.75
82 00271203	V8210752	EMERALD COVE OUTDOOR SCIENCE I	01/22/25		MW	0101-9015-0-5816-1110-1000-460	25,246.94
82 00271204	V8210119	FACTORY MOTOR PARTS	01/22/25		MW	0101-0004-0-4313-1110-8200-865	1,033.09
82 00271204	V8210119	FACTORY MOTOR PARTS	01/22/25		MW	0101-0720-0-4315-5001-3600-865	1,264.74
82 00271205	V8200446	FLEET SERVICES	01/22/25		MW	0101-0004-0-4313-1110-8200-865	787.00
82 00271205	V8200446	FLEET SERVICES	01/22/25		MW	0101-0723-0-4315-1110-3600-865	2,710.62
82 00271206	V8213695	FOUNDATION BUILDING MATERIALS	01/22/25		MW	0101-8150-0-4313-0000-8110-850	234.84
82 00271207	V8200486	GEARY PACIFIC SUPPLY	01/22/25		MW	0101-8150-0-4313-0000-8110-850	215.20
82 00271208	V8206192	GEORGE BRYANT CONSTRUCTION INC	01/22/25		MW	0101-8150-0-5670-0000-8110-850	325.00
82 00271208	V8206192	GEORGE BRYANT CONSTRUCTION INC	01/22/25		MW	0101-8150-0-5670-0000-8110-855	1,650.00
82 00271209	V8200493	GLASBY MAINTENANCE SUPPLY	01/22/25		MW	0101-0004-0-4313-0000-8210-840	5,562.43
82 00271210	V8200367	GOLDEN STATE PAVING CO INC	01/22/25		MW	0101-0003-0-6274-0000-8500-220	3,900.00
82 00271211	V8214229	GOLDEN WEST SECURITY SUPPLY CO	01/22/25		MW	0101-8150-0-4313-0000-8110-850	330.00
82 00271212	V8200402	HERZFELD, CHRISTOPHER P	01/22/25		MW	0101-0003-0-4338-0000-2700-100	209.95
82 00271212	V8200402	HERZFELD, CHRISTOPHER P	01/22/25		MW	0101-0003-0-4301-1110-1000-100	47.15
82 00271213	V8200949	SMART & FINAL	01/22/25		MW	0101-2600-0-4301-1110-1000-670	206.05
82 00271214	V8211658	SMART & FINAL	01/22/25		MW	0101-2600-0-4301-1110-1000-670	831.52
82 00271215	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/22/25		MW	0101-0003-0-4301-1110-1000-240	90.51
82 00271215	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/22/25		MW	0101-0003-0-4301-1110-1000-420	69.56
82 00271215	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/22/25		MW	0101-2600-0-4301-1110-1000-670	196.86
82 00271216	V8206263	SUPER SIGNMART	01/22/25		MW	0101-0004-0-4308-0000-7550-831	410.49
82 00271217	V8213010	UNITED BINDING & LAMINATING	01/22/25		MW	0101-0004-0-4308-0000-7550-831	171.83
82 00271218	V8201595	UNITED PARCEL SERVICE	01/22/25		MW	0101-0004-0-4308-0000-7300-815	40.40
00271219	V8214042	VISUAL EDGE IT INC	01/22/25		MW	0101-0003-0-5660-1110-1000-240	231.18
00271219	V8214042	VISUAL EDGE IT INC	01/22/25		MW	0101-0004-0-5660-0000-7551-833	5.10

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82 00271219	V8214042	VISUAL EDGE IT INC	01/22/25		MW	0101-0004-0-5660-0000-7540-832	4.61
82 00271220	V8201132	YORBA LINDA WATER DISTRICT	01/22/25		MW	0101-0001-0-5550-1110-8200-990	1,436.83
82 00271229	V8200571	A LATENT IMPRESSION	01/23/25		MW	0101-2600-0-5810-1110-1000-670	370.00
82 00271230	V8211767	ACCO ENGINEERED SYSTEMS INC	01/23/25		MW	0101-9264-0-6270-0000-8500-490	15,960.00
82 00271230	V8211767	ACCO ENGINEERED SYSTEMS INC	01/23/25		MW	0101-9264-0-6270-0000-8500-100	49,400.00
82 00271230	V8211767	ACCO ENGINEERED SYSTEMS INC	01/23/25		MW	0101-9264-0-6270-0000-8500-440	12,540.00
82 00271231	V8200161	B & M LAWN & GARDEN CENTER	01/23/25		MW	0101-0004-0-5660-0000-8210-840	45.09
82 00271232	V8208858	DECKING SYSTEMS INC	01/23/25		MW	0101-8150-0-5670-0000-8110-130	3,000.00
82 00271233	V8208372	DEPT OF TOXIC SUBSTANCEE CNTRL	01/23/25		MW	0101-8150-0-5809-0000-8110-520	395.37
82 00271234	V8214442	FACILITRON INC	01/23/25		MW	0101-8150-0-6412-0000-8110-850	26,000.00
82 00271235	V8207042	FAGEN FRIEDMAN & FULFROST LLP	01/23/25		MW	0101-0004-0-5807-0000-7400-730	7,828.00
82 00271236	V8209770	FULLER ENGINEERING INC	01/23/25		MW	0101-8150-0-5670-0000-8110-850	517.45
82 00271237	V8204932	J S EASTERDAY CONSTRUCTION INC	01/23/25		MW	0101-8150-0-5690-0000-8110-520	2,316.50
82 00271238	V8200927	SCHORR METALS INC	01/23/25		MW	0101-8150-0-4313-0000-8110-850	97.42
82 00271239	V8200955	SO CALIF GAS CO	01/23/25		MW	0101-0723-0-4348-1110-3600-865	13.00
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-140	68.47
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-170	23.85
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-230	180.12
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-340	185.94
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-410	718.85
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4301-1110-1000-480	0.00
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0003-0-4308-0000-2700-130	175.64
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0004-0-4308-0000-7150-700	47.56
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-0004-0-4301-1110-2100-640	60.02
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-2600-0-4301-1110-1000-670	163.84
82 00271240	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	0101-6010-0-4301-1110-1000-670	36.73
82 00271241	V8201006	SUPPLYMASTER INC	01/23/25		MW	0101-0003-0-4301-1110-1000-130	121.43
82 00271242	V8214042	VISUAL EDGE IT INC	01/23/25		MW	0101-0003-0-5660-1110-1000-100	25.59
82 00271242	V8214042	VISUAL EDGE IT INC	01/23/25		MW	0101-0003-0-4308-0000-2700-130	1,146.38
82 00271243	V8201091	WALTERS WHOLESALE ELECTRIC	01/23/25		MW	0101-8150-0-4313-0000-8110-850	616.89
00271244	V8214343	ZEN EDUCATE INC	01/23/25		MW	0101-2600-0-5110-1110-1000-670	6,349.47
00271250	V8211767	ACCO ENGINEERED SYSTEMS INC	01/24/25		MW	0101-9264-0-6270-0000-8500-470	25,650.00

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82 00271250	V8211767	ACCO ENGINEERED SYSTEMS INC	01/24/25		MW	0101-9264-0-6270-0000-8500-250	19,950.00
82 00271251	V8210565	ACSA	01/24/25		MW	0101-0004-0-5240-1110-1000-706	199.00
82 00271252	V8214366	AMERGIS HEALTHCARE STAFFING IN	01/24/25		MW	0101-6500-0-5151-5770-1180-650	9,810.61
82 00271253	V8214512	CHATTERBOXES	01/24/25		MW	0101-9108-0-5810-5770-1190-650	2,210.00
82 00271254	V8200224	CITY OF ANAHEIM	01/24/25		MW	0101-0001-0-5540-1110-8200-990	63,598.08
82 00271254	V8200224	CITY OF ANAHEIM	01/24/25		MW	0101-0001-0-5550-1110-8200-990	16,706.00
82 00271255	V8200904	CITY OF SANTA ANA	01/24/25		MW	0101-9017-0-5816-1110-1000-310	518.00
82 00271256	V8200375	DIVISION OF THE STATE ARCHITEC	01/24/25		MW	0101-6762-0-6220-0000-8500-100	1,050.00
82 00271257	V8213641	HANNA INTERPRETING SERVICES LL	01/24/25		MW	0101-6500-0-5810-5760-1110-650	1,124.65
82 00271258	V8208315	HARBOTTLE LAW GROUP	01/24/25		MW	0101-0004-0-5807-1110-2100-705	171.00
82 00271258	V8208315	HARBOTTLE LAW GROUP	01/24/25		MW	0101-6500-0-5807-5001-2100-650	34,414.00
82 00271259	V8214534	HIGHLAND WOODWORKING	01/24/25		MW	0101-9017-0-4301-1110-1000-110	554.63
82 00271260	V8200547	HOME DEPOT	01/24/25		MW	0101-8150-0-4313-0000-8110-850	183.63
82 00271261	V8214547	ICS SERVICE	01/24/25		MW	0101-8150-0-5670-0000-8110-220	47.00
82 00271262	V8214549	IMAGE ONE CAMERA & VIDEO	01/24/25		MW	0101-6387-0-5660-3800-1000-646	1,000.00
82 00271263	V8210211	IMPERIAL BAND INSTRUMENTS	01/24/25		MW	0101-6762-0-5660-1110-1000-621	102.08
82 00271264	V8200561	IMPERIAL SPRINKLER SUPPLY INC	01/24/25		MW	0101-0004-0-4313-0000-8220-845	1,467.68
82 00271265	V8213672	IRONWOOD PLUMBING INC	01/24/25		MW	0101-8150-0-5670-0000-8110-850	6,485.00
82 00271266	V8209845	JACKSON'S AUTO SUPPLY	01/24/25		MW	0101-0004-0-4313-1110-8200-865	42.29
82 00271266	V8209845	JACKSON'S AUTO SUPPLY	01/24/25		MW	0101-0720-0-4315-5001-3600-865	337.48
82 00271267	V8201171	KELLY SPICERS INC.	01/24/25		MW	0101-0004-0-4308-0000-7550-831	1,934.69
82 00271268	V8214307	KMI SERVICE CENTER INC	01/24/25		MW	0101-6387-0-5660-3800-1000-646	1,187.70
82 00271269	V8205640	KNOWLAND CONSTRUCTION SERVICES	01/24/25		MW	0101-2600-0-6290-0000-8500-430	7,560.00
82 00271270	V8214162	NKNK LLC	01/24/25		MW	0101-0003-0-4338-0000-2700-100	668.17
82 00271271	V8214471	ONE DAY SIGNS INC	01/24/25		MW	0101-8150-0-4313-0000-8110-850	226.28
82 00271272	V8210095	ORANGE COUNTY FIRE PROTECTION	01/24/25		MW	0101-8150-0-5670-0000-8110-850	212.16
82 00271272	V8210095	ORANGE COUNTY FIRE PROTECTION	01/24/25		MW	0101-8150-0-5670-0000-8110-110	495.00
82 00271273	V8214444	ORANGE COUNTY PUBLIC SAFETY	01/24/25		MW	0101-2600-0-6250-0000-8500-430	2,496.00
82 00271274	V8213995	ORBACH HUFF & HENDERSON LLP	01/24/25		MW	0101-0001-0-5807-0000-7200-990	9,572.20
82 00271275	V8200793	PARADIGM HEALTHCARE SVCS	01/24/25		MW	0101-9108-0-5110-1110-2100-650	39,803.06
00271276	E8204423	PEDRAZA JR, BALDWIN	01/24/25		MW	0101-6762-0-5240-1110-2100-625	72.30
00271277	V8200247	PERMA BOUND	01/24/25		MW	0101-0003-0-4210-1110-1000-130	177.74

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82 00271278	V8200834	POWERSTRIDE BATTERY CO INC	01/24/25		MW	0101-0720-0-4315-5001-3600-865	120.32
82 00271279	V8206361	RADIO SERVICE INC	01/24/25		MW	0101-8150-0-4313-0000-8110-850	966.50
82 00271280	V8214052	REECE PLUMBING	01/24/25		MW	0101-6762-0-4410-0000-8500-220	1,739.67
82 00271281	V8213398	ROY'S TRANSMISSION SERVICE	01/24/25		MW	0101-0720-0-5690-5001-3600-865	4,445.13
82 00271282	V8213901	RWC INTERNATIONAL LTD	01/24/25		MW	0101-0723-0-4315-1110-3600-865	160.95
82 00271283	V8200921	SCHOOL HEALTH CORP	01/24/25		MW	0101-2600-0-4301-1110-2100-670	951.26
82 00271283	V8200921	SCHOOL HEALTH CORP	01/24/25		MW	0101-2600-0-4410-1110-2100-670	38,160.38
82 00271284	V8206409	SEA CLEAR POOLS INC	01/24/25		MW	0101-8150-0-5670-0000-8110-100	2,390.00
82 00271284	V8206409	SEA CLEAR POOLS INC	01/24/25		MW	0101-8150-0-5670-0000-8110-110	2,390.00
82 00271284	V8206409	SEA CLEAR POOLS INC	01/24/25		MW	0101-8150-0-5670-0000-8110-130	2,390.00
82 00271284	V8206409	SEA CLEAR POOLS INC	01/24/25		MW	0101-8150-0-5670-0000-8110-140	2,590.00
82 00271285	V8200954	SO CALIF EDISON CO	01/24/25		MW	0101-0001-0-5540-1110-8200-990	85.45
82 00271286	V8200955	SO CALIF GAS CO	01/24/25		MW	0101-0001-0-5530-1110-8200-990	1,044.57
82 00271287	V8211024	SOUTH COAST WATER CO	01/24/25		MW	0101-8150-0-5670-0000-8110-100	100.00
82 00271288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/24/25		MW	0101-0003-0-4301-1110-1000-410	16.27
82 00271288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/24/25		MW	0101-0003-0-4308-0000-2700-130	46.85
82 00271288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/24/25		MW	0101-0004-0-4308-0000-7400-730	134.42
82 00271288	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/24/25		MW	0101-6762-0-4301-1110-1000-621	370.77
82 00271289	V8207529	STEVE WEISS MUSIC INC	01/24/25		MW	0101-6762-0-4301-1110-1000-621	672.43
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0003-0-4308-0000-2700-390	176.52
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0003-0-4301-1110-1000-250	872.64
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0003-0-4301-1110-1000-310	100.60
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0003-0-4301-1110-1000-340	430.01
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0003-0-4308-0000-2700-430	317.94
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0004-0-4308-0000-7300-815	243.86
82 00271290	V8201006	SUPPLYMASTER INC	01/24/25		MW	0101-0004-0-4308-0000-7530-830	1,535.88
82 00271291	V8208943	SWEETWATER SOUND INC	01/24/25		MW	0101-6762-0-6490-1110-1000-621	11,242.58
82 00271292	V8214193	THE SPEECH PATHOLOGY GROUP INC	01/24/25		MW	0101-9108-0-5151-5770-1190-650	25,980.15
82 00271293	V8214392	VARIATIONS PSYCHOLOGY PC	01/24/25		MW	0101-3310-0-5810-5770-1190-650	6,000.00
82 00271294	V8213682	VBO TICKETS INC	01/24/25		MW	0101-0008-0-6412-0000-8200-111	749.65
00271295	V8205738	VISTA PAINT	01/24/25		MW	0101-8150-0-4313-0000-8110-850	923.40
00271296	V8210698	XEROX FINANCIAL SERVICES LLC	01/24/25		MW	0101-0003-0-5640-1110-1000-140	313.84

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82 00271296	V8210698	XEROX FINANCIAL SERVICES LLC	01/24/25		MW	0101-0004-0-5640-0000-7530-830	107.45
82 00271297	V8201132	YORBA LINDA WATER DISTRICT	01/24/25		MW	0101-0001-0-5550-1110-8200-990	1,332.40
SUBFUND 0101		Total:					3,590,323.41

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270687	V8200205	BREA OLINDA UNIFIED SCHOOL DIS	01/03/25		MW	1010-6500-0-7221-5001-9200-000	535,323.28
		SUBFUND 1010			Total:		535,323.28

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270688	V8203559	AT & T	01/03/25		MW	1212-9061-0-5910-1110-2100-670	750.40
82 00270689	V8214042	VISUAL EDGE IT INC	01/03/25		MW	1212-6105-0-5660-8500-1000-672	25.90
82 00270707	V8204532	AMAZON.COM CORPORATE CREDIT	01/06/25		MW	1212-9062-0-4301-1110-1000-670	41.30
82 00270708	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/06/25		MW	1212-6105-0-4301-8500-1000-672	93.70
82 00270747	V8204532	AMAZON.COM CORPORATE CREDIT	01/07/25		MW	1212-9062-0-4301-1110-1000-670	73.92
82 00270748	E8204369	MARTINEZ DE GUDIEL, MONICA	01/07/25		MW	1212-9062-0-5220-1110-2100-670	62.85
82 00270749	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/07/25		MW	1212-9061-0-6274-0000-8500-480	9,747.39
82 00270807	E8200613	BAUCHER, KATHLEEN M	01/08/25		MW	1212-9061-0-5220-1110-2100-670	104.52
82 00270808	E8204358	FLORES, SANDRA	01/08/25		MW	1212-9062-0-5220-1110-2100-670	53.20
82 00270809	E8204368	HARVEY, IRENE	01/08/25		MW	1212-9062-0-5220-1110-2100-670	53.73
82 00270810	E8204369	MARTINEZ DE GUDIEL, MONICA	01/08/25		MW	1212-9062-0-5220-1110-2100-670	29.55
82 00270811	E8202753	PEREZ, LYNNMARIE C	01/08/25		MW	1212-9062-0-5220-1110-2100-670	41.27
82 00270830	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/09/25		MW	1212-6105-0-4301-8500-1000-672	127.53
82 00270883	V8200332	COSTCO WHOLESALE	01/10/25		MW	1212-6105-0-4301-8500-1000-672	325.47
82 00270883	V8200332	COSTCO WHOLESALE	01/10/25		MW	1212-9062-0-4301-1110-1000-670	62.42
82 00270884	E8204358	FLORES, SANDRA	01/10/25		MW	1212-9062-0-5220-1110-2100-670	52.39
82 00270885	V8200949	SMART & FINAL	01/10/25		MW	1212-5025-0-4301-8500-1000-672	84.18
82 00270885	V8200949	SMART & FINAL	01/10/25		MW	1212-6105-0-4301-8500-1000-672	354.81
82 00270886	V8211658	SMART & FINAL	01/10/25		MW	1212-9062-0-4301-1110-1000-670	324.77
82 00270887	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	1212-6105-0-4301-8500-1000-672	27.65
82 00270944	V8200157	HOBBY LOBBY	01/13/25		MW	1212-9062-0-4301-1110-1000-670	189.24
82 00270945	V8200617	LAKESHORE LEARNING MATERIALS	01/13/25		MW	1212-9062-0-4301-1110-1000-670	179.17
82 00270946	V8201006	SUPPLYMASTER INC	01/13/25		MW	1212-6105-0-4301-8500-1000-672	110.21
82 00270946	V8201006	SUPPLYMASTER INC	01/13/25		MW	1212-9061-0-4301-1110-2100-670	139.18
82 00270982	V8213672	IRONWOOD PLUMBING INC	01/14/25		MW	1212-9061-0-6274-0000-8500-420	71,460.69
82 00270983	V8206810	LAKESHORE LEARNING	01/14/25		MW	1212-6105-0-4301-8500-1000-672	731.62
82 00270984	V8200949	SMART & FINAL	01/14/25		MW	1212-6105-0-4301-8500-1000-672	98.54
82 00270985	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/14/25		MW	1212-9062-0-4301-1110-1000-670	8.36
82 00270986	V8200198	T MOBILE USA INC	01/14/25		MW	1212-9061-0-5940-1110-2100-670	14.21
82 00270987	V8200198	T MOBILE USA INC	01/14/25		MW	1212-9061-0-5940-1110-2100-670	709.92
00270987	V8200198	T MOBILE USA INC	01/14/25		MW	1212-9062-0-5940-1110-2100-670	29.58
00270988	V8214042	VISUAL EDGE IT INC	01/14/25		MW	1212-6105-0-5660-8500-1000-672	4.31

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00271022	V8214042	VISUAL EDGE IT INC	01/15/25		MW	1212-9061-0-5660-1110-2100-670	63.26
82 00271023	V8210698	XEROX FINANCIAL SERVICES LLC	01/15/25		MW	1212-6105-0-5640-8500-1000-672	149.04
82 00271129	E8202540	COSTA, COURTNEY M	01/17/25		MW	1212-9061-0-5220-1110-2100-670	12.13
82 00271130	E8204225	MUNOZ, KRISTEN	01/17/25		MW	1212-9062-0-5220-1110-2100-670	54.47
82 00271131	E8204311	YURINA, MICHELLE	01/17/25		MW	1212-9061-0-5220-1110-2100-670	64.59
82 00271179	V8200332	COSTCO WHOLESALE	01/21/25		MW	1212-9062-0-4301-1110-1000-670	490.91
82 00271180	V8213644	CULVER-NEWLIN	01/21/25		MW	1212-6105-0-4410-8500-1000-672	1,983.84
82 00271180	V8213644	CULVER-NEWLIN	01/21/25		MW	1212-9062-0-4410-1110-1000-670	5,951.52
82 00271181	V8200493	GLASBY MAINTENANCE SUPPLY	01/21/25		MW	1212-9062-0-4309-1110-8200-670	205.33
82 00271182	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/21/25		MW	1212-6105-0-4301-8500-1000-672	31.82
82 00271245	V8203559	AT & T	01/23/25		MW	1212-9061-0-5910-1110-2100-670	732.80
82 00271246	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	1212-6105-0-4301-8500-1000-672	490.45
82 00271247	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	1212-5025-0-4301-8500-1000-672	1,322.08
82 00271247	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/23/25		MW	1212-6105-0-4301-8500-1000-672	-281.06
82 00271298	V8205640	KNOWLAND CONSTRUCTION SERVICES	01/24/25		MW	1212-9061-0-6299-0000-8500-340	4,350.00
SUBFUND 1212 Total:							101,733.16

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270831	V8201419	U.S. BANK	01/09/25		MW	1313-5310-0-5240-0000-3700-835	275.00
82 00270888	V8208714	DS WATER OF AMERICA INC.	01/10/25		MW	1313-5310-0-4710-0000-3700-835	107.41
82 00270889	V8211251	FOOD SAFETY SYSTEMS	01/10/25		MW	1313-5310-0-5690-0000-3700-835	80.00
82 00270889	V8211251	FOOD SAFETY SYSTEMS	01/10/25		MW	1313-5310-0-5810-0000-3700-835	6,575.00
82 00270890	V8213592	INDIVIDUAL FOODSERVICE	01/10/25		MW	1313-5310-0-4339-0000-3700-835	10,245.33
82 00270891	V8214160	NATIONAL FOOD GROUP INC	01/10/25		MW	1313-5310-0-4710-0000-3700-835	13,777.35
82 00270892	V8211029	OLD GROVE ORANGE INC	01/10/25		MW	1313-5467-0-4710-0000-3700-835	19,187.00
82 00270893	V8200964	SOUTHWEST SCHOOL & OFFICE SUPP	01/10/25		MW	1313-5310-0-4308-0000-3700-835	91.53
82 00270894	V8212328	THERMAL SERVICES INC	01/10/25		MW	1313-5310-0-5660-0000-3700-835	924.66
82 00270894	V8212328	THERMAL SERVICES INC	01/10/25		MW	1313-5310-0-5660-0000-3700-835	2,280.79
82 00270894	V8212328	THERMAL SERVICES INC	01/10/25		MW	1313-5310-0-5660-0000-3700-835	679.68
82 00270894	V8212328	THERMAL SERVICES INC	01/10/25		MW	1313-5310-0-5660-0000-3700-835	578.79
82 00270894	V8212328	THERMAL SERVICES INC	01/10/25		MW	1313-5310-0-5660-0000-3700-835	517.79
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	5,165.76
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,561.65
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	3,098.66
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	3,501.66
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,635.77
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,169.39
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,038.88
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,173.39
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,922.46
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,568.39
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,292.73
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,224.16
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	3,611.22
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	3,219.06
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,338.44
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	2,665.07
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,058.04
00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,187.95
00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,859.59

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,857.34
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,797.72
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	648.50
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	3,190.32
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,299.93
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,446.23
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,410.12
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	883.49
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	957.06
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,260.09
82 00271024	V8200168	CLEARBROOK FARMS	01/15/25		MW	1313-5310-0-4710-0000-3700-835	1,582.84
82 00271025	V8214492	CYBERSOFT TECHNOLOGIES	01/15/25		MW	1313-5310-0-5690-0000-3700-835	59,330.00
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	551.12
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	23,321.11
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	23.40
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	169,572.27
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	1,554.00
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	9,771.30
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	65.00
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	9,978.11
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	603.00
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	5,445.41
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4713-0000-3700-835	14.40
82 00271033	V8204754	GOLD STAR FOODS INC	01/15/25		MW	1313-5310-0-4710-0000-3700-835	5,507.04
82 00271034	V8200165	PAPA JOHN'S PIZZA	01/15/25		MW	1313-5467-0-4710-0000-3700-835	39,369.00
82 00271035	V8214374	VEND-UCATION LLC	01/15/25		MW	1313-5310-0-6490-0000-3700-835	32,178.00
82 00271099	V8200250	P Y L U S D	01/16/25		MW	1313-5310-0-8634-0000-0000-835	60.35
SUBFUND 1313 Total:							474,289.75

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270690	V8211698	DULUX PAINTING INC	01/03/25		MW	1414-0203-0-5690-0000-8110-430	6,000.00
82 00270812	V8200639	UNIVERSAL ASPHALT CO INC	01/08/25		MW	1414-0203-0-5690-0000-8110-500	13,013.85
82 00270947	V8200160	ADCO ROOFING INC	01/13/25		MW	1414-0203-0-5690-0000-8110-850	2,747.00
82 00271036	V8200869	REFRIGERATION SUPPLIES DIST	01/15/25		MW	1414-0203-0-4313-0000-8110-850	6,051.26
82 00271183	V8200375	DIVISION OF THE STATE ARCHITEC	01/21/25		MW	1414-0203-0-6220-0000-8500-110	2,193.01
SUBFUND 1414 Total:							30,005.12

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270948	V8204758	BIG TOP RENTALS	01/13/25		MW	2525-9262-0-5640-0000-8500-170	2,396.83
82 00270949	V8200701	MOBILE MODULAR MGMT CORP	01/13/25		MW	2525-9262-0-5620-0000-8500-100	1,656.25
82 00270949	V8200701	MOBILE MODULAR MGMT CORP	01/13/25		MW	2525-9262-0-5620-0000-8500-450	2,531.25
82 00270950	V8212795	SOUTHERN CALIFORNIA NEWS GROUP	01/13/25		MW	2525-9553-0-5806-0000-8500-855	960.90
82 00270989	V8213672	IRONWOOD PLUMBING INC	01/14/25		MW	2525-9261-0-6274-0000-8500-636	5,375.81
82 00270990	V8200701	MOBILE MODULAR MGMT CORP	01/14/25		MW	2525-9262-0-5620-0000-8500-110	1,656.25
82 00270991	V8200700	WILLSCOT MOBILE MINI	01/14/25		MW	2525-9262-0-5620-0000-8500-170	611.16
82 00271221	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	2525-9256-0-6210-0000-8500-360	5,071.88
82 00271248	V8200701	MOBILE MODULAR MGMT CORP	01/23/25		MW	2525-9262-0-5620-0000-8500-100	1,656.25
82 00271248	V8200701	MOBILE MODULAR MGMT CORP	01/23/25		MW	2525-9262-0-5620-0000-8500-450	2,531.25
82 00271248	V8200701	MOBILE MODULAR MGMT CORP	01/23/25		MW	2525-9262-0-5620-0000-8500-320	843.75
82 00271248	V8200701	MOBILE MODULAR MGMT CORP	01/23/25		MW	2525-9262-0-5620-0000-8500-140	1,687.50
82 00271299	V8214439	SCHOOLHAUS ADVISORS INC	01/24/25		MW	2525-9553-0-5810-0000-8500-855	8,191.25
SUBFUND 2525 Total:							35,170.33

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Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270691	V8213672	IRONWOOD PLUMBING INC	01/03/25		MW	2545-9265-0-6274-0000-8500-420	153,214.10
82 00270692	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/03/25		MW	2545-9265-0-6270-0000-8500-340	29,500.74
82 00270692	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/03/25		MW	2545-9265-0-6270-0000-8500-450	61,059.92
82 00270692	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/03/25		MW	2545-9265-0-6270-0000-8500-420	98,294.60
82 00270992	V8214546	STUDIO W ARCHITECTS	01/14/25		MW	2545-9261-0-6210-0000-8500-130	20,864.00
82 00270992	V8214546	STUDIO W ARCHITECTS	01/14/25		MW	2545-9261-0-6211-0000-8500-130	8,395.00
82 00271037	V8214564	GENERAL PROJECTS CONTROL	01/15/25		MW	2545-9265-0-6274-0000-8500-450	5,280.00
82 00271184	V8200385	COAST ARBOR	01/21/25		MW	2545-9261-0-6274-0000-8500-410	4,950.00
82 00271185	V8203582	MIRACLE RECREATION EQUIP CO	01/21/25		MW	2545-9261-0-6270-0000-8500-410	19,310.70
82 00271186	V8207004	RWP	01/21/25		MW	2545-9261-0-6274-0000-8500-410	3,982.44
82 00271222	V8202138	I & B FLOORING	01/22/25		MW	2545-9265-0-6274-0000-8500-420	16,558.50
82 00271222	V8202138	I & B FLOORING	01/22/25		MW	2545-9261-0-6270-0000-8500-440	80,616.66
82 00271223	V8210148	JM JUSTUS FENCE COMPANY	01/22/25		MW	2545-9265-0-6274-0000-8500-420	38,000.00
82 00271224	V8208830	NINYO & MOORE GEOTECHNICAL ENV	01/22/25		MW	2545-9265-0-6280-0000-8500-340	4,050.25
82 00271224	V8208830	NINYO & MOORE GEOTECHNICAL ENV	01/22/25		MW	2545-9265-0-6280-0000-8500-450	2,494.00
82 00271224	V8208830	NINYO & MOORE GEOTECHNICAL ENV	01/22/25		MW	2545-9265-0-6280-0000-8500-420	1,493.50
82 00271225	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	2545-9265-0-6210-0000-8500-340	517.50
82 00271225	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	2545-9265-0-6210-0000-8500-450	555.00
82 00271225	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	2545-9265-0-6210-0000-8500-420	2,812.50
82 00271249	V8203582	MIRACLE RECREATION EQUIP CO	01/23/25		MW	2545-9265-0-6170-0000-8500-420	12,353.59
82 00271300	V8205640	KNOWLAND CONSTRUCTION SERVICES	01/24/25		MW	2545-9265-0-6290-0000-8500-340	270.00
82 00271300	V8205640	KNOWLAND CONSTRUCTION SERVICES	01/24/25		MW	2545-9265-0-6299-0000-8500-450	4,200.00
82 00271300	V8205640	KNOWLAND CONSTRUCTION SERVICES	01/24/25		MW	2545-9265-0-6290-0000-8500-420	9,240.00
82 00271301	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/24/25		MW	2545-9265-0-6274-0000-8500-480	12,194.37
82 00271301	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/24/25		MW	2545-9265-0-6270-0000-8500-340	15,478.23
82 00271301	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/24/25		MW	2545-9265-0-6270-0000-8500-450	20,447.42
82 00271301	V8206836	NEW DIMENSION GEN CONSTRUCTION	01/24/25		MW	2545-9245-0-6274-0000-8500-110	3,133.23
SUBFUND 2545 Total:							629,266.25

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270895	V8206593	U S BANK	01/10/25		MW	4040-9003-0-5809-0000-8500-990	1,250.00
82 00271226	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	4040-9256-0-6210-0000-8500-510	2,505.56
82 00271226	V8209848	STUDIO PLUS ARCHITECTURE CORP	01/22/25		MW	4040-9256-0-6210-0000-8500-350	5,071.88
SUBFUND 4040		Total:					8,827.44

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00270693	V8200175	PYLUSD WORKERS COMP TRUST	01/03/25		MW	6768-0004-0-5809-0000-6000-820	18,141.75
82 00270694	V8210698	XEROX FINANCIAL SERVICES LLC	01/03/25		MW	6768-0004-0-5640-0000-6000-820	107.45
82 00270709	V8200175	PYLUSD WORKERS COMP TRUST	01/06/25		MW	6768-0004-0-5809-0000-6000-820	18,685.30
82 00270993	V8200175	PYLUSD WORKERS COMP TRUST	01/14/25		MW	6768-0004-0-5809-0000-6000-820	23,274.07
82 00271038	V8214042	VISUAL EDGE IT INC	01/15/25		MW	6768-0004-0-5660-0000-6000-820	5.79
82 00271227	V8213647	BREA URGENT CARE INC.	01/22/25		MW	6768-0004-0-5810-0000-6000-820	90.00
82 00271228	V8200175	PYLUSD WORKERS COMP TRUST	01/22/25		MW	6768-0004-0-5809-0000-6000-820	34,291.36
82 00271302	V8207832	MONJARAS & WISMEYER GROUP INC	01/24/25		MW	6768-0004-0-5810-0000-6000-820	1,505.00
82 00271303	V8210698	XEROX FINANCIAL SERVICES LLC	01/24/25		MW	6768-0004-0-5640-0000-6000-820	107.45
SUBFUND 6768 Total:							96,208.17

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00271039	V8205549	A C S I G DENTAL	01/15/25		MW	6769-0004-0-5875-0000-6000-820	242,912.46
82 00271040	V8208818	ANTHEM LIFE INSURANCE COMPANY	01/15/25		MW	6769-0004-0-5877-0000-6000-820	14,476.00
82 00271041	V8205860	CIGNA DENTAL HEALTH INC	01/15/25		MW	6769-0004-0-5875-0000-6000-820	526.69
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5870-0000-6000-820	41,794.00
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5871-0000-6000-820	901,143.00
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5872-0000-6000-820	72,928.00
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5873-0000-6000-820	1,402,282.00
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5874-0000-6000-820	1,078,970.00
82 00271042	V8200079	SELF INSURED SCHOOLS OF CALIFO	01/15/25		MW	6769-0004-0-5878-0000-6000-820	37,728.00
82 00271043	V8201082	VISION SERVICE PLAN	01/15/25		MW	6769-0004-0-5876-0000-6000-820	22,475.98
82 00271132	V8201082	VISION SERVICE PLAN	01/17/25		MW	6769-0004-0-5876-0000-6000-820	16,009.23
SUBFUND 6769 Total:							3,831,245.36

PLACENTIA USD
Consolidated Check Register w. Account
 from 12/29/2024 to 1/25/2025

Check	Payee ID	Payee Name	Check Date	Cancel Date	Type	Account	Check Amount
82 00271133	V8200000	CALIFORNIA DEPARTMENT OF TAX &	01/17/25		MW	6770-0004-0-5450-0000-6000-820	604.00
82 00271134	V8200000	CALIFORNIA DEPARTMENT OF TAX &	01/17/25		MW	6770-0004-0-5450-0000-6000-820	46.00
SUBFUND 6770 Total:							650.00
Grand Total:							9,333,042.27

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

NOTICES OF COMPLETION

Projects may only be accepted as complete by action of the Governing Board. The following projects have been inspected by District staff and found to be substantially complete:

P.O. Number	Contractor	Project
U82C0276	J S Easterday Construction, Inc.	OCSCS Bid No. 223-06 Remove wall, reinstall cabinets and install two pass-through windows in 600 Building
T82C0908	I&B Flooring	Glenview Elementary School Bid No. 223-10 Flooring for three portables and one restroom for new preschool
T82C0647	I&B Flooring	Mabel Paine Elementary School Bid No. 223-10 Demo and remove old carpet and install new carpet tile for Expanded Learning rooms
U82C0075	Ironwood Plumbing, Inc.	Morse Elementary School Bid No. 222-01 Furnish and install all plumbing for new preschool
T82P1371	Miracle Recreation Equipment Co.	Wagner Elementary School Installation of a swing set playground equipment for Expanding Learning
T82C0878	Miracle Recreation Equipment Co.	Fairmont Elementary School Installation of swings
T82C0873	New Dimension General Construction, Inc.	Glenview Elementary School Bid No. 223-06 Labor and material for new preschool addition
T82C0885	Seco Electric & Lighting	Topaz Elementary School Bid No. 224-11 Labor, material, and equipment for the installation of electrical for new Expanded Learning buildings

T82C0886	Seco Electric & Lighting	Morse Elementary School Bid No. 224-11 Labor, material, and equipment for the installation of electrical for preschool project
T82C0887	Seco Electric & Lighting	Glenview Elementary School Bid No. 224-11 Labor, material, and equipment for the installation of electrical for preschool project
T82V0142	Shade Structure, Inc.	Topaz Elementary School Provide and install shade structure

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

AWARD OF BID NO. 225-05, FIRE HYDRANT INSTALLATION PROJECT AT RUBY DRIVE

Background

The District advertised for bidders on January 3, 2025 and January 10, 2025 and received five bids for the fire hydrant installation project at Ruby Drive Elementary School, with Sanders Construction Services, Inc. being the lowest responsive and responsible bidder.

In order to proceed with the project identified above, a formal contract is required with licensed, bonded, and insured contractors who have participated in a formal bidding process as provided in the California Public Contracts Code. The contractor listed below has met all the standards, and all bid documents have been reviewed by the Maintenance and Facilities and Purchasing Departments and found to be acceptable. The bid amounts have been determined to be within the established budget.

Financial Impact

General Fund (0101) – ELOP

NTE \$420,000

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

CONSTRUCTION AGREEMENT

THIS AGREEMENT, entered into this 12th day of February 2025, in the County of Orange of the State of California, by and between the **Placentia-Yorba Linda Unified School District**, hereinafter called the "Owner" or the "District", and **Sanders Construction Services, Inc.**, hereinafter called the "Contractor".

WITNESSETH that the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK: The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with Bid 225-05, Ruby Drive Elementary Fire Hydrant Installation Project, in strict accordance with the Contract Documents enumerated in Article 7 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The Owner may give notice to proceed within ninety (90) days of the award of the bid by the Owner. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion (See Article 1.1.46) of the Work within Eighty (80) calendar days from receipt of the Notice to Proceed. This shall be called Contract Time. (See Article 8.1.1). It is expressly understood that time is of the essence.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project is adequate for the timely and proper completion of the Project within the Contract time.

In the event that the Owner desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the Owner. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the Owner's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the Owner within ten (10) days after receipt by the Contractor of the Owner's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the Owner, the Owner shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the Owner the sum of One Thousand Five Hundred Dollars (\$1,500.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages are not paid, the Contractor further agrees that the Owner may deduct such amount thereof from any money due or that may become due the Contractor under the Contract (See Article 9.6 and 2.2 of the General Conditions).

ARTICLE 4 - CONTRACT PRICE: The Owner shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of **THREE HUNDRED SEVENTY THOUSAND DOLLARS (\$370,000.00), and up to FIFTY THOUSAND DOLLARS Allowance (\$50,000.00), IF NEEDED**, said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the Owner, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the Owner and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS AGREEMENT: Contractor shall defend, indemnify and hold harmless Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, Owner, Architect,

Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the Owner.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the Owner, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off Owner property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the Owner.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/ Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

(d) Any claims, allegations, penalties, assessments, or liabilities to the extent caused by the Contractor's failure or the failure of any Subcontractor of any tier, to fully comply with the DIR registration requirements under Labor Code section 1725.5 at all times during the performance of any Work on the Project and shall reimburse the District for any penalties assessed against the District arising from any failure by the Contractor or any Subcontractor of any tier from complying with Labor Code sections 1725.5 and 1771.1. Nothing in this paragraph, however, shall require the Contractor or any Subcontractor to be liable to the District or indemnify the District for any penalties caused by the District in accordance with Labor Code section 1773.3 (g).

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the Owner, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the Owner, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT: The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

- Notice Inviting Bids
- Instructions to Bidders
- Designation of Subcontractors
- Non-Collusion Declaration
- Bid Bond
- Bid Form

Contractor's Certificate Regarding Worker's Compensation
 Agreement Form
 Payment Bond
 Performance Bond
 Guarantee
 Escrow Agreement for Security Deposit In Lieu of Retention
 Workers' Compensation/Employers Liability Endorsement
 General Liability Endorsement
 Automobile Liability Endorsement
 General Conditions
 Supplementary and Special Conditions
 Specifications
 All Addenda as Issued
 Drawings/Plans
 Requirements, Reports and/or any other Documents in the Project Manual or Other Documents Issued to Bidders

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the Owner and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

ARTICLE 9 - RECORD AUDIT: In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable) and Article 13.11 of the General Conditions, records of both the Owner and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Retention Payment or the Recording of a Notice of Completion, whichever occurs first.

ARTICLE 10 - CONTRACTOR'S LICENSE: The Contractor must possess throughout the Project a **Class B** Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

Placentia-Yorba Linda Unified School District

Sanders Construction Services, Inc.

 Typed or Printed Name

 Typed or Printed Name

 Title

 Title

 Signature

 Signature

Dated: _____

 Type or Printed Name

Title (Authorized Officers or Agents)

Signature

(CORPORATE SEAL)

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

AWARD OF BID NO. 225-06, FIRE HYDRANT INSTALLATION PROJECT AT WAGNER

Background

The District advertised for bidders on January 3, 2025 and January 10, 2025 and received five bids for the fire hydrant installation project at Wagner Elementary School, with Cornerstone Construction Services, Inc. being the lowest responsive and responsible bidder.

In order to proceed with the project identified above, a formal contract is required with licensed, bonded, and insured contractors who have participated in a formal bidding process as provided in the California Public Contracts Code. The contractor listed below has met all the standards, and all bid documents have been reviewed by the Maintenance and Facilities and Purchasing Departments and found to be acceptable. The bid amounts have been determined to be within the established budget.

Financial Impact

General Fund (0101) - ELOP NTE \$266,420

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

CONSTRUCTION AGREEMENT

THIS AGREEMENT, entered into this 12th day of February 2025, in the County of Orange of the State of California, by and between the **Placentia-Yorba Linda Unified School District**, hereinafter called the "Owner" or the "District", and **Cornerstone Construction Services, Inc.**, hereinafter called the "Contractor".

WITNESSETH that the Owner and the Contractor for the consideration stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK: The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with Bid 225-06, Wagner Elementary School Fire Hydrant Installation Project, in strict accordance with the Contract Documents enumerated in Article 7 below. The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The Owner may give notice to proceed within ninety (90) days of the award of the bid by the Owner. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion (See Article 1.1.46) of the Work within Eighty (80) calendar days from receipt of the Notice to Proceed. This shall be called Contract Time. (See Article 8.1.1). It is expressly understood that time is of the essence.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project is adequate for the timely and proper completion of the Project within the Contract time.

In the event that the Owner desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the Owner. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the Owner's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the Owner within ten (10) days after receipt by the Contractor of the Owner's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the Owner, the Owner shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the Owner the sum of One Thousand Five Hundred Dollars (\$1,500.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages are not paid, the Contractor further agrees that the Owner may deduct such amount thereof from any money due or that may become due the Contractor under the Contract (See Article 9.6 and 2.2 of the General Conditions).

ARTICLE 4 - CONTRACT PRICE: The Owner shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of **TWO HUNDRED SIXTEEN THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$216,420.00), and up to FIFTY THOUSAND DOLLARS Allowance (\$50,000.00), IF NEEDED**, said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the General Conditions.

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the Owner, subject to the monetary limitations set forth in Public Contract Code Section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the Owner and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS AGREEMENT: Contractor shall defend, indemnify and hold harmless Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, Owner, Architect,

Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless Owner, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the Owner.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the Owner, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off Owner property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the Owner.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/ Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

(d) Any claims, allegations, penalties, assessments, or liabilities to the extent caused by the Contractor's failure or the failure of any Subcontractor of any tier, to fully comply with the DIR registration requirements under Labor Code section 1725.5 at all times during the performance of any Work on the Project and shall reimburse the District for any penalties assessed against the District arising from any failure by the Contractor or any Subcontractor of any tier from complying with Labor Code sections 1725.5 and 1771.1. Nothing in this paragraph, however, shall require the Contractor or any Subcontractor to be liable to the District or indemnify the District for any penalties caused by the District in accordance with Labor Code section 1773.3 (g).

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the Owner, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the Owner, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT: The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

- Notice Inviting Bids
- Instructions to Bidders
- Designation of Subcontractors
- Non-Collusion Declaration
- Bid Bond
- Bid Form

Contractor's Certificate Regarding Worker's Compensation
 Agreement Form
 Payment Bond
 Performance Bond
 Guarantee
 Escrow Agreement for Security Deposit In Lieu of Retention
 Workers' Compensation/Employers Liability Endorsement
 General Liability Endorsement
 Automobile Liability Endorsement
 General Conditions
 Supplementary and Special Conditions
 Specifications
 All Addenda as Issued
 Drawings/Plans
 Requirements, Reports and/or any other Documents in the Project Manual or Other Documents Issued to Bidders

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the Owner and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

ARTICLE 9 - RECORD AUDIT: In accordance with Government Code Section 8546.7 (and Davis Bacon, if applicable) and Article 13.11 of the General Conditions, records of both the Owner and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Retention Payment or the Recording of a Notice of Completion, whichever occurs first.

ARTICLE 10 - CONTRACTOR'S LICENSE: The Contractor must possess throughout the Project a **Class B** Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

Placentia-Yorba Linda Unified School District

Cornerstone Construction Services, Inc.

 Typed or Printed Name

 Typed or Printed Name

 Title

 Title

 Signature

 Signature

Dated: _____

 Type or Printed Name

Title (Authorized Officers or Agents)

Signature

(CORPORATE SEAL)

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

UNIT BID NO. 224-08, AIR DUCT CLEANING

Background

On February 13, 2024, the district awarded Unit Bid No. 224-08 for air duct cleaning services to Western Indoor Environmental and Cavello Pacific AirCare. The bid is being utilized for various air duct cleaning service needs throughout the district. This renewal will exercise the first one-year period allowed for extension from February 14, 2025 to February 13, 2026. All other terms and conditions remain the same.

Renewal of Unit Bid No. 224-08 for air duct cleaning services will enable the district to respond to various cleaning service needs in the timeliest manner. Projects requiring more extensive planning and engineering will be processed in the traditional bid format when possible.

Financial Impact

General Fund (0101) - Routine Restricted Maintenance NTE \$150,000
Deferred Maintenance Fund (1414)

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

ARCHITECTURAL SERVICES, VALENCIA HIGH SCHOOL

Background

Ghataode Bannon Architects (GBA) will provide architectural design services for replacement of the softball scoreboard at Valencia High School. GBA design services and scope of work include replacement of the existing scoreboard with a Nevco scoreboard, construction documents, DSA approval, construction administration, and DSA closeout.

In order to proceed with the project and process payment for this service, an architectural services agreement is required. The scope of work and proposed fee have been reviewed by the Maintenance and Facilities Department staff and found to be appropriate for the work defined.

Financial Impact

General Fund (0101) AMIMBG NTE \$9,000

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

January 6, 2025

Ralph Figueroa
Director – Facilities, Maintenance, Construction
Placentia-Yorba Linda Unified School District
1301 E. Orangethorpe Ave., Placentia, CA 92870

Re: Valencia High School
Scoreboard Replacement and associated Access site work.
Architectural/Engineering Services

Dear Ralph,

Chataode Bannon Architects (GBA) is pleased to submit this proposal to provide Architectural/Engineering Services for the above-mentioned project.

The Scope of Work:

- Replacement of existing Scoreboard with Nevco PC plans provided by the district.
- Architectural services include preparation of construction documents, DSA approval, construction administration and closeout of the project.
- Path of Travel is not required for this project.

FEE

Total Fixed Fee \$9,000

Thank you for this opportunity. Please contact me if you have any questions.

Sincerely,

Sushila Ghataode, AIA
Partner

REQ/PO	DATE 1-6-2025	CL
		R.R.M
		CP
WO # 6657		DN
AUTH BY <i>Ralph</i>		GG
		CC

R:\GBA Projects\Placentia-Yorba Linda USD\240106 Valencia HS Scoreboard Proposal.doc

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

ENVIRONMENTAL CONSULTANT SERVICES

Background

Michael Baker International will provide on-call, as-needed environmental planning consulting services. Michael Baker will assist the district with any environmental consulting needs that may arise on various capital improvement projects.

In order to proceed with various projects and process payment for this service, a consultant services agreement is required. The scope of work and proposed fee have been reviewed by the Maintenance and Facilities Department staff and found to be appropriate for the work defined.

Financial Impact

General Fund (0101)-Routine Restricted Maintenance	NTE \$10,000
General Fund (0101)-ELOP	
Deferred Maintenance Fund (1414)	
Capital Facilities Fund (2525)	
Capital Facilities Agency Fund (2545)	
Special Reserve Fund (4040)	

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

January 8, 2025

Ralph Figueroa
Director, Maintenance, Facilities & Construction
Placentia-Yorba Linda Unified School District
1301 East Orangethorpe Avenue
Placentia, CA 92870

Transmitted Via Email: rfigueroa@pylusd.org

Subject: On-call, As-needed Environmental Planning Consulting Services for Facilities Projects, Placentia-Yorba Linda Unified School District

Dear Mr. Figueroa,

Michael Baker International, Inc. is pleased to submit our qualifications to the Placentia-Yorba Linda Unified School District (District) to provide on-call, as-needed environmental regulatory compliance services.

Who We Are. Michael Baker is a full-service environmental, engineering, design, and construction management firm founded in 1940. We have had a strong presence in California for over 80 years, with over 600 employees in 11 office locations throughout the state, including in Orange County, which is home to our Western Region headquarters. Our environmental planning services include consultation on and preparation of environmental documentation in compliance with the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). In addition to CEQA/NEPA practitioners, we have a full suite of technical environmental professionals, including traffic/transportation engineers, historians, archaeologists, biologists, air quality and noise scientists, hazardous material investigators, greenhouse gas/climate change experts, hydrologists, water/wastewater engineers, landscape architects, and geographic information system (GIS) specialists. Exhibit A lists Michael Baker's environmental planning services.

We are experts in California environmental planning and often present at workshops and conferences on CEQA and NEPA environmental processes, case law, regulatory permitting, stormwater management, the California Coastal Act, and hot topics for the Association of Environmental Professionals, American Planning Association, Coalition for Adequate School Housing (CASH), and county Offices of Education throughout the state. **Michael Baker will be presenting two CEQA workshops at the CASH 46th Annual Conference on School Facilities in February 2025.** We have an excellent track record and the proven technical expertise to prepare legally defensible environmental documentation for new and expanded school sites and TK-12 facility projects.

A Strategic and Responsive Project Manager. The District's primary point of contact, Barbara Wu Heyman, has 25 years of school facilities and environmental planning experience. She served as the CEQA Program Manager for the Los Angeles and San Diego Unified School Districts. Barbara's experience is not only in CEQA and environmental compliance, but also the ins and outs of the California Code of Regulations (CCR), Title 5 standards for new school site selection and existing school modernization and

Ralph Figueroa, Director – Facilities, Maintenance, Construction
Placentia-Yorba Linda Unified School District
On-call, As-needed Environmental Planning Consulting Services
January 8, 2025

site expansion. She will have the District’s best interests in mind as she provides environmental planning services under this contract. Barbara’s resume is included as Exhibit B of this letter proposal.

Robust Experience with TK-12 Projects. Michael Baker is adept at navigating the unique environmental requirements for new California public schools. We are knowledgeable of the requirements for new school site acquisition and new school construction, as specified in Education Code Sections 17210 et seq. and Title 5 CCR Sections 14000 et seq. We understand the constraints of new construction and modernization projects on existing campuses that school district decision-makers are required to consider (CDE SFPD Forms 4.07 and 4.08). We have in-house experts to conduct risk assessments, if required. Moreover, the Michael Baker team has working relationships with key agency-stakeholders in school facilities planning and construction, including the California Department of Education (CDE), Division of the State Architect, Office of Public School Construction, and Department of Toxic Substances Control.

CEQA Expertise Statewide, with a Local Focus. Having provided environmental consulting services to agencies, including school districts, in every region of California, the Michael Baker team regularly observes and evaluates the best environmental planning practices being utilized in California; we implement these effective practices on our projects. We have expert knowledge of the environmental resources, setting, and current regulations that drive environmental analysis, and we apply them to our consulting services to ensure our work products are legally defensible, while meeting client goals.

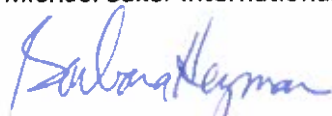
Fee Schedule. Michael Baker requests a not-to-exceed fee of \$10,000. We bill on time and materials. Our 2025 hourly rate schedule is in Exhibit C. Barbara’s classification is “Project Manager.” Her bill rate for Year 2025 is \$235 per hour. As needed, Barbara will be supported by a team of in-house planners, technical experts, and specialists. Their rates are also included in Exhibit C.

The hourly rates include overhead and profit. Reimbursable expenses are not included in the hourly rate schedule.

- Expenses and other direct costs will be billed at cost.
- Subconsultants will be billed at cost plus 5 percent.
- Overtime (hours worked in excess of eight hours per day) by exempt personnel will be charged at the above straight time hourly. Overtime by non-exempt personnel will be charged at 1.5 times the above hourly rates.

Acknowledgement. The Michael Baker team looks forward to the opportunity to work with the Placentia-Yorba Linda Unified School District.

Sincerest regards,
Michael Baker International, Inc.



Barbara Wu Heyman
Project Manager

EXHIBIT A

Michael Baker International Environmental Planning Services

Environmental Documents	<ul style="list-style-type: none"> ▪ CEQA Exemptions and National Environmental Policy Act (NEPA) Categorical Exclusions ▪ CEQA Addenda ▪ CEQA Initial Studies/Negative Declarations/Mitigated Negative Declarations (IS/ND/MND) ▪ CEQA Environmental Impact Reports (EIR) ▪ NEPA Environmental Assessments/Finding of No Significant Impacts (EA/FONSI) ▪ NEPA Environmental Impact Statements (EIS) ▪ Peer Review of Environmental Documents and Technical Studies
Specialized Technical Studies	<ul style="list-style-type: none"> ▪ Air Quality Analyses ▪ Biological Surveys and Assessments ▪ Baseline Habitat Assessments ▪ Jurisdictional Delineations ▪ Traffic/Transportation/VMT Studies ▪ Archaeological Resource Studies ▪ Historical Resource Studies ▪ Land Evaluations and Site Assessments ▪ Community Impact Analyses ▪ Noise Analyses ▪ Greenhouse Gas (GHG) Emissions and Climate Change Analyses ▪ Environmental Justice Evaluations ▪ Visual Impact Assessments ▪ GIS Mapping/Analyses ▪ Opportunities and Constraints Studies ▪ Native American and Historic Resources Assessments ▪ Hydrology and Water Quality Reports ▪ Hazardous Materials Assessments
Air Quality Modeling and Permitting	<ul style="list-style-type: none"> ▪ Air Dispersion Modeling ▪ Emission Inventories for Toxic Air Contaminants ▪ Health Risk Assessments ▪ Risk Management Programs
Archaeology	<ul style="list-style-type: none"> ▪ Construction Monitoring/Sensitivity Training ▪ Surveys, Testing, and Evaluations ▪ Data Recovery ▪ Archaeological Sensitivity Analyses ▪ Artifact Curation ▪ Remote Sensing (Magnetometer Surveys, Ground Penetrating Radar Surveys, Metal Detector Surveys, Light Detection and Ranging [LiDAR]) ▪ Prehistoric/Historic Artifact Analyses ▪ Ecofact Analyses (Human and Faunal Osteological Analyses)
Native American Consultation	<ul style="list-style-type: none"> ▪ Section 106 ▪ Assembly Bill 52 ▪ Senate Bill 18
Architectural History	<ul style="list-style-type: none"> ▪ Surveys ▪ Construction Monitoring ▪ Building and Land Use Histories ▪ Primary/Archival Research ▪ Historic Contexts and Evaluations ▪ National Register of Historic Places Evaluations/Nominations ▪ California Register of Historical Resources ▪ Historic American Buildings Survey (HABS) ▪ Historic American Engineering Record (HAER) ▪ Historic American Landscapes Survey (HALS) ▪ Secretary of the Interior Treatment of Historic Properties Design Review
Paleontology	<ul style="list-style-type: none"> ▪ Construction Monitoring ▪ Sensitivity Analyses ▪ Paleontological Resource Recovery
Natural Resources	<ul style="list-style-type: none"> ▪ Rare Plant Surveys ▪ Vegetation Mapping ▪ Protected Tree Surveys and Arborist Reports ▪ Wetland Delineations ▪ Protocol Surveys for Threatened, Endangered, Sensitive Plant and Wildlife Species ▪ Non-native/Invasive Plant Species ▪ Biological Assessments
Regulatory Assistance and Permitting	<ul style="list-style-type: none"> ▪ Coordination with Permitting Agencies and Relevant Stakeholders ▪ Sections 7 and 10 Consultations ▪ AB 52 and SB 18 Native American Consultations ▪ Section 1602 Streambed Alteration Agreements ▪ Section 401 Permits ▪ Section 404 Permits ▪ Section 106 Compliance
Mitigation and Monitoring Program	<ul style="list-style-type: none"> ▪ Mitigation Monitoring Plans (MMPs) ▪ Development of Success Criteria and Monitoring Schedules ▪ Preconstruction and Construction Surveys ▪ On-Site Monitoring ▪ Project Mitigation and Mitigation Bank Evaluations ▪ Field Staff Training ▪ Permit Compliance Documentation ▪ Water Quality Compliance
Public Outreach	<ul style="list-style-type: none"> ▪ Public Notices ▪ Social Media ▪ Scoping Meetings ▪ Focus Groups ▪ Consensus Building ▪ Virtual Open Houses ▪ Public Hearings and Agency Meetings
Training, Strategy, and Advice	<ul style="list-style-type: none"> ▪ Single- and Multiple-Session Tailored CEQA/NEPA and Regulatory Permitting Classes ▪ Planning Commissioner, City Council, and Other Elected/Appointed Bodies Training ▪ Strategic CEQA/NEPA Advice

Exhibit B

Barbara Wu Heyman | Project Manager



Ms. Heyman's strengths are in issue identification, strategic thinking, project management, and client and agency coordination. She has worked on a range of environmental documents and with clients and stakeholders at various levels to ensure that their needs and concerns are adequately addressed. She quickly discerns the most important issues and communicates them clearly in public meetings and environmental documents.

Ms. Heyman's 20+ years of CEQA/NEPA and planning experience cover projects of every size—from small local projects to large regional projects with multidisciplinary teams—and challenges ranging from mixed environmental constraints to political and community sensitivity. Her excellent management skills—honed by 150+ public- and private-sector projects—are especially valuable on large-scale and controversial projects.

Ms. Heyman served as a CEQA manager for Los Angeles and San Diego Unified School Districts' new school and existing campus modernization construction/bond programs. She has worked on numerous K-14 facilities projects—city, school, and developer joint-use facilities (recreational amenities, libraries, community centers/ multipurpose rooms); large sport stadium complexes; territory transfers; and surplus real properties.

Years of Experience: 26
Years with Michael Baker: 3

Degrees

BS, Biological Sciences, University of California, Irvine (with Excellence in Research)

Certificate in Educational Facilities Planning, University of California, Riverside

Professional Affiliations and Certifications

Association of Environmental Professionals (Member)

Coalition for Adequate School Housing (Member)

San Diego County Certified EIR Preparer

RELEVANT EXPERIENCE

CEQA Peer Review Services and CEQA Documentation, Colton Joint Unified School District. Currently assisting the Colton Joint Unified School District with the peer review of County and City-prepared CEQA documentation for logistics warehouse development applications to ensure environmental impacts at district schools are adequately addressed and mitigated, beyond developer fees as allowed by SB 50. Project managed and prepared CEQA documentation and Title 5 School Siting Geological and Environmental Hazards Report for new school and existing school modernization projects.

New Driveway at College of the Canyons Categorical Exemption (CE), Santa Clarita Community College District (SCCCD). Managing the planning and environmental processes for a developer-funded driveway on SCCCDD-owned property that would improve traffic circulation for an adjacent gas station facility, at the College of the Canyons, and City of Santa Clarita. As CEQA lead agency, the SCCCDD will consider approval of the proposed driveway at the fourth leg of the Valencia Boulevard and Tournay Avenue intersection. Coordination with the City is required to ensure the project meets City oak tree replacement, grading, drainage, and traffic requirements. The project was categorically exempt under CEQA under Class 32, Infill Development Project.

Rehabilitation of Covina High School Swimming Pool CE under CEQA and Categorical Exclusion under NEPA, Covina-Valley Unified School District. Project managed joint CEQA and NEPA documentation for the proposed replacement of the high school's existing swimming pool with a competition pool that will meet standards by the California Interscholastic Federation. The district qualifies for federal funding from the US Housing and Urban Development and consequently is required to comply with the NEPA process. A cultural resources study was prepared to meet Section 106 of the National Historic Preservation Act, and Native American tribal consultation is currently underway. The Michael Baker team closely worked with the school district to ensure a streamlined environmental process.

Land Use Constraints Analysis at Former Deer Park Elementary School, Ross Valley School District. Project managed and conducted QA/QC for land use and environmental constraints analysis prepared for the former Deer Park Elementary School that was leased to Fairfax San Anselmo Children's Center. The analysis addressed allowed land uses on the property and identified environmental constraints and hazards, including wildfire hazards, deficient fire flow water supply, and needed utility upgrades. The analysis was used to inform decision-makers on whether to renew the lease agreement or surplus the property through a 7-11 committee and transfer ownership to the nonprofit childcare center and relieve the district from related liabilities.

CEQA Peer Review Services and Notice of Exemption (NOE) Documentation, Rialto Unified School District. Assisted the district with the peer review of City-prepared CEQA documentation for logistics warehouse development applications to ensure environmental impacts at district schools are adequately addressed and mitigated, beyond developer fees as allowed by SB 50. Project managed and prepared Class 32, Infill Development CE for state-granted school/community park at a district-owned property.

New School in Meadowood Specific Plan EIR Addendum and Title 5 Geological and Environmental Hazards Report, Bonsall Unified School District. The Bonsall Unified School District, as a responsible agency under CEQA, streamlined the environmental process for a proposed school in the Meadowood Specific Plan (also known as Citro Development) by preparing an addendum to the County-certified Meadowood Specific Plan EIR, which identifies the subject school site. The addendum to the previously certified EIR is legally more defensible than a stand-alone MND, and the district was able to apply the previously adopted mitigation measures to the proposed new school project. The addendum was supported by air quality, GHG, energy, noise, and traffic assessments to determine if the proposed school project would exceed the impacts identified in the previously certified EIR. If it did, an MND would have been prepared. The addendum does not need to be circulated for public review. Key CEQA and Title 5 issues included flood inundation and potential falling rocks from the adjacent hillside.

SCHOOL FACILITIES PLANNING (Former Employer)

- Athletic Field Lightings Projects | Temecula, Riverside, and Pomona USDs
- LAWA Airport Noise and Historical Building Inglewood High School | NEPA Categorical Exclusion | Inglewood USD
- Indian Springs High School Athletic Facilities EIR and Performing Arts Center MND | San Bernardino City USD
- Orange and Villa Park High School Modernization NOEs (Class 14) | Orange USD
- Removal of Historic Villa Park School EIR | Orange USD
- Removal of Historic Michael White Adobe Building at San Marino High School | San Marino USD
- High School #5 EIR | Moreno Valley USD
- New Solar Facilities at Eight Campuses NOEs (Statutory Exemption and Class 14) | Temecula Valley USD
- Temecula Valley High School No. 4 EIR | Temecula Valley USD
- Whittier City School Site Selection | Whittier CA
- French Park Traffic Management Plan IS/MND Review | Santa Ana USD
- Environmental studies for the relocation of existing elementary schools | Riverside USD and Romoland SD
- Hector Godinez Fundamental High School, EIR and Environmental Assessment | Santa Ana USD
- Title 5 Self-Certification Documentation for Portable-to-Permanent Classroom Buildings | Santa Ana USD
- Vista Del Mar School (formerly Elementary School No. 8) EIR | San Ysidro USD
- Eastlake High School Athletic Facilities Upgrades NOE | Sweetwater Union HSD
- Rancho Santa Fe School Expansion NOE (Classes 14 and 32) | Rancho Santa Fe SD
- Oak Crest Middle and Torrey Pines High School Facilities Master Plan NOEs | San Dieguito UHSD
- Skyline Elementary School Reconstruction MND | Solana Beach SD
- San Marcos High School Reconstruction EIR and Addendum | San Marcos USD
- La Costa Meadows Elementary School Reconstruction Project MND | San Marcos USD
- ELITE Academy Redevelopment and MERIT Academy Infill NOEs (Classes 14 and 32) | Grossmont Joint UHSD
- School Modernization Projects at Four Campuses NOE (Class 14), MNDs, and Title 5 Evaluation | Poway USD
- Oceanside High School Performing Arts Center MND | Oceanside USD
- Washington Middle School Multipurpose Building Addition | Vista USD
- New High School and Community Stadium Complex | Sanger USD
- Centennial School Facilities Planning, Tejon Ranch | Gorman Elementary and Antelope Valley Union High SDs
- Redlands High School Athletic Field/Stadium Expansion EIR | Redlands USD
- Modernization of Five Schools (5 MNDs) | Hayward USD
- New and expanding schools projects | Fontana, Hemet, Poway, and Riverside USDs

EXHIBIT C	
Michael Baker International Hourly Rate Schedule Year 2025	
Classification	Billing Rate
Principal-in-Charge	\$190-\$300
Project Manager	\$150-\$260
Technical Advisor	\$175-\$250
Senior Environmental Planner	\$180-\$285
Environmental Planner IV	\$140-\$180
Environmental Planner III	\$120-\$150
Environmental Planner II	\$100-\$125
Environmental Planner I	\$85-\$110
Environmental Specialist	\$90-\$160
Senior Technical Specialist	\$190-\$280
Technical Specialist IV	\$160-\$230
Technical Specialist III	\$125-\$175
Technical Specialist II	\$90-\$125
Technical Specialist I	\$70-\$90
GIS/Graphics Specialist	\$100-\$150
Field Technician	\$50-\$80
Administrative	\$80-\$120
Technical Editor/Word Processor	\$90-\$150
Project Controls	\$90-\$150

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

HEALTH CARE SERVICES, TOPAZ ELEMENTARY SCHOOL

Background

Since November 2014, the district has been in partnership with St. Jude Neighborhood Health Centers (St. Jude) for community healthcare services with a clinic located at Topaz Elementary School. In February 2020, the Board approved a new five-year license agreement with St Jude, which will expire February 28, 2025.

St. Jude, a California public benefit non-profit corporation, has established several community clinics in North Orange County. St. Jude provides primary pediatric medical care to include preventive health screenings and exams, developmental screenings, immunizations, sick care, referrals to specialty care, and health education.

In order to continue to provide community healthcare services at Topaz Elementary School, Amendment No. 1 to the license agreement to use facility space is required. The rent will increase \$360 annually through February 28, 2030.

Financial Impact

Annual Income 2025-26	\$6,480
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Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

**AMENDMENT NO. 1
TO LICENSE AGREEMENT
BETWEEN
PLACENTIA – YORBA LINDA UNIFIED SCHOOL DISTRICT
AND
ST. JUDE NEIGHBORHOOD HEALTH CENTERS**

In February 2020, the Board approved a license agreement with St. Jude Neighborhood Health Centers (St. Jude) for a community health care services clinic to be located at Topaz Elementary School.

St. Jude, a California public benefit non-profit corporation, has established several community clinics in North Orange County. St. Jude provides primary pediatric medical care to include preventive health screenings and exams, developmental screenings, immunizations, sick care, and referrals to specialty care and health education.

The initial license agreement was approved for the period of March 1, 2020 through February 28, 2025. Amendment No. 1 will extend the term of the license agreement for the period of March 1, 2025 through February 28, 2030. The License fee schedule will continue, increasing \$360 each year. See attached.

Additionally, Exhibit B “Program and Schedule”, will be changed to the following:

Services will be provided: Tuesday 8am – 5pm
 Thursday 1pm – 5pm
 Friday 8am – 5pm

All other terms and conditions of the original license agreement shall remain the same.

DISTRICT:

ST. JUDE:

Placentia-Yorba Linda Unified School District

St. Jude Neighborhood Health Centers

By: _____

By: _____

Joan Velasco,
Interim Assistant Superintendent
Business Services

Print Name: _____

Print Title: _____

February 11, 2025

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

DOCUMENT TRACKING SERVICES

Background:

Document Tracking Services (DTS) is a web-based application that allows school districts to streamline how they complete and update a wide array of school and district-level reports. The district has been utilizing these services for the past several years and determined that DTS is the most capable solution at the best price.

This agreement will allow the district to continue to streamline the LCAP, School Plan for Student Achievement (SPSA), and budget template input process, saving valuable time and money.

Financial Impact

General Fund (0101) \$9,900

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services



LICENSE AGREEMENT

This Agreement effective **July 1, 2025**, is made and entered into by **Placentia-Yorba Unified School District** ("Licensee") and Document Tracking Services ("DTS") as Licensor, each a "Party" and collectively the "Parties".

1. Scope of Agreement

- 1.1 License. This License Agreement between Licensee and DTS covers Licensee's use of DTS's proprietary web-based application in accordance with the terms and conditions expressed herein.
- 1.2 Agreement to Be Bound. Licensee agrees to be bound by, and comply with, the terms of this License Agreement by (i) accessing and/or using the DTS Application and/or (ii) ratifying this License Agreement by signing below.

2. License and Right to Use. DTS hereby grants to Licensee a non-exclusive and non-transferable license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.

- 2.1 DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
- 2.2 Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.

3. Internet Areas. Neither Licensee nor any third party shall be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval of DTS.

4. Term of License. The term of this License Agreement is for **one (1) year** from the effective date noted at the top of this document.

5. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.

6. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS's secure server and will provide complete access to Licensee and its representatives. Licensee is solely responsible for the sufficiency, adequacy, and completeness of its content; for updating its content as necessary; and for proper implementation of any plans or procedures required by local, state, or federal law.

7. Security of Data. At all times, DTS will have complete security of Licensee's documents on dedicated servers that only authorized DTS personnel will have access to. All logins by DTS's authorized personnel will be stored and saved as to time of log-in.

- 7.1 Licensee may request in writing that DTS only store Licensee's documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.

8. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.



9. Customer Service. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.

10. Fees.

10.1 Licensee shall pay a fee of **\$9,900**.

10.2 Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0**.

10.3 Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.

10.4 DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.

11. Warranty.

11.1 Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.

11.2 The express warranties provided in this License Agreement are the sole and exclusive warranties made by DTS to Licensee. DTS makes no other warranty, express or implied, and Licensee assumes no warranty, express or implied, by use of the DTS Application. By accepting this Agreement, Licensee acknowledges that it is not relying on any implied warranties, including warranties of performance, fitness for a particular purpose or otherwise, or upon any representation or warranty outside those expressly contained in this Agreement.



12. Liability.

- 12.1 DTS will not be liable to Licensee for indirect, incidental, exemplary, special or consequential damages; loss or corruption of data or interruption or loss of business; or loss of revenues, profits, goodwill or anticipated sales or savings.
- 12.2 The maximum aggregate liability of DTS under this License Agreement is limited to the fees received by DTS from Licensee for use of the DTS Application.
- 12.3 This limitation on DTS's liability applies whether the claims sound in warranty, contract, tort, infringement, or otherwise. Nothing in this License Agreement excludes any liability that cannot be limited as a matter of law.

13. Choice of Law and Venue. This License Agreement, and any dispute related to this License Agreement or arising from it, shall be governed exclusively by the laws of the State of California. The state and federal courts of the State of California shall have exclusive jurisdiction to adjudicate any dispute arising out of, or related to, this License Agreement or its formation, interpretation, or enforcement.

14. Severability. If any portion of this License Agreement is not enforceable under applicable law, it will not affect any other term of this Agreement.

15. Definitions.

15.1 Document. A document is defined as **a**) a specific template provided by CDE or; **b**) any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c**) individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.

* Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.

15.2 Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.

16. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10606 Camino Ruiz, Suite 8-132
San Diego, CA 92126
858-784-0960 - Phone
858-587-4640 - Corporate Fax

Date: February 12, 2025

Licensee

By: _____

Date: _____

Placentia-Yorba Unified School District



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2025 School Accountability Report Card, English & Spanish (CDE Template)
2. 2025 School Plan for Student Achievement (CDE Template)
3. 2025 Comprehensive School Safety Plan (Custom Template)
4. 2025 Local Control and Accountability Plan (CDE Template)
5. Others to be identified as needed.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

BID NO. 225-04, E-RATE ELIGIBLE NETWORK EQUIPMENT

Background

The Education Rate (E-Rate) Program provides partial reimbursement for schools to update and expand eligible network equipment and firewall components. On December 20, 2024, the District issued Bid No. 225-04 for E-Rate eligible network equipment, including wireless access points, mounting bracket kits, and switches. The district received two responses with CDW-G being the lowest responsive bidder for all equipment listed. The district currently has 1,284 wireless access points.

Awarding the bid will allow the district to replace 600 access points that are 7-10 years old, thereby improving performance, coverage, and density. This will also enable support for newer WiFi technologies.

E-Rate Program Contribution	\$389,781.31
District Contribution	<u>\$259,854.22</u>
Total Amount of Bid	<u>\$649,635.53</u>

Financial Impact

General Fund (0101) \$259,854.22

Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

BID NO. 223-04, TRANSPORTATION SERVICES

Background

The Placentia-Yorba Linda Unified School District periodically requires the services of qualified transportation companies to provide individualized transportation services for students and other persons when the district cannot perform these services, due to scheduling and/or availability of vehicles. In order to ensure the district is receiving the best value for these services, a public bid process was utilized to determine qualified and cost-efficient vendors. EverDriven Technologies, LLC, Chapin Tolley Brown dba Child Shuttle, HopSkipDrive, and First Student, Inc. submitted the lowest responsive and responsible bids.

Bid No. 223-04 is used on an as-needed basis for transportation services throughout the district. The bid may be extended yearly for a total period not to exceed five years, if mutually agreed upon by the contractor and the district. This is year two of four renewals.

Financial Impact

General Fund (0101)	\$850,000
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Administrator

Joan Velasco, Interim Assistant Superintendent, Administrative Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**INDEPENDENT CONTRACTOR AGREEMENT WITH STRATEGIC KIDS LLC FOR EXPANDED
LEARNING DURING THE 2024-25 SCHOOL YEAR**

Background

The Placentia-Yorba Linda Unified School District is thrilled to continue our partnership with Strategic Kids during the 2024-25 school year. This exciting collaboration will bring a range of enrichment programs, including the dynamic Masters of the Field and other enrichment-based courses, to all our elementary school sites. Led by 75+ highly qualified coaches, these engaging lessons and fun games will focus on teamwork, leadership skills, and sportsmanship, benefiting over 1500 students at all our elementary schools. This program is designed to impart essential skills and foster a love for outdoor activities, chess, LEGO engineering, magic, and more; these programs will enrich our students' learning experience. In addition, Strategic Kids will help maintain the required staffing-to-student ratios (10:1 TK/K and 20:1 1st to 8th grade), which are crucial for compliance with state ELO-P after-school requirements. Classes will be held March 3, 2025-June 30, 2025.

Financial Impact

Budgeted ELOP Funds, NTE: \$180,000

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. George Lopez, Executive Director, Early and Expanded Learning
Brenda Hohnstein, Assistant Director, Early and Expanded Learning

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**


THIS AGREEMENT is made and entered into this 11th day of February, 2025, by and between _____
Strategic Kids, LLC, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)
Strategic kids will assist with Expanded Learning sites with staffing to meet the ratio requirements for ELDP. Masters of the Field will be hosted at sites.
2. The Consultant/Contractor will commence providing services under this AGREEMENT on March 3, 2025, and will diligently perform as required and complete performance by June 20, 2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this AGREEMENT.
4. The District shall pay the Consultant/Contractor the total amount of \$ 180,000 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this AGREEMENT and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this AGREEMENT, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this AGREEMENT.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONSULTANT:

Name of Vendor: Strategic Kids, LLC
Is individual retired from Cal STRS: Yes ___ NoX ___
from CalPERS: Yes ___ NoX ___ If yes, date retired: _____
Signature: 
Phone #: 949) 215-6956
Fax #: _____
Date: 5/9/24
Social Security/Tax ID 46-1991549

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____ (Date)

TERMS AND CONDITIONS OF AGREEMENT

INSURANCE REQUIREMENTS: During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/ service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials CP.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials CP.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials CP.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.

District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.

Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.

All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials CP.

The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.

If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.

The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.

It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

Prepared for

Placentia Yorba Linda School District

ENRICHMENT AFTER SCHOOL CLASSES

At the direction of PYLUSD administrators Strategic Kids enrichment instructors will run after school programs at 5 sites for two hours after school, twice per week, for 14 weeks

During the dates below, Strategic Kids staff will provide enrichment instructors for two hours per day per site. The first hour will be for students who are picked up after school and the second hour will be for students enrolled in the ELOP provided after school program. Enrichment classes will include Chess, LEGO, Origami, Strategic Magic, Cartooning, and Masters of the Field. Classes will max at 20 students per class. Attached to this are the classes along with the descriptions that we will be offering. This quote includes all supplies necessary to run the programs. Below is a list of sites we will run programs this spring. Class will run between February 2025 and June of 2025. This year Strategic Kids will also provide registration.

- Morse
- Rio Vista
- Ruby Drive
- Topaz
- Tynes

PRICING

Job Type / Duties	Hourly Rate
Enrichment Instructor (includes supplies and curriculum)	\$140 / hour

PROJECTED COSTS- Based on 5 sites, for two hours per day, twice a week,

Enrichment Instructors

10 classes per week x 1 instructors x 2 hours per day x 14 weeks = 280 hours x \$140/hr = **\$39,200**

Possible second instructor would be \$130 an hour. This would max at 5 classes with a total of \$19,600- This will only be billed as needed



BENEFITS OF STRATEGIC KIDS

As an existing partner with PYLUSD, Strategic Kids is ready to continue providing:

- Experienced and live scanned Strategic Kids Instructors with lots of experience working with children
- Instructors ready to lead summer programming
- CPR and First Aid certified instructors that are covered by Strategic Kids Workers Compensation and Unemployment Insurance.

We look forward to continuing our services in PYLUSD in whatever capacity that best fits the needs of the district, it's schools, staff, parents and students. We are here to help!

Sincerely,
Strategic Kids

Prepared for
Placentia Yorba Linda Unified School District

Masters of the Field Programming: 2024-25 School Year

Masters of the Field (MOF)– 2024-25 School Year

SUMMARY – MOF

Strategic Kids will provide MOF programs in-person during the 2024-2025 School Year at PYLUSD schools. We are flexible and will coordinate with PYLUSD administration regarding the sites, dates, times and programs. The pricing on the MOF is slight lower than the other enrichment programs. We can accommodate up to 20 students per MOF class with one instructor. Generally, the hours MOF can be available on weekdays is 2:00 p.m. through 5:00 p.m. and on Wednesdays 1:00 p.m. through 5:00 p.m. with adjustments made according to school calendars as needed and requested by the school district. We can also bring in other enrichment as needed and agreed up by both parties.

FEES – MOF

The pricing for sports classes is based on an hourly rate: Please keep in mind our normal 2024-25 non profit rate is \$150 per hour so the below pricing is discounted to stretch your funds!

- 1 Hour per day of MOF program = \$120/hour
- 2 Hours per day (back to back) of MOF program = \$80/hour
- 3 Hours per day (back to back to back) of MOF program = \$70/hour

Each individual hour with one instructor can accommodate up to 20 students (depending on the age of the students).

The MOF program description is listed in the attached "Program Descriptions."

INVOICING

Strategic Kids will invoice once per month, at the end of each month. Invoices will ONLY reflect the hours worked by Masters of the Field Staff supporting PYLUSD at the district's request. Strategic Kids can adapt to the district's evolving needs throughout the school year.

We look forward to continuing our services at PYLUSD in whatever capacity that best fits the needs of the school. We are here to help!



Prepared for
Placentia Yorba Linda Unified School District

Staffing Support

Short Term & Substitute Assistance – 2024-25 School Year

SUMMARY – General Staffing + Special Education

Strategic Kids will provide short-term and substitute staffing in-person during the 2024-2025 School Year at Placentia Yorba Linda Unified School District (PYLUSD) schools. We are flexible and will coordinate with PYLUSD administration regarding the sites, dates, times, and duties. Generally, the hours will be on weekdays 2:00 p.m. through 5:00 p.m. and on Wednesdays 1:00 p.m. through 5:00 p.m. with adjustments made according to school calendars. We can also provide openers as needed and requested by the school district from 6:00 a.m. through 8:00 a.m.

FEES – General Staffing

The hourly rate for general staffing and special education for the 2024-25 academic year is \$35 per hour. We will only bill for hours actually worked and can keep this flexible as long as our staff work a minimum of 3 hours. For the Morning shifts of 2 hours it will be \$38 an hour to cover a driving reimbursement for that staff.

Masters of the Field (MOF)– 2024-25 School Year

INVOICING

Strategic Kids will invoice once per month, at the end of each month. Invoices will ONLY reflect the hours worked by assistants supporting PYLUSD at the district's request. Strategic Kids can adapt to the district's evolving needs throughout the school year.

We look forward to continuing our services at PYLUSD in whatever capacity that best fits the needs of the school. We are here to help!

Sincerely,
Strategic Kids

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

INDEPENDENT CONTRACT AGREEMENT WITH REACH FOUNDATION FOR AN AFTER-SCHOOL STEM PROGRAM AT RUBY DRIVE

Background

This agreement establishes the REACH Foundation's intention to provide a free STEM program for students participating in the after-school program at Ruby Drive Elementary School. The program will begin on February 18, 2025, and end on June 12, 2025. REACH Foundation will coordinate the placement of the students from Valencia High School who will be running the sessions. Twelve to sixteen elementary students in Grades 2 to 6 will be participating. The group will meet once a week on Wednesdays for one hour.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. George Lopez, Executive Director, Early and Expanded Learning

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."


WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____
Is individual retired from Cal STRS: Yes ___ No ___
from CalPERS: Yes ___ No ___ If yes, date retired: _____
Signature:  _____
Phone #: _____
Fax #: _____
Date: _____
Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

Placentia-Yorba Linda Unified School District

WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

Student's/Child's Name: _____

School Site: _____

Name of Class or Activity: _____

Waiver: In consideration of being permitted to participate in any way in _____

(Description of Activity/Dates)

Hereinafter called the "Activity", I, for myself, my heirs, personal representatives or assigns, **do hereby release, waive, discharge, and covenant not to sue** the Placentia-Yorba Linda Unified School District, its officers, employees, and agents from liability **from any and all claims including the negligence of the Placentia-Yorba Linda Unified School District, its officers, employees and agents**, resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to, participation in the Activity.

Assumption of Risks: Participation in the Activity carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid injuries. The specific risks vary from one activity to another, but the risks range from 1) minor injuries such as scratches, bruises, and sprains 2) major injuries such as eye injury or loss of sight, joint or back injuries, heart attacks, and concussions to 3) catastrophic injuries including paralysis and death.

Indemnification and Hold Harmless: I also agree to INDEMNIFY AND HOLD Placentia-Yorba Linda Unified School District from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees brought as a result of my involvement in the Activity and to reimburse them for any such expenses incurred.

Severability: The undersigned further expressly agrees that the foregoing waiver and assumption of risks agreement is intended to be as broad and inclusive as is permitted by the law of the State of California including Education Code Section 72640 and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Acknowledgment of Understanding: I have read all previous paragraphs, including the waiver of liability, assumption of risk, and indemnity agreement, know, fully understand its terms, acknowledge these and other risks that are inherent to the Activity, and **understand that I am giving up substantial rights, including my right to sue.** I acknowledge my participation is voluntary, that I knowingly assume all such risks, and that I am signing the agreement freely and voluntarily, and **intend by my signature to be a complete and unconditional release of all liability** to the extent allowed by law.

In the event of any illness or injury, I give full authority to the district staff to obtain such medical treatment and/or surgery from a licensed physician/surgeon, paramedic or hospital as deemed necessary for the welfare of my child. I acknowledge that I fully and completely understand the potential risks that may be associated with this Activity and that my child's participation is strictly voluntary.

Signature of Participant

Date

Participant's Date of Birth (if minor) _____

Parent or Legal Guardian Signature

Date

(_____) _____
Day Phone: Area Code and Number

Please Print Parent or Legal Guardian Name

(_____) _____
Night Phone: Area Code and Number

Name of Health Insurance Company

Policy/Group Number

Medical Problems/ Necessary Medications

Check one: None Yes, Please Explain: _____

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**CONTRACT WITH ORANGE COUNTY DEPARTMENT OF EDUCATION FOR SECONDARY
MATH STEERING COMMITTEE**

Background

At its meeting on July 12, 2023, the State Board of Education (SBE) adopted the Mathematics Framework for California Public Schools. This contract with the Orange County Department of Education (OCDE) establishes a partnership whereby OCDE staff facilitates three, six-hour hour training sessions for our math adoption steering committee (comprised of teachers and Educational Services staff) to 1) understand the new math framework and 2) inform the decision-making process for the adoption of a new curriculum for Math 6 through Algebra 2/Trig.

Educational Services will identify up to two teachers from each school forming a math steering committee. The steering committee will review state-approved materials and select two math curriculum programs for Board consideration to pilot during the 25-26 school year.

Financial Impact

Supplemental Funds NTE: \$4,500

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Mike Young, Director, Secondary Education

**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION
SERVICE PROPOSAL**



**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**

200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050

(714) 966-4000

FAX (714) 432-1916

www.ocde.us

STEFAN BEAN, Ed.D.
County Superintendent
of Schools

TO: Cameron Castaneda
Administrator, Secondary Education
Placentia-Yorba Linda Unified School District
ccastaneda@pylud.org (714) 985-8657

FROM: Vanessa Cerrahoglu
Math Coordinator
vcerrahoglu@ocde.us (714) 966-4113

DATE OF PROPOSAL: 01/06/2025

PURPOSE: Partner with district and site leadership teams to develop a shared vision of math instructional approaches that increase student learning as defined by the California Mathematics Standards. The scope of this work will encompass the design and facilitation of a secondary math textbook adoption process.

AUDIENCE: Middle and High School teachers

ESTIMATED NUMBER OF PARTICIPANTS: 30

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services <input checked="" type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input type="checkbox"/> Pupil Achievement <input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Parental Involvement <input type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

CA MTSS FRAMEWORK ADDRESSED:

Whole Child Domain

Inclusive Academic Instruction Features

Inclusive Behavior Instruction Features

Inclusive Transformative Social-Emotional Instruction and Mental Health Support Features

Essential Domains and Features to Support the Whole Child

Administrative Leadership Domain
 Strong & Engaged Site Leadership Features
 Strong Educator Support System Features

Integrated Supports Domain
 Organizational Structure Features
 Strong & Positive School Culture Features

Family and Community Engagement Domain
 Trusting Family Partnerships Features
 Trusting Community Partnerships Features

Inclusive Policy Structure and Practice Domain
 Strong LEA / School Relationship Features
 LEA Policy Framework Features

**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

TIM SHAW

LISA SPARKS, Ph.D.

JORGE VALDES, Esq.

KEN L. WILLIAMS, D.O.

**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION
SERVICE PROPOSAL**

NUMBER OF DAYS: 3 full days

PROPOSED DATES: April 9, 2025, April 30, 2025, and May 20, 2025

LOCATION: Placentia - Yorba Linda District Office and School Sites TBD

GOAL(S):

(1) Develop a shared understanding of expectations of the Standards and Mathematics Framework for California Public Schools (2023), and (2) facilitate selection of curricular materials for piloting of standards-aligned secondary math materials prior to adoption.

EXPECTED MEASURABLE OUTCOME(S):

- Increased teacher knowledge of the expected learning outcomes as defined by California Mathematics Standards and Mathematics Framework for California Public Schools (2023)
- Adoption of standards-aligned secondary math curriculum

JUSTIFICATION / RESEARCH CITATION(S):

(1) Chingos, M. and Whitehurst, G.J. (2012). Choosing Blindly: Instructional Materials, Teacher Effectiveness, and the Common Core. Brown Center on Education Policy at Brookings. (2) Cobb, P., Jackson, K., Henrick, E., and Smith, T. M. (2018). Systems for instructional improvement: Creating coherence from the classroom to the district office. Cambridge, MA: Harvard Education Press. (3) Learning in the company of other teachers who value and investigate student thinking, take time to develop meaningful relationships with students, and adapt teaching to learning has resulted in teachers being able to maintain high expectations of all students, attend to students’ socioemotional learning needs, and enact practices that accomplish high-level academic learning goals (Gutiérrez, 1996) and (Kazemi, Ghouseini, Cunrad, and Turrou 2015).

DETAILS:

3 Days X 6 hours: Professional Learning: April 9, 2025, April 30, 2025, and May 20, 2025
(Dates are subject to change by mutual agreement without contract revision)

OCDE SERVICE COST STRUCTURE:

FEES	MOUNT	QUANTITY	TOTAL
\$1500 - Full-day (Over 5+ Hrs.)	\$ 1,500	3	\$ 4,500
\$750 - Half-day (3-4 hours)	\$ 750	0	\$ 0
\$250 - Hourly (1-2 hours)	\$ 250	0	\$ 0
Additional consultant			\$ 0
Administrative fees: (Planning/Prep Time)			\$ 0
SUBTOTAL			\$ 4,500

ORANGE COUNTY DEPARTMENT OF EDUCATION EDUCATIONAL SERVICES DIVISION SERVICE PROPOSAL

ADDITIONAL COST CONSIDERATIONS:

- 30 OR FEWER PARTICIPANTS = 1 CONSULTANT
- MORE THAN 30 PARTICIPANTS = ADDITIONAL CHARGES MAY BE INCURRED
- PREPARATION TIME MAY BE ADDED AT THE SAME RATES
- MILEAGE MAY BE ADDED FOR STAFF TRAVEL TO/FROM THE LOCATION
- COST OF MEALS OR REFRESHMENTS MAY BE ADDED, IF REQUESTED

WORKSHOP NEEDS	PROVIDER	COST															
<p>EQUIPMENT:</p> <ul style="list-style-type: none"> • Projector • Document camera (ELMO) • Audio speakers • Microphone • Laptops, tablets, etc. 	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> District</td> <td style="width: 50%;"><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> </table>	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<table style="width: 100%; border: none;"> <tr><td style="width: 50%;"><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> </table>	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A
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<p>MISCELLANEOUS:</p> <ul style="list-style-type: none"> • Table boxes (writing utensils, markers, etc.) • Wireless access • Mileage fees • Materials fees • Venue fees 	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> District</td> <td style="width: 50%;"><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input type="checkbox"/> District</td> <td><input checked="" type="checkbox"/> OCDE</td> </tr> <tr> <td><input checked="" type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> <tr> <td><input checked="" type="checkbox"/> District</td> <td><input type="checkbox"/> OCDE</td> </tr> </table>	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input type="checkbox"/> OCDE	<input type="checkbox"/> District	<input checked="" type="checkbox"/> OCDE	<input checked="" type="checkbox"/> District	<input type="checkbox"/> OCDE	<input checked="" type="checkbox"/> District	<input type="checkbox"/> OCDE	<table style="width: 100%; border: none;"> <tr><td style="width: 50%;"><input checked="" type="checkbox"/> N/A</td></tr> <tr><td><input checked="" type="checkbox"/> N/A</td></tr> <tr><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td style="border: 1px solid black; height: 20px;"></td></tr> </table>	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> N/A			
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ESTIMATED TOTAL COST (SERVICE + MATERIALS): \$ 4,500

For Client Use:

When this proposal is accepted, OCDE will create a contract for services.

PROPOSAL ACCEPTED

Authorized Signature

Date

**INDEPENDENT CONTRACTOR AGREEMENT WITH CENTER STAGE PERFORMING ARTS
FOR WAGNER ELEMENTARY SCHOOL**

Background

This agreement establishes a partnership between Center Stage Performing Arts and Wagner Elementary School. Once approved, Center Stage will offer an after-school theater, singing, and dance program at Wagner Elementary School from March 10-May 10, 2025.

The services provided by Center Stage include parent meetings, auditions, rehearsals, costumes, and props for participating students. The number of participating students is estimated to be approximately 100. Additionally, technology support will be available, along with two performances. This year's production will be "The Little Mermaid Jr." This program will allow students to participate in acting, music, and dance performances. The program's cost covers all expenses related to costumes, props, sets, play rights, and fees for the director and Center Stage staff. All staff members are well-trained and will be accompanied by a PYLUSD staff member throughout the program.

Financial Impact

Arts, Music, Instructional Materials Block Grant Funds, NTE: \$5,500
Gift Funds, NTE: \$4,700

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Liz Leon, Executive Director, Elementary Education
Kyleen Fennema, Principal

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT

THIS AGREEMENT is made and entered into this 11 day of February, 2025, by and between Harrison Zierer at Center Stage, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and
WHEREAS, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and
WHEREAS, such services are needed on a limited basis;
NOW, THEREFORE, the parties hereto agree as follows:

- SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)
After school theater, singing, and dance program at Wagner Elementary school. Including parent meetings, auditions, rehearsals, costumes and props.
- The Consultant/Contractor will commence providing services under this AGREEMENT on 3/10/2025 and will diligently perform as required and complete performance by 5/10/2025. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
- The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this AGREEMENT.
- The District shall pay the Consultant/Contractor the total amount of \$ 10,200 -- for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
- The District may at any time for any reason terminate this AGREEMENT and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
- The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this AGREEMENT, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
- This AGREEMENT is not assignable without written consent of the parties hereto.
- Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
- Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this AGREEMENT.
- Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
- Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
- Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONSULTANT:

Name of Vendor: Center Stage Theater
Is individual retired from Cal STRS: Yes ___ No X
from CalPERS: Yes ___ No X If yes, date retired: _____
Signature: [Signature]
Phone #: 714-623-2930
Fax #: n/a
Date: January 15, 2025
Social Security/Tax ID 46-3049815

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____ (Date)

TERMS AND CONDITIONS OF AGREEMENT

INSURANCE REQUIREMENTS: During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials JK.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials JK.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials JK.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
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4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
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9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
0. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
1. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
2. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
3. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
4. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
5. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**INTUIT SERVICE AND STUDENT DATA PRIVACY AGREEMENT FOR SECONDARY
BUSINESS MATH TEACHERS**

Background

Business Math teachers in our high schools are eager to gain access to Intuit for Education as a supplemental resource that offers a free financial literacy platform. The flexible and interactive curriculum provides real-world tools to get students excited about finances and empower them to become financially literate.

The services agreement, terms of service, and privacy statement outline how Intuit will collect, use, and store student data. Student data is used solely for the purposes of the teacher and student experience. Intuit does not sell, share, or provide this data to third parties or use it to market to students in compliance with FERPA. They also comply with state education privacy laws.

Intuit needs an authorized representative to sign Intuit's services agreement, accept the platform's terms of service, and review our privacy statement before we can register our high schools to utilize the software beginning in the 2024-25 school year.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Michael Young, Director, Secondary Education

**INTUIT FOR EDUCATION PLATFORM
TERMS OF SERVICE
LAST REVISED ON: 09.28.23**

Welcome to Intuit for Education Platform, our web-based educational site dedicated to personal and financial literacy (the “Platform” or “Service”).

Intuit Inc. (“Intuit,” “we,” “us” or “our”) makes educational tools and resources focused on personal and financial literacy available via the Platform, accessible at <http://education.intuit.com/>, to educational and institutional customers, e.g., high schools and institutions of education (each, an “Enterprise Customer”) and the students, teachers, and administrative users authorized by such Enterprise Customers (each, an “Enterprise User”), as well as directly to individuals who are age thirteen (13) or older and access the Platform on their own (each such other user, a “Public User”). Enterprise Users and Public Users are collectively referred to herein as the “Users,” “you” or “yours”.

PLEASE READ THESE TERMS OF SERVICE AGREEMENT (“TERMS”) CAREFULLY. THESE TERMS ARE A LEGAL CONTRACT BETWEEN YOU, WHETHER YOU ARE AN ENTERPRISE USER OR A PUBLIC USER, AND INTUIT. These Terms govern your use of the Platform and any other Intuit product or service that contains a link to these Terms, including any website or application operated by or on behalf of Intuit with a link to these Terms, Platform and any content, information, services, features, or resources available or enabled through any such products or services (collectively, the “Services”).

SUPPLEMENTAL TERMS AND ENTERPRISE CUSTOMER AGREEMENTS

Your use of the Services may be subject to any additional terms, conditions, and policies that we separately post on the Services and any agreements that you have separately executed with Intuit (“Supplemental Terms”) which are incorporated by reference into these Terms (together with any Supplemental Terms), the “Agreement”. To the extent there is any conflict between these Terms and any Supplemental Terms, the Supplemental Terms will control with respect to the services or features to which the Supplemental Terms relate.

In addition, if you are an Enterprise User, that means you have been granted access to the Services as a result of an agreement between Intuit and the Enterprise Customer that granted you access or authorized Intuit to grant you access to the Services. Under our agreement with the Enterprise Customer (the “Enterprise Customer Agreement”), we have committed to deliver the contracted-for services to the Enterprise Customer and you. If you are an Enterprise User, you acknowledge and agree your access and use of the Services is subject to the terms of the Enterprise Customer Agreement. In such a case, the Enterprise Customer may control and administer the implementation of the Services and any account you create on the Services (“Account”), including controlling privacy-related settings, provisioning or deprovisioning access to the Services (or parts thereof), enabling or disabling third-party integrations, and managing permissions. Your Enterprise Customer can also access and process your data and the contents of your communications and files associated with your Account. If an Enterprise Customer provides you with access to the Services, and creates any additional policies, your use of the Services is subject to the Enterprise Customer policies. Should you have any questions about the policies of your Enterprise Customer, or the implementation of the Services please contact them directly.

ACCEPTANCE

BY CLICKING “I ACCEPT,” OR OTHERWISE ACCESSING OR USING THE SERVICES, OR ANY PORTION THEREOF, YOU ACKNOWLEDGE AND AGREE THAT: (a) YOU HAVE READ, UNDERSTAND, AND AGREE TO BE BOUND BY THE AGREEMENT; AND (b) YOU ARE NOT A PERSON OR ENTITY BARRED FROM USING THE SERVICES UNDER THE LAWS OF THE UNITED STATES, YOUR PLACE OF RESIDENCE OR ANY OTHER APPLICABLE JURISDICTION. YOU FURTHER REPRESENT AND WARRANT THAT YOU HAVE THE RIGHT, AUTHORITY, AND CAPACITY TO ENTER INTO THE AGREEMENT (ON BEHALF OF YOURSELF AND, AS APPLICABLE, THE ENTITY THAT YOU REPRESENT). **IF YOU ARE A PUBLIC USER UNDER THE AGE OF EIGHTEEN (18) YEARS OLD, YOU AGREE THAT YOU HAVE REVIEWED THE**

AGREEMENT WITH YOUR PARENT OR LEGAL GUARDIAN, AND HE OR SHE AGREES ON YOUR BEHALF AND TAKES FULL RESPONSIBILITY FOR YOUR COMPLIANCE WITH THE AGREEMENT. IF THE INDIVIDUAL ENTERING INTO THE AGREEMENT OR OTHERWISE ACCESSING OR USING THE SERVICES IS DOING SO ON BEHALF OF, OR WITHIN HIS OR HER CAPACITY AS A REPRESENTATIVE, AGENT, OR EMPLOYEE OF AN ENTITY, OR ENTERPRISE CUSTOMER, SUCH INDIVIDUAL AND SUCH ENTITY AGREE THAT: (i) THE TERM “YOU” AND “YOUR” AS USED HEREIN APPLY TO SUCH ENTITY AND SUCH INDIVIDUAL; AND (ii) THAT THE INDIVIDUAL ENTERING INTO THE AGREEMENT HAS THE POWER, RIGHT, AUTHORITY, AND CAPACITY TO ENTER INTO THE AGREEMENT ON BEHALF OF SUCH ENTITY. IF YOU DO NOT AGREE TO BE BOUND BY THE AGREEMENT, YOU MAY NOT ACCESS OR USE ANY PORTION OF THE SERVICES.

THE SERVICES ARE NOT INTENDED FOR USE BY INDIVIDUALS UNDER THE AGE OF THIRTEEN (13). IF YOU ARE UNDER THE AGE OF THIRTEEN (13) YEARS OLD, YOU MAY NOT USE THE SERVICES OR ACCEPT THE AGREEMENT.

IMPORTANT INFORMATION ABOUT ARBITRATION, CONSENTS AND UPDATES TO THE AGREEMENT

SECTION 15 OF THESE TERMS CONTAINS PROVISIONS GOVERNING HOW DISPUTES THAT YOU AND INTUIT HAVE AGAINST EACH OTHER WILL BE RESOLVED, INCLUDING WITHOUT LIMITATION, ANY DISPUTES THAT AROSE OR WERE ASSERTED PRIOR TO THE EFFECTIVE DATE OF THE AGREEMENT. SECTION 15 CONTAINS, AMONG OTHER THINGS, AN AGREEMENT TO ARBITRATE, WHICH REQUIRES, WITH LIMITED EXCEPTIONS, THAT ALL DISPUTES BETWEEN YOU AND INTUIT BE RESOLVED BY BINDING AND FINAL ARBITRATION. UNLESS YOU OPT OUT OF THE AGREEMENT TO ARBITRATE WITHIN THIRTY (30) DAYS AFTER THE EFFECTIVE DATE OF THE AGREEMENT: (a) YOU AND INTUIT WILL ONLY BE PERMITTED TO PURSUE DISPUTES OR CLAIMS AND SEEK RELIEF AGAINST THE OTHER PARTY ON AN INDIVIDUAL BASIS, NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY CLASS OR REPRESENTATIVE ACTION OR PROCEEDING, AND EACH OF US WAIVES OUR RIGHT TO PARTICIPATE IN A CLASS ACTION LAWSUIT OR CLASS-WIDE ARBITRATION; AND (b) EACH OF US IS WAIVING OUR RIGHT TO PURSUE DISPUTES OR CLAIMS AND SEEK RELIEF IN A COURT OF LAW AND TO HAVE A JURY TRIAL.

PLEASE BE AWARE THAT SECTION 7 (INTUIT COMMUNICATIONS) OF THESE TERMS SET FORTH YOUR OPT-IN CONSENT TO RECEIVE COMMUNICATIONS FROM US, INCLUDING VIA E-MAIL, SMS/TEXT MESSAGES AND PUSH NOTIFICATION.

THE AGREEMENT IS SUBJECT TO CHANGE BY INTUIT IN ITS SOLE DISCRETION AT ANY TIME. When changes are made, Intuit will make a new copy of these Terms available on the Platform, and any new Supplemental Terms will be made available from within, or through, the affected Services. We will also update the “Last Updated” date at the top of these Terms. If we make material changes to the Agreement, we may (and, where required by law, will) also provide notification of changes in another way that we believe is reasonably likely to reach you, such as via e-mail if you have an Account or another manner through the Services (which may include posting an announcement on the Platform). Intuit may require you to provide consent to the updated Agreement in a specified manner before further use of the Services is permitted. If you do not agree to any change(s) after receiving a notice of such change(s), you shall stop using the Services. Otherwise, your continued use of the Services constitutes your acceptance of such change(s). PLEASE REGULARLY CHECK THE PLATFORM TO VIEW THE THEN-CURRENT TERMS.

1. ENTERPRISE AND PUBLIC USERS. Certain features of the Services may be made available to Enterprise Customers and their Enterprise Users, while others may be accessed by Public Users.

2. USE OF THE SERVICES.

2.1 Rights to use the Services. The Services, and any parts thereof, including the Platform, are protected by copyright laws throughout the world. Subject to the Agreement and your role (e.g., as a student user or educator authorized by an Enterprise Customer or as a Public User), Intuit grants you the right to access and use the features and functionality of the Platform, as well as a limited license to reproduce portions of the Platform for the sole purpose of using the Services for your personal educational purposes (or if you are an entity, your non-commercial educational purposes). Unless otherwise specified by Intuit in a separate license, your right to use any part of the Services is subject to the Agreement. Intuit, its suppliers, and service providers reserve all rights not granted in the Agreement. Any unauthorized use of any part of the Services terminates the licenses granted by Intuit pursuant to the Agreement.

2.2 Updates. You understand that the Services are evolving. You acknowledge and agree that Intuit may update the Services with or without notifying you. You may need to update third-party software from time to time in order to use the Services. Any future release, update or other addition to the Services will be subject to the Agreement.

2.3 Certain Restrictions. By accessing and using the Services you agree that you will not, and will not permit any third party to: (a) license, sell, rent, lease, transfer, assign, distribute, host, or otherwise commercially exploit the Services or any portion thereof, including the Platform, or any content displayed thereon, except as expressly provided for herein; (b) use any metatags or other “hidden text” using Intuit’s name or trademarks; (c) frame or utilize framing techniques to enclose any trademark, logo, or other Intuit content (including images, text, page layout or form) of Intuit; (d) modify, translate, adapt, merge, make derivative works of, disassemble, decompile, reverse compile or reverse engineer any part of the Services except to the extent the foregoing restrictions are expressly prohibited by applicable law; (e) access or use the Services in order to benchmark or build a similar or competitive website, product, or service; and (f) use any manual or automated software, devices or other processes (including but not limited to spiders, robots, scrapers, crawlers, avatars, data mining tools or the like) to “scrape” or download data from any web pages or components of the Services (except that we grant the operators of public search engines revocable permission to use spiders to copy materials from web pages in the Services for the sole purpose of and solely to the extent necessary for creating publicly available searchable indices of the materials, but not caches or archives of such materials). All copyright and other proprietary notices on the Services (or on any content displayed thereon) must be retained on all copies thereof.

2.4 No Support or Maintenance; Necessary Equipment. You acknowledge and agree that Intuit will have no obligation to provide you with any support or maintenance in connection with the Services (unless you are an Enterprise User associated with an Enterprise Customer that has contracted with us to receive such support or maintenance, in which case Intuit will provide support under that agreement). You are solely responsible for any expenses, including Internet connection or mobile fees, that you incur when accessing the Services.

2.5 Use by Children Under 13. We do not knowingly collect or solicit any personal information from children under the age of thirteen (13). Children under the age of thirteen (13) are prohibited from using the Services or creating an Account. If we learn that we have collected personal information from a person under the age of thirteen (13), we will delete that information as soon as reasonably practicable. If you believe that a child under the age of thirteen (13) has provided personal information to us, please contact us as soon as possible at education@intuit.com.

2.6 Ownership. Excluding any User Content (defined in Section 5.1 below) that you may provide, you acknowledge that all the intellectual property rights, including copyrights, patents, trademarks, and trade secrets, in the Services and its content are owned by Intuit or Intuit’s suppliers. Neither the Agreement (nor your access to the Services) transfers to you or any third party any rights, title, or interest in or to such intellectual property rights, except for the limited access rights expressly set forth in Section 5.2. Intuit and its suppliers reserve all rights not granted in the Agreement. There are no implied licenses granted under the Agreement.

3. REGISTRATION AND ACCOUNTS

3.1 Registration and Account Creation. To access and use certain features of the Services, you will need to register and create an Account and provide certain information about yourself as prompted by the Account registration form, including (but not limited to) an email address and password. You agree to provide information required for your use of the Services that is, and to update such information so it remains true, accurate, current, and complete. Intuit reserves the right to establish eligibility criteria to use the Services, and in some cases, at our sole discretion, to impose limitations or restrictions on or otherwise deleting certain Accounts.

3.2 Account Responsibilities. You are responsible for maintaining the confidentiality of your Account login information and are fully responsible for all activities that occur under your Account. You agree to immediately notify Intuit of any unauthorized use, or suspected unauthorized use of your Account or any other breach of security. You agree not to create an Account using a false identity or false information, or on behalf of someone other than yourself. You agree that you shall monitor your Account and accept full responsibility for any unauthorized use of

your Account by someone other than yourself. Intuit cannot and will not be liable for any loss or damage arising from your failure to comply with the above requirements.

3.3 Changing Enterprise User to Public User Accounts. A User who was originally an Enterprise User may, under certain circumstances, convert his or her individual Enterprise User Account to a Public User Account by emailing customer service at education@intuit.com. Once the conversion takes place, the newly converted Public User Account will not be accessible by the Enterprise Customer with which the User had been associated.

4. NO CHARGE SERVICES. Access to and use of the Platform and the Services are currently provided free of charge to Users; however, Intuit retains the right to change its fee structure for any of the Services in the future. Intuit will provide notice if it begins to charge fees for any of these Services.

5. USER CONTENT

5.1 User Content. “User Content” means any and all information and content that a User submits to, or uses with, the Services (e.g., information you include in your profile and content you upload into or create through use of a feature on the Platform). You are solely responsible for your User Content. You assume all risks associated with use of your User Content, including any reliance on its accuracy, completeness or usefulness by others, or any disclosure of your User Content that personally identifies you or any third party. You hereby represent and warrant that your User Content does not violate Section 6. You further represent that, subject to any rights in your User Content that are retained by the Enterprise Customer that authorizes your use of the Services (if you are an Enterprise User), you own and/or have a royalty-free, perpetual, irrevocable, worldwide, non-exclusive right (including any moral rights) and license to use, license, reproduce, modify, adapt, publish, translate, create derivative works from, distribute, derive revenue or other remuneration from, and communicate to the public, perform and display your User Content (in whole or in part) worldwide and/or to incorporate it in other works in any form, media or technology now known or later developed, for the full term of any worldwide intellectual property right that may exist in your User Content. You may not represent or imply to others that your User Content is in any way provided, sponsored, or endorsed by Intuit. Because you are responsible for your User Content, you may expose yourself to liability if, for example, your User Content violates Section 6. Intuit is not obligated to backup any User Content, and your User Content may be deleted at any time without prior notice. You are solely responsible for creating and maintaining your own backup copies of your User Content if you desire.

5.2 License. With the exception of Enterprise Users, whose User Content is subject to the terms of the Customer Agreement that authorizes use of the Services, you hereby grant (and you represent and warrant that you have the right to grant) to Intuit an irrevocable, nonexclusive, royalty-free and fully paid, worldwide license to reproduce, distribute, publicly display and perform, prepare derivative works of, incorporate into other works, and otherwise use and exploit your User Content, and to grant sublicenses of the foregoing rights, solely for the purposes operating the Platform and providing the Services, including by making your User Content available to other Users to the extent you elect to share such content with other Users. You hereby irrevocably waive (and agree to cause to be waived) any claims and assertions of moral rights or attribution with respect to your User Content.

5.3 Enforcement. We reserve the right (but have no obligation) to review any User Content, and to investigate and/or take appropriate action against you in our sole discretion if you violate Section 6 or any other provision of the Agreement or otherwise create liability for us or any other person. Such action may include removing or modifying your User Content, terminating your Account in accordance with Section 13 and/or reporting you to law enforcement authorities, and, if you are an Enterprise User, the Enterprise Customer that authorized your use of the Services. If you are an Enterprise User, you acknowledge and agree that we may take any of the actions described in this Section 5.3 at the direction of the Enterprise Customer with which you are affiliated.

5.4 Your Data. Intuit is subject to certain laws and regulations, some of which are described herein. Please visit our Privacy Statement for more information on how we collect, use, and safeguard certain personal information in connection with the operation of the Services. If you are an Enterprise User, our collection, use and safeguarding of your personal information will be subject to any data protection obligations agreed to in our Enterprise Customer Agreement with the Enterprise Customer that authorized your use of the Services and, where applicable, that Enterprise Customer’s privacy policy. Should you have any questions about the data protection

policies of your Enterprise Customer or the implementation of the Services by that Enterprise Customer, contact them directly.

5.5 Feedback. If you provide Intuit with any feedback, ideas or suggestions regarding the Services (“**Feedback**”), you hereby assign to Intuit all rights in such Feedback and agree that Intuit shall have the right to use and fully exploit such Feedback and related information in any manner it deems appropriate. Intuit will treat any Feedback you provide to Intuit as non-confidential and non-proprietary. Because the Feedback is collected in an anonymized manner, Intuit is not responsible or liable for any Feedback that is submitted. Use of any student Enterprise User feedback shall be governed by the terms of the Enterprise Customer

5.6 Community Forums. Enterprise Users who are teachers or administrators, may choose to communicate with other Educators through our Educator Community (“Community”). Intuit does not support and is not responsible for the Content in the Community. Please be respectful when you interact with other users. Intuit reminds Enterprise Users to comply with their individual school protocols and guidelines regarding sharing student Personal Information and any other proprietary or confidential information with other members of these Communities. Intuit is not responsible for, nor will it moderate the Community for the purposes of reviewing/removing Personal Information and/or other proprietary or confidential information. Do not reveal information that you do not want to make public. Users may post hypertext links to content of third parties for which Intuit is not responsible. You may provide Intuit your Feedback to the Community or Platform. Feedback you provide for improving the Community or our Platform may be used freely by us. You grant Intuit a perpetual, worldwide, fully transferable, sublicensable, irrevocable, fully paid-up, royalty free license to use your feedback, suggestions, and ideas in any way, including in future modifications of the Community or Platform, other products or services, advertising or marketing.

6. ACCEPTABLE USE POLICY. You agree not to: (a) use the Services to upload, transmit, display, or distribute any User Content that (i) violates any third-party right, including any copyright, trademark, patent, trade secret, moral right, privacy right, right of publicity, or any other intellectual property or proprietary right; or (ii) that is in violation of any law, regulation, or obligations or restrictions imposed by any third party, or is otherwise objectionable; (b) upload, transmit, or distribute to or through the Services any computer viruses, worms, or any software intended to damage or alter a computer system or data; (c) send through the Services unsolicited or unauthorized advertising, promotional materials, junk mail, spam, chain letters, pyramid schemes, or any other form of duplicative or unsolicited messages, whether commercial or otherwise; (d) abuse other Users’ personal information that you receive through the Services, such as to harvest, collect, gather or assemble information or data regarding other Users, including e-mail addresses, without their consent; (e) interfere with, disrupt, or create an undue burden on servers or networks connected to the Services, or violate the regulations, policies or procedures of such networks; (f) attempt to gain unauthorized access to the Services (or to other computer systems or networks connected to or used together with the Services), whether through password mining or any other means; (g) interfere with any other User’s use and enjoyment of the Services; (h) impersonate any person or entity, including any employee or representative of Intuit; (i) record any training sessions or virtual workshops that occur on the Platform or otherwise screen capture content that is made available to you on the Platform, including any content made available to you in connection with any training sessions or virtual workshops; or (j) use software or automated agents or scripts to produce multiple accounts on the Services, or to generate automated searches, requests, or queries to (or to strip, scrape, or mine data from) the Services (provided, however, that we conditionally grant to the operators of public search engines revocable permission to use spiders to copy materials from the Platform for the sole purpose of and solely to the extent necessary for creating publicly available searchable indices of the materials, but not caches or archives of such materials, subject to the parameters set forth in our robots.txt file).

7. INTUIT COMMUNICATIONS.

7.1 Text Message Services. You may have the opportunity to provide us with your phone number to receive SMS/text messages. By providing your phone number to us, for the purposes of receiving text messages, you consent to receive SMS/text messages from Intuit, which may include communications about your use of the

Services. Enterprise Users, who are students, will not be given the option to provide their phone number or receive SMS/text messages.

7.2 Promotional Email Communications. If you are a teacher, administrator, or other non-student authorized Enterprise User, using the Platform under an Enterprise Agreement, you agree to receive marketing or promotional email communications from us, but you will have the ability to opt out of receiving such communications by following the unsubscribe instructions in the communication itself. YOU ARE NOT REQUIRED TO CONSENT TO RECEIVE PROMOTIONAL EMAILS AS A CONDITION OF USING THE SERVICES. CONSENT TO THESE PROMOTIONAL MESSAGES IS NOT REQUIRED TO ACCESS THE PLATFORM OR SERVICES. Enterprise Users, who are students, will not receive nor will they be given the option to provide their email address for promotional email communications.

7.3 Electronic Communications. The communications between you and Intuit use electronic means, whether you use the Services or send us emails, or whether Intuit posts notices on the Services or communicates with you via email. For contractual purposes, you (a) consent to receive communications from Intuit in an electronic form; and (b) agree that all terms and conditions, agreements, notices, disclosures, and other communications that Intuit provides to you electronically satisfy any legal requirement that such communications would satisfy if they were to be in a hardcopy writing. The foregoing does not affect your non-waivable rights, including but not limited to the Electronic Signatures in Global and National Commerce Act at 15 U.S.C. §7001 et seq.

8. INDEMNIFICATION. To the extent permissible under applicable law, you agree to indemnify and hold Intuit (and its officers, employees, and agents) harmless, including costs and attorneys' fees, from any claim, demand, action or proceeding made or brought by any third party due to or arising out of (a) your use of or inability to use the Services, (b) your User Content, (c) your violation of the Agreement, or (d) your violation of applicable laws or regulations. Intuit reserves the right, at your expense, to assume the exclusive defense and control of any matter for which you are required to indemnify us, and you agree to cooperate with our defense of these claims. You agree not to settle any such claim without the prior written consent of Intuit. Intuit will use reasonable efforts to notify you of any such claim upon becoming aware of it.

9. THIRD-PARTY LINKS AND APPLICATIONS; OTHER USERS

9.1 Third-Party Links and Applications. The Services may contain links to third-party websites and services, and applications for third parties (collectively, "**Third-Party Links and Applications**"). Such Third-Party Links and Applications are not under the control of Intuit, and Intuit is not responsible for any Third-Party Links and Applications. Intuit provides access to these Third-Party Links and Applications only as a convenience to you, and does not review, approve, monitor, endorse, warrant, or make any representations with respect to Third-Party Links and Applications. You use all Third-Party Links and Applications at your own risk and should apply a level of caution and discretion in doing so. When you click on any of the Third-Party Links and Applications, the applicable third-party's terms and policies apply, including the third-party's privacy and data gathering practices. You should carefully review all third-party site terms and policies before proceeding with any use or transaction in connection with such Third-Party Links and Applications.

9.2 Other Users. Each User is solely responsible for any and all of its own User Content. Because we do not control User Content, you acknowledge and agree that we are not responsible for any User Content, whether provided by you or by other Users. We make no guarantees regarding the accuracy, currency, suitability, or quality of any User Content. Your interactions with other Users are solely between you and such Users. You agree that Intuit will not be responsible for any loss or damage incurred as the result of any such interactions. If there is a dispute between you and any User, we are under no obligation to become involved; provided, however, we reserve the right to intercede in such disputes at our sole discretion.

10. Release. You hereby release and forever discharge Intuit (and our officers, employees, agents, successors, and assigns) from, and hereby waive and relinquish, each and every past, present and future dispute, claim, controversy, demand, right, obligation, liability, action and cause of action of every kind and nature (including personal injuries, death, and property damage), that has arisen or arises directly or indirectly out of, or that relates directly or indirectly to, the Services (including interactions with any other users of the Services or any Third-Party Links and Applications).

If you are a California resident, you hereby waive California Civil Code 1542 in connection with the foregoing, which states, "A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party." The foregoing release does not apply to any claims, demands, or any losses, damages, rights and actions of any kind, including personal injuries, death or property damage for any unconscionable commercial practice by Intuit or for fraud, deception, false, promise, misrepresentation or concealment, suppression or omission of any material fact in connection with the Services.

11. DISCLAIMERS

THE CONTENT MADE AVAILABLE TO YOU THROUGH THE PLATFORM AND AS PART OF THE SERVICES IS PROVIDED FOR INFORMATIONAL AND EDUCATIONAL PURPOSES ONLY, AND SHOULD NOT BE CONSTRUED AS LEGAL, TAX, ACCOUNTING, FINANCIAL, OR INVESTMENT ADVICE ON ANY SUBJECT MATTER. YOU SHOULD NOT ACT OR REFRAIN FROM ACTING ON THE BASIS OF ANY CONTENT OBTAINED ON OR THROUGH THIS PLATFORM OR AS PART OF THE SERVICES, WITHOUT SEEKING LEGAL OR OTHER PROFESSIONAL ADVICE. ACCORDINGLY, THE INFORMATION PROVIDED SHOULD NOT BE RELIED UPON AS A SUBSTITUTE FOR INDEPENDENT RESEARCH. NEITHER INTUIT INC. NOR ITS AFFILIATES WARRANT THAT THE MATERIALS AND CONTENT AVAILABLE THROUGH THE SERVICES WILL CONTINUE TO BE ACCURATE, NOR THAT THEY ARE COMPLETELY FREE OF ERRORS WHEN PUBLISHED. USERS SHOULD VERIFY STATEMENTS BEFORE RELYING ON THEM.

THE SERVICES ARE PROVIDED ON AN "AS-IS" AND "AS AVAILABLE" BASIS, WITH ALL FAULTS AND NO GUARANTEES REGARDING OUTCOMES OR PERFORMANCE. WE HAVE NO LIABILITY FOR RESULTS IN CONNECTION WITH THE SERVICES OR THE ACTIONS OR OMISSIONS OF ANY USER. ANY CONTENT DOWNLOADED FROM OR OTHERWISE ACCESSED THROUGH THE SERVICES IS ACCESSED AT YOUR OWN RISK, AND YOU SHALL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR PROPERTY, INCLUDING, BUT NOT LIMITED TO, YOUR COMPUTER SYSTEM AND ANY DEVICE YOU USE TO ACCESS THE SERVICES, OR ANY OTHER LOSS THAT RESULTS FROM ACCESSING SUCH CONTENT WHETHER PROVIDED BY INTUIT OR ANOTHER USER OF THE SERVICES. INTUIT (AND OUR SUPPLIERS) EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES AND CONDITIONS OF ANY KIND, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING ALL WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, QUIET ENJOYMENT, ACCURACY, OR NON-INFRINGEMENT. WE (AND OUR SUPPLIERS) MAKE NO WARRANTY THAT THE SERVICES WILL MEET YOUR REQUIREMENTS, WILL BE AVAILABLE ON AN UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE BASIS, OR WILL BE ACCURATE, RELIABLE, FREE OF VIRUSES OR OTHER HARMFUL CODE, COMPLETE, LEGAL, OR SAFE. IF APPLICABLE LAW REQUIRES ANY WARRANTIES WITH RESPECT TO THE SERVICES, ALL SUCH WARRANTIES ARE LIMITED IN DURATION TO SIXTY (60) DAYS FROM THE DATE OF YOUR FIRST USE.

SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATIONS OF CERTAIN WARRANTIES, INCLUDING IMPLIED WARRANTIES, SO THE EXCLUSIONS AND LIMITATIONS IN THIS SECTION MAY NOT APPLY TO YOU.

12. LIMITATION ON LIABILITY

TO THE MAXIMUM EXTENT PERMITTED BY LAW, IN NO EVENT WILL INTUIT (OR OUR SUPPLIERS) BE LIABLE TO YOU OR ANY THIRD PARTY FOR ANY LOST PROFITS, LOST DATA, COSTS OF PROCUREMENT, OF SUBSTITUTE PRODUCTS, OR ANY INDIRECT, CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES ARISING FROM OR RELATING TO THE AGREEMENT OR YOUR USE OF, OR INABILITY TO USE, THE SERVICES OR ANY PART THEREOF, EVEN IF INTUIT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. ACCESS TO, AND USE OF, THE SERVICES IS AT YOUR OWN DISCRETION AND RISK, AND YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE, INCLUDING DAMAGE TO YOUR DEVICE OR COMPUTER SYSTEM, OR LOSS OF DATA RESULTING THEREFROM.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, OUR LIABILITY TO YOU FOR ANY DAMAGES ARISING FROM OR RELATED TO THE AGREEMENT (FOR ANY CAUSE WHATSOEVER AND REGARDLESS OF THE FORM OF THE ACTION), WILL AT ALL

TIMES BE LIMITED TO FIFTY (\$50) DOLLARS. THE EXISTENCE OF MORE THAN ONE CLAIM WILL NOT ENLARGE THIS LIMIT. YOU AGREE THAT OUR SUPPLIERS WILL HAVE NO LIABILITY OF ANY KIND ARISING FROM OR RELATING TO THE AGREEMENT.

SOME JURISDICTIONS DO NOT ALLOW THE LIMITATION OR EXCLUSION OF LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE LIMITATIONS OR EXCLUSIONS IN THIS SECTION MAY NOT APPLY TO YOU. THE LIMITATIONS OF DAMAGES SET FORTH IN THIS SECTION ARE FUNDAMENTAL ELEMENTS OF THE BASIS OF THE BARGAIN BETWEEN INTUIT AND YOU.

13. TERM AND TERMINATION. Subject to this Section 13, the Agreement will remain in full force and effect while you use the Services except as otherwise provided in this Section 13. We may suspend or terminate your rights to use the Services (including your Account) at any time for any reason at our sole discretion, including for any use of the Services in violation of the Agreement. Upon termination of your rights under the Agreement, your Account and right to access and use the Services will terminate immediately. You understand that any termination of your Account may involve deletion of your User Content that is associated with your Account from our live databases. Intuit will not have any liability whatsoever to you for any termination of your rights under the Agreement, including for termination of your Account or deletion of your User Content. In addition, if you have accessed the Services under an Enterprise Customer's account, then the provision of certain Services provided by Intuit to you may automatically terminate when Intuit's Enterprise Customer Agreement with that Enterprise Customer expires or is terminated. Even after your rights under the Agreement are terminated, the following provisions of the Agreement will remain in effect: Sections 5 – 16, as well as any other provisions in the Supplemental Terms (if any) that survive by their terms.

14. COPYRIGHT POLICY. Intuit respects the intellectual property of others and asks that Users do the same with respect to their user of the Services. We have adopted and implemented for the Platform and the Services a policy respecting copyright law that provides for the removal of any infringing materials and for the termination, in appropriate circumstances, of Users of the Services who are repeat infringers of intellectual property rights, including copyrights. If you believe that any User, through the use of the Services, is unlawfully infringing the copyright(s) in a work, and wish to have the allegedly infringing material removed, the following information in the form of a written notification (pursuant to 17 U.S.C. § 512(c)) must be provided to our designated Copyright Agent:

- a. your physical or electronic signature.
- b. identification of the copyrighted work(s) that you claim to have been infringed.
- c. identification of the material on the Services that you claim is infringing and that you request us to remove.
- d. sufficient information to permit us to locate such material.
- e. your address, telephone number, and e-mail address.
- f. a statement that you have a good faith belief that use of the objectionable material is not authorized by the copyright owner, its agent, or under the law; and
- g. a statement that the information in the notification is accurate, and under penalty of perjury, that you are either the owner of the copyright that has allegedly been infringed or that you are authorized to act on behalf of the copyright owner.

Please note that, pursuant to 17 U.S.C. § 512(f), any misrepresentation of material fact (falsities) in a written notification automatically subjects the complaining party to liability for any damages, costs and attorney's fees incurred by us in connection with the written notification and allegation of copyright infringement.

The designated Copyright Agent for Intuit is:

Designated Agent: Attn: Legal Department - Copyright Agent -Intuit, Inc
Address of Agent: 2700 Coast Avenue, Mountain View, CA 94043
Telephone: Telephone: (650) 944-6000
Fax: (650) 944-5656

15. **ARBITRATION CLAUSE AND CLASS ACTION WAIVER.** Please read the following arbitration agreement in this section (“Arbitration Agreement”) carefully. It requires that you and Intuit arbitrate disputes against one another.

Dispute Resolution: PLEASE BE AWARE THAT THIS SECTION 15 CONTAINS PROVISIONS GOVERNING HOW DISPUTES THAT YOU AND INTUIT HAVE AGAINST EACH OTHER WILL BE RESOLVED. THIS SECTION 15 INCLUDES AN AGREEMENT TO ARBITRATE, WHICH REQUIRES, WITH LIMITED EXCEPTIONS, THAT ALL DISPUTES BETWEEN YOU AND INTUIT BE RESOLVED BY BINDING AND FINAL ARBITRATION. THIS SECTION 15 ALSO CONTAINS A CLASS ACTION AND JURY TRIAL WAIVER.

Applicability of Arbitration Agreement. Subject to the terms of this Arbitration Agreement, you and Intuit agree that any dispute, claim, or disagreement arising out of or relating in any way to your access to or use of the Services and any content made available thereon (or your inability to do so), any communications you receive or do not receive, or the Terms, including claims and disputes that arose between us before the effective date of these Terms (each, a “Dispute”) will be resolved by binding arbitration, rather than in court, except that: (a) you and Intuit may assert claims or seek relief in small claims court if such claims qualify and remain in small claims court; and (b) you or Intuit may seek equitable relief in court for infringement or other misuse of intellectual property rights (such as trademarks, trade dress, domain names, trade secrets, copyrights, and patents). For purposes of this Arbitration Agreement, “Dispute” will also include disputes that arose or involve facts occurring before the existence of this or any prior versions of the Terms as well as claims that may arise after the termination of these Terms.

15.1 Informal Dispute Resolution. There may be instances when a Dispute arises between you and Intuit. If that occurs, Intuit is committed to working with you to reach a reasonable resolution. You and Intuit agree that good faith informal efforts to resolve Disputes can result in a prompt, low-cost and mutually beneficial outcome. You and Intuit therefore agree that before either party commences arbitration against the other (or initiates an action in small claims court if a party so elects), we will personally meet and confer telephonically or via videoconference, in a good faith effort to resolve informally any Dispute covered by this Arbitration Agreement (the “Informal Dispute Resolution Conference”). If you are represented by counsel, your counsel may participate in the conference, but you also agree to participate in the conference.

The party initiating a Dispute must give notice to the other party in writing of its intent to initiate an Informal Dispute Resolution Conference (“Notice”), which will occur within forty-five (45) days after the other party receives such Notice, unless an extension is mutually agreed upon by the parties in writing. Notice to Intuit that you intend to initiate an Informal Dispute Resolution Conference should be sent by email to info@Intuiteducation.com or regular mail to our offices located at Intuit Inc., 2700 Coast Ave., Mountain View, CA 94043. The Notice must include: (a) your name, telephone number, mailing address, and e-mail address associated with your Account (if you have one); (b) the name, telephone number, mailing address and e-mail address of your counsel, if any; and (c) a description of your Dispute.

The Informal Dispute Resolution Conference will be individualized such that a separate conference must be held each time either party initiates a Dispute, even if the same law firm or group of law firms represents multiple Users in similar cases, unless all parties agree; multiple individuals initiating a Dispute cannot participate in the same Informal Dispute Resolution Conference unless all parties agree. In the time between a party receiving the Notice and the Informal Dispute Resolution Conference, nothing in this Arbitration Agreement will prohibit the parties from engaging in informal communications to resolve the initiating party’s Dispute. Engaging in the Informal Dispute Resolution Conference is a condition precedent and requirement that must be fulfilled before commencing arbitration. The statute of limitations and any filing fee deadlines will be tolled while the parties engage in the Informal Dispute Resolution Conference process required by this section.

15.2 Waiver of Jury Trial. YOU AND INTUIT HEREBY WAIVE ANY CONSTITUTIONAL AND STATUTORY RIGHTS TO SUE IN COURT AND HAVE A TRIAL IN FRONT OF A JUDGE OR A JURY. You and Intuit are instead electing that all Disputes will be resolved by arbitration under this Arbitration Agreement, except as specified in Section 15.1 (Applicability of Arbitration Agreement). There is no judge or jury in arbitration, and court review of an arbitration award is subject to very limited review.

15.3 Waiver of Class and Other Non-Individualized Relief. YOU AND INTUIT AGREE THAT, EXCEPT AS SPECIFIED IN SECTION 15.9 (BATCH ARBITRATION), EACH OF US MAY BRING CLAIMS AGAINST THE OTHER ONLY ON AN INDIVIDUAL BASIS AND NOT ON A CLASS, REPRESENTATIVE, OR COLLECTIVE BASIS, AND THE PARTIES HEREBY WAIVE ALL RIGHTS TO HAVE ANY DISPUTE BE BROUGHT, HEARD, ADMINISTERED, RESOLVED, OR ARBITRATED ON A CLASS, COLLECTIVE, REPRESENTATIVE, OR MASS ACTION BASIS. ONLY INDIVIDUAL RELIEF IS AVAILABLE, AND DISPUTES OF MORE THAN ONE USER CANNOT BE ARBITRATED OR CONSOLIDATED WITH THOSE OF ANY USER. Subject to this Arbitration Agreement, the arbitrator may award declaratory or injunctive relief only in favor of the individual party seeking relief and only to the extent necessary to provide relief warranted by the party's individual claim. Nothing in this Section 15.4 is intended to, nor will it, affect the terms and conditions under the Section 15.9 (Batch Arbitration). Notwithstanding anything to the contrary in this Arbitration Agreement, if a court decides by means of a final decision, not subject to any further appeal or recourse, that the limitations of this Section 15.4 are invalid or unenforceable as to a particular claim or request for relief (such as a request for public injunctive relief), you and Intuit agree that that particular claim or request for relief (and only that particular claim or request for relief) will be severed from the arbitration and may be litigated in the state or federal courts located in Santa Clara County, California. All other Disputes will be arbitrated or litigated in small claims court. This section does not prevent you or Intuit from participating in a class-wide settlement of claims.

15.4 Rules and Forum. These Terms evidence a transaction involving interstate commerce; and notwithstanding any other provision herein with respect to the applicable substantive law, the Federal Arbitration Act, 9 U.S.C. § 1 et seq., will govern the interpretation and enforcement of this Arbitration Agreement and any arbitration proceedings. If the Informal Dispute Resolution Process described in Section 15.2, above, does not resolve satisfactorily within sixty (60) days after receipt of Notice, you and Intuit agree that either party will have the right to finally resolve the Dispute through binding arbitration. The arbitration will be conducted by JAMS, an established alternative dispute resolution provider. Disputes involving claims, counterclaims, or request for relief under \$250,000, not inclusive of attorneys' fees and interest, will be subject to JAMS's most current version of the Streamlined Arbitration Rules and procedures available at <http://www.jamsadr.com/rules-streamlined-arbitration/>; all other disputes shall be subject to JAMS's most current version of the Comprehensive Arbitration Rules and Procedures, available at <http://www.jamsadr.com/rules-comprehensive-arbitration/>. JAMS's rules are also available at www.jamsadr.com or by calling JAMS at 800-352-5267. If JAMS is not available to arbitrate, the parties will select an alternative arbitral forum. Your responsibility to pay any JAMS fees and costs will be solely as set forth in the applicable JAMS rules.

A party who wishes to initiate arbitration must provide the other party with a request for arbitration (the "Request"). The Request must include: (a) the name, telephone number, mailing address, e-mail address of the party seeking arbitration and the Account username (if applicable) as well as the email address associated with any applicable Account; (b) a statement of the legal claims being asserted and the factual bases of those claims; (c) a description of the remedy sought and an accurate, good-faith calculation of the amount in controversy in United States Dollars; (d) a statement certifying completion of the Informal Dispute Resolution process as described above; and (e) evidence that the requesting party has paid any necessary filing fees in connection with such arbitration.

If the party requesting arbitration is represented by counsel, the Request must also include counsel's name, telephone number, mailing address, and email address. Such counsel must also sign the Request. By signing the Request, counsel certifies to the best of counsel's knowledge, information, and belief, formed after an inquiry reasonable under the circumstances, that: (1) the Request is not being presented for any improper purpose, such as to harass, cause unnecessary delay, or needlessly increase the cost of dispute resolution; (2) the claims, defenses and other legal contentions are warranted by existing law or by a nonfrivolous argument for extending, modifying, or reversing existing law or for establishing new law; and (3) the factual and damages contentions have evidentiary support or, if specifically so identified, will likely have evidentiary support after a reasonable opportunity for further investigation or discovery.

Unless you and Intuit otherwise agree, or the Batch Arbitration process discussed in Section 15.9 (Batch Arbitration) is triggered, the arbitration will be conducted in the county where you reside. Subject to the applicable JAMS rules, the arbitrator may direct a limited and reasonable exchange of information between the parties, consistent with the expedited nature of the arbitration.

You and Intuit agree that all materials and documents exchanged during the arbitration proceedings must be kept confidential and may not be shared with anyone except the parties' attorneys, accountants, or business advisors, and then subject to the condition that they agree to keep all materials and documents exchanged during the arbitration proceedings confidential.

15.5 Arbitrator. The arbitrator will be either a retired judge or an attorney licensed to practice law in the state of California and will be selected by the parties from the JAMS roster of consumer dispute arbitrators. If the parties are unable to agree upon an arbitrator within thirty-five (35) days after delivery of the Request, then JAMS will appoint the arbitrator in accordance with the applicable JAMS rules, provided that if the Batch Arbitration process under Section 15.9 (Batch Arbitration) is triggered, JAMS will appoint the arbitrator for each batch.

15.6 Authority of Arbitrator. The arbitrator will have exclusive authority to resolve any Dispute, including, without limitation, any Dispute arising out of or related to the interpretation or application of the Arbitration Agreement, including the enforceability, revocability, scope, or validity of the Arbitration Agreement or any portion of the Arbitration Agreement, except for the following: (a) any Dispute arising out of or relating to Section (Waiver of Class and Other Non-Individualized Relief), including any claim that all or part of that section is unenforceable, illegal, void or voidable, or that such section has been breached, will be decided by a court of competent jurisdiction and not by an arbitrator; (b) except as expressly contemplated in Section 15.9 (Batch Arbitration), any Dispute about the payment of arbitration fees will be decided only by a court of competent jurisdiction and not by an arbitrator; (c) any Dispute about whether either party has satisfied any condition precedent to arbitration will be decided only by a court of competent jurisdiction and not by an arbitrator; and (d) any Dispute about which version of the Arbitration Agreement applies will be decided only by a court of competent jurisdiction and not by an arbitrator. The arbitration proceeding will not be consolidated with any other matters or joined with any other cases or parties, except as expressly provided in Section 15.9 (Batch Arbitration). The arbitrator will have the authority to grant motions dispositive of all or part of any Dispute. The arbitrator will issue a written award and statement of decision describing the essential findings and conclusions on which the award is based, including the calculation of any damages awarded. The award of the arbitrator is final and binding upon you and us. Judgment on the arbitration award may be entered in any court having jurisdiction.

15.7 Attorneys' Fees and Costs. The parties shall bear their own attorneys' fees and costs in arbitration unless the arbitrator finds that either the substance of the Dispute or the relief sought in the Request was frivolous or was brought for an improper purpose (as measured by the standards set forth in Federal Rule of Civil Procedure 11(b)). If you or Intuit need to invoke the authority of a court of competent jurisdiction to compel arbitration, then the party that obtains an order compelling arbitration in such action shall have the right to collect from the other party its reasonable costs, necessary disbursements, and reasonable attorneys' fees incurred in securing an order compelling arbitration. The prevailing party in any court action relating to whether either party has satisfied any condition precedent to arbitration, including the Informal Dispute Resolution Process, is entitled to recover their reasonable costs, necessary disbursements, and reasonable attorneys' fees and costs.

15.8 Batch Arbitration. To increase the efficiency of administration and resolution of arbitrations, you and Intuit agree that in the event that there are one hundred (100) or more individual Requests of a substantially similar nature filed against Intuit by or with the assistance of the same law firm, group of law firms, or organizations, JAMS will, within a thirty (30) day period (or as soon as possible thereafter) (a) administer the arbitration demands in batches of 100 Requests per batch (plus, to the extent there are less than 100 Requests left over after the batching described above, a final batch consisting of the remaining Requests); (b) appoint one arbitrator for each batch; and (c) provide for the resolution of each batch as a single consolidated arbitration with one set of filing and administrative fees due per side per batch, one procedural calendar, one hearing (if any) in a place to be determined by the arbitrator, and one final award ("**Batch Arbitration**").

All parties agree that Requests are of a "substantially similar nature" if they arise out of or relate to the same event or factual scenario and raise the same or similar legal issues and seek the same or similar relief. To the extent the parties disagree on the application of the Batch Arbitration process, the disagreeing party will advise JAMS, and JAMS will appoint a sole standing arbitrator to determine the applicability of the Batch Arbitration process ("**Administrative Arbitrator**"). To expedite resolution of any such Dispute by the Administrative Arbitrator, the

parties agree the Administrative Arbitrator may set forth such procedures as are necessary to resolve any Disputes promptly. The Administrative Arbitrator's fees will be paid by Intuit.

You and Intuit agree to cooperate in good faith with JAMS to implement the Batch Arbitration process including the payment of single filing and administrative fees for batches of Requests, as well as any steps to minimize the time and costs of arbitration, which may include: (1) the appointment of a discovery special master to assist the arbitrator in the resolution of discovery disputes; and (2) the adoption of an expedited calendar of the arbitration proceedings. This Batch Arbitration provision will in no way be interpreted as authorizing a class, collective and/or mass arbitration or action of any kind, or arbitration involving joint or consolidated claims under any circumstances, except as expressly set forth in this provision.

15.9 30-Day Right to Opt Out. You have the right to opt out of the provisions of this Arbitration Agreement by sending written notice of your decision to opt out to: Intuit Inc., 2700 Coast Ave., Mountain View, CA 94043, within thirty (30) days after first becoming subject to this Arbitration Agreement. Your notice must include your name and address, the email address you used to set up your Account (if you have one), and an unequivocal statement that you want to opt out of this Arbitration Agreement. If you opt out of this Arbitration Agreement, all other parts of these Terms will continue to apply to you. Opting out of this Arbitration Agreement has no effect on any other arbitration agreements that you may currently have, or may enter in the future, with us.

15.10 Invalidity, Expiration. Except as provided in Section 15.4 (Waiver of Class or Other Non-Individualized Relief), if any part or parts of this Arbitration Agreement are found under the law to be invalid or unenforceable, then such specific part or parts will be of no force and effect and will be severed and the remainder of the Arbitration Agreement will continue in full force and effect. You further agree that any Dispute that you have with Intuit as detailed in this Arbitration Agreement must be initiated via arbitration within the applicable statute of limitation for that claim or controversy, or it will be forever time barred. Likewise, you agree that all applicable statutes of limitation will apply to such arbitration in the same manner as those statutes of limitation would apply in the applicable court of competent jurisdiction.

15.11 Modification. Notwithstanding any provision in these Terms to the contrary, we agree that if Intuit makes any future material change to this Arbitration Agreement, it will notify you. Unless you reject the change within thirty (30) days after the date such change becomes effective by writing to Intuit at: Intuit Inc., 2700 Coast Ave., Mountain View, CA 94043, your continued use of the Services following the posting of changes to this Arbitration Agreement constitutes your acceptance of any such changes. Changes to this Arbitration Agreement do not provide you with a new opportunity to opt out of the Arbitration Agreement if you have previously agreed to a version of these Terms and did not validly opt out of arbitration. If you reject any change or update to this Arbitration Agreement, and you were bound by an existing agreement to arbitrate Disputes arising out of or relating in any way to your access to or use of the Services, any communications you receive, the provisions of this Arbitration Agreement as of the date you first accepted these Terms (or accepted any subsequent changes to these Terms) remain in full force and effect. Intuit will continue to honor any valid opt outs of the Arbitration Agreement that you made to a prior version of these Terms.

16. GENERAL

16.1 Assignment. The Agreement, and your rights and obligations hereunder, may not be assigned, subcontracted, delegated, or otherwise transferred by you without Intuit' prior written consent, and any attempted assignment, subcontract, delegation, or transfer in violation of the foregoing will be null and void.

16.2 Force Majeure. Intuit shall not be liable for any delay or failure to perform resulting from causes beyond its reasonable control, including, but not limited to, acts of God, war, terrorism, riots, embargos, pandemic, acts of civil or military authorities, fire, floods, accidents, strikes or shortages of transportation facilities, fuel, energy, labor or materials.

16.3 Governing Law. THE AGREEMENT AND ANY ACTION RELATED THERETO WILL BE GOVERNED AND INTERPRETED BY AND UNDER THE LAWS OF CALIFORNIA, CONSISTENT WITH THE FEDERAL ARBITRATION ACT, WITHOUT GIVING EFFECT TO ANY PRINCIPLES THAT PROVIDE FOR THE APPLICATION OF THE LAWS OF ANOTHER

JURISDICTION. THE UNITED NATIONS CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS DOES NOT APPLY TO THE AGREEMENT. To the extent the parties are permitted under the Agreement to initiate litigation in a court, both you and Intuit agree that all claims and disputes arising out of or relating to the Agreement will be litigated exclusively in the state or federal courts located in Santa Clara County, California.

16.4 Notice. Where Intuit requires that you provide an email address, you are responsible for providing Intuit with your most current e-mail address. In the event that the last e-mail address you provided to Intuit is not valid, or for any reason is not capable of delivering to you any notices required/ permitted by the Agreement, Intuit's dispatch of the e-mail containing such notice will nonetheless constitute effective notice. You may give notice to Intuit at the following address: Intuit Inc., Attn.: General Counsel, 2700 Coast Ave., Mountain View, CA 94043. Such notice will be deemed given when received by Intuit by letter delivered by nationally recognized overnight delivery service or first-class postage prepaid mail at the above address.

16.5 Waiver. Any waiver or failure to enforce any provision of the Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

16.6 Severability. If any portion of the Agreement is held invalid or unenforceable, that portion will be construed in a manner to reflect, as nearly as possible, the original intention of the parties, and the remaining portions will remain in full force and effect.

16.7 International Users. The Platform and other parts of the Services can be accessed from countries around the world and may contain references to services and content that are not available in your country. These references do not imply that Intuit intends to announce such services or content in your country. The Services are controlled and offered by Intuit from its facilities in the United States of America. Intuit makes no representations that the Services are appropriate or available for use in other locations. Those who access or use the Services from other countries do so at their own volition and are responsible for compliance with local law.

16.8 Export Control. The Platform and other parts of the Services may be subject to U.S. export control laws and may be subject to export or import regulations in other countries. You agree not to export, reexport, or transfer, directly or indirectly, any U.S. technical data acquired from Intuit, or any products utilizing such data, in violation of the United States export laws or regulations.

16.9 Copyright/Trademark Information. Copyright © 2023, Intuit, Inc. All rights reserved. All trademarks, logos, and service marks ("**Marks**") displayed on the Services are our property or the property of third parties. You are not permitted to use these Marks without our prior written consent or the consent of such third party which may own the Marks. All goodwill generated from the use of any Intuit Marks will inure to Intuit's benefit.

16.10 Questions, Complaints, Claims. If you have any questions, complaints, or claims with respect to the Services, please contact us at the contact information below. We will do our best to address your concerns. If you feel that your concerns have been addressed incompletely, we invite you to let us know for further investigation. In addition, in accordance with California Civil Code §1789.3, you may report complaints to the Complaint Assistance Unit of the Division of Consumer Services of the California Department of Consumer Affairs by contacting them in writing at 400 R Street, Sacramento, CA 95814, or by telephone at (800) 952-5210.

16.11 Entire Agreement. The Agreement is the final, complete, and exclusive agreement of the parties with respect to the subject matter hereof and supersedes and merges all prior discussions between the parties with respect to such subject matter.

16.12 Contact Information:

Intuit Inc.
2700 Coast Ave.,
Mountain View, CA 94043

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**ELEMENTARY K-5 READING DIFFICULTIES RISK SCREENER MATERIALS PILOT
PROFESSIONAL DEVELOPMENT PARTNERSHIP WITH ORANGE COUNTY DEPARTMENT
OF EDUCATION FOR SPRING 2025**

Background

The State of California has mandated that schools choose a Reading Difficulties Risk Screener (RDRS) designed to support the adoption of evidence-based, culturally, linguistically, and developmentally appropriate screening instruments for students in kindergarten through Grade 2 that assess for risk of reading difficulties, including possible neurological disorders such as dyslexia.

The Orange County Department of Education (OCDE) Literacy and Language Education Services Team supports literacy education through specialized reading training focused on reviewing the reading screener materials adapted by the California English Language Arts/English Language Development Framework for California public schools. The training provided is crucial for empowering teachers to select the most effective assessment materials. This pilot program allows teachers to evaluate different assessments, ensuring informed decisions about the best resources to support student learning. Structured training, ongoing support, and collaborative planning help teachers critically assess materials to improve educational outcomes for all students.

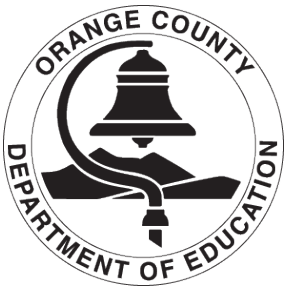
Participants will use rubrics, districtwide data, pilot data, and teacher feedback to evaluate and select Universal Reading Screener materials by collaborative consensus to be adopted in June 2025. The services will be provided from March 4-May 1, 2025.

Financial Impact

Supplemental Funds, NTE: \$1,600

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Liz Leon, Executive Director, Elementary Education



**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION
SERVICE PROPOSAL**

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
www.ocde.us

TO:
TITLE:
DISTRICT:
ADDRESS:
EMAIL: PHONE NUMBER:
FROM:
TITLE:
EMAIL: PHONE NUMBER:

AL MIJARES, Ph.D.
County Superintendent
of Schools

DATE OF PROPOSAL:
PURPOSE:
AUDIENCE:
ESTIMATED NUMBER OF PARTICIPANTS:
LCAP PRIORITIES ADDRESSED:

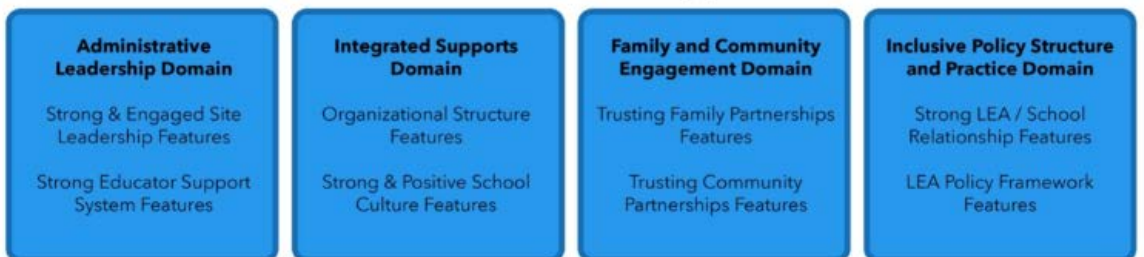
Conditions of Learning	Pupil Outcomes	Engagement
<input type="checkbox"/> Basic Services <input type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input type="checkbox"/> Pupil Achievement <input type="checkbox"/> Other Pupil Outcomes	<input type="checkbox"/> Parental Involvement <input type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

CA MTSS FRAMEWORK ADDRESSED:

Whole Child Domain



Essential Domains and Features to Support the Whole Child



**ORANGE COUNTY
BOARD OF EDUCATION**

MARI BARKE

TIM SHAW

LISA SPARKS, Ph.D.

JORGE VALDES, Esq.

KEN WILLIAMS, D.O.



**ORANGE COUNTY DEPARTMENT OF EDUCATION
EDUCATIONAL SERVICES DIVISION
SERVICE PROPOSAL**

NUMBER OF DAYS:

PROPOSED TRAINING DATES:

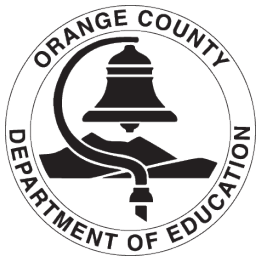
LOCATION:

GOAL(S):

EXPECTED MEASUREABLE OUTCOME(S):

JUSTIFICATION / RESEARCH CITATION:

DETAILS:



ORANGE COUNTY DEPARTMENT OF EDUCATION EDUCATIONAL SERVICES DIVISION SERVICE PROPOSAL

OCDE SERVICE COST STRUCTURE:

FEES	AMOUNT	QUANTITY	TOTAL
\$1500 - Full-day (Over 5+ Hrs.)			
\$750 - Half-day (3-4 hours)			
\$250 - Hourly (1-2 hours)			
Additional consultant			
Administrative fees: (Planning/Prep Time)			
SUBTOTAL			
ADDITIONAL COST CONSIDERATIONS: <ul style="list-style-type: none"> 30 OR FEWER PARTICIPANTS = 1 CONSULTANT MORE THAN 30 PARTICIPANTS = ADDITIONAL CHARGES MAY BE INCURRED PREPARATION TIME MAY BE ADDED AT THE SAME RATES MILEAGE MAY BE ADDED FOR STAFF TRAVEL TO/FROM THE LOCATION COST OF MEALS OR REFRESHMENTS MAY BE ADDED, IF REQUESTED 			

WORKSHOP NEEDS	PROVIDER	COST
EQUIPMENT: <ul style="list-style-type: none"> Projector Document camera (ELMO) Audio speakers Microphone Laptops, tablets, etc. 	<input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE	<input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> N/A
REFRESHMENTS: <ul style="list-style-type: none"> Breakfast Lunch 	<input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE	
ESTIMATED TOTAL:		
MISCELLANEOUS: <ul style="list-style-type: none"> Table boxes (writing utensils, markers, etc.) Wireless access Mileage fees Materials fees Venue fees 	<input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE <input type="checkbox"/> District <input type="checkbox"/> OCDE	<input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> N/A

ESTIMATED TOTAL COST (SERVICE + MATERIALS):

For Client Use:

When this proposal is accepted, OCDE will create a contract for services.

PROPOSAL ACCEPTED

Authorized Signature

Date

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**AGREEMENT WITH BOEING COMPANY FOR VALENCIA HIGH SCHOOL UNPAID
INTERNSHIP PROGRAM**

Background

Val Tech students from Valencia High School have been selected to participate in an unpaid 150-hour internship program offered by the Boeing Corporation. Boeing offers this program to unique programs/schools to encourage students to pursue careers in a variety of engineering fields (electrical engineering, mechanical engineering, aeronautical engineering, software engineering, etc.). During the summer, each Val Tech intern will first attend training/orientation sessions designed to introduce him/her to the 150-hour internship program with Boeing. Val Tech interns will be matched with a mentor who will guide them throughout the internship program experience.

In order to participate in the internship program with Boeing Company, a contract must be approved and signed. This is a three-year contract for the period of June 1, 2025 - August 31, 2028.

Financial Impact:

No cost to the District

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Mike Young, Director, Secondary Education
Chris Herzfeld, Principal, Valencia High School

Agreement for Entry Upon the Boeing Company's Property and Use of its Facilities and Equipment for Unpaid Internship Programs

The Placentia Yorba Unified School District (individually the "District" and collectively the "Districts") have requested, and Boeing El Segundo/Seal Beach/Long Beach/Huntington Beach/Mountain View Engineering ("Boeing Engineering") has agreed, to permit selected named students, in their capacity as students from high schools in the Districts named above, to enter upon certain property of Boeing, namely the facilities of The Boeing Company, located at 950 N. Sepulveda Blvd. in the City of El Segundo, 14441 Astronautics Ln. in the city of Huntington Beach, 2201 Seal Beach Blvd, in the city of Seal Beach, 4060 N Lakewood Blvd in the city of Long Beach and 329 N. Bernardo Ave., Mountain View to use certain Boeing buildings and equipment located thereon for the purpose of participating in an unpaid internship program, subject to the terms and conditions specified in this agreement. Boeing Engineering and the Districts may be referred to herein collectively as the "Parties".

1. DESCRIPTION OF THE FACILITIES TO BE USED AND THE ACTIVITIES TO BE ENGAGED IN BY THE STUDENTS. The Parties anticipate that the students will carry out activities pursuant to this agreement in the Engineering, Customer Support, Business Operations, People and other administrative organizational units of Boeing Engineering in administrative locations designated by Boeing Engineering.

The Parties further anticipate that the student activities contemplated by this agreement will include experiences in supporting the administrative and technical functions in organizations such as Human Resources, Customer Services, Engineering, Facilities and Business Operations. These activities will demonstrate and teach organizational skills, time management, self-discipline and basic computer capabilities. Experience and insight will be gained in interacting with others in a business environment, decision-making, and meeting deadlines and expectations of others.

The purpose of the activities contemplated by this agreement is: (1) to allow students to become familiar with the self-discipline and independent abilities required in performing basic administrative, engineering support and other customer oriented activities, and (2) to allow Boeing Engineering the opportunity to benefit from having the students gain first-hand exposure to the business world and, in particular, the aerospace industry.

In accordance with the Training Agreement, Boeing Engineering Program Representatives will work with the High School Program Representatives designated by each District at the high schools with students participating in this internship program.

2. PERIOD OF AGREEMENT. The effective date of this agreement is **June 1, 2025, and will end on August 31, 2028**. The Parties contemplate that the students' period of attendance at Boeing, for the activities set forth above, will be for 8 weeks

during the summer. Student time will be scheduled, assignments made and work groups established based on mutual agreement of the Parties. The Parties agree that Boeing Engineering may, in its sole discretion, discontinue the activities contemplated by this agreement at any time. In addition, "At any time Boeing, in its sole discretion, may remove a student from the intern program and deny them further access to Boeing facilities".

3. **WAIVER, INDEMNIFICATION AND INSURANCE.** Each District agrees to indemnify and hold Boeing harmless against and from any and all losses, claims, actions, damages, expenses or liabilities, including reasonable attorney's fees, which arise out of or relate to the participation of the District's students in activities contemplated or authorized by this agreement, whether or not such claims or losses result from the negligence of the District. The foregoing shall not apply to the extent such claims or losses result from the negligence of Boeing.

District assumes no responsibility whatsoever for property placed on Boeing's sites, unless that property is owned by Boeing, and unless that property is damaged by the negligence of the District. District agrees to indemnify and hold Boeing harmless against and from any and all workers' compensation claims brought by any student against Boeing, except workers' compensation claims that arise out of the negligence of Boeing.

For the purposes of all indemnity and hold harmless agreements stated herein, the negligence of any student of the District will be imputed solely to the District, and not to Boeing.

Each District agrees to provide and maintain liability insurance in the amount of one million dollars (\$1,000,000) per occurrence, and to obtain and present to The Boeing Company written proof that The Boeing Company is named as an additional insured under the District's liability insurance coverage. The nature and extent of each District's insurance coverage shall be subject to Boeing's prior approval. The coverage will insure all indemnity and hold harmless obligations herein, as well as other liabilities arising out of the District's performance of this agreement. The District agrees to maintain such coverage in full force in effect throughout the term of the agreement.

District agrees to waive all rights of subrogation against Boeing.

3. **REPRESENTATIONS.** Districts represent that the named students are pursuing courses of study at any participating District high school during the regular academic school year. The Parties agree that the named students participating in the activities set forth in paragraph 1 above will not be employees of Boeing, nor will they be eligible for any Boeing Company benefits, privileges or rights of employment.
4. **APPLICABLE LAW.** This agreement will be construed, and the performance thereof will be determined, according to the laws of the State of California without reference to its conflict of law provisions.



- 5. SCHOOL DISTRICT. The Districts will provide staff oversight of the student activities and the general organization and implementation of the internship.
- 6. ENTIRE AGREEMENT. This agreement constitutes the entire agreement between the Parties respecting the subject matter hereof, and upon its execution, there will be no other agreements, understandings, conditions or representations, either oral or written, affecting such subject matter. This agreement may be amended or changed only by a written document of even or subsequent date, executed by the Parties' authorized representatives.

The Boeing Company:

Name of Firm: The Boeing Company

Company Representative Signature: _____

Company Representative Print Name: _____

Company Representative Title: _____

Date: _____

School District:

School District: _____

High School: _____

School District Representative Signature: _____

School District Representative Print Name: _____

School District Representative Title: _____

Date: _____

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

RATIFICATION OF INDEPENDENT CONTRACTOR AGREEMENT WITH CSUF WRITING TRAINING

Background

Educational Services strives to expand the range of high-quality professional development for our teaching staff with a specific focus on our districtwide initiative in writing. Dr. Christopher Street, a writing professor at California State University, Fullerton, offered and provided training to a group of fifteen 9-12 English language arts teachers on February 5, 2025. The training provided equipped teachers with strategies to engage and enhance instruction. The ultimate goal is to continue to expose teachers and students to the broad range of complex writing tasks and skills necessary for postsecondary and career success.

Financial Impact

Educator Effectiveness, NTE: \$1,000

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Michael Young, Director, Secondary Education



INVOICE #1

DATES OF SERVICE: 2.05.25

Bill To: Placentia-Yorba Linda Unified School District. 1301 E. Orangethorpe Ave.
Placentia, CA 92870

Ship To: Dr. Chris Street. PO Box 90, June Lake, CA., 93529

Workshop: Full-day virtual writing workshop offered for 11 English teachers from Placentia-Yorba Linda Unified School District.

Facilitation Fee	
Virtual Workshop (2/05/25) from 8am-3pm. This fee is inclusive of all preparation (approximately 4 hours).	\$1000
Total:	\$1000.00

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services. The Consultant/Contractor shall comply with all District insurance requirements.
11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____
Is individual retired from Cal STRS: Yes ___ No ___
from CalPERS: Yes ___ No ___ If yes, date retired: _____
Signature: _____
Phone #: _____
Fax #: _____
Date: _____
Social Security/Tax ID _____

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
Address: 1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____ (Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

General Liability Insurance: The contractor/consultant/service provider shall provide the District with a Certificate of Insurance, with a page 2 endorsement, naming the District as an additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate.

Certificate Holder and Additional Insured is Placentia-Yorba Linda Unified School District

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, it's Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by contractor/consultant/service provider shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automobile Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, \$2,000,000 aggregate. COI must show "All Autos".

Worker's Compensation Insurance: The contractor/consultant/service provider shall maintain a minimum of \$1,000,000 per occurrence, unless the business is a sole proprietorship. Initials_____.

Professional Consultants, which include, but are not limited to, attorneys, medical providers, dental providers, psychologists, psychiatrists, and physical therapists must provide all insurance shown above AND a minimum of \$ 3,000,000 per occurrence of sexual molestation coverage AND Professional Liability insurance with minimum coverage of \$1,000,000 per occurrence and \$2,000,000 aggregate. Initials_____.

The District must be in receipt of all insurance certificates prior to the commencement of any work. Insurance and Bond providers must be "A+ or A++" rated or better as reflected in "Best's Key Rating Guide" Insurance policies must carry a 30-day cancellation clause.

It is required that every contractor/consultant/service provider/professional consultant working for the Placentia-Yorba Linda Unified School District meet the insurance requirements listed. Prior to commencing work, and continuing during the life of the project, contractor shall acquire, and require all subcontractors, if any, to acquire and maintain such insurance. Failure to furnish the requested insurance will be considered default of contractor/consultant/vendor. Initials_____.

The District has the right to re-evaluate the above mentioned limits to determine whether or not they are suitable based on the nature of the contract.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. Initials_____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law currently in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**CONSIDERATION FOR THE WAVE TO BE ADDED TO THE CORE AND EXTENDED
LITERATURE LIST**

Background

Last year, in accordance with Administrative Regulation 6161.3, a novel titled “The Wave” was submitted for formal review as a curriculum option in eighth-grade language arts classrooms. The Literature Review Committee (comprised of parents, educators, and district staff) reviewed the novel and recommended the novel be placed on public display from November 10-December 10, 2023. Subsequently, the book was taken to the Curriculum Council on December 19, 2023, where it was recommended for pilot. The pilot was approved by the Board of Education for the classroom at the March 12, 2024 Board meeting. The Wave was piloted in the winter of 2024, and the resulting student and parent data was displayed for final review and approval during the January 30, 2025 Curriculum Council meeting.

The Board of Education is now asked to take action to formally adopt “The Wave” to the District’s Core and Extended Literature list for 8th-grade language arts.

Financial Impact

Site funds, NTE: \$500 per class set

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Mike Young, Director, Secondary Education

**COURSE PROPOSAL FOR HONORS CIVICS AT YORBA LINDA HIGH SCHOOL IN
PARTNERSHIP WITH THE NIXON LIBRARY**

Background

Next school year, in partnership with the Nixon Presidential Library, Yorba Linda High School will be offering a newly developed semester-long Honors Civics Course for eleventh and twelfth graders. This inquiry-based course affords students the opportunity to attend class once per week at the Nixon Library where students will learn directly from library docents. Students will be self-transporting to the Nixon Library.

The curriculum for this course was developed during the 2024-25 school year through close collaboration between the high school teacher, history and social science TOSA, and Nixon Library. Units of instruction include: exploring library archives, engaging directly with library guest speakers, conducting action research, and participating in a variety of hands-on experiences. The Curriculum Council recommended this course for adoption by the Board of Education during the January 30, 2025 meeting.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Michael Young, Director, Secondary Education

**AVANT LANGUAGE ASSESSMENT CONTRACT AND STUDENT DATA/PRIVACY
AGREEMENT FOR 6TH- AND 8TH-GRADE DLA STUDENTS**

Background

The first cohort of Dual Language Academy (DLA) students will promote from eighth grade this year. To assess their language fluency across all four domains: reading, writing, speaking, and listening, we will be proctoring the Avant PLACE test to accurately and objectively measure the Spanish fluency of our DLA students. The assessment will be administered in the 6th and 8th grades to help inform secondary course placement. The results will also be analyzed to inform DLA course revision and programming at Glenview and OCSCS.

The Avant PLACE language assessment measures reading comprehension and contextualized grammar as well as writing and speaking. Avant PLACE does not require a proctor and can be taken anytime, anywhere, in just 40 minutes. All writing and speaking ratings are done by Avant certified raters, providing convenient and time-saving test delivery.

The student data/privacy agreement is attached outlining how Avant will collect, use, and store student data. Avant does not sell, share, or provide this data to third parties or use it to market to students in compliance with FERPA. They also comply with state education privacy laws.

Financial Impact

Supplemental, NTE: \$2,600

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Mr. Michael Young, Director, Secondary Education



Price Quote

Account Name	Placentia-Yorba Linda Unified School District	Created Date	2/4/2025
Contact Name	Michael Young	Expiration Date	3/3/2025
Quote Number	00031201	Billing Preference	Standard Billing
		Invoice Payment Terms	Upon Receipt
Billing Contact	Michael Young	Prepared By	Roger Burt
Billing City State Zip	Placentia, California 92670	Phone	+1 801388-8084
Billing Email	myoung@pylusd.org	Email	roger.burt@avantassessment.com

Product	Quantity	Line Item Description	List Price	Discount Price	Extended List	Extended Discount
PLACE - Option A	170.00	For 8th grade placement into high school testing 2X	USD 47.90	USD 14.90	USD 8,143.00	USD 2,533.00
Total Price						USD 2,533.00

Please sign and return this Price Quote to confirm the purchase.

- **Standard Billing** – I agree to be invoiced upon Avant’s receipt of signed Price Quote or Purchase Order. If tests taken exceed the order quantity, I agree to be invoiced for the additional tests at the rate stated on this quote at the time the overage is incurred. If tests taken are fewer than the order quantity, I understand that a Test Credit will be issued to my account for any unused test. Test Credits are valid until June 30 of the following school year. *Example: For an order placed during the 2024-2025 School Year, tests would be valid until June 30, 2026.*
- I have reviewed the Price Quote and agree to the cost and terms listed therein.
- I agree to be invoiced according to the terms outlined in this quote.
- I have confirmed that the Billing Contact and associated information is accurate and up-to-date.

Accepted by (signature): _____ Date: _____

Printed Name: **Michael Young** _____

Title: _____

Product Privacy Policy

Last updated and effective: 12/23/2024

Avant Assessment, LLC., (“Avant,” “us,” “we,” or “our”) is an Oregon Limited Liability Company that owns and operates a variety of online educational services, including online language proficiency assessment and testing services (collectively, the “Services”).

This Privacy Policy describes how we may collect, use, and disclose Personal Information that we collect from users of our Services, as well as your rights regarding your Personal Information.

In this Privacy Policy, we refer to users of the Services as “you,” or “your.” When we refer to “Personal Information,” we mean information that identifies, describes, or relates to an identified or identifiable individual, or that is reasonably capable of being associated with or could reasonably be linked, directly or indirectly, with a particular individual or household.

By accessing or using the Services, you acknowledge that you have read and understood this Privacy Policy.

Personal Information that we process on behalf of our individual customers (“Home Customers”) is subject to this Privacy Policy. In situations in which Avant processes Personal Information on behalf of our education institution customers (“Education Customers”), in addition to this Privacy Policy, your privacy is further governed by our contract with the Education Customer.

Personal Information We Collect

The Personal Information we collect may vary depending on your role and the Services you are using.

Product	Personal Information which may be Collected from Customers	Personal Information which may be Collected from Test Takers
<p>Assessment Tests (including Avant STAMP products, Avant SuperLanguage tests, and Arabic Proficiency Test)</p>	<ul style="list-style-type: none"> • State • District Name • School Name • Teacher Name • Other Staff Names • Testing Group Name • Language 	<ul style="list-style-type: none"> • Login Name and Password • First Name • Last Name • Grade (optional at discretion of customer) • Test Taker ID • Written and Spoken Responses (audio recording) • Video of ASL responses (only available for test takers ages 13+) • In addition, test takers, or in the case of test takers under age 13, the Education Customer – who wishes to apply for a Global Seal of Biliteracy or pursue an Avant Digital Badge provided via one of our third party badging partners may be requested to permit Avant to provide certain Personal Information, including the test taker first and last name, school name, test score, language, email address, and mailing address, to Global Seal of Biliteracy or as applicable, one of our third party badging partners, to facilitate the third party providing those services.

Product	Personal Information which may be Collected from Customers	Personal Information which may be Collected from Test Takers
<p>Avant PLACE and SHL</p>	<ul style="list-style-type: none"> • State • District Name • School Name • Teacher Name • Other Staff Names • Testing Group Name • Language 	<ul style="list-style-type: none"> • First Name • Last Name • Test taker ID • Email <p>An Education Customer will also be asked to provide the following information to support their class placement:</p> <ul style="list-style-type: none"> • How many years has the individual studied or spoken the target language? • What tests has the individual taken in the target language? • Does anyone in the individual's household/family speak a language other than English? • Which language? • Who in the household speaks that language? • In what grades has the individual previously studied the target language?

Product	Personal Information which may be Collected from Customers	Personal Information which may be Collected from Test Takers
<p>AvantProctor (Add on service, available for purchase by Education Customers in conjunction with Assessment Tests for students age 13+)</p>		<p>In addition to the information collected above, our third party proctoring partner also collects certain Personal Information from the test taker, as well as from any assistant who will be present during the test to support an accommodation. <i>The information they collect is described in and is governed by their privacy policy and terms of service, which test takers must agree to before using.</i></p> <p>Avant may access and maintain a record of the following information only in the event of a test agreement violation:</p> <ul style="list-style-type: none"> • Login Name and Password • First Name • Last Name • Email address • Grade • Test Taker ID <ul style="list-style-type: none"> • Spoken and Written Responses <ul style="list-style-type: none"> • Video of the testing, including video of any assistant present to support a test taker accommodation for proctoring purposes <ul style="list-style-type: none"> • Audio of the testing, including audio of any assistant present to support

Product	Personal Information which may be Collected from Customers	Personal Information which may be Collected from Test Takers
		a test taker accommodation for proctoring purposes • Photo ID for verification purposes (stored for 14 days)
Avant READY (only applicable in Nicaragua)	<ul style="list-style-type: none"> • Username and Password • First Name • Last Name • Email Address • Scores 	
ADVANCE (available only to educators)	<ul style="list-style-type: none"> • Password • First Name • Last Name • Email Address • Language for the License 	
Avant MORE Learning (available only to educators)	<ul style="list-style-type: none"> • First Name • Last Name • Email Address • Feedback on Training Sessions 	

Our Education Customers may also choose to have their students sign into the Services through the Education Customer's third-party single sign-on portal. In these cases, in addition to the information listed above, we also will receive a token that authenticates the individual in the Services.

In addition, if you choose to contact our Support team, we may collect your first and last name, email address, telephone number, and other contact information so that we may respond to you as needed as we work to answer your question or resolve your concern.

Automatically Collected Information

As you use our Services, we automatically collect certain information from you using various tracking technologies. The information we collect includes the Internet Protocol address associated with your device, your browser type and version, the operating system of your device, settings, unique device identifiers, network information and other device-specific information, as

well as activity and log files. We also collect the language used on the device, the country where you are located, areas of the Services that you visit, the pages viewed and the time and duration of your visit.

We use this information to help us understand how our Services are used, diagnose technical problems, remember your preferences, improve our Services, and for security purposes (including preventing fraud and abuse and protecting our computer, software, hardware, and communications systems). When this information is in a form that identifies you as an individual, we treat it as Personal Information in accordance with this Privacy Policy.

The Technologies We Use to Collect this Information

We use cookies to automatically collect the information described above. Cookies are small data files sent by a website and stored on your device. Cookies store information that allows us to recognize the browser on return visits and to remember your preferences.

Third Party Cookies and Tracking

We use a variety of third parties to help us collect and understand the Automatically Collected Information described above, as well as to personalize the content that you see. Most browsers can be set to detect cookies and let you reject them, but refusing cookies may impact how some areas of our Services function. To learn more about browser cookies, including how to manage or delete them, refer to the Tools, Help, or similar section of your web browser.

A Note About Our Collection of Personal Information from Children

In the event that an Education Customer chooses to use our Services with students under the age of 13 or otherwise under the age of consent for privacy purposes in their jurisdiction, we rely on the Education Customer to obtain any necessary parental consents or act in lieu of the parents in providing consent for our collection and use of the Personal Information. We otherwise comply with our direct obligations for protecting that Personal Information. If we learn that we have inadvertently collected such Personal Information without the necessary consent, we will take steps to promptly delete it.

Parents of children under 13 or otherwise under the age of consent for privacy purposes in their jurisdiction who are using the Services under the direction of an Education Customer should contact the Education Customer if they wish to review or request deletion of their child's Personal Information, or request that we make no further contact with their child. We will work with the Education Customer as necessary to facilitate that or any related rights requests.

We do not sell Services intended for children under 13 to Home Customers.

For more information about our collection and use of Personal Information from children under age 13, please see our [Children's Privacy Notice](#).

A Note About Personal Information Collected from Students of Education Customers

When Education Customers who are subject to the Family Educational Rights and Privacy Act ("FERPA") contract with Avant, they agree to designate us as a "school official" with a "legitimate educational interest" in providing the Services as the terms are used in FERPA §§ 99.31(a)(1).

Avant remains under the direct control of the Education Customer with respect to the use and maintenance of FERPA-protected "education records" and uses student Personal Information only as set forth in our agreement with the Education Customer and in compliance with applicable law.

How and Why We Use Your Personal Information

We do not sell or rent your Personal Information, and we do not use your Personal Information for advertising purposes.

Generally, we use your Personal Information as described below.

- To provide and maintain the Services, including to create and manage login credentials to authenticate users of the Services, allow you to take tests and other assessments; provide results of test performance, including scores and other feedback related to the testing and assessment performance, including proctoring results; conduct proctoring and allow our third party partner to conduct proctoring when the Education Customer has chosen to purchase such features; to provide reports to our Customers on their users' performance; provide test results and student emails to our badging or credentialing partners when a Home Customer or Education Customer has purchased or enabled such services.
- To provide customer support, including via phone and email, to help maintain the security of our Services, and to communicate with you regarding the Services and solicit your feedback on the Services.
- As applicable, to process your payments in connection with the Services.

Our lawful basis for the processing described above, where and in the circumstances in which it is required, is to pursue our legitimate interest in providing, maintaining, and securing the Services and performance of a contract.

- In the event of a reorganization, merger, sale, assignment, bankruptcy, or similar business change, in which case we may need to transfer your Personal Information to that re-organized entity or new owner after the sale or reorganization for them to use in accordance with this Privacy Policy.

Our lawful basis for the processing described above, where and in the circumstances in which it is required, is to pursue our legitimate interest in providing, maintaining, and securing the Services and performance of a contract.

- In the event of an investigation, during which we may share your Personal Information with entities assisting us, or as may be required by applicable law in response to a known or suspected violation of our terms of use, fraud prevention, or other unlawful use of our Services.
- We may use and disclose your Personal Information as necessary to protect our rights or the rights and safety of our users, or as necessary in the event of a court order, regulatory inquiry or other lawful request. Provided, however, that unless legally prohibited, we will direct any such request to you or notify you before responding unless to do so would prejudice the prevention or detection of a crime.

Our lawful basis for the processing described above, where and in the circumstances in which it is required, is to fulfill our legal obligations to ensure the legality of our Services, and our legitimate interests in protecting our legal rights.

To provide existing Customers with marketing materials, including updates and offers about our Services. At any time, you may unsubscribe or opt-out of further email communications by clicking on the link labeled “unsubscribe” or “manage preferences” available at the bottom of each email or by contacting us at marketing@avantassessment.com.

Our lawful basis for the processing described above, where and in the circumstances in which it is required, is your consent.

Where We Share Your Personal Information

To assist us in delivering and maintaining our Services, including to provide certain features, it is sometimes necessary to share your Personal Information with third-party providers. These services and features include data hosting, maintenance, security, analytics, content delivery, proctoring, email communication, and video players.

When purchased or when enabled by the Customer, we may also share certain Personal Information with third party badging and credentialing providers.

A list of third party service providers and the services they provide is available [here](#).

Third Party Links

Our Services may contain links to third party websites. The fact that we link to a website is not an endorsement of that website and does not suggest that we are affiliated with that website. We do not control third party websites or their privacy practices and, by accessing those websites, you acknowledge that you are using and relying upon them at your own risk. Those websites may place their own tracking technologies on your device and may have different rules regarding what information they collect, and how they use and disclose that information. We encourage you to read the privacy policy and terms of any website that you visit.

Security

We use physical, administrative, and technical safeguards to help protect the confidentiality, security, and integrity of your Personal Information. However, the Internet is not perfectly secure, and we are not responsible for security breaches not reasonably foreseeable or reasonably within our control.

Security of the Services also depends in part on you keeping your log in credentials confidential. If you know or suspect that your credentials have been compromised, please contact us promptly at compliance@avantassessment.com.

How Long We Retain Your Personal Information

We delete Personal Information within 90 days after termination of a contract or within 30 days of a written request. While a customer remains under contract, we will not retain that data for longer than 4 years.

With respect to the AvantProctor Services, we retain access to the audio and video of you taking the exam, which includes an image of the ID you used for verification purposes, for 14 days after the exam. We use this information in the event that there is a dispute by a customer about the exam performance results.

We may create and retain deidentified data for use for lawfully permissible purposes.

Opt-Out Policy

We may send our Home Customers and Education Customers emails with information about our products and services that we believe may be of interest. You may opt out of receiving these emails by clicking on the “unsubscribe” or “manage preferences” link that appears on the bottom of each email we send, or by contacting us at legal@avantassessment.com. Note that even if you have opted out of marketing emails, we may still send you emails related to the Services.

We do not send marketing emails to students.

Additional Information for Users from the European Economic Area (EEA), Switzerland, and the United Kingdom (UK)

When you are an Education Customer or are accessing our Services under an Education Customer account, we function as a “data processor” under the General Data Protection Regulation (“GDPR”). When you are a Home Customer or are accessing our Services under a Home Customer account, we function as a “data controller” under the GDPR. In situations in which we operate as a data controller, you can find our lawful basis for processing your Personal Information in the section, “How We Use and Disclose Your Personal Information.”

If you are located outside of the United States, you acknowledge and consent that, in using the Services, your Personal Information will be transferred to, processed and stored in the United States.

By visiting or using our Services, you acknowledge that we may transfer, process and store your Personal Information in this way and that your Personal Information will be treated in accordance with this Privacy Policy and applicable privacy laws of the United States. These laws may be different from the privacy laws in your country. However, this does not change our commitment to safeguard your privacy, and we will comply with all applicable laws relating to the cross-border disclosure of your Personal Information.

Where required, we will implement Standard Contractual Clauses with our third parties, vendors or business partners or rely on such other transfer mechanisms, in accordance with applicable law, to ensure that the transfer of your Personal Information outside of your country is lawful.

You may request details of the transfer mechanisms that we rely on to transfer personal information outside of your country by emailing us at compliance@avantassessment.com.

Your Rights

Depending on where you are located or where you reside, applicable laws may provide you with rights regarding your Personal Information, and we will respect those rights as required by law.

If you are located in the EEA, Switzerland, or the UK, you have the right to:

- Access, update, or correct your Personal Information;
- Request deletion of your Personal Information;
- Object to certain processing of your Personal Information, including processing related to marketing;
- Receive a machine-readable copy of Personal Information concerning you that you have provided to us;
- In certain circumstances, request to transfer your Personal Information to an applicable third party;
- Where you have provided your consent for our processing of your Personal Information, you may withdraw such consent by contacting us using the details provided below in the “Contact Us” section; and
- You may also restrict how we use your Personal Information while a complaint is being investigated.

You may exercise these rights by contacting us using the information at the bottom of this policy. The rules in your country may provide you with additional rights or may limit these rights. In all cases, we will provide rights in compliance with applicable laws, and if you contact us to exercise any of these rights, we will verify your request and respond within the time period required by applicable law. Please be aware, however, that your exercise of these rights is subject to certain exemptions to safeguard the public interest (for example, prevention or detection of crime) and our interests (for example, our maintenance of legal privilege).

Updates to This Privacy Policy

As our Services evolve, we may make changes to this Privacy Policy. We will alert you to changes by providing notice within the Services or otherwise as required by law. If we make material changes to this Privacy Policy, we will send notice and request consent from the Customer in the manner required by law. The “last updated” note at the top of this policy indicates when it was last revised.

Contact

If you want to contact us to exercise your rights under this Privacy Policy, learn more about your rights or our privacy practices, or to request access to this Privacy Policy in an alternative format, contact us at:

Mail:

Avant Assessment, LLC
940 Willamette Street, Suite 530
Eugene, OR 97401

E-mail: legal@avantassessment.com

If you have concerns or complaints regarding this Privacy Policy or our data handling procedures, you may have a right to lodge a complaint with a supervisory authority.

Updated: [December 2024](#)

Be the first to know about Avant's latest developments!

Join our mailing list for exclusive insights, professional development tips, and innovative product news.

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**FIELD TRIP TO WILD RIVERS WATER PARK IN IRVINE FOR VALADEZ MIDDLE SCHOOL
EIGHTH-GRADE PROMOTING CLASS**

Background

Valadez Middle School is requesting permission to participate in a student achievement celebratory field trip for the eighth-grade promoting class to Wild Rivers Waterpark in Irvine on June 9, 2025. Up to 200 students and sixteen chaperones will travel on district school buses.

This field trip offers a unique opportunity for students to celebrate the conclusion of middle school and create connections and memories with peers before moving on to high school. The benefits attributed to this field trip are social development, observation, and hands-on experience. Several children miss the opportunity to experience typical field trips with their families. This gives students the chance to experience new venues.

Financial Impact

Gift Funds, NTE: \$1,200

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Mr. Michael Young, Director, Secondary Education
Mr. Will Truong, Principal, Valadez Middle School Academy

**VALADEZ MIDDLE SCHOOL
WILD RIVERS WATER PARK
Irvine, California
June 9th, 2025**

Itinerary

Monday, June 9

- | | |
|------------|---|
| 8:50 a.m. | An announcement will be made for students to line up by their assigned spot and teacher. The teacher will take attendance and review policies, behavioral expectations, and the school's code of conduct. |
| 9:00 a.m. | Students and adults will load the bus and head to Wild Rivers Waterpark |
| 9:30 a.m. | Students will arrive at Wild Rivers Waterpark and be divided into groups consisting of up to twelve students and one chaperone. |
| 12:00 p.m. | Students will meet in a spot to have lunch as a group |
| 12:45 p.m. | Students will return with their groups and enjoy the rest of the day at the park |
| 4:30 p.m. | Students and adults will meet to load the buses and head back to Valadez Middle School |
| 5:00 p.m. | Students will return to Valadez to be picked up by parents/guardians. |

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: EL DORADO HIGH SCHOOL BOYS
VOLLEYBALL TOURNAMENT IN LAS VEGAS NEVADA**

Background

The El Dorado High School volleyball team is requesting permission to attend the boys volleyball tournament which will be held February 27-March 1, 2025, at Shadow Ridge High School in Las Vegas, Nevada. Eighteen students, five chaperones, and two coaches will be attending this event. The group will be accommodated at the Silverton Hotel in Las Vegas, Nevada. The group will travel by parent-driven vehicles. One school day will be missed.

The tournament will provide the players with the opportunity to compete against players from all over the country.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Athletics
David Okamoto, Principal, El Dorado High School

**EL DORADO HIGH SCHOOL
BOYS VOLLEYBALL TOURNAMENT
Las Vegas, Nevada
February 27 - March 1, 2025**

Itinerary

Thursday, Feb. 27

4:00 p.m.	Arrive at El Dorado High School and meet with advisor, chaperones, and students to review policies, behavioral expectations, and the school's code of conduct
4:30 p.m.	Depart to Las Vegas by parent-driven vehicles
6:30 p.m.	Dinner
9:00 p.m.	Arrive at the hotel, check-in
10:00 p.m.	Lights out

Friday, Feb. 28

9:00 a.m.	Breakfast
10:00 a.m.	Homework/study time
11:30 a.m.	Team meeting
12:00 p.m.	Lunch
1:00 p.m.	Depart for the tournament by parent-driven vehicles
2:00 p.m.	Tournament begins
7:30 p.m.	Dinner
8:30 p.m.	Return to hotel by parent-driven vehicles
9:00 p.m.	In rooms
10:00 p.m.	Lights out

Saturday, March 1

6:00 a.m.	Breakfast
6:45 a.m.	Check out of the hotel, depart for the tournament
8:00 a.m.	Tournament begins
12:00 p.m.	Lunch
1:00 p.m.	Tournament resumes
5:00 p.m.	Tournament ends, award ceremony
6:00 p.m.	Students are picked up by parents and driven home

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

**SCHOOL-SPONSORED EXTENDED FIELD TRIP: YORBA LINDA HIGH SCHOOL BOYS
WRESTLING TOURNAMENT IN MANHATTAN BEACH, CA**

Background

Yorba Linda High School requests permission for the boys wrestling team to participate in the CIF SS Northern Division Individuals Wrestling Championship Tournament at Mira Costa High School in Manhattan Beach, California, on February 13-15, 2025. The Yorba Linda boys wrestling program requests permission for 10-15 students, parent chaperones, and two certificated teachers/coaches to attend this event. The group's accommodation will be at the Hotel Hermosa in Hermosa Beach, California. The group will travel by parent- and teacher-driven vehicles to and from Hermosa Beach, as well as to and from the tournament venue. One school day will be missed.

Financial Impact

No cost to the district

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services
Dr. Taylor Holloway, Assistant Director, Athletics
Bird Potter, Principal, Yorba Linda High School

**YORBA LINDA BOYS AND GIRLS WRESTLING
CIF INDIVIDUAL WRESTLING CHAMPIONSHIPS
Manhattan Beach, California
February 13-15, 2025**

Itinerary

Thursday, Feb. 13

7:45 p.m.	Meet at Yorba Linda High School Meet with advisors, chaperones, and students to review policies, behavioral expectations, and the school's code of conduct.
8:00 p.m.	Depart for Manhattan Beach from Yorba Linda High School. Transportation to be provided by teacher- and parent-driven vehicles
10:00 p.m.	Lights out/room check

Friday, Feb. 14

7:30 a.m.	Wake up
8:00 a.m.	Depart for Mira Costa High School for weigh-ins
11:00 a.m. - 8 p.m.	Tournament competition
8:30 p.m.	Arrive at Hotel Hermosa
8:30 p.m. - 9:30 p.m.	Shower/Team Dinner
10:00 p.m.	Lights out/room check

Saturday, Feb. 15

7:30 a.m.	Wake up
8:00 a.m.	Depart for Mira Costa High School for weigh-ins
11:00 a.m. - 5 p.m.	Tournament competition
5:30 p.m.	Depart for Yorba Linda High School
6:30 p.m.	Arrive back at Yorba Linda High School. Wrestlers picked up by parents

ORANGE COUNTY TEACHER GRANT AWARDED TO GLENKNOLL ELEMENTARY SCHOOL

Background

Glenknoll Elementary School received \$1,335 from the Orange County Community Foundation. The Orange County Teacher Grant for Science will ignite students' passion for learning. The funds will allow us to organize enriching science field trips and bring in interactive in-school programs, helping students connect classroom lessons with real-world experiences. By fostering relevance and excitement, this grant will enhance our Twig Science curriculum and align with the California and NGSS frameworks. These hands-on experiences will inspire a deeper love for STEM and provide students with opportunities to engage in science in a meaningful way.

Financial Impact

Income to Glenknoll Elementary School: \$1,335

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Dr. Liz Leon, Executive Director, Elementary Education

Terry Mulcahy, Principal, Glenknoll Elementary School

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

ACCEPT GIFTS FROM DISTRICT COMMUNITY MEMBERS AND GROUPS

Background

The district's community members and groups donate gifts to various schools to help provide materials, supplies, and an array of enrichment opportunities to expand their educational experience. Gifts must be listed and accepted by the Board to be in compliance with Education Code Section 41032. The Superintendent will send letters of appreciation to donors on behalf of the Board of Education.

The district's community members and groups have donated the following monetary gifts to the following sites:

- Brookhaven Elementary School: The following school and community members each donated one (1) check on behalf of the Maxine Sharp Memorial Fund to purchase supplies and materials for the Special Education classes:
 - Richard and Beverly Dbouledee: \$75
 - Dennis and Vicky Hagobian: \$50
- El Dorado High School: Edwards Lifesciences Foundation donated one (1) check for \$1,000, for woodshop tools and supplies.
- Fairmont Elementary School: Fairmont PTA donated three (3) checks totaling \$3,000 for field trips, assemblies, and AVID training registration for a second-grade teacher.
- George Key School: Cara Armenta donated one (1) Pediatric Stander for student use with a value of \$4,600.
- Linda Vista Elementary School: Linda Vista PTA donated one (1) check for \$1,702.99 for assemblies.
- Mabel Paine Elementary School: The Blackbaud Giving Fund donated one (1) check for \$300 for instructional supplies.
- Mabel Paine Elementary School: Mabel Paine PTA donated one (1) check for \$5,850 for field trips.
- Melrose Elementary School: Melrose PTA donated one (1) check for \$4,967.50 for field trips and transportation.
- Sierra Vista Elementary School: Sierra Vista PTA donated one (1) check for \$3,339.30, for sixth-grade outdoor science camp.
- Topaz Elementary School: Topaz Elementary PTA donated two (2) checks totaling \$4,500 for field trips and attendance incentives.
- Travis Ranch School: Travis Ranch PTA donated one (1) check for \$1,826 for field trips.
- Wagner Preschool Expanded Learning Program: Shutterfly, LLC donated one (1) check for \$220.44 for student supplies.
- Yorba Linda High School: Yorba Linda High School Baseball Boosters donated a Sports Attack Junior Hack Attack Baseball Pitching Machine with a value of \$2,600.

The district's community members and groups have donated the following books, which have been reviewed and approved by the principals, to the following sites:

- Kraemer Middle School: David Block, a teacher at El Dorado High School, donated five (5) copies of the book he authored, The Dragon Codex Quest for Relics of Design, to the library.
- Rose Drive Elementary School: Rose Drive PTA purchased and donated eleven (11) books from the Scholastic Book Fair from the teacher's wish lists. The full list is attached [here](#).
- Sierra Vista Elementary School: An anonymous community member donated forty-nine (49) books. The full list is attached [here](#).

Financial Impact

Total income to be placed in the appropriate school site/division accounts: \$26,831.23

Total income to date for the 2024-25 school year: \$189,894.31

Administrator

Dr. Olivia Yaung, Assistant Superintendent, Educational Services

Shawn Belmont, Administrative Secretary, Educational Services

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

MASTER CONTRACT NON-PUBLIC AGENCY (NPA) AGREEMENT WITH DYNAMIC EDUCATION SERVICES, INC.

Background

Non-public agencies (NPAs) are certified by the State of California to provide specific special education services to students based on their Individualized Education Plan (IEP). These NPAs provide either a level of service or a specialized assessment that the district is either unable or required to provide.

Dynamic Education Services provides academic support and tutoring in specific areas such as math and reading and study skills. This agreement will be effective February 12, 2025 - June 30, 2025.

Financial Impact

Budgeted Special Education funds, NTE: \$17,000

Administrator

Renee Gray, Acting Superintendent
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY
SERVICES*

MASTER CONTRACT

2024-2025

*Dynamic Education Services, Inc.
701 W. Kimberly Av., #115
Placentia, CA 92870*

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2024-2025

CONTRACT NUMBER:

LEA:

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 12th day of February, 2025, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as “District” or local educational agency “LEA”) and **Dynamic Education Services, Inc.** (hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR’s obligation to provide all services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student’s parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of practice of each provider’s license, certification and/or credential. In addition to meeting the

certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR’s licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR’s certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from February 12, 2025 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30,

2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California

Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the “stay-put” requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. **DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to

themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Agreement" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set

forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

- \$2,000,000 per occurrence
 - \$ 5,000 medical expenses
 - \$1,000,000 personal & advertising injury
 - \$4,000,000 general aggregate

- B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

- \$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
 - \$3,000,000 sexual abuse or molestation per occurrence for NPS
 - \$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form

(i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.

- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by

CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to

provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the

evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student’s IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student’s IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student’s IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student’s IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student’s enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student’s parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student’s receipt of special education and/or related

services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS

shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and

ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access,

store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of

students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., and 56520 et seq. as amended by Senate Bill 483 (9/28/24) as well as applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of prone restraint and other forms of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR acknowledges that in accordance with in Education Code section 56521.1 emergency interventions shall only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. In addition, emergency interventions shall not be used as a substitute for the systematic behavioral intervention plan that is designed to change, replace, modify, or eliminate a targeted behavior. No emergency intervention shall be employed for longer than is necessary to contain the behavior. A situation that requires prolonged use of an emergency intervention shall require the staff to seek assistance of the schoolsite administrator or law enforcement agency, as applicable to the situation. Emergency interventions shall not include: (1) locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (2) employment of a device, material, or objects that simultaneously immobilize all four extremities; (3) prone restraint (defined as the application of a behavioral restraint on a pupil in a facedown position for any period of time and includes the procedure known as prone containment); and (4) an amount of force that exceeds that which is reasonable and necessary under the circumstances.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (1) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (2) an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (3) an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (4) an intervention that is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma; (5) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities; (6) prone restraint; (7) locked seclusion unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (8) an intervention that precludes adequate supervision of the LEA student; and (9) an intervention that deprives the LEA student of one or more of the student's senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a behavioral restraint, is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the

California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any

action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and

whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student’s home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN’S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children’s institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as “NPS/RTC”), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student’s IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student’s parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction (“Superintendent”) shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as “CDOJ”) and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR’s employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR’s employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee’s conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r),3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or

credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to

administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30)

calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such

notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation

evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student’s IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student’s disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student’s individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR’s service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR’s service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student’s absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and

canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local

government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 12th day of February 2025 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,
Dynamic Education Services, Inc.

LEA,
Placentia-Yorba Linda Unified School District

Nonpublic School/Agency

By:

By:

Signature Date

Signature Date
Don Rosales, Purchasing Director

Name and Title of Authorized
Representative

Name and Title of Authorized
Representative

Notices to CONTRACTOR shall be addressed to:

Name

Nonpublic School/Agency/Related Service Provider

Address

City State Zip

Phone Fax

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR

CONTRACTOR NUMBER

2024-2025

(Dynamic Education Services)

(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____

If blank, the number shall be as determine by
CDE Certification.

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed _____

Total LEA enrollment m
exceed

Rate

Period

Reading Intervention Program

The Reading Intervention Program includes the Sondag Learning Systems** for each student which is a comprehensive line of materials/curriculum that help our Education Specialists provide multisensory reading instruction/intervention, both research and evidence-based for students from grades K-8.

The Reading Intervention Program Packages include Pre and Post Assessments, Session Report & Recommendation (SRR) form***, and a complete reading intervention program for each student covering 1-6 grade levels of reading.

READING INTERVENTION PROGRAM PACKAGES**

(1) Grades K-2 – covers 1 to 2 grade levels of reading intervention/instruction	\$130.00 Per Hour	60 Hours per Student	\$7,800.00 Per Student
(2) Grades K-2 – covers 3 to 4 grade levels of reading intervention/instruction	\$130.00 Per Hour	120 Hours per Student	\$15,600.00 Per Student
(3) Grades 3-8 – covers 1 to 2 grade levels of reading intervention/instruction	\$130.00 Per Hour	60 Hours per Student	\$7,800.00 Per Student
(4) Grades 3-8 – covers 3 to 4 grade levels of reading intervention/instruction	\$130.00 Per Hour	120 Hours per Student	\$15,600.00 Per Student
(5) Grades 3-8 – covers 5 to 6 grade levels of reading intervention/instruction	\$130.00 Per Hour	180 Hours per Student	\$23,400.00 Per Student

**Through Windsor Learning's, Sondag Learning System, created by Arlene Sondag, Orton-Gillingham expert provides the necessary tools and accessibility for educators to identify, intervene, and help struggling students catch up with their peers using effective multisensory instruction.

***All Compensatory/Supplemental services are provided a Session Report & Recommendation (SRR) Form. School District & Parent/Guardian will receive a copy of SRR form upon completion of each authorized NPA services/contracted hours. SRR form will be provided and billed using the last hour/session for each student's services. For example, a student referred for 60 hours of Reading Intervention program will complete 59 hours of direct Reading Intervention program and 1 hour of indirect services as "Final Session/SRR."

*Parent transportation reimbursement rates are to be determined by the LEA.

**By credentialed Special Education Teacher.

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8710

rgray@pylusd.org

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

gredira@pylusd.org

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Administrative Secretary, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8609

mluna@pylusd.org

AND

Dena Mavritsakis

Account Technician, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

dmavritsakis@pylusd.org

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

emcgowan@pylusd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

INCREASE MASTER CONTRACT NON-PUBLIC AGENCY (NPA) AGREEMENT WITH SENECA FAMILY OF AGENCIES

Background

Non-public agencies (NPAs) are certified by the State of California to provide specific special education services to students based on their Individualized Education Plan (IEP). These NPAs provide either a level of service or a specialized assessment that the district is either unable or required to provide.

Seneca Family of Agencies provides services on academic, socio-emotional, and behavioral needs and goals. Due to an increased need for students to receive wrap services, it will require a need for increasing funds for this agency.

This agreement will be effective February 12, 2025 - June 30, 2025.

Original Authorized Amount:	\$60,000
Requested Increase in Authorized Amount:	<u>\$55,000</u>
Total Authorized Amount:	<u>\$115,000</u>

Financial Impact

Budgeted Special Education funds, NTE: \$55,000

Administrator

Renee Gray, Acting Superintendent
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

MASTER CONTRACT

2024-2025

*Seneca Family of Agencies
8945 Golf Links Rd
Oakland, CA 94605*

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2024-2025

CONTRACT NUMBER:

LEA: *Placentia-Yorba Linda Unified School District*

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 1st day of July, 2024, between the Placentia-Yorba Linda Unified School District (hereinafter referred to as "District" or local educational agency "LEA") and **Seneca Family of Agencies** (hereinafter referred to as "CONTRACTOR") for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of an LEA student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student's parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of practice of each provider's license, certification and/or credential. In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to

provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR’s licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR’s certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the "stay-put" requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations

300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term “days” means calendar days unless otherwise specified.

h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker’s compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR’s employees who have access to confidential records. CONTRACTOR shall maintain an

access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or

the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with minimum limits as follows:

\$2,000,000 per occurrence

\$ 5,000 medical expenses
\$1,000,000 personal & advertising injury
\$4,000,000 general aggregate

B. **Sexual Abuse or Molestation Liability**, with minimum limits as follows:

\$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC

\$3,000,000 sexual abuse or molestation per occurrence for NPS

\$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

C. **Auto Liability Insurance**. To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form (i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.

H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.

I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.

K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.

L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of

the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.

M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation

(hereinafter referred to as “IEE”) and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student’s IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student’s IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student’s IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student’s IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student’s enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student’s parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student’s receipt of special education and/or related services as specified in the LEA student’s IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth

in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the

provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access, store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment ("LRE") options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress ("CAASP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California ("ELPAC"), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR's qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California

Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (a) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (b) releasing noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (c) any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (d) any intervention which is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or which can be expected to cause excessive emotional trauma; (e) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used as a limited emergency intervention by CONTRACTOR's trained and qualified personnel as allowable by applicable law and regulations; (f) locked seclusion except as allowable by applicable law and regulations; (g) any intervention that precludes adequate supervision of the LEA student; and (h) any intervention which deprives the LEA student of one or more of his or her senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a restraint or prone containment is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of

all disciplinary actions for LEA students, including incidents that result in “other means of correction”, suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student’s name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student’s behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student’s IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student’s IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR’S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information

for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student's home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN'S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children's institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences;

(H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law

and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up

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session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student's disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student's individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student's absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.

b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related

documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

By signing this Agreement, CONTRACTOR certifies that:

(a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2024 and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

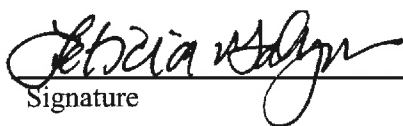
CONTRACTOR,

LEA,

Seneca Family of Agencies

Placentia-Yorba Linda USD

By:



06/14/24

Signature

Date

Leticia Galyean, CEO & President

Name and Title of Authorized Representative

By:

 6-25-24

Signature

Date

Gary Stine, Assistant Superintendent

Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Leticia Galyean

Name

Seneca Family of Agencies

8945 Golf Links Rd

Address

Oakland CA, 94605

City

State

Zip

510-654-4004

510-317-1443

Phone

Fax

contracts@senecacenter.org

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR		CONTRACTOR NUMBER		2024-2025
Seneca Family of Agencies				(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed				
Total LEA enrollment may not exceed				
		Rate		Period

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

Service	Location	Category	Basis	2023-2024	2024-2025
Counseling		Individual	hourly	177.44	181.88
Counseling/Guidance - Education Counseling		Individual	hourly	177.44	181.88
Case Management/Social Skills Work			hourly	177.44	181.88
Behavior Intervention	BA Level Coach		hourly	85.00	85.00
Behavior Intervention	BA Level		hourly	91.80	94.10
Therapeutic Behavioral Coaching		BA Level	minute	2.74	2.74
Wrap Around				5724.00	5867.10
Wrap Around Transition Phase			monthly	4006.80	4106.97
Behavior Intervention	Service/Consult	Clinician	hourly	177.44	181.88
Educationally Related Mental Health Services		Assessment	hourly	177.44	181.88
Autism Related Assessment		BCBA, M	BCBA, M	164.30	164.30
Functional Behavior Assessment (FBA)			hourly	177.44	181.88

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

2.

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

rgray@pylusd.org

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

gredira@pylusd.org

3. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Special Education Department Secretary

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

mluna@pylusd.org

AND

Dena Mavritsakis

Special Education Account Technician

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

dmavritsakis@pylusd.org

4. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

emcgowan@pylusd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**Placentia-Yorba Linda Unified School District
Board of Education Regular Meeting
February 11, 2025**

RATIFY MASTER CONTRACT RESIDENTIAL TREATMENT CENTER AGREEMENT WITH YOUTH CARE OF UTAH, INC.

Background

Residential treatment centers (RTCs) are certified centers to provide special education services and intensive therapy to students based on their Individualized Education Plan (IEP). These centers provide an environment and a level of services for students who require more intensive support than the school district can provide.

This ratification is being requested in order to ensure the timely provision of free appropriate public education (FAPE) as well as to reduce the risk of compensatory education requests.

This agreement will be effective January 15, 2025 - June 30, 2025

Financial Impact

Budgeted special education funds NTE: \$150,000

Administrator

Renee Gray, Acting Superintendent
Gwen Redira, Director, Special Education

*NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY
SERVICES*

MASTER CONTRACT

2024-2025

*Youth Care of Utah, Inc.
12595 Minuteman Drive
Draper, UT 84020*

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2024-2025

CONTRACT NUMBER:

LEA:

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 15th day of January, 2025, between the Placentia District (hereinafter referred to as “District” or local educational agency “LEA”) and **Youth Care of Utah, Inc.**(hereinafter referred to as “CONTRACTOR”) for the purpose of providing special education and/or related services to District students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 et seq. and Title 5 of the California Code of Regulations section 3000 et seq., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this Agreement, does not commit the District to pay for special education and/or related services provided to any District student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, the ISA shall acknowledge CONTRACTOR’s obligation to provide all services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of an LEA student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each LEA student served by CONTRACTOR.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed agreement between LEA and parent, authorized by LEA for a transfer student pursuant to California Education Code section 56325, or otherwise authorized by LEA without a signed IEP, LEA is not responsible for the costs associated with nonpublic school placement or nonpublic agency services until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement or nonpublic agency services is appropriate, and the IEP is signed by the LEA student’s parent.

2. CERTIFICATIONS AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code, section 56366 et seq. and within the professional scope of practice of each provider’s license, certification and/or credential. In addition to meeting the

certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of California and provides services to LEA students in such out-of-state program, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

A current copy of CONTRACTOR’s licenses and nonpublic school/agency certifications, or a validly issued waiver of any such certification, must be provided to LEA on or before the date this Master Contract is executed by CONTRACTOR. CONTRACTOR must immediately (and under no circumstances longer than three (3) calendar days) notify LEA if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or subject to a pending administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. If any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract, this Master Contract shall terminate as of the date of such action.

With respect to CONTRACTOR’s certification, failure to notify the LEA and CDE of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program, constitutes a breach of the Master Contract and may result in the termination of this Master Contract by the LEA and/or suspension or revocation of CDE certification.

Total student enrollment shall be limited to capacity as stated on CDE certification. Total class size shall be limited to capacity as stated in Section 24 of the Master Contract.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations including but not limited to the provision of special education and/or related services, facilities for individuals with exceptional needs, pupil enrollment, attendance and transfer, corporal punishment, pupil discipline, and positive behavioral interventions.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract, and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from **January 15, 2025 to June 30, 2025** (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30,

2025 (Title 5 California Code of Regulations Section 3062(d)). In the event a Master Contract is not renegotiated by June 30th, the parties shall have 90 days from July 1 of the new fiscal year to consummate the contract. (Education Code Section 56366(c).) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA. Requests for renegotiation of any rate, including but not limited to, related services for the subsequent contract year, are to be submitted in writing to Orange County Department of Education, Special Education Division, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050 prior to January 31, 2025.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each Individual Services Agreement which is incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with all information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to the LEA, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to the LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by the LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety (90) calendar day period, all payments shall cease until such time as the new Master Contract is signed. (California Education Code sections 56366(c)(1) and (2).) In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students at the direction of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT

This Master Contract shall include an ISA developed for each LEA student for whom CONTRACTOR is to provide special education and/or related services. An ISA shall be substantially similar in form and content to the ISA set forth in Exhibit B, attached hereto and incorporated herein by reference. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to Education Code section 56366(a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA (California

Education Code sections 56366(a)(5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise. CONTRACTOR shall abide by the “stay-put” requirement of state and federal law when placement in an interim alternative educational setting is made by the LEA or OAH consistent with 20 U.S.C. section 1415(k)(1). CONTRACTOR shall adhere to all the LEA requirements concerning changes in placement.

Disagreements between the LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). Nothing herein shall limit LEA or CONTRACTOR from engaging in alternative dispute resolution. CONTRACTOR disagrees with the language of Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its rights to challenge that provision.

7. **DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education, including its officers, agents, and employees and as identified in Paragraph 1 above.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for nonpublic school/agencies.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services, and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 5 of the California Code of Regulations sections 3064 and 3065, or, in the absence of such requirements, the state-education-agency-approved or recognized requirements, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code. Nothing in this definition shall be construed as restricting the activities of services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations.
- e. The term “license” means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, including but not limited to mental health and board and care services at a residential placement, or refer to

themselves using a specified professional title. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license, shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).

- f. Parent means a biological or adoptive parent unless the biological or adoptive parent does not have legal authority to make educational decisions for the child; a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726; an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare; a surrogate parent; a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Title 34 of the Code of Federal Regulations 300.30(b)(1) or (2). Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Agreement” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Master Contract shall be in writing. Notices shall be mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee. E-mail notifications may be used provided that a hard copy is also mailed by first class mail deposited with the United States Postal Service or delivered by hand and shall be effective as of the date of receipt by addressee via first class mail or hand delivery.

All notices mailed to the LEA shall be addressed to the person, or their designee as indicated on Exhibit C, attached hereto and incorporated herein by reference. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set

forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); notification of injury; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications by-laws; lists of current board of directors/trustees, if incorporated; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log needs to record access to the LEA student's records by: (a) the LEA student's parent; (b) an individual to whom written consent has been executed by the LEA student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records within five (5) business days following the date of request by parent or LEA, consistent with Education Code sections 49069 and 56504. CONTRACTOR agrees, in the event of school or agency closure, to forward all records within five (5) business days to LEA. These shall include, but not limited to, current transcripts, IEP/ISPs, behavior emergency reports (BER), incident reports, notification of injury and all other reports. CONTRACTOR acknowledges and agrees that all student records maintained by CONTRACTOR as required by state and federal laws and regulations are the property of LEA and must be returned to LEA without dissemination to any other entity.

10. SEVERABILITY CLAUSE

If any provision of this Master Contract is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire Agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA in writing within thirty (30) calendar days of any change of ownership or change of corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this Master Contract with venue in Orange County.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. If the parties cannot agree on such modifications or amendments, this Master Contract may be terminated in accordance with Paragraph 14.

14. TERMINATION

This Master Contract or an Individual Service Agreement may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the Master Contract or ISA unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. In addition, the cause shall not be to effectuate a change in placement in circumvention of the IEP process. To terminate the Master Contract for cause, either party shall give no less than twenty (20) days prior written notice to the other party (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to the LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, except as specified above in Paragraph 5. CONTRACTOR or the LEA may also terminate an individual ISA for cause. To terminate the ISA, either party shall also give no less than twenty (20) days prior written notice to the other.

15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR'S fulfillment of any of its obligations under this Agreement:

A. Commercial General Liability Insurance, including both bodily injury and property damage, with minimum limits as follows:

\$2,000,000 per occurrence
\$ 5,000 medical expenses
\$1,000,000 personal & advertising injury
\$4,000,000 general aggregate

B. Sexual Abuse or Molestation Liability, with minimum limits as follows:

\$5,000,000 sexual abuse or molestation per occurrence for NPS/RTC
\$3,000,000 sexual abuse or molestation per occurrence for NPS
\$3,000,000 sexual abuse or molestation per occurrence for NPA

Sexual abuse or molestation limits shall be separate and in addition to the limits required in sections A, C and E.

If policies are provided on a claims-made basis, an extended reporting period coverage for claims made within five years after termination of this Agreement is required.

The definition of abuse shall include, but not be limited to, physical abuse, such as sexual or other bodily harm, and non-physical abuse, such as verbal, emotional or mental abuse, any actual, threatened or alleged act, and errors, omissions, or misconduct related to abuse.

- C. **Auto Liability Insurance.** To the extent vehicles, other than buses, are used to transport students, such vehicles shall have liability coverage of not less than \$1,000,000 million per occurrence combined single limit.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as an approved service location by the LEA, CONTRACTOR must comply with State of California auto insurance requirements and maintain liability coverage with minimum limits of \$1,000,000 combined single limit per occurrence.

If CONTRACTOR uses a bus to transport students, minimum limits of liability shall be \$10,000,000 combined single limit per occurrence.

- D. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering CONTRACTOR'S full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers Liability

- E. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage with the following limits:

\$2,000,000 per occurrence or, if claims-made, per claim

\$4,000,000 general aggregate

If provided on a claims-made basis, this Professional Liability policy shall provide extended reporting period coverage for claims made within three years after termination of this Agreement.

- F. **Cyber Liability Insurance** coverage with not less than the following limits:

\$1,000,000 per occurrence or claim

\$2,000,000 aggregate

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this Agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, the release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- G. The minimum insurance limit requirements may be satisfied with a combination of primary and excess insurance, to satisfy the minimum insurance requirements of the Master Contract. Acceptable excess policies should be either Excess Following Form

(i.e., subject to all of the terms and conditions of the policy beneath it) or Umbrella Liability coverage limits that satisfy the minimum limits expressed above in A, B, E and F.

- H. CONTRACTOR, upon execution of this Master Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance and endorsements evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal, cancellation or modification notice provision.
- I. The Commercial General Liability, Automobile Liability, Cyber Liability and any Excess Following Form or Umbrella (excluding Professional/E&O) policies shall name the LEA, District's Board of Education, agents, employees and volunteers as additional insureds on all insurance policies and premiums shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- J. The Workers' compensation coverage shall include WAIVER OF SUBROGATION endorsements which provide that the insurer or self-insurer shall waive its right of subrogation against the LEA, District's Board of Education, and its officers, directors, employees, volunteers, and agents with respect to any losses paid under the terms of the policies.
- K. Unless CONTRACTOR is insured under the California Private Schools Self Insurance Group (CAPS SIG) or a similar self-insurance group, any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, the LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees or (b) procure a bond guaranteeing payment of losses and related investigation.
- L. For any claims related to the services provided by CONTRACTOR, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it. Coverage for all liability coverage parts shall include defense and expense costs outside of the coverage limits.
- M. All Certificates of Insurance shall reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.
- N. The insurance requirements required herein shall not be deemed to limit CONTRACTOR's liability relating to the performance under this Agreement. The procuring of insurance shall not be construed as a limitation on liability or as full performance of the indemnification and harmless provisions of this Master Contract. CONTRACTOR understands and agrees that, notwithstanding any insurance, CONTRACTOR's obligation to defend, indemnify and hold harmless LEA in accordance with this Master Contract is for the full and total amount of any damage, injuries, loss, expense, costs, or liabilities caused by or in any manner connected with or attributed to the acts or omissions of CONTRACTOR, its directors, officers, agents, employees, subcontractors, guests or visitors, or the operations conducted by

CONTRACTOR, or the CONTRACTOR's use, misuse, or neglect of the LEA's premises.

- O. CONTRACTOR shall require that all subcontractors meet the requirements of this Section and the indemnification Section of this Agreement unless otherwise agreed in writing by the LEA.

If the LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall defend, indemnify and hold harmless LEA and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by CONTRACTOR or its directors, officers, agents, employees, volunteers or guests arising from CONTRACTOR's duties and obligations described in this Agreement or imposed by law.

To the fullest extent allowed by law, LEA shall defend, indemnify and hold harmless CONTRACTOR and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by LEA or its directors, officers, agents, employees, volunteers or guests arising from LEA's duties and obligations described in this Agreement or imposed by law.

17. INDEPENDENT CONTRACTOR

Nothing herein contained shall be construed to imply a joint venture, co-principal, partnership, principal-agent, employer-employee, or co-employer relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR based on any acts or omissions of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination. If CONTRACTOR is determined to be a partner, joint venture, co-principal, employer, or co-employer of the LEA based on any acts or omissions of LEA, LEA shall indemnify and hold harmless the CONTRACTOR from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that determination.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR's written notification shall include the specific special education and/or related service to be subcontracted, including the corresponding hourly rate or fee. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to

provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts unless written approval for any change is first obtained by the LEA. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including but not limited to, transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. LEA may request that the certificates and endorsements be completed on forms provided by the LEA. All certificates and endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA/District Board of Education, agents, employees and volunteers as additional insured. If LEA does not approve the subcontractor's insurance, the LEA shall provide CONTRACTOR notice within fifteen (15) days.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance shall reference the LEA contract number, name of the school or agency submitting the certificate, indication if nonpublic school or nonpublic agency, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in Section 45 (Clearance Requirements) and Section 46 (Staff Qualifications) of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to the LEA, upon request, a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. This can be provided via e-mail to the SELPA Director of the LEA. CONTRACTOR and any member of its Board of Directors (or Trustees) shall avoid any relationship with the LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042, Government Code section 1090 et seq., including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and the LEA otherwise agree in writing, the LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the

evaluator whose IEE the District agrees to fund. When no other appropriate assessor is available, the LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of race, ethnicity, color, religion, sex, gender, pregnancy, gender identity, sexual orientation, national origin, immigration status, age, disability, or any other classification protected by federal or state law.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student’s IEP and as specified in the ISA. If CONTRACTOR is a nonpublic school, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of the services outlined in the student’s IEP.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for LEA students, as specified in the LEA student’s IEP and ISA. If an IEP team determines that a LEA student requires an assistive technology device based on an assessment, or requires low incidence equipment for eligible students with low incidence disabilities, LEA shall provide such assistive technology device or low incidence equipment when specified in the student’s IEP and ISA, and if necessary, provide training on the use of the device/equipment. Such device/equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the device/equipment is no longer needed or when the student is no longer enrolled in the nonpublic school.

CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student’s enrollment under the terms of this Master Contract). CONTRACTOR may charge a LEA student’s parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) verification that any such charge or fee is not a “pupil fee” under Education Code section 49010 et. seq.; (b) written notification to the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (c) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA guidelines as well as all California state laws, regulations and guidelines prohibiting pupil fees, deposits or other charges.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student’s receipt of special education and/or related

services as specified in the LEA student's IEP and ISA unless the LEA, CONTRACTOR and parent agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq. and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and predictors and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (CCSS) and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. CONTRACTOR's general program of instruction shall be described in writing and a copy provided to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements including the graduation requirements for pupils in foster care, pupils who are homeless, former juvenile court school pupils, child of a military family or migrant student and other students as set forth in Education Code section 51225.1 as well as students eligible for the California Alternate Assessment and diploma of graduation from high school as set forth in Education Code section 51225.31. CONTRACTOR shall not award a high school diploma to LEA students who have not successfully completed all of the LEA's graduation requirements unless otherwise permitted by law.

When CONTRACTOR serves LEA students in grades seven (7) through twelve (12) and issues pupil identification cards to LEA students, such pupil identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number as required by Education Code section 215.5.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and predictors and be consistent with LEA and CDE guidelines and certification, and provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention services shall develop a written plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a licensed children's institution, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. Licensed Children's Institution (LCI) CONTRACTORS

shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to the LEA a written description of the services and location provided prior to the effective date of this Master Contract. Contractors providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff consistent with the requirements set forth in Education Code section 56520 et seq. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation nor subcontract for transportation services unless LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a nonpublic school, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to LEA students at like grade level as required by Education Code section 46000 et seq. unless otherwise specified in the LEA student's IEP and ISA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. CLASS SIZE

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students unless CONTRACTOR and the LEA agree otherwise, in writing. In the event of an LEA student experiencing excessive absenteeism or not regularly attending school, CONTRACTOR may provide written notice to each LEA with a student enrolled in that specific classroom of CONTRACTOR that the class size in that classroom will increase above 12 students but shall not exceed 14 students, for a period not to exceed 60 calendar days.

In the event a nonpublic school is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the nonpublic school shall develop a plan to assure appropriate coverage of students by first utilizing existing certificated staff. The nonpublic school and the LEA may agree to one 30 school day period per contract year where class size may be increased to assure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a nonpublic agency.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall submit to the LEA a school calendar with the total number of billable days not to exceed 180 days, plus up to twenty (20) extended school year billable days unless otherwise specified in the LEA student's IEP/IFSP and

ISA. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by the IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic school service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as the LEA and shall identify the dates of observance on its school calendar submitted to the LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of the LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any nonpublic agency service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA, all data related to students who are served by the CONTRACTOR. This shall include any and all data related to any section of this Master Contract, including but not limited to student information, student discipline and billing information. The specific format of the data to be provided shall be determined between the LEA and CONTRACTOR. CONTRACTOR shall not enter into a contract with a third party for the purpose of providing cloud-based services including but not limited digital storage, management and retrieval of pupil records or to provide digital educational software that authorizes such third party to access,

store, and use pupil records, unless CONTRACTOR has obtained prior written authorization from LEA in compliance with Education Code section 49073.1.

The LEA may provide the CONTRACTOR with approved forms and/or format for such data, including but not limited to, forms developed by CDE, approved electronic IEP systems, invoicing, attendance reports, and progress reports. The LEA may approve use of CONTRACTOR-provided forms at LEAs discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and the LEA shall both follow policies and procedures that support Least Restrictive Environment (“LRE”) options (and/or dual enrollment options if available and appropriate) for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

LRE placement options shall be addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services and goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations and/or activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a nonpublic school, CONTRACTOR shall, in accordance with Education Code section 60640 et. seq. administer all Statewide assessments within the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), California Alternative Assessment (“CAA”), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, the English Language Proficiency Assessments for California (“ELPAC”), and the Alternate ELPAC, as appropriate to the student, and mandated by LEA pursuant to LEA guidelines as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such Statewide assessments.

When CONTRACTOR is a nonpublic school, CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’s qualified staff; CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA. Contractor shall report the test results to the CDE as required by Education Code section 56366(a)(8)(A).

Where CONTRACTOR is a nonpublic school, CONTRACTOR shall administer all statewide achievement tests as mandated by the LEA and pursuant to the LEA guidelines, as well as state and federal laws and regulations, unless LEA notifies CONTRACTOR that it will administer such assessments.

29. DISTRICT MANDATED ATTENDANCE AT MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of

students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, and standardized testing. The LEA shall provide CONTRACTOR with reasonable advanced notice of mandated meetings. Attendance at such meetings shall not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS

CONTRACTOR shall comply with the requirements of Education Code sections 49005 et seq., and 56520 et seq. as amended by Senate Bill 483 (9/28/24) as well as applicable provisions of Title 5 of the California Code of Regulations regarding positive behavior interventions including, but not limited to: the completion of functional behavioral assessments; the development, implementation, monitoring, supervision, modification, and evaluation of behavior intervention plans; emergency interventions and the prohibitions on the use of prone restraint and other forms of restraints and seclusion. CONTRACTOR shall notify the parent/guardian, residential care provider (if appropriate) and LEA within one (1) school day of any behavior incident including when an emergency intervention is used or serious property damage occurs as well as provide LEA with a copy of the behavioral emergency report. It is understood that the LEA may require additional requirements for staff qualifications beyond what is required in Title 5 of the California Code of Regulations sections 3064 and 3065. Such requirements will be provided in writing to CONTRACTOR prior to entering into an ISA for a LEA student. Failure to maintain adherence to staff qualification requirements shall constitute sufficient cause for contract termination. CONTRACTOR shall provide the LEA with all training protocols for behavior intervention staff who do not possess a license, credential or recognized certification as part of their Master Contract application. CONTRACTOR shall provide certification to LEA, upon request, that all behavior aides who do not possess a license, credential or other recognized certification have completed required training protocols within ten (10) days of the start of providing behavior intervention services to a LEA student. Failure to do so shall constitute sufficient cause for termination.

CONTRACTOR shall designate an individual employed, contracted, and/or otherwise hired by CONTRACTOR as a behavior case manager who is qualified, and responsible for the design, planning and implementation of behavior interventions in accordance with state law. CONTRACTOR shall maintain a written policy in compliance with Education Code section 56520 et seq. and applicable provisions of Title 5 of the California Code of Regulations regarding emergency interventions and behavioral emergency reports. Evidence of such training shall be submitted to the LEA at the beginning of the school year and within thirty (30) days of any new hire.

CONTRACTOR shall ensure that all of its staff members are trained annually in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of such trainings and provide written verification of the trainings annually to LEA and upon request.

CONTRACTOR acknowledges that in accordance with in Education Code section 56521.1 emergency interventions shall only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. In addition, emergency interventions shall not be used as a substitute for the systematic behavioral intervention plan that is designed to change, replace, modify, or eliminate a targeted behavior. No emergency intervention shall be employed for longer than is necessary to contain the behavior. A situation that requires prolonged use of an emergency intervention shall require the staff to seek assistance of the schoolsite administrator or law enforcement agency, as applicable to the situation. Emergency interventions shall not include: (1) locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (2) employment of a device, material, or objects that simultaneously immobilize all four extremities; (3) prone restraint (defined as the application of a behavioral restraint on a pupil in a facedown position for any period of time and includes the procedure known as prone containment); and (4) an amount of force that exceeds that which is reasonable and necessary under the circumstances.

CONTRACTOR shall not authorize, order, consent to, or pay for any of the following prohibited interventions, or any other intervention similar to or like the following: (1) any intervention that is designed to, or likely to, cause physical pain, including but not limited to, electric shock; (2) an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the LEA student's face; (3) an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (4) an intervention that is designed to subject, used to subject, or likely to subject the LEA student to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma; (5) restrictive interventions which employ a device, material, or objects that simultaneously immobilize all four extremities; (6) prone restraint; (7) locked seclusion unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (8) an intervention that precludes adequate supervision of the LEA student; and (9) an intervention that deprives the LEA student of one or more of the student's senses, pursuant to Education Code section 56521.2.

In the event CONTRACTOR places a pupil in seclusion as defined in Education Code section 49005.1, CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion as set forth in Education Code section 49005.8. CONTRACTOR shall also comply with all requirements of Education Code section 49005 et seq., in the event a behavioral restraint, is used on a pupil. CONTRACTOR shall also comply with the reporting requirements set forth in Education Code section 49006 regarding the reporting of the use of restraints and seclusion of pupils using forms developed by the California Department of Education or as otherwise agreed to by CONTRACTOR and LEA.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. CONTRACTOR shall provide LEA, on a monthly basis, a written report of all disciplinary actions for LEA students, including incidents that result in "other means of correction", suspension and/or expulsion of any LEA student, including all statutory offenses described in Education Code sections 48900 and 48915, using forms developed by the

California Department of Education or as otherwise mutually agreed by CONTRACTOR and LEA. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915. Written notification shall be provided to the LEA as designated in Exhibit C.

When CONTRACTOR seeks to remove a LEA student from the current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. CONTRACTOR shall notify LEA representatives of the need for an IEP team meeting when a manifestation determination will be considered.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school and/or by the nonpublic agency; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366(a)(2)(B)(i) and (ii).) If an LEA student is enrolled in the nonpublic school pursuant to a lawfully executed agreement between the LEA and parent, it shall be the responsibility of the LEA to notify CONTRACTOR in writing (1) when or whether an IEP meeting will be held, (2) whether placement in the nonpublic school should be documented as part of an IEP, and (3) the start date and, if known, the end date for services to be provided by CONTRACTOR to LEA student.

If a LEA student is to be transferred from a nonpublic school setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and the LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, a parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the parent(s), the CONTRACTOR and the LEA. CONTRACTOR shall provide to the LEA any and all assessments (including testing protocols) and written assessment reports created by CONTRACTOR and any of its agents or subcontractors, upon request. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

If the CONTRACTOR or LEA is unable to convince the parent or guardian that the parent or guardian should attend the IEP, CONTRACTOR shall maintain a written record of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any

action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of considering a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or unless an interim alternative educational placement is deemed lawful and appropriate by the LEA or OAH.

33. SURROGATE PARENTS

CONTRACTOR shall comply with state and federal laws and regulations regarding assigning surrogate parents to LEA students.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including alternative dispute resolution, mediations and hearings, as requested by the LEA. CONTRACTOR shall also fully participate in the investigation of any complaint filed with the State of California, the Office for Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/IFSP as well as directing CONTRACTOR staff to be available to obtain information and/or prepare for an investigation or due process hearing.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Special Education Compliance Compliant procedures pursuant to Title 5 of the California Code of Regulations section 3200 et seq.; (2) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 et seq.; (3) Nondiscrimination policies pursuant to Title 5 of the California Code of Regulations section 4960 (a); (4) Sexual Harassment Policies pursuant to California Education Code 231.5(a)(b)(c); (5) Student Grievance Procedure pursuant to Title IX 34 CFR sections 106.8 (a)(d) and 106.9 (a); and (6) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to any LEA student and provide LEA with all documentation related to the complaint(s) and/or CONTRACTOR's investigation of complaints, including any and all reports generated as a result of an investigation.

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless the LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s).

CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre-/post-tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior support plans. The LEA may request copies of such data at any time within five (5) years of the date of service. CONTRACTOR agrees to maintain the information for at least five (5) years and also shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other assessment of the LEA student one month prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All assessments shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For nonpublic agency services, supervision provided by a qualified individual as specified in Title 5 of the California Code of Regulations section 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any assessments, interviews, or meetings, unless the LEA agrees in writing prior to the completion of any work. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall assign grades and prepare transcripts at the close of each semester, or upon LEA student transfer, for each LEA student in grades nine (9) through twelve (12) inclusive, including students eligible for a diploma in accordance with Education Code section 51225.31. CONTRACTOR shall submit all transcripts to the LEA Director of Special Education for evaluation of progress toward completion of diploma requirements as specified by LEA.

38. LEA STUDENT CHANGE OF RESIDENCE

Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents. Within five (5) school days from the date CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify the LEA, in writing, of the LEA student's change of residence and

whether the student's IEP provides for an assistive technology device for use outside of the school setting. If the student's IEP provides an assistive technology device for use outside of the school setting then the student shall continue to be provided an assistive technology device for use outside the school setting until alternative arrangements are made or until two (2) months have elapsed from the date the student ceased to be enrolled in the LEA, whichever occurs first (Education Code section 56040.3). For foster youth, the definition of school of origin includes placement in a nonpublic school (Education Code sections 48853.5(g)(3) and 48204(a)(2)).

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, the LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall immediately report, by telephone and e-mail, to the LEA Representative responsible for overseeing nonpublic schools and nonpublic agencies, and any other required representative from the California Department of Education, when a LEA student is withdrawn from school and/or services. CONTRACTOR shall confirm such telephone call in writing via e-mail or other written notification to the LEA Director of Special Education and submit to the LEA and the Department of Education, if required, within five (5) business days of the withdrawal.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR, if operating a program with a residential component, shall cooperate with a parent's reasonable request for LEA student visits in their home during, but not limited to, holidays and weekends. CONTRACTOR shall ensure that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA.

CONTRACTOR shall notify LEA in writing of any verbal and/or written concern/problem reported to a student's parent during parental access to CONTRACTOR'S facilities that would impact implementation of the student's IEP or offer of a FAPE.

41. SERVICES AND SUPERVISION AND PROFESSIONAL CONDUCT

If CONTRACTOR provides services on a LEA public school campus, CONTRACTOR shall comply with Penal Code section 627.1 et seq., as well as all other LEA and campus-specific policies and procedures regarding visitors to/on school campuses. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of CONTRACTOR services on LEA public school campuses.

It is understood that the public school credentialed classroom teacher is responsible for the educational program.

It is understood that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of the Master Contract.

CONTRACTOR, if providing services in a student’s home as specified in the ISA, shall assure that at least one parent of the child or an adult caregiver with written and signed authorization to make decisions in an emergency is present during the provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the nonpublic school/nonpublic agency service provider. All problems and/or concerns reported to parents, both verbal and written shall also be provided to the LEA.

42. LICENSED CHILDREN’S INSTITUTION CONTRACTORS

If CONTRACTOR is a licensed children’s institution, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366(a)(2)(C) and 56366.9, Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as “NPS/RTC”), CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq. CONTRACTOR shall comply with all monitoring requirements set forth in Section 44 below.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to the LEA, on a quarterly basis, a list of all LEA students, including those identified as eligible for special education. For those identified special education students, the list shall include: 1) special education eligibility at the time of enrollment; and 2) the educational placement and services specified in each student’s IEP at the time of enrollment.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between the LEA and parent, the LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student’s parent or another adult with educational decision-making rights.

43. STATE MEAL MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49500 et seq., 49530 et seq., 49550 et seq., and Assembly Bill 130 (2021).

LEA at its sole discretion may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

CONTRACTOR shall provide LEA with at least 30 days prior written notice of any change in its status under the National School Lunch Program/State Meal Mandate and shall work collaboratively with LEA to ensure that each eligible student receives required meals.

44. MONITORING

When CONTRACTOR is a nonpublic school, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and CONTRACTOR, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to CONTRACTOR before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow representatives from the LEA access to its facilities for the purpose of monitoring each LEA student's instructional program. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI, the LEA or its SELPA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction (“Superintendent”) shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall fully participate in any LEA and CDE compliance review, including any On-Site and Self Review and if applicable, District Validation Review. This review will address programmatic aspects of the nonpublic school/agency, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall complete and submit a Nonpublic School/Agency Self-Review Assessment submitted as specified by the LEA. CONTRACTOR shall conduct any follow-up or corrective action procedures requested by LEA or CDE related to such compliance review.

CONTRACTOR understands that the LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card in accordance with California Education Code section 33126.

PERSONNEL

45. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code section 44237, 35021.1, 35021.2 and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as “CDOJ”) and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for all of CONTRACTOR’S employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR’S employees and volunteers who will have or likely may have direct contact with LEA students shall not come in contact with LEA students until both CDOJ and FBI clearance are ascertained. CONTRACTOR shall further certify in writing to the LEA that none of its employees, volunteers, or subcontractors who will have or likely may have any direct contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee’s conviction of a violent or serious felony, the employee has met the criteria to be eligible for employment pursuant to California Education Code section 44237(i) or (j). Clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

46. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or provide related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold to render the service consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r),3051, 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or

credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

Only those nonpublic, nonsectarian schools or agencies located outside of California that employ staff who hold a current valid credential or license to render special education and related services as required by that state shall be eligible to be certified.

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a nonpublic school, the administrator of the nonpublic school shall hold or currently be in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities; (B) A pupil personnel services credential that authorizes school counseling or psychology; (C) A license as a clinical social worker issued by the Board of Behavioral Sciences; (D) A license in psychology regulated by the Board of Psychology; (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation; (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator; (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences; (H) A license as an educational psychologist issued by the Board of Behavioral Sciences; or (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 et seq. and 45350 et seq. Specifically, all paraprofessionals, including, but not limited to instructional aides and teacher assistants, employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or higher) degree; or met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a CDE certified NPS program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

47. CALSTRS OR PERS RETIREMENT REPORTING

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. Neither LEA nor CONTRACTOR shall have a duty to monitor wages of CalSTRS or PERS retirees to ensure that their earnings are within the limitation prescribed by these or any other retirement system. Neither LEA nor CONTRACTOR shall be liable if CONTRACTOR'S agent(s), officer(s) or employee(s) exceeds a retirement system's earnings limitation and is reinstated to employment or required to repay retirement benefits. CONTRACTOR agrees to cooperate with LEA should any notices be provided under this provision.

48. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to the LEA a staff list, and copies of all current and required licenses, certifications, credentials, permits and/or other documents which entitle the holder to provide special education and/or related services by CONTRACTOR and all individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. The LEA may file all licenses, certifications, credentials, permits or other documents with the office of the County Superintendent of Schools. CONTRACTOR shall notify the LEA in writing within thirty (30) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, certifications, credentials, permits and/or other documents for CONTRACTOR and all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall immediately, and in no circumstances longer than five (5) business days, provide to the LEA updated information regarding the status of licenses, certifications, credentials, permits and/or other documents of any known changes. Failure to provide properly qualified personnel to provide services as specified in a LEA student's IEP shall be cause for termination of the Master Contract.

49. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and an authorized LEA representative.

50. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified nonpublic school or nonpublic agency shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR. Reports regarding student progress shall be consistent with the provision of this Master Contract.

For services provided on a public school campus, sign in/out procedures shall be followed by nonpublic agency providers working in a public school classroom along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the instructional program, and all nonpublic agency service providers shall work collaboratively with the classroom teacher, who shall remain in charge of the instructional program.

For services provided outside of a pupil's school or in a pupil's home, as specified in the IEP, CONTRACTOR shall ensure that at least one parent of the pupil or an LEA-approved responsible adult is present during the provision of services. As used in this provision, the term "services" shall not apply to field trips or community based instruction taking place outside of the school. All problems and/or concerns reported to parents, both verbal and written shall also be reported to the LEA.

HEALTH AND SAFETY MANDATES

51. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, and local laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 et seq., 49406, and Health and Safety Code section 121525 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to the LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

52. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities is required to comply with applicable federal, state, and local laws, regulations, and ordinances. CONTRACTOR shall maintain a school site safety plan incorporating disaster procedures, routine and emergency crisis response plan, including adaptations for pupils with disabilities.

53. ADMINISTRATION OF MEDICATION

Unless otherwise set forth in the student's ISA, CONTRACTOR shall comply with the requirements of California Education Code section 49423 and Title 5 of the California Code of Regulations section 600 et seq. when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to

administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to the LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with student's physician's written orders and for securely storing medication. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours by fax and mail, or electronically, any accident or incident report to the LEA representative specified on Exhibit C, attached hereto and incorporated herein, including any behavior incident or behavior emergency intervention. LEA may specify procedures to be implemented by CONTRACTOR or forms to be submitted by CONTRACTOR related to accident or incident reporting.

CONTRACTOR shall notify LEA in writing, of any pupil-involved incident in which law enforcement was contacted. CONTRACTOR shall provide such written notice no later than one (1) business day after the incident occurred in accordance with Education Code section 56366.1(i).

55. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. To protect the privacy rights of all parties involved (i.e. reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

56. SEXUAL HARASSMENT/DISCRIMINATION

CONTRACTOR shall have a Sexual and Gender Identity Harassment Policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures the LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the children enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedure as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA which are provided on billable days of attendance. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program and each related service. Original attendance forms (for example, roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by the LEA during the effective period of this Master Contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to the LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents may be submitted electronically if requested by LEA and CONTRACTOR has the systems in place to generate the requested documents. The LEA may designate forms for use by CONTRACTOR when submitting invoices. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the ISA or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of the nonpublic school/nonpublic agency administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this Master Contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and the name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this Master Contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this Master Contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30)

calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by the LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six months after the close of the fiscal year unless approved by the LEA to resolve billing issues including rebilling issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than 12 months from the close of the fiscal year. If the billing or rebilling error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

59. RIGHT TO WITHHOLD PAYMENT

The LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this Master Contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to LEA students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received, prior to school closure or contract termination, all documents concerning one or more LEA students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA with five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a LEA student. It is understood that no payments shall be made for any invoices that are not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by the LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the LEA student.

If the LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for the LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such

notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment, submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, the LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to the LEA specifying the reason it believes payment should not be withheld. The LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason the LEA believes payment should not be made. If the LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the Orange County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c)(2). CONTRACTOR disagrees with the language of California Education Code section 56366(c)(2), and nothing herein shall constitute a waiver by CONTRACTOR of its right to challenge that provision.

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify the LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to the LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually thereafter.

61. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. The LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by LEA) substitute. The LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation

evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student’s IEP or ISA.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of the LEA student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. The LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. The LEA shall not be responsible for payment of DIS or related services for days on which a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law, nor shall student be eligible for make-up services.

In the event a LEA student is chronically absent due to school refusal or other behaviors related to the student’s disability and IEP interventions have been unsuccessful in improving school attendance, CONTRACTOR may request that LEA provide payment for a billable day of attendance related to such absences, on a case-by-case basis given the unique circumstances of the student and the student’s individualized needs. LEA may, in its sole discretion, agree to pay CONTRACTOR for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. Any such determination by the LEA must be set forth in writing as a condition for such payment.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR’s service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this Agreement and as determined by the LEA) substitute, unless the LEA provides appropriate coverage in lieu of CONTRACTOR’s service providers. The LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and the LEA. In the event services were not provided, reasons for why the services were not provided shall be included. In the event of a service provider absence for Behavior Intervention Implementation services provided at the school site, services shall not be deemed eligible for make up.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a LEA student no later than the fifth consecutive service day of the student’s absence. The LEA shall not be responsible for the payment of services when a student is absent.

62. LEA AND/OR NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by the LEA in accordance with Education Code section 41422 and 46392:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether the LEA is open or closed.
- b. In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing their regular attendance, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEPs in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain an alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

If instruction or services, or both, cannot be provided to the student either at school or in person for more than 10 days due to an emergency condition described in Education Code sections 41422 and 46392, CONTRACTOR acknowledges the requirements of Education Code section 56345(a)(9) to provide special education and related services, supplementary aids and services, transition services (as applicable) and ESY (as applicable) as specified in the IEP. When the emergency school closure has ended, CONTRACTOR shall notify the LEA of any lost instructional minutes. CONTRACTOR and LEA shall work collaboratively to determine the need for make up days or service changes, and shall work together to amend the student's IEP and ISA as appropriate.

For any physical school closure in which in-person instruction is restricted due to the coronavirus/COVID-19, CONTRACTOR shall provide instruction in accordance with Education Code section 56345(a)(9) and Exhibit D, attached hereto and incorporated herein.

63. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide the LEA access to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and rollbooks of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, social security numbers (last four digits unless otherwise required), dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and

canceled checks or facsimile thereof. Such access shall include unannounced inspections by the LEA. CONTRACTOR shall make available to the LEA all budgetary information including operating budgets submitted by CONTRACTOR to the LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of the LEA or CONTRACTOR's offices at all reasonable times and without charge. All records shall be provided to the LEA within five (5) working days of a written request from the LEA. CONTRACTOR shall, at no cost to the LEA, provide reasonable assistance for such examination or audit. The LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to the LEA upon request by the LEA.

If an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes the LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, the LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and the LEA otherwise agree in writing, CONTRACTOR shall pay to the LEA the full amount owed as result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by the LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to the LEA within thirty (30) days of receipt of the LEA's written notice demanding payment.

64. RATE SCHEDULE

The rate schedule attached hereto as Exhibit A and incorporated herein by reference, limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in Paragraph 23 above and Education Code section 46000 et seq.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

65. DEBARMENT CERTIFICATION

By signing this Agreement, CONTRACTOR certifies that:

- (a) CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Has/have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local

government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the **11th day of February 2025** and terminates at 5:00 P.M. on June 30, 2025, unless sooner terminated as provide herein.

CONTRACTOR,
Youth Care of Utah, Inc.

LEA,
Placentia-Yorba Linda Unified School District

Nonpublic School/Agency

By:

By:

Signature Date

Signature Date
Don Rosales, Director Purchasing

Name and Title of Authorized
Representative

Name and Title of Authorized
Representative

Notices to CONTRACTOR shall be addressed to:

Name

Nonpublic School/Agency/Related Service Provider

Address

City State Zip

Phone Fax

Email

Notices to LEA shall be addressed to the designees as set forth on Exhibit C

EXHIBIT A: 2024-2025 RATES

CONTRACTOR	CONTRACTOR NUMBER	2024-2025
Youth Care of Utah, Inc.		(CONTRACT YEAR)

Per CDE Certification, total enrollment may not exceed _____ **If blank, the number shall be as determine by CDE Certification.**

Rate Schedule. This rate schedule limits the number of LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, and the charges for such educational and/or related services during the term of this contract shall be as follows:

Payment under this contract may not exceed			
Total LEA enrollment may not exceed			
		Rate	Period

Youth Care of Utah 2024-2025 Rates

12595 S. Minuteman Drive
 Draper, UT 84020
 800-786-4924

Basic Education

Based on School Days \$150.00 per diem

Related Services

Room, Board, and Supervision \$370.00 per day
 Mental Health Services \$250.00 per day

Inclusions

- Behavior Intervention Development and Modification
- Behavior Intervention Implementation of Behavior Modification Plans
- Counseling & Guidance Services
- Health & Nursing Services
- Parent Counseling & Training
- Social Worker Services

Ancillary Services

Speech & Language

- Evaluation \$1,200.00
- 1 hour individual or small group sessions \$220.00

**Any additional attendance at IEP-related meetings beyond 3 hours or 2 meetings to be billed at \$220 per ho

Occupational Therapy

- 30 minute individual or small group session \$110.00

**Any additional attendance at IEP-related meetings beyond 3 hours or 2 meetings to be billed at \$220 per ho

Music Therapy \$225.00 per hour

*Parent transportation reimbursement rates are to be determined by the LEA.
 **By credentialed Special Education Teacher.

EXHIBIT C: NOTICES

In accordance with Section 8 of the Master Contract all notices to LEA shall be delivered in the manner specified in Section 8 to the following LEA Representatives:

1. For matters regarding the Administration of the Master Contract, Educational Program, Personnel and Health and Safety mandates, including Incident/Accident Reporting in accordance with Section 54, notices to LEA shall be delivered to:

Renee Gray

Assistant Superintendent, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8710

rgray@pylUSD.org

Gwen Redira

Director, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8664

gredira@pylUSD.org

2. For matters regarding the Administration of the Master Contract including Insurance, Financial, including Payments, notices to LEA shall be delivered to:

Maria Luna Madrigal

Administrative Secretary, Student Support Services

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8609

mluna@pylUSD.org

AND

Dena Mavritsakis

Account Technician, Special Education Department

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8660

dmavritsakis@pylUSD.org

3. For matters regarding Behavior Interventions in accordance with Section 30 and Student Discipline in accordance with Section 31, notices to LEA shall be delivered to:

Erin McGowan

Psychologist on Special Assignment

1301 E Orangethorpe Av, Placentia, CA 92870

714-985-8669

emcgowan@pylusd.org

EXHIBIT D

SUPPLEMENT TO SECTION 62 – LEA AND/OR NONPUBLIC SCHOOL CLOSURES AS A RESULT OF COVID-19 AND COMPLIANCE WITH COVID-19 REQUIREMENTS

LEA and CONTRACTOR agree that in-person instruction shall be conducted in accordance with guidelines issued by the California Department of Education (“CDE”), California Department of Public Health (“CDPH”), Centers for Disease Control and Prevention (“CDC”), and Orange County Health Care Agency (“OCHCA”).

In the event a LEA student requests that CONTRACTOR provide virtual instruction, CONTRACTOR shall notify LEA and coordinate with LEA to convene an IEP team meeting to discuss placement and service options for student.

In the event the state or OCHCA mandate a return to distance learning/remote instruction/virtual instruction as a result of COVID-19 during the 2024-2025 school year, LEA and CONTRACTOR agree that any change from in-person instruction **shall be agreed to in writing by LEA and CONTRACTOR.**

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
February 11, 2025**

HUMAN RESOURCES – INDEPENDENT CONTRACTOR AGREEMENT

Approve the following listed independent contract agreement.

Return 2 Work Partners Approve Independent Contract Agreement to provide third-party consulting services for employee accommodations. Services to begin February 12, 2025 through June 30, 2025.

Financial Impact

Not to exceed \$7,000 from General Funds.

Administrator

Yolanda Mendoza, Acting Assistant Superintendent of Human Resources

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT/CONTRACTOR AGREEMENT**

THIS AGREEMENT is made and entered into this _____ day of _____, _____, by and between _____, hereinafter referred to as "Consultant," and the Placentia-Yorba Linda Unified School District, hereinafter referred to as "District."

WHEREAS, the District is in need of special services and advice in financial, economic, accounting, engineering, or administrative matters; and **WHEREAS**, Consultant is specially trained, experienced, and competent to provide the special services and advice required; and **WHEREAS**, such services are needed on a limited basis; **NOW, THEREFORE**, the parties hereto agree as follows:

1. **SERVICES TO BE PROVIDED BY CONSULTANT/CONTRACTOR:** (Use attachment if more room needed)

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2. The Consultant/Contractor will commence providing services under this **AGREEMENT** on _____, and will diligently perform as required and complete performance by _____. The Consultant/Contractor will perform said services as an independent Consultant/Contractor and not as an employee of the District. Consultant/Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.
 3. The District will prepare and furnish to the Consultant/Contractor upon request such information as is reasonably necessary to the performance of this **AGREEMENT**.
 4. The District shall pay the Consultant/Contractor the total amount of \$ _____ for services rendered pursuant to this **AGREEMENT**. Payment shall be made after approval of the Board, completion of service, and submission of an invoice in duplicate to the District 30 days in advance of each payment due date. Receipts for expense reimbursement are required.
 5. The District may at any time for any reason terminate this **AGREEMENT** and compensate Consultant/Contractor only for services rendered to the date of the termination. Written notice by the District shall be sufficient to stop further performance of services by Consultant/Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
 6. The Consultant/Contractor agrees to and shall defend and indemnify the Placentia-Yorba Linda Unified School District, its Board, officers, agents and employees, and volunteers from every claim or demand and every liability, or loss, damage, or expense of any nature whatsoever which may be incurred by reason of the Consultant's/Contractor's performance or lack of performance pursuant to this Agreement. It is expressly understood that this obligation includes any and all costs and expenses related to defense as well as indemnification for any and all judgments or settlements. For death or bodily injury to person, injury to property, or any other loss, damage, or expense sustained, arising from, in connection with, or in any way related to the Services called for in this **AGREEMENT**, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its Board, officers, agents, employees and volunteers. The Consultant/Contractor, at Consultant's/Contractor's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its Board, Officers, agents, employees, and volunteers on any such claim, demand, loss, damage, expense (including attorney fees), cost, or liability and shall pay or satisfy any judgment that may be rendered against the District, its Board, officers, agents, employees, and volunteers in any action, suit, or other proceedings as a result thereof.
 7. This **AGREEMENT** is not assignable without written consent of the parties hereto.
 8. Consultant/Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including worker's compensation.
 9. Consultant/Contractor, if an employee of another public agency, certifies that consultant/contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency, for the actual time in which services are actually being performed pursuant to this **AGREEMENT**.
 10. Insurance requirements are on the reverse side of this Agreement. All insurance and other documentation must be delivered to the District prior to the consultant/contractor performing services.
 11. Consultant/Contractor must meet the fingerprint requirements specified in Education Code Section 45125.1, and as described on the reverse side of this form.
 12. Consultant signature below is incontrovertible evidence that the terms and conditions of this Agreement have been read and agreed to.

IN WITNESS WHEREOF, the parties hereto have caused this **AGREEMENT** to be executed.

CONSULTANT:

Name of Vendor: _____
Signature: _____
Address: _____

Phone #: _____
Fax #: _____
Date: _____
Social Security/Tax ID#: _____

DISTRICT:

Placentia-Yorba Linda Unified School District
By: _____
Assistant Superintendent, Business Services
1301 E. Orangethorpe, Placentia, CA 92870
Date: _____
Approved by Board: _____
(Date)

TERMS AND CONDITIONS OF AGREEMENT

1. **INSURANCE REQUIREMENTS:** During the term of this Agreement, consultant/contractor shall maintain insurance documentation per the limits and requirements outlined:

A. For consultant/contractor who will provide their services while on District property or providing services at a District facility, please provide insurance documentation per the limits below:

Public Liability/Property Damage

The contractor/consultant shall provide the District with a Certificate of Insurance with a page 2 endorsement naming the District and additionally insured for at least \$1,000,000 per occurrence, \$2,000,000 aggregate. Property Damage insurance for at least \$1,000,000.

Certificate Holders and Additional Insured's are: Placentia-Yorba Linda Unified School District and California Schools Risk Management (CSRM) JPA.

The following verbiage is required in the endorsement: The Placentia-Yorba Linda Unified School District, its Board and its officers, agents, and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by "contractor/consultant/service provider" shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

Automotive and Truck where operated in the amounts as above.

The contractor/consultant shall maintain adequate levels of insurance as described above to protect the District from claims under Worker's Compensation Acts. **Initials** _____.

B. For Special Education Evaluators/Service Providers

The below insurance is required when the consultant/contractor/service provider is working only at the service providers usual and customary work location – Professional Liability Insurance is required per the below limits:

Certificate of Insurance for at least \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate, which must include sexual abuse and molestation, and medical malpractice. Medical Malpractice only applies to doctors, dentists and psychologists. **Initials** _____.

2. Any amendment or modification of this Agreement shall be effective only if it is in writing and signed by the parties and approved by the Board as necessary.
3. District shall not be liable to consultant/contractor for any costs or expenses paid or incurred by consultant/contractor unless agreed to and approved by the District.
4. Consultant/contractor shall furnish, at their own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
5. Consultant/contractor acknowledges and agrees that it is the sole responsibility of the consultant/contractor to report as income its compensation received from District and to make the requisite tax filings and payments to the appropriate federal, state, or local tax authority. No part of consultant/contractors compensation shall be subject to withholding by District for the payment of social security, unemployment, or disability insurance or other similar state or federal tax obligations.
6. All consultants/contractors who work directly with students shall complete a background check per the requirements in Education Code Section 45125.1 and certify that it will provide a drug-free workplace by performing certain specified acts mandated by Government Code Sections 8350 et seq., the Drug-Free Workplace Act of 1990. **Initials** _____.
7. The failure of District or consultant/contractor to see redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party or such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
8. If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.
9. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.
10. Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.
11. Consultant/contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
12. Consultant/contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the District and/or used in connection with the Agreement, shall be wholly original to Consultant/contractor and shall not be copied in whole or in part from any other sources, except that submitted to consultant/contractor by District as a basis for such services.
13. If consultant/contract is involved in any public works contract, as defined in California Labor Code Section 1720, where labor and material exceeds \$1,000.00, the contract shall be subject to the prevailing wage law current in effect by order of the Director of Industrial Relations, State of California. Copies of the prevailing wage scales are available for inspection on line at the State of California, Department of Industrial Relations at www.dir.ca.gov.
14. The parties to the Agreement shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the District, provided that it is satisfactorily established that the nonperformance is not due to the fault or neglect of the party not performing.
15. It is the policy of the Placentia-Yorba Linda Unified School District Board of Education that in connection with all work or services performed under this Agreement there will be no discrimination against any employee engaged in the work because of race, color, ancestry, sex, national origin, handicapping condition, or religious creed, and therefore the consultant/contractor agrees to comply with applicable Federal and California laws including, but not limited to, Government Code Section 12940, et seq.

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
February 11, 2025**

**UNPAID STUDENT TEACHING AND PRACTICUM AGREEMENT, NATIONAL UNIVERSITY,
FEBRUARY 12, 2025-FEBRUARY 12, 2028**

Background

The Placentia-Yorba Linda Unified School District and National University wish to renew the agreement to implement the Internship Credential Program.

The National University Internship Credential Program provides support for non-credentialed teachers and administrators who are seeking an internship in the following areas: Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, and Pupil Personnel Services Internship Credential – School Counseling, Pupil Personnel Services Internship Credential-School Psychology.

Each Intern is provided a certificated site supervisor and district mentor to assist in the practical classroom application of the teaching and content standards.

Financial Impact

Honorarium payment of \$300 per course for teaching and administrative internship. Honorarium payment of \$150 per course for school counseling and psychology. Both paid to site supervisor.

Administrator

Yolanda Mendoza, Acting Assistant Superintendent of Human Resources



UNPAID STUDENT TEACHING AND PRACTICUM AGREEMENT

This Unpaid Student Teaching and Practicum Agreement (“Agreement”), effective ~~as of the date of last signature~~date of February 12, 2025, is made by and between National University, a California non-profit, public benefit corporation (“University”), located at 9388 Lightwave Ave., San Diego, CA 92123, and Placentia-Yorba Linda Unified School District (“Institution”), which is located at 1301 East Orangethorpe Ave, Placentia, CA 92870-5302, USA , (individually, each a “Party,” and collectively, the “Parties”), who have partnered for the purpose of providing contractual services for students or a state-supported TK-12 educational service unit, with reference to the following facts:

1. RECITALS

1.1 Section 35160 of the California Education Code provides that the governing board of any Institution may initiate and carry on any program or activity or may otherwise act in any manner which is not in conflict with, or inconsistent with, or pre-empted by, any law and which is not in conflict with the purposes for which the Institution is established.

1.2 An agreement by Institution to provide student teaching or practicum to candidates enrolled in an education credential program offered by an institution of higher education approved by the California Commission on Teacher Credentialing (the “CTC”) is not inconsistent with the purposes for which the Institution is established.

1.3 University is accredited by WASC Senior College and University Commission (“WSCUC”). University has met all of the preconditions prescribed by the California Commission on Teacher Credentialing (“CTC”) to offer the following student teaching and practicum credential programs (“Programs”): Inspired Teaching and Learning, Teacher Education Internship Credential, Special Education Internship Credential, Preliminary Administrative Services Internship Credential, Pupil Personnel Services Internship Credential - School Counseling, and Pupil Personnel Services Internship Credential - School Psychology.

1.4 The University desires that the Institution provide student teaching and/or practicum to candidates enrolled in the University’s Programs. The Institution agrees to provide such student teaching and/or practicum opportunities to candidates enrolled in University’s Programs under the terms and conditions specified in this Agreement.

2. DEFINITIONS

2.1 “Institution” shall be inclusive of any District, Charter, or School, as applicable, over which Institution has authority.

2.2 “Candidate” shall refer to a student enrolled in a program at the University which is approved by the CTC, and which leads to an education credential. Candidates actively participate in the duties and functions of a teacher, school administrator, school counselor, or school psychologist under the direct supervision and instruction of one (1) or more Site Support Provider(s).

2.3 “Site Support Provider” (“SSP”) shall refer to an employee of the Institution holding a valid, clear teaching credential issued by the CTC and of whom has three (3) or more years’ teaching experience. SSP will under no circumstances be recognized or treated as an employee of the University.

2.4 “University Support Provider” (“USP”) shall refer to an employee of the University holding a valid credential issued by the CTC, a Pupil Personnel Services credential, or equivalent certification and experience as a teacher, school administrator, school counselor, school psychologist, or other education specialist.

2.5 “Quarter Unit” shall refer to the amount of academic credit earned by a Candidate through the successful completion, as determined by the University, of approximately twenty-five (25) hours of Student Teaching or between twenty (20)-to-forty (40) hours of Practicum.

2.6 “Student Teaching” shall refer to the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of one (1) or more SSP holding the same credential as is being sought by the Candidate they support.



2.7 “Student Teaching Assignment” shall refer to the total assigned full days of Student Teaching which shall be comprised of five (5) days of Student Teaching a week for twelve (12)-to-eighteen (18) weeks, dependent upon the Candidate’s program. Student Teaching Assignments shall satisfy all requirements established by the CTC.

2.8 “Practicum” shall refer to the participation by a Candidate in the duties and functions of a school counselor, school psychologist, school social worker, or school attendance worker under the direct supervision and instruction of one (1) or more SSP in order to develop the Candidate’s abilities in various aspects of their respective program.

2.9 “Practicum Assignment” shall consist of between ninety (90) and six hundred (600) hours of Practicum depending upon the Candidate’s specific program requirements.

2.10 “Field Experience” and “Fieldwork” shall refer to the participation by a Candidate in the duties and functions of a school administrator under the direct supervision and instruction of a credentialed SSP. Under the supervision of one (1) or more SSP, Candidates shall be provided with the opportunity to demonstrate the full range of skills acquired during Practicum, develop additional knowledge and skills, and provide direct and indirect services to pupils, parents, and Institution staff in all areas of training. Field Experience/Fieldwork hours, location of participation, and qualifications vary depending upon the specific program requirements.

2.11 “Internship” shall refer to the participation by a Candidate in the duties and functions of a teacher, school administrator, school counselor, or school psychologist under the direct supervision and instruction of a credentialed SSP in the area listed on their credential. An “Intern” is a Candidate who is an employee of Institution or, as applicable, the Institution’s district and is paid as per their salary schedule. Notwithstanding, Interns who are participating in a School Psychologist Internship may be unpaid, depending on the placement and as approved by University in writing prior to placement.

2.12 “School Psychology Internship” shall refer to the participation by an Intern in the duties and functions of a school psychologist under the direct supervision and instruction of a credentialed SSP with a minimum of three (3) years of experience. Under the supervision of one (1) or more SSP, School Psychology Internship Interns shall be provided with the opportunity to demonstrate the full range of skills acquired during practicum or early field experiences, develop additional knowledge and skills, and provide direct and indirect services to pupils, families, and school staff in all areas of training as specified by the CTC and the National Association of School Psychologists (“NASP”). The hours, location of participation, and qualifications applicable to a Candidate’s School Psychology Internship will vary depending upon the specific requirements of the Candidate’s program.

3. TERMS AND CONDITIONS

3.1 Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. Institution shall provide University Candidates with Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum, as applicable, in schools and classes of the Institution under the direct supervision and instruction of a qualified SSP. University and Institution from time to time shall agree as to the number of Candidates assigned to the Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum.

3.2 Institution Determination. Institution at its sole discretion may refuse to accept, or may terminate, any Candidate assigned to the Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum based upon its good faith determination that the Candidate is not performing to the standards of the Institution. Upon written notification by Institution, University shall promptly terminate the Candidate’s assignment to Institution.

3.3 University Determination. University shall determine the number of units of Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum each Candidate shall receive. Candidates shall be able to be eligible, subject to University and Institution’s mutual determination, for more than one (1) Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum assignment at Institution.

3.4 Institution Honorarium. As set forth within Exhibit A, attached hereto and incorporated herein by this reference, University shall provide the Institution with an honorarium for supervision of Candidates in specific Student Teaching, Field Experience/Fieldwork, and/or Practicum assignments at the completion of each semester or quarter, based on the number of units earned by the Candidate or by an otherwise predetermined amount set by University. Supervision of Candidates in



Internship assignments is not eligible for honorarium. Institution shall submit an invoice based on the generated report received from the University Honorarium Specialist at the end of each semester or quarter, as applicable. Notwithstanding, in no event shall the total honorarium amount for supervision per Candidate exceed six hundred dollars (\$600.00). Institution acknowledges that honorariums issued are dependent upon the length of supervision provided for each Candidate, and incomplete assignments are assessed on a pro-rated basis to the nearest completed quarter or semester unit, as reflected in Exhibit A. University shall pay Institution within thirty (30) days from the date on which the Institution's invoice is received.

3.5 Insurance. Institution and University will each obtain and maintain a broad form commercial general liability insurance policy with coverage of at least one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate, with no exclusion for molestation or abuse. The Parties will provide proof of such insurance upon execution of this Agreement to each other. For purposes of this Agreement, each of the Parties will provide workers' compensation insurance coverage for their own employees, and Candidates are not employees of the Institution.

3.6 Representations. University represents that all Candidates assigned to Institution for Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum are validly enrolled in a University credential program approved by the CTC. University makes no other representation, express or implied, about, or assumes any responsibility for, the Candidate's fitness or qualification to participate in the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. Nothing in this Agreement shall be construed as a delegation by Institution to University of any of Institution's duties and responsibilities for operation or supervision of the schools or classes of Institution.

3.7 Certificate of Clearance. In accordance with California Education Code Section 44320, each credential Candidate prior to assignment to Institution must obtain at their sole expense a "Certificate of Clearance," which includes a complete Live Scan Service. University will ensure that Candidates receive a Certificate of Clearance prior to beginning their assignment at Institution or hold a valid document issued by the CTC accounting for fingerprint clearance.

3.8 Tuberculosis Clearance. In accordance with California Education Code Section 49406, each credential Candidate prior to assignment to Institution must obtain at the Candidate's sole expense an examination by a licensed physician or surgeon within the past sixty (60) days to determine that they are free of active tuberculosis.

3.9 Video Assessment. Institution and University agree that the use of video recording equipment on any Institution property, including but not limited to, Institution classrooms, is solely for the purpose of assessing Candidates as part of the credentialing process. As applicable to a particular program, University requires use of video recording for Candidate reflection and as required by the California Teaching Performance Assessment ("CalTPA"), the Educational Specialist California Teaching Performance Assessment ("EdSp CalTPA"), and/or the California Administrator Performance Association ("CalAPA") to reflect, to the extent possible, a Candidate's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards for their program. Institution shall inform Candidates of video recording policies in place for the CalTPA, EdSp CalTPA, and CalAPA task video capture requirement. Institution shall also provide SSPs with any and all applicable rules, regulations, and instructions relating to the assessment of Candidates. University and Institution agree no video recording of any Candidate will occur without prior written notification of the name of the Candidate as well as date, time, and location of the video recording to the principal of the school where the video recording is to take place. The principal of the school within the Institution where video recording is desired to take place shall provide written approval of said video recording, subject to the receipt of all necessary authorizations from the parents and/or guardians of Institution students who may be recorded as a result of the same. University and Institution agree no video recording of any Institution student shall be permitted to occur without the express written approval and authorization from the student's parent and/or guardian or as is otherwise consistent with Institution's policy.

3.10 Control, Supervision, and Evaluation of Assessment. The control, supervision, evaluation, and/or direction of all Candidates and any other University personnel in connection with the assessment of the Candidate will be at the University's sole and exclusive discretion.

3.11 Confidentiality of Student Records. For purposes of this Agreement, and pursuant to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), University designates Institution as having a legitimate educational interest in the educational records of any Candidate who participates in the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience at Institution to the extent that access to the records is required by Institution to carry out the relevant educational experience. Institution agrees to maintain the confidentiality of each Candidate's educational record in accordance with the provisions of FERPA.



3.12 Confidentiality of Institution Pupil Records. No Candidate will have access to or have the right to receive any Institution pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the Candidate's Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum. The discussion, transmission, or narration in any form by Candidates of any individually identifiable pupil information, educational, medical, or otherwise, which is obtained in the course of the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience, is forbidden except as a necessary part of the practical experience. To the extent a Candidate is given access, they are subject to the privacy regulations outlined in FERPA. Otherwise, Candidates shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum experience with University, its employees, agents or others.

3.13 Publicity. Neither University nor Institution shall cause to be published or disseminated any advertising materials, either printed or electronically transmitted, which identifies the other party or its facilities with respect to this Agreement, without the prior written consent of the other party. In addition, neither party may use the names, logos, or trademarks of the other party without its prior written consent.

3.14 Unpaid Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Parameters. University and Institution agree and understand that Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Candidates are not employees of University or Institution and are not entitled to benefits of any kind or nature normally provided employees of University or Institution and/or to which employees are normally entitled, including but not limited to, State Unemployment Compensation or Workers' Compensation. A Student Teaching, Field Experience/Fieldwork, Internship, and/or Practicum Candidate's primary coverage for Candidate injuries shall be Candidate's personal medical insurance. Institution further understands and agrees to the following pursuant to the Fair Labor and Standards Act ("FLSA"):

- a. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum Candidates and Institution understand that there is no expectation of compensation;
- b. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences are similar to that which would be given in an educational environment;
- c. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences are tied to a Candidate's formal education program by integrated coursework or the receipt of academic credit;
- d. The Student Teaching, Field Experience/Fieldwork, Internship, and Practicum experiences' timeframes with the Candidate and Institution correspond to the program in which the Candidate is enrolled;
- e. The duration of the Student Teaching, Field Experience/Fieldwork, Internship, or Practicum experience for each Candidate is limited to the duration of time required to either complete the Candidate's program's required hours or to complete the Candidate's course;
- f. The Candidate's Student Teaching, Field Experience/Fieldwork, Internship, or Practicum compliments, rather than displaces, the work of Institution's paid employees while providing significant educational benefits to the Candidate; and
- g. Institution understands that Candidate is participating in the Student Teaching, Field Experience/Fieldwork, Internship, or Practicum experience for experience and is not entitled to a job at the conclusion of the same.

3.15 Orientation. Each SSP must complete an orientation provided by University regarding the University program curriculum and assessments applicable to the program in which the Candidate the SSP is supervising is enrolled. For SSP supervision of Candidates enrolled in Teacher Education and Special Education Support programs, SSP orientation includes a minimum of ten (10) hours of initial orientation provided through University on the program curriculum, effective supervision approaches, including, but not limited to, cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, and program curriculum and assessments, including, but not limited to, the Teaching Performance Expectations ("TPEs"), the California Teaching Performance Assessment ("CalTPA"), and the Educational Specialist California Teaching Performance Assessment ("EdSp CalTPA").

3.16 Institution Administrator. Any Institution with Candidates in Student Teaching, Field Experience/Fieldwork, Internship, or Practicum programs must have a fully qualified administrator holding an administrative services credential or equivalent.

3.17 Infectious Diseases. Institution shall inform and advise Candidates and USP regarding the current status of infectious diseases at Institution prior to arriving on site. Institution shall also provide appropriate PPE to Candidates and



USP while on site.

3.18 Term. The term of this Agreement shall commence as of the Effective Date above and shall continue until ~~terminated in accordance with the terms and conditions in this Agreement~~ February 12, 2028 (the "Term"). Either Party may terminate this Agreement upon thirty (30) days' prior written notice to the other Party. Provided, however, all Candidates completing Student Teaching, Field Experience/Field Work, Practicum, or Internship assignment(s) at Institution as of the date of such notice shall be permitted to complete their assignment(s) so long as said Candidate is not the cause of the termination of the Agreement.

3.19 Attorney's Fees. In the event any Party hereto commences litigation for the interpretation, specific performance, or damages for the breach of this Agreement, the prevailing Party shall be entitled to a judgment or award against the other Party in an amount equal to reasonable attorney's fees and expenses incurred, together with all other appropriate legal or equitable relief.

3.20 Notices. All notices, demands, or other communications given under this Agreement shall be in writing and shall be deemed to have been duly given as of the second business day after mailing by United States mail, postage pre-paid, addressed to the addresses set forth below, or to such other address or to such other person as any Party hereto shall designate to the other Party for such purposes in the manner hereinabove set forth. Personal delivery of such notice, demand, or communication may also be made to the above-described addressees and shall be deemed given as of the date of such delivery.

3.21 Entire Agreement. This Agreement contains the entire agreement between the Parties relating to the transactions contemplated hereby and supersedes any prior agreements between the Parties with respect to the subject matter hereof, whether written or oral, and any such prior agreements are cancelled as at the date of this Agreement but without prejudice to any rights which have already accrued to either of the Parties. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by the Party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought.

3.22 Miscellaneous Provisions. This Agreement (i) shall be binding upon and inure to the benefit and be enforceable only by the Parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in any number of counterparts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument, (iii) shall be construed and enforced in accordance with the laws of the State of California.

3.23 Mutual Indemnification. University shall defend, indemnify and hold Institution, its Board, officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of University, its Board, officers, agents, or Candidates. Institution shall defend, indemnify and hold University, its Board, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Institution, its Board, officers, agents, employees or volunteers.

3.24 Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the Parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of sixty (60) days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be communicated to the other Party in writing in advance of any filed litigation to provide the Parties a further opportunity to reach a resolution by means of formal mediation.

3.25 Limitation of Liability. Except for obligations to make payment under this Agreement, liability for indemnification, liability for breach of confidentiality, or liability for infringement or misappropriation of intellectual property rights, in no event shall either Party or any of its representatives be liable under this Agreement to the other party



or any third party for consequential, indirect, incidental, special, exemplary, punitive, or enhanced damages, lost profits or revenues or diminution in value arising out of, or relating to, and/or in connection with any breach of this Agreement, regardless of whether such damages were foreseeable, whether or not it was advised of the possibility of such damages and the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

3.26 Non-Discrimination and Commitment to Diversity, Equity, and Inclusion. The Parties agree not to discriminate against any individual under this Agreement because of race, color, religion, sex, gender, ancestry, age, national origin or disability (as defined in The Americans with Disabilities Act of 1990, 42 USC 12101, et seq. and any regulation promulgated thereunder) or any other unlawful basis. Institution agrees to recognize and support the University's commitment to diversity, equity, and inclusion.

3.27 Title IX. University strictly adheres to Title IX of the Education Amendments of 1972, the federal Campus Sexual Violence Elimination Act; United States Department of Education regulations and directives; and the University's sexual harassment policy and procedures (collectively, "Regulations"). Specifically, the Regulations apply to all students, employees, visitors, and other third parties on University-controlled or affiliated property, including institutions and entities with whom University places its employees or students. Further, such Regulations prohibit unequal treatment on the basis of sex/gender as well as sexual harassment, misconduct and violence. As a condition of employment, enrollment, doing business, or being permitted on University-controlled or affiliated property, the above-mentioned individuals, organizations, and entities must agree to: (1) Report any and all allegations of discrimination, harassment, (including sexual harassment, or violence) promptly to the Title IX Coordinator via the reporting form at the following link: <https://www.nu.edu/reportit/>, or by using one of the other methods of communication with the Title IX Coordinator found at the following link: <https://www.nu.edu/title-ix/erp/>; (2) Cooperate with University's investigation; and (3) Cooperate fully with all sanctions that University may impose against those who are found to have violated the Regulations. If the individual, organization, or entity fails to adhere to any of the aforementioned requirements, University reserves the right to take appropriate action, including but not limited to: immediate removal from University-controlled or affiliated property, discipline of employees and students (including termination of employment and/or enrollment); and/or termination of business or contractual relationships.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date first written above.

National University

Placentia-Yorba Linda Unified School District

By: _____
John Cicero
Provost and Chief Academic Officer

By: _____
Name: Joan Velasco

Title: Interim Asst. Superintendent

Dated: _____

Dated: _____

University Contact Information

Contract Coordinator
National University
9388 Lightwave Ave.
San Diego, CA 92123
(858) 642-8417
credcontracts@nu.edu

Telephone: _____

Address: 1301 East Orangethorpe Ave, Placentia, CA
92870-5302, USA



EXHIBIT A

Honorariums

A maximum honorarium of \$300.00 per course per Candidate is awarded for supervision of Candidates enrolled in the following University programs: **Inspired Teaching and Learning Teacher Education Credential; Special Education Credential; and Preliminary Administrative Services Credential**. The below table sets forth the honorarium amounts to be awarded based on the duration of supervision provided:

Traditional Setting			Block Setting		
One Period	25%	\$300 x .25 = \$75	One Period	33%	\$300 x .33 = \$99 rounded to \$100
Two Periods	50%	\$300 x .50 = \$150	Two Periods	66%	\$300 x .66 = \$198 rounded to \$200
Three Periods	75%	\$300 x .75 = \$225	Three Periods	100%	3 periods = \$300
Four or More Periods	100%	4 periods or more = \$300	*****	*****	*****

A maximum honorarium of \$150.00 per course per Candidate is awarded for supervision of Candidates enrolled in the following University programs: **Pupil Personnel Services Credential: School of Counseling and Pupil Personnel Services Credential; School of Psychology**. The below table sets forth the honorarium amounts to be awarded based on the duration of supervision provided:

Traditional Setting			Block Setting		
One Period	25%	\$37.50	One period	33%	\$50.00
Two Periods	50%	\$75.00	Two Periods	66%	\$100.00
Three Periods	75%	\$112.50	Three Periods	100%	\$150.00
Four Periods	100%	\$150.00	*****	*****	*****

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
February 11, 2025**

**UNIVERSITY OF MASSACHUSETTS GLOBAL, CLINICAL PRACTICE FIELDWORK AGREEMENT,
FEBRUARY 12, 2025 TO FEBRUARY 12, 2028**

Background

The Placentia-Yorba Linda Unified School District and the University of Massachusetts Global would like to renew their partnership in placing clinical practice students. The agreement includes the supervised practicum and/or fieldwork in the subject areas of teacher education, school counseling, educational specialist, and school psychology.

Providing future interns and credential candidates an opportunity to participate in the fieldwork experience helps to assure that they are adequately trained and possess the necessary skills to be competent employees. All students are carefully screened by the University to assure that they are fully qualified prior to placement in the classroom.

Participation by our district with the University of Massachusetts Global in the placement of students assists us in the recruitment of future teachers and administrators.

Financial Impact

\$200 paid to Cooperating Teacher for Teacher Education Fieldwork only.

\$50 per eight (8) week session paid to Supervisors at Fieldwork Site for Early Childhood Education Fieldwork observation.

Administrator

Yolanda Mendoza, Acting Assistant Superintendent of Human Resources

TRADITIONAL CLINICAL PRACTICE FIELDWORK AGREEMENT

Please check below all the applicable supervised practicum and/or fieldwork in which in your District will be participating with University of Massachusetts Global.

TEACHER EDUCATION

SCHOOL PSYCHOLOGY

SCHOOL COUNSELING

EDUCATION ADMINISTRATION

EDUCATION SPECIALIST (MMSN & ESN)

THIS AGREEMENT is made and entered into by and between University of Massachusetts Global hereinafter called the "UNIVERSITY," and Placentia-Yorba Linda Unified School District hereinafter called "FIELDWORK SITE."

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will ensure that the student shall have completed the necessary educational prerequisites to be eligible for supervised fieldwork including proof of negative TB test and issuance of certificate of clearance or emergency 30-day substitute teaching permit.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the cooperating teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE per Appendix A.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or disabilities/neurodivergent.

- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow qualified University students with disabilities to participate in the program.
- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, policies, and procedures with which the students are expected to comply and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state, and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual orientation, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to indemnify, hold harmless, and defend the FIELDWORK SITE, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the FIELDWORK SITE because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents, employees, or students.

- E. The FIELDWORK SITE agrees to indemnify, hold harmless, and at the UNIVERSITY'S request, defend the UNIVERSITY, its agencies and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the UNIVERSITY because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement, and due or claimed to be due to the negligence of the FIELDWORK SITE, its agents, or employees.
- F. The parties agree that the students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and/or credential requirement.
- G. The parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Each Certificate of Insurance shall specify that should any above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
- H. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- I. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- J. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT
INFORMATION:

Placentia-Yorba Linda Unified School
District
1301 E. Orangethorpe Ave.
Placentia, CA 92870

UNIVERSITY CONTACT
INFORMATION:

University of Massachusetts Global
65 Enterprise, Suite 150
Aliso Viejo, CA 92656
Attn: School of Education, Dean

- K. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- L. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of all accreditation by the UNIVERSITY, this Agreement may be

immediately terminated by the non-defaulting party.

- M. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- N. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

A. THE TERM of this Agreement shall be effective:

02/12/2025

and shall continue in full force and effect through:

02/12/2028

This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE:

Signature: _____

Name:

Joan Velasco

Title:

Interim Asst. Superintendent of Admin. Svcs.

Date:

02/12/25

UNIVERSITY:

Signature: _____

Name:

Dr. David Andrews

Title:

Chancellor & CEO

Date: _____

Appendix A
Payment for Cooperating Teachers for Teacher Education Fieldwork Only

I. SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$ 200 Cooperating Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Multiple and Single Subject Credential candidates.
- (b) \$ 200 Cooperating Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Education Specialist Instruction Credential (Special Education) candidates.

METHOD OF PAYMENT: Stipend is to be paid directly to the Cooperating Teacher.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, COOPERATING TEACHER shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment is to exceed no more than six (6) units per session of terminated assignment.

Within thirty (30) days following the close of each session or academic session of the UNIVERSITY, the COOPERATING TEACHER shall submit an invoice and I-9 form as provided and signed to them by the UNIVERSITY, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Payment for Supervisors at Fieldwork Site for Early Childhood Education Fieldwork Only

I. SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$50 for the supervising professional stipend per eight (8) week session of observation. Requires a total of 60 supervised contact hours for the student

METHOD OF PAYMENT: Stipend is to be paid directly to the supervisor professional at Fieldwork Site.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY and/or the FIELDWORK SITE for any reason after the student has been at the assignment for a minimum of two weeks, Supervisor at the FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty (30) days following the close of each session or academic session of the UNIVERSITY, the supervisor professional at the FIELDWORK SITE shall submit an invoice, by email, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session.

Appendix B
Specific Supervision Requirements for Each Program

Teacher Education Fieldwork:

- A. "Field Experience" and "Student Teaching" as used herein and elsewhere in this agreement means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid clear teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides that student teachers without emergency or substitute permits may not be asked by the school districts to serve and be paid for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute or emergency permits may substitute for their Cooperating Teacher only (a maximum of four (4) days only): when they are ill; when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; and/or when the candidate is paid.
- C. "Session of Student Teaching," for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week with the majority of the teaching assignment within the credential subject area for five days a week for a minimum of eight weeks.
- D. "Session of Student Teaching," for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five (5) days a week, with planned experiences and/or interactions that reflect the full diversity of grades/ages, federal disability categories and the continuum of special education services outlined in the specific credential authorization. This includes experiences in general education, experiences with parents and families, and experiences with a broad range of service delivery options leading to an extended culminating placement in which the candidate works toward assuming full responsibility for the provision of services in the specific credential authorization
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for two eight (8) week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single eight (8) week session or two eight (8) week sessions, as mutually agreed between the UNIVERSITY and FIELDWORK SITE.
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment

papers or other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

- H. Fieldwork Site Cooperating Teachers for multiple and single subject and education specialist candidates must complete an orientation to the program's expectations to be knowledgeable regarding program curriculum and assessments, including the TPEs and the California Teaching Performance Assessment (CalTPA). Fieldwork Site Cooperating Teachers are required to complete a minimum of 10 hours of initial orientation provided through University on the program curriculum, effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices, and assessments, including the TPEs and the CalTPA. The program ensures that fieldwork site cooperating teachers remain current in the knowledge and skills for candidate supervision and program expectations. Eight hours of the ten-hour orientation may be met via previous experience and professional development pertaining to cognitive coaching, adult learning theory, instructional practices, and inclusion. Two hours of the ten-hour orientation are specific to University of Massachusetts Global.
- I. Fieldwork Site with Student Teachers must have a fully qualified administrator.
- J. University utilizes video capture for candidate reflection and CalTPA completion to reflect to the extent possible Student Teacher's knowledge, skills, and abilities to instruct TK-12 students while meeting state-adopted academic standards for their program. School Site shall inform Credential Student Teachers of video recording policies in place for the CalTPA video capture requirement. If the site does not have a video request form or permission slip a generic form is available to the candidate via the CTC webpage. Videos will only be shared using secure, password protected platforms for the purposes of credentialing only.
- K. The UNIVERSITY shall complete formal observations and/or evaluations of the student approximately every 3 weeks regarding their performance at the FIELDWORK SITE. This may be conducted in person or via secure video utilizing the GoReact platform.

School Counseling Fieldwork:

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. The program assigns qualified supervisors and provides training based on the program's design.

Qualifications for supervisors must include, but are not limited to:

- a. Possession of a PPS School Counselor credential and a minimum of two years PPS experience as appropriate to the candidate's fieldwork setting.
- b. The University will provide materials for supervisors on training in models of supervision, the SCPEs, and program fieldwork requirements share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

Candidates are required to:

- c. Complete a minimum of eight hundred (800) clock hours in two of three school levels such as elementary, middle, high school with a minimum of two hundred (200) clock hours within each level. Two hundred (200) hours of the eight hundred (800) clock hours may be completed in other areas related to schools and/or counseling, such as field work hours needed for a Child Welfare and Attendance (CWA) authorization.
- d. Meet with their supervisor for one (1) hour of individual or one-and-one-half (1.5) hours of small group (limit 8 candidates per group) supervision per week. 600 clock hours are required in a public Pre-K-12 school, must be supervised by a professional who holds a valid PPS credential and is always also accessible to the candidate while the candidate is accruing fieldwork hours.

C. University Supervision Requirements include:

- e. One-and-one-half (1.5) hours per week of group supervision provided on a regular schedule throughout the field experience, usually performed by a program faculty member.
- f. The program provides preparation and continuing education for field experience supervisors on program requirements, models of supervision, and the SCPEs, in collaboration with site supervisors. Site Supervisors share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

D. Provide opportunities for students to gain a broad range of experiences, including experiences in:

- Personal and career assessments
- Personal counseling experience in either an individual or group context
- Experience in School-based programs serving parents and family members
- Observing classroom instruction
- Attending district and school-based meetings
- Mapping school-based community resources
- The candidate is to perform, under supervision, the functions of school counselors in school counseling domains.
- Participating in professional development activities.
- Participating in individual or group supervision.
- Learning about and using technology and information systems.
- Learning about Individual differences and student diversity.

E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including, (a) elementary, middle school or junior high, and (b) high school.

F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years' experience in school counseling to serve as the primary supervisor. The candidate may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two candidates.

- G. The FIELDWORK SITE shall ensure that the candidate receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

Specific Supervision Requirements for School Psychology Fieldwork:

There are two required levels of field-based activities. The first level, practicum, consists of a series of supervised experiences that occur prior to the culminating field experience or internship, and is conducted in field-based settings. The practicum provides for the application of pedagogical knowledge, skills and abilities as identified in the SPPEs.

A minimum of 450 clock hours of practicum is required according to the following standards and guidelines:

- A minimum of three hundred (300) clock hours in a preschool to grade 12 school setting providing direct and indirect pupil services.
 - Up to 150 hours of experience may be offered through on-campus agencies (for example, child study center, psychology clinic, relevant educational research or evaluation activities), or community agencies (for example, private schools, community mental health centers).
- A. Provide an average of two (2) hours of individual or small group supervision per week from an experienced school psychologist.
 - B. Assigned practicum supervisors must meet the following qualifications for practicum/fieldwork supervisors must include but are not limited to:
 - Minimum of 3 years of experience as professional in the field
 - Possession of a PPS School Psychology Credential
 - Knowledge of context and content appropriate to the practicum experience. A field-based professional holding a current and valid credential authorizing service as a school psychologist provides direct culminating fieldwork or internship supervision.
 - C. Provide experiences with a diverse student population.
 - D. Provide experiences with a variety of educational programs.
 - E. A minimum of twelve hundred (1,200) clock hours of field experience is required as part of the culminating fieldwork or internship according to the following guidelines:

- i. The culminating field experience or internship is typically completed within one (1) academic year but shall be completed within no more than two (2) consecutive academic years.2.
- ii. The culminating field experience or internship must include a minimum of one thousand (1000) clock hours in a preschool –grade 12 school setting providing direct and indirect services to pupils.3.
- iii. Up to two hundred (200) hours of field experience may be acquired in other settings such as(a) private, state-approved educational programs; (b) other appropriate mental health-related program settings involved in the education of pupils; (c) relevant educational research or evaluation activities. Supervision and principal responsibility for the field experience in other settings is the responsibility of the off-campus agency.
- iv. A written plan for the culminating field (or intern) experience is prepared and agreed upon by representatives of the local educational agency, the field (or intern) supervisor(s), and program supervisory staff. The field experience plan is completed early in the field experience and is periodically reviewed and revised by the University Supervisor along with input from the site supervisor. The plan identifies the field experience objectives, describes appropriate experiences for the achievement of the objectives across settings, and outlines the evaluation plan for determining the achievement of each objective. The plan also delineates the responsibilities of both the university and the local supervisory personnel.

F. Provide opportunities for candidates to gain a broad range of experiences, including experiences in:

- Data based decision making: Assessing and reevaluating individual pupils and their programs.
- Collaboration and consultation with school personnel and participation on interdisciplinary teams.
- Developing, implementing and evaluating academic and behavioral interventions.
- Providing counseling and other mental health interventions.
- Home, school, community collaboration: working with parents and community members.
- Learning about, helping develop, or evaluating policy, practices and programs.
- Participating in professional development activities.
- Participating in individual or group supervision.
- Learning about and using technology and information systems.

G. Learning about Individual differences and student diversity.

H. The University will provide materials for supervisors on training in supervision models, the SPPEs, and program fieldwork requirements. Supervisors will share responsibility for the quality of field experience, design of field experiences, quality of clinical progress, and assessment and verification of candidate competence.

I. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.

- J. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least three years' experience in School Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- K. The FIELDWORK SITE shall ensure that the student receives an average of two hours of individual or two hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- L. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- M. The FIELDWORK SITE shall ensure that the candidate will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the candidate is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration:

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- C. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- D. The FIELDWORK SITE shall support the Administration of the California Administrator Performance Assessment (CalAPA) video requirements.
 - a. For purposes of implementing any video requirement, candidates must be able to record interactions with faculty, staff, and PK-12 students.
 - b. The program assures that each school or district where the candidate is completing clinical practice/fieldwork has a media release for all who are videotaped on file.
 - c. The program requires candidates to affirm that the candidate has followed all applicable video policies for any CalAPA task requiring a video, and maintains records of this affirmation for a full Accreditation cycle.
- E. The FIELDWORK SITE shall provide a range of activities in educational settings. The settings must:
 - a. support the candidate's ability to complete the CalAPA;
 - b. demonstrate commitment to collaborative student-centered practices and continuous program improvement.

- c. have partnerships with appropriate other educational, social, and community entities that support teaching and learning for all students;
- d. create a learning culture that supports all students;
- e. understand and reflect socioeconomic and cultural diversity;
- f. support the candidate to access data, work with other educators, and observe teaching practice; and
- g. permit video capture, where designated, for candidate reflection and CalAPA task completion.

Early Childhood Education Fieldwork:

- A. During the initial meeting with the school site employed supervisor, the candidate and the University Supervisor will collaborate to complete the Orientation Checklist and Fieldwork Plan. The Orientation Checklist will review fieldwork requirements and expectations. The Plan addresses the dates and times when the candidate will visit the practicum classroom, the candidate's goals for practicum, and the plan for increased responsibility.
- B. A minimum number of 60 hours of fieldwork is required for this course. At each visit, the candidate will spend no fewer than three (3) hours in the classroom. To document the hours spent engaged in fieldwork, the candidate must use a Fieldwork Log. The Fieldwork Log documents the dates and times spent engaged in specific activities. The school site employed supervisor will initial and sign the log to verify the candidate is in the classroom.
- C. Candidates must teach and reflect upon a minimum of three (3) lessons that will be observed by the University Supervisor. The exact number of lessons a candidate teaches is left to the school site employed supervisor's discretion. The practicum is based on gradual release of responsibility and needs to be individualized for each candidate while meeting course requirements. The candidate will plan foundations-based lessons that are developmentally, culturally and linguistically appropriate. Candidates are required to submit these plans to the school site employed supervisor prior to implementation.
- D. University will use video capture of teaching for observations, candidate reflection and evaluation. Videos will only be shared on a secure platform for educational purposes only.
- E. The candidate will adhere to the following professional standards:
 - a. Except in cases of serious illness and approved excused absence the candidate will attend as per the schedule established at the initial meeting with the Supervising Professional.
 - b. The candidate will personally contact the Supervising Professional and the University Supervisor in advance to obtain permission for absences.
 - c. In cases of a one-day illness, the candidate must provide immediate notice to the site, Supervising Professional, and University Supervisor.
 - d. The candidate will be punctual for all professional obligations including arrival at the site and other extra-curricular functions.
 - e. The candidate will always dress professionally. This may include following any additional requirements set by the Supervising Professional or site.

Appendix C

Literacy Instruction

Literacy instruction is required of all Commission approved Preliminary Multiple Subject, Education Specialist (Mild to Moderate Support Needs, Extensive Support Needs, Visual Impairments, Deaf and Hard of Hearing, Early Childhood Special Education), and PK-3 Early Childhood Education (ECE) Specialist Instruction teacher preparation programs pursuant to Senate Bill (SB) 488 (Chap. 678, Stats. 2021).

District and University must ensure that:

- Candidates have the opportunity to Practice Teaching Foundational Literacy Skills in settings that allow candidates opportunities to practice teaching students foundational skills. Opportunities must be provided to candidates in clinical practice settings to take and pass a Commission approved literacy performance assessment that includes a focus on foundational literacy skills and the additional cross cutting themes in literacy.
- Candidates must have the opportunity to practice a strong literature, language, and comprehension component with a balance of oral and written language.
- The clinical practice settings must allow candidates opportunities to practice TPEs related to oral and written language, as applicable to the credential program. Candidates must have opportunities to practice diagnostic techniques that inform teaching and assessment and early intervention techniques. This includes practice screening and diagnostic techniques that inform teaching and assessment and early intervention techniques, as appropriate to the credential and as identified in the TPEs and standard.
- In addition to the full list of Teaching Performance Expectations (TPEs), candidates must have opportunities to engage specifically with TPE 7.6, 7.7, and 7.8 in their clinical experiences. The TPEs are outlined below:

7.6/U7.6 Meaning Making. Engage students in meaning making by building on prior knowledge and using complex literary and informational texts (print, digital, and oral), questioning, and discussion to develop students' literal and inferential comprehension, including the higher-order cognitive skills of reasoning, perspective taking, and critical reading, writing, listening, and speaking across the disciplines. Engage students in reading, listening, speaking, writing, and viewing closely to draw evidence from texts, ask and answer questions, and support analysis, reflection, and research.

7.7/U7.7 Language Development. Promote students' oral and written language development by attending to vocabulary knowledge and use, grammatical structures (e.g., syntax), and discourse-level understandings as students read, listen, speak, and write with comprehension and effective expression. Create environments that foster students' oral and written language development, including discipline-specific academic language. Enhance language development by engaging students in the creation of diverse print, oral, digital, and multimedia texts. Conduct instruction that leverages students' existing linguistic repertoires, including home languages and dialects, and that accepts and encourages translanguaging.

7.8/U7.8 Effective Expression. Develop students' effective expression as they write, discuss, present, and use language conventions. Engage students in a range of frequent formal and informal collaborative discussions, including extended conversations, and writing for varied purposes, audiences, and contexts. Teach students to plan, develop, provide feedback to peers, revise using peer and teacher feedback, edit, and produce their own writing and oral presentations in various genres, drawing on the modes of opinion/ argumentation, information, and narration. Develop students' use of keyboarding, technology, and multimedia, as appropriate, and fluency in spelling, handwriting, and other language conventions to support writing and presentations. Teach young children letter formation/printing and related language conventions, such as capitalization and punctuation, in conjunction with applicable decoding skills.

•Within each clinical setting, it is expected that candidates have opportunities to practice skills outlined in the California Dyslexia Guidelines:
<https://www.cde.ca.gov/sp/se/ac/documents/cadyslexiaguidelines.pdf>

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Board of Education Regular Meeting
February 11, 2025

RETAINER AGREEMENT WITH THE TITAN GROUP PROFESSIONAL INVESTIGATIONS

BACKGROUND

The Titan Group is dedicated to supporting employers in navigating complex workplace investigations. The Human Resources Department seeks their support and due diligence in current and future workplace investigations.

The hourly fees for The Titan Group are as follows:

General Investigation/Workplace/EEO/Internal Affairs – POBRA Compliant	
	02/01/25-06/30/25
Investigation-Mileage apply	Hourly \$175.00
Computer-Forensics Mileage apply	Hourly \$285.00
Sub-rose (Surveillance) Mileage Apply	Hourly \$95.00
Mileage	\$00.85

Report Writing-Video Production	
1 hour or less, hourly	\$175.00
Transcripts, Per page	\$11.50

Video Copies	
DVD	\$11.00

Background Report	
Flat Fee/Criminal	\$375.00
Vehicle Research	\$35.00

Travel and mileage apply per investigator will be billed at no more than 1.5 hour to and 1.5 hour from each day.

Financial Impact

Not to exceed \$20,000 from General Fund

Administrator

Yolanda Mendoza, Acting Assistant Superintendent of Human Resources

PROPOSAL/RETAINER AGREEMENT

This will confirm (**Placentia-Yorba Linda USD**), hereinafter known as **Client**, is/are employing **Titan Empire Inc. DBA The Titan Group, Professional Investigations #26242**, hereinafter known as the **INVESTIGATIONS COMPANY/CONSULTANTS** to initiate services regarding the following matter.

Investigations, as assigned in 2025 (PYLUSD).

Consultant's and Investigator's rates are listed in the 2025 Fee Schedule. See proposal for additional rates for other services. Investigator will forward Client statements and/or invoices listing in detail **any and all** time and expenses incurred in the investigation of the matter.

All courtroom and deposition fees are on account. Included in Client's bill will be any costs incurred by Investigator for long distance toll calls, airfare, meals, lodging, parking, data inquiries, copies, sub-contractor's fees, etc., in reference to this case. Investigator will supply Client with receipts for meals and lodging when requested. Post investigative services are billed at 1.5 times the rate once the case has been completed such as for court, hearings, testimony, etc. Investigator will supply statements and/or invoices upon completion of various phases of the investigation, which Client agrees to pay immediately upon receipt.

Consultant shall defend, indemnify and hold (PYLUSD), its Trustees, agents, employees, or students harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of Consultant, his officers, agents, or employees.

(PYLUSD) shall defend, indemnify and hold Consultant, his agents and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligence or intentional acts or omissions of (PYLUSD), its Trustees, officers, agents, employees or students.

Contractor is an independent contractor and no employer-employee relationship exists between Contractor and (PYLUSD). Contractor declares and certifies that in the course and scope of this engagement he/she is not an employee or agent of (PYLUSD) and, in case of injury or illness, he/she is covered by a 24-hour health and hospitalization program that does not exclude the work to be performed by Contractor under this Agreement.

PROPOSAL/RETAINER AGREEMENT

Investigator will commence work upon requested by client either in email or verbally, Client agrees to pay all invoices within 30 days net.

Client and Investigator mutually agree to keep one another fully advised of evolving developments and/or newly developed data that could reasonably be considered helpful to the investigation in progress. Investigator agrees to faithfully obey all applicable laws of the State of California and the United States in the course and scope of this investigation. Investigator will work independently and follow PYLUSD policies.

Should any litigation arise from this agreement resulting from non-payment of fees, the prevailing party shall collect all attorney's fees and costs resulting from the litigation.

Should any litigation arise from this case through no fault of the Investigator, or his employees, the Client shall pay all fees (including the regular hourly rate of the Investigator) in addition to any costs sustained by the Investigator in the litigation process.

The investigator declares he is duly licensed by and through the California State Bureau of Security and Investigative Services, Private Investigator license number #26242.

This agreement shall be binding upon Client's heirs, executors, and personal representatives. Client, by signing this agreement, certifies he/she has thoroughly examined and fully understands the foregoing agreement. Investigator and Client mutually agree that all information regarding this matter will be kept in the strictest of confidence and in accordance with the Private Investigators Act.

Dated this..3....day of .January, 2025

Client:

CONSULTANT – Titan Empire Inc.
President, *Edward Saucerman*



“Where Experience Counts”

INVESTIGATIONS GENERAL FEE SCHEDULE:

2025 – Placentia-Yorba Linda USD

All services, including but not limited to; consultation, case administration, report preparation, surveillance, travel time and stand-by time are billed in 15-minute increments at \$175.00 per hour for workplace investigations, per investigator or associate. Other services are billed at the rates listed below.

Travel and mileage apply per investigator will be billed at no more than 1.5 hour to and 1.5 hour from each day. Mileage will be billed at .85 cents a mile per investigator from our office. Rental of special equipment necessary to complete an assignment is billed at cost. Other expenses are billed as incurred. Post Investigation services such as depositions, hearings and testimony are 1.5 times the hourly rate.

Terms: Net due in 30 days or as agreed.

INDIVIDUAL FEE SCHEDULE

❖ **General Investigation / Workplace / EEO / Internal Affairs - POBRA Compliant**

• Investigation	Mileage apply	Hourly	\$ 175.00
• Computer - Forensics	Mileage apply	Hourly	\$ 285.00
• Sub-rosa (Surveillance)	Mileage Apply	Hourly	\$ 95.00
• Mileage			\$ 00.85

❖ **Report Writing - Video Production**

• 1 hour or less, hourly	\$ 175.00
• Transcripts, Per page	\$ 11.50

❖ **Video Copies**

• DVD	\$ 11.00
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❖ **Background Report**

• Flat Fee / Criminal	\$ 375.00
• Vehicle Research	\$ 35.00

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
CLASSIFIED HUMAN RESOURCES REPORT
Board of Education Regular Meeting
February 11, 2025**

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Isabel Fonseca	School Secretary I	Buena Vista	01/17/25
Sheila Richards	SPED Intervention Assistant	Venture Academy	06/12/25

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Jose Alvarez	SPED Intervention Assistant	Venture Academy	12/19/24
Marlena Rae Behle	Child Care Teacher I	Bryant Ranch	02/28/25
Robin Bisignano	Child Care Teacher I	Travis Ranch	01/31/25
Rosa Maria Chirino Cruz	Child Care Teacher I	Woodsboro	01/07/25
Deann Dixon	SPED Intervention Assistant	Wagner	02/03/25
Zion Graves-Green	Instructional Assistant	Morse/Lakeview	01/16/25
Antonia Guzman Estrada	SPED Intervention Assistant	Tynes	01/31/25
Matthew Henderson	Noon Duty Supervisor	Golden	01/24/25
Cynthia Izvoreanu	SPED Intervention Assistant	Brookhaven	01/31/25
Jerrie Kiyokawa	School Secretary I	Travis Ranch	10/31/24
Samantha Peralta	Noon Duty Supervisor	Lakeview	01/27/25
Carly Radomski	Noon Duty Supervisor	Linda Vista	01/10/25
Amy Cira Sanchez	Child Care Teacher I	Wagner	01/20/25
Eloisa Tarin	Bilingual Clerk II	Ruby Drive	01/17/25
Lauren Westphal	Instructional Assistant	Glenknoll	01/24/25
Sarah Zamudio	Noon Duty Supervisor	Fairmont	12/04/24

<u>Change of Status</u>			
<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Joseph Bueno	Sub Bus Driver Trainee	Sub Bus Driver	01/23/25
Luisa Ruiz	Sub Bus Driver Trainee	Sub Bus Driver	01/23/25
Gabriella Sanchez	Account Tech I	Account Tech II	01/15/25

<u>Leave of Absence</u>				
<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
07662	Nutrition Svc Worker	Esperanza	Medical	01/06/25-01/24/25
15999	SPED Interv Assist	Fairmont	Educational	01/11/25-05/05/25
11599	SPED Interv Assist	Ex Learning	Medical	01/06/25-01/17/25
13768	Child Care Teacher	Ex Learning	Maternity	12/05/24-03/19/25
13768	Child Care Teacher	Ex Learning	Child Bonding	03/20/25-06/12/25
16255	Child Care Teacher	Ex Learning	Ch Bond Intermittent	02/17/25-10/31/25
12379	Sr Prog/Analyst	Technology	Medical	01/24/25-03/07/25
10717	Night Custodian	Lakeview	Child Bonding	01/15/25-02/14/25
16545	SPED Int Asst Spec	Glenview	Educational	01/24/25-03/14/25
08995	Reg Behavior Tech	SPED	Medical	01/13/25-01/30/25
14107	Custodian Night	Fairmont	Ch Bond Intermittent	02/17/25-10/31/25
15206	Health Clerk	YLMS	Medical	01/14/25-02/03/25
07909	Bus Attendant I	Transport	Medical	12/30/24-02/03/25
14176	Noon Supervisor	Bryant Ranch	Medical	01/12/25-02/14/25
14175	SPED Assistant	Travis Ranch	Medical	01/13/25-01/21/25
14175	SPED Assistant	Travis Ranch	Medical	01/23/25-06/09/25
02795	SPED Interv Assist	Venture	Medical	01/20/25-02/28/25
12379	Sr Prog/Analyst	Technology	Intermittent Education	03/17/25-05/02/25
02172	Instructional Assist	Glenview	Medical	12/28/24-02/03/25

11277	Account Tech II	Nutrition Svs	Medical	02/03/25-05/28/25
05921	Warehouse Worker	Warehouse	Medical	01/23/25-04/23/25
05683	Child Care Teacher	Rose Drive	Medical	01/29/25-02/28/25
16180	SPED Int Asst Spec	George Key	Medical	01/11/25-01/25/25
12603	Noon Supervisor	Van Buren	FMLA	12/30/24-04/23/25
09754	Campus Supervisor	Esperanza	FMLA-Unpaid	01/30/25-02/09/25
15134	Grounds II	Grounds	Child Bonding	01/30/25-03/14/25
16057	Noon Supervisor	Valadez	Medical	02/27/25-03/16/25
07240	SPED Assistant	Valencia	Medical	01/16/25-02/10/25
08414	Reg Behavior Tech	Glenview	Medical	01/31/25-02/06/25

Working Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Laura Cole	Child Care Teacher	Lead Child Care Teacher	01/06/25-05/09/25
Rigo Flores-Quintana	Groundskeeper II	Sprinkler Repair Worker	11/18/24-06/12/25
Elizabeth Pillion	Cook	Production Lead	12/10/24-06/13/25

Employ

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Salary</u>	<u>Effective</u>
John Amin	Noon Duty Supv & Sub	Glenview	\$16.50	01/07/25
Reyna Avalos	SPED Interv Assistant	Ruby Drive	\$22.07	01/13/25
Andreia Bernat	Nutrition Services Worker	Nutrition Svs	\$19.51	11/22/24
Maria Buyukasik	Bus Drive	Transportation	\$25.97	01/13/25
Gabriella Campos	SPED Interv Assistant	Golden	\$22.07	01/14/25
Chloe Carraway	Instructional Asst-Music	Elem Music	\$18.56	12/04/24
Natalie Costello	Night Custodian	Glenknoll	\$26.09	12/23/24
Erin Fuller	SPED Interv Assistant	Linda Vista	\$22.07	01/21/25
Audrey Garcia	Child Care Teacher I	Woodsboro	\$18.84	01/06/25
Heba Ghaly	SPED Interv Assistant	Fairmont	\$22.95	01/27/25
Jose Gutierrez	Warehouse Crew Chief	Warehouse	\$29.39	01/13/25
Maria Hernandez	Bus Attendant I	Transportation	\$23.20	01/06/25
Sydni Johnson	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Britney Mallonee	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Maria Maningding Ko	Secretary II	Maintenance	\$27.29	01/06/25
Ricardo Martinez-Garcia	Night Custodian	YLHS	\$26.09	12/30/24
Emily Mendoza-Paz	Child Care Teacher I	Golden	\$18.84	01/21/25
Claudia Monge	SPED Assistant	Ruby Drive	\$20.99	01/06/25
Derek Monge	Academy Tutor	Ex Learning	\$18.84	01/06/25
Kayla Morales	Child Care Teacher I	Ex Learning	\$18.12	01/06/25
Lynne Munet	Clerk I	Esperanza	\$25.93	01/13/25
Sabrina Obnamia	SPED Interv Assistant	George Key	\$22.07	01/07/25
Corinne O'Grady	SPED Interv Assistant	Tynes	\$22.07	01/06/25
Carly Radomski	SEPD Assistant	Ruby Drive	\$20.99	01/13/25
Tucker Raya	P.E. Instructional Assistant	Ed Svs	\$18.56	01/07/25
Norma Reyes	Noon Duty Supv & Sub	Melrose	\$16.50	01/13/25
Maria Rodriguez	Bil Elem L/M Tech	Melrose	\$26.90	01/06/25
Gabriella Sanchez	Account Tech I	Ex Learning	\$32.43	01/21/25
Raj Shrestha	Plant Coordinator I	Topaz	\$31.81	01/27/25
Bryan Soto	Heavy Equip Mechanic	Transportation	\$32.44	01/02/25
Olivia Tableros	Instructional Asst-Music	Elem Music	\$18.56	01/07/25
Anthony Villanueva	Midday Custodian	Fairmont	\$26.09	12/26/24
Sheila Walsh	Noon Duty Supv & Sub	Woodsboro	\$16.50	01/13/25

Short Term

<u>Employee</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Davis Ammari	20	Classroom Support	Valadez	10/15/24-06/12/25
Jessica Bartolo	18	Student Support	Linda Vista	01/06/25-01/10/25
Sheetal Bhanji	20	Math Intervention	Wagner	01/13/25-02/07/25
Natalia Castillo	100	TK Support	Linda Vista	11/01/24-06/12/25
Maricela Contreras	90	Child Care	Ed Svs	01/13/25-06/12/25
Jenny Dodgion	100	Overlap Support	Van Buren	12/22/24-06/12/25
Berlyn Figueroa	10	Student Support	Valencia	01/25/25-06/12/25
Berlyn Figueroa	10	Event Support	Valencia	01/25/25-06/12/25
Joanie Fillion	150	Clerical Support	Fiscal Services	01/01/25-06/30/25
Alexander Flor	30	Campus Support	OCSCS	08/27/24-06/12/25
Michelle Foust	100	Student Support	SPED	11/18/24-06/12/25
Estella Fritz	32	AVID Tutor	Tuffree	01/07/25-06/12/25
Ana Maria Garcia	20	Translate/Support	Rio Vista	11/01/24-06/13/25
Linda Genotti	6	After School Prg	Travis Elem	01/23/25-01/25/25
Fabiola Guerra	2	Child Care	SPED	01/22/25-01/22/25
Mili Hernandez	10	After School Interv	Morse	01/13/25-02/07/25
Nicole Hunter	100	Student Support	Linda Visa	01/06/25-06/12/25
Trina Jackson	4	Training New Aides	Wagner	02/20/25-05/15/25
Ann Kennedy	20	Math Intervention	Woodsboro	01/13/25-02/07/25
Kendra Livergood	150	Student Supv Asst	Ex Learning	01/27/25-06/18/25
Viviana Lozano	12	Training/Mtgs	Health Svs	12/16/24-01/15/25
Mariana Lozoya	20	After School Interv	Melrose	01/13/25-02/07/25
Michelle Miller	40	Transitioning Student	Tynes	01/06/25-06/12/25
Catie Nichols	30	Student Support	Tynes	01/06/25-06/12/25
Terri Pickering	100	Bus Support	SPED	12/16/24-06/12/25
Adriana Reeves	5	Pro-Act Training	Esperanza	01/15/25-01/16/25
Adriana Reeves	100	Student Bus Support	SPED	12/16/24-06/12/25
Sharon Rohrbacker	8	Student Support	Fairmont	10/16/24-06/12/25
Kelly Ryssel	5	Student Bus Support	SPED	01/07/25-06/12/25
Cathy Saba	15	Overlap Training	Melrose	01/06/25-01/31/25
Andrea Sandoval	20	Video Production	Morse	12/09/24-06/12/25
Damien Sandoval	150	Warehouse Sub	Warehouse	01/08/25-01/31/25
Jennifer Smith	3	Student Bus Support	SPED	01/14/25-01/17/25
Thomas St. John	69	Student Support	Morse	10/28/24-11/15/24
Melissa Thompson	4	Training New Aides	Wagner	02/20/25-05/15/25
Rebekah Viselli	20	Student Activities	El Dorado	01/25/25-05/30/25
Christine Walker	42	Student Support	Tynes	11/16/24-06/12/25
Brittany Watrous	60	Student Support	Lakeview	12/06/24-06/12/25
Siaria West	10	Transitioning Student	Mabel Paine	12/19/24-06/12/25
Claudia Welch	51	Training Secretary	Rio Vista	11/15/24-12/31/24
Teresa Yochum	25	Classroom Support	Linda Vista	12/19/24-06/12/25
Yifan Zhao	15	Translator	Lakeview	01/07/25-06/12/25

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Luis Ricardo Aguilar	Custodian	Custodial	12/09/24-06/30/25
Darian Alvarado	Custodian	Custodial	12/20/24-06/30/25
Lisa Bartolo	Clerk I	Glenknoll	01/27/25-06/13/25
Molly Bordbar	SPED Interv Assistant	SPED	01/23/25-06/12/25
Shannon Brickner	Comp Instructional Spec	Ed Svs	01/14/25-06/12/25
Shannon Brickner	Lib Media Tech	Ed Svs	01/14/25-06/12/25
Leczi Calvo Gonzalez	Bil Clerk III/Bil Attend Clerk	Valadez	01/27/25-07/10/25

Karissa Carranza	Bil Clerk III/Bil Attend Clerk	Valadez	01/27/25-07/10/25
Myrna Carrasco	Secretary II	El Camino	01/06/25-06/30/25
Lulu Chandler	Comp Inst Specialist	Ed Svs	01/14/25-06/12/25
Lulu Chandler	Lib Media Tech	Ed Svs	01/14/25-06/12/25
Rosa Chirino-Cruz	Bil Instructional Aide	Glenview	01/13/25-01/17/25
Teresa De La Torre	Secretary II	El Camino	01/06/25-06/30/25
Jacob Discher	P.E. Instructional Assist	Ed Svs	01/02/25-06/12/25
Cynthia Greenspan	Comp Instructional Spec	Ed Svs	01/14/25-06/12/25
Cynthia Greenspan	Lib Media Tech	Ed Svs	01/14/25-06/12/25
Cindy Hansen	Secretary II	El Camino	01/06/25-06/30/25
Laura Hartfelder	Clerk I	Fiscal Svs	01/23/25-02/28/25
Julie Imai	Secretary II	El Camino	01/06/25-06/30/25
Traci Jakobson	SPED Assistant/Intervention	SPED	01/24/25-06/12/25
Jennifer Littrell	Sr. Account Clerk	Ex Learning	11/18/24-01/21/25
Kristen Marais	Clerk I	Ruby Drive	01/23/25-06/12/25
Heather Murphy	Account Tech II	Nutrition Services	01/08/25-06/13/25
Bryant Nguyen	Clerk I	SPED	10/30/24-06/30/25
Britlyn Pace	PE Inst Asst	Ed Svs	01/14/25-06/12/25
Melissa Pineda	Bil Clerk III/Bil Attend Clerk	Valadez	01/27/25-07/10/25
Karen Qsar	Secretary II	El Camino	01/06/25-06/30/25
Maria Ramirez	Clerk I	Ruby Drive	01/23/25-06/12/25
Tucker Raya	P.E. Instructional Assist	Ed Svs	01/07/25-06/12/25
Maria Rodriguez	Bil School Secretary I	Melrose	01/08/25-06/30/25
Maria Rodriguez	Bil Sch/Comm Stu Adv	Melrose	01/06/25-06/30/25
Maria Rodriguez	Bil Clerk I	Melrose	01/06/25-06/30/25
Maria Ruano	Nutrition Svs Worker	Nutrition Svs	01/14/25-06/13/25
Isela Serra	SPED Assistant/Intervention	SPED	01/24/25-06/12/25
Olivia Tableros	Instructional Assistant	Elem Music	01/07/25-06/12/25
Reza Villanueva	SPED Assistant/Intervention	SPED	12/19/24-06/12/25
Brittany Watrous	Instructional Assistant	Ed Svs	01/07/25-06/12/25
Jordan Wood	Instructional Assistant	Elem Music	01/07/25-06/12/25
Jordan Wood	SPED Assistant/Intervention	SPED	01/07/25-06/12/25
Elizabeth Woodling	Secretary II	El Camino	01/06/25-06/30/25
Alexander Young	P.E. Instructional Assist	Ed Svs	01/02/25-06/12/25
Yolanda Zavala	Bil Clerk III/Bil Attend Clerk	Valadez	01/27/25-07/10/25

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Maegan Bethencourt	Choir Choreography	Valadez	\$2000	01/01/25-06/12/25
Scott Bilbruck	Guard Choreography	YLHS	\$5500	01/06/25-06/12/25
Zach Brushwyler	Girls Lacrosse	Esperanza	\$4271	02/10/25-04/23/25
Mia Cuppetelli	Music	YLMS	\$5500	09/09/24-12/31/24
Stephanie Dye	Dance Choreography	YLHS	\$2000	01/08/25-06/12/25
Ryan Espinoza	Choir Vocal	YLHS	\$2000	01/06/25-06/12/25
Berlyn Figueroa	Boys/Girls Volleyball	Valencia	\$2950	02/15/25-04/23/25
Tatiana Fung	Girls Soccer	Esperanza	\$2135	01/06/25-02/05/25
Sarah Garcia Linen	Cross Country	Valencia	\$250	02/22/25-05/02/25
Susan Gehringer	Music	Travis MS	\$5500	11/12/24-06/12/25
Aleeah Gould	Wrestling	Esperanza	\$2669	12/23/24-01/28/25
Lilah Haye	Dance Choreography	YLHS	\$2000	01/06/25-06/12/25
Julio Hernandez Armienta	Ceramics Lab Tech	Esperanza	\$5500	01/04/25-06/12/25
Austin Human	Girls Cross Country	El Dorado	\$1941	10/31/24-11/23/24
Margaret Human	Boys Cross Country	El Dorado	\$1941	10/31/24-11/23/24
Miranda Jimenez	Cheer	El Dorado	\$4271	02/01/25-03/31/25

Jeffery Jones	Robotics Engineer	Valencia	\$5500	01/07/25-06/12/25
Harold Kast	Theater Build Coach	YLHS	\$5500	01/22/25-06/12/25
Mackenzie Keck	Choir Choreographer	El Dorado	\$5500	01/13/25-04/30/25
Matthew Lai	Girls Volleyball	Valencia	\$250	02/15/25-04/23/25
James Lee	Boys Tennis	YLHS	\$4271	02/17/25-04/30/25
Terry Little	Robotics Engineer	Valencia	\$2000	01/16/25-06/12/25
Phil Nieto	Theater/Improv	El Dorado	\$2000	01/01/25-05/30/25
Jeanette Pun	Brass Band	YLHS	\$2000	01/06/25-06/12/25
Madisyn Scott	Hd Girls Lacrosse	Esperanza	\$5338	02/10/25-04/23/25
Jayden Sessom	Beach Volleyball	Esperanza	\$4271	02/10/25-04/16/25
Brian Slack	Orchestra	YLHS	\$2000	01/06/25-06/12/25
Dylan Sweet	Girls Lacrosse	Valencia	\$2136	02/10/25-04/23/25
Karina Ta	Cheer	El Dorado	\$4271	02/01/25-04/30/25
Chelsea Wong	Orchestra	YLHS	\$2000	01/06/25-06/12/25

Booster Funded Co-Curricular Assignments

<u>Employee</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Andrew Arreola	Boys Soccer	El Dorado	\$3000	11/18/24-02/05/25
Joseph Becerra	Event Supv/Timer/Scorekeeper	El Dorado	\$1000	11/01/24-06/30/25
Jimmy Chang	Boys Tennis	Esperanza	\$680	12/02/24-01/16/15
Jimmy Chang	Girls Tennis	Esperanza	\$680	12/02/24-01/16/25
Joe Cicero	Baseball	YLHS	\$4271	02/17/25-05/07/25
Jason Cohen	Boys Volleyball	Valencia	\$1650	02/15/25-04/23/25
Owen Furuta	Boys Basketball	Valencia	\$2291	11/18/24-02/05/25
Sarah Garcia Linen	Track	Valencia	\$1000	02/22/25-05/02/25
Rikku Guiling	Wrestling	YLHS	\$4271	11/11/24-01/28/25
Zachary Inzunza	Boys Basketball	Valencia	\$2750	11/18/24-02/05/25
Miranda Jimenez	JV Cheer	El Dorado	\$670	01/02/25-06/13/25
Matthew Lai	Boys Volleyball	Valencia	\$1650	02/15/25-04/23/25
Yesenia Perez	Event Supervisor	Valencia	\$600	12/07/24-06/30/25
Richard White	Boys Basketball	Valencia	\$458	11/18/24-02/05/25

Child Care Program: Child Care Teacher I: Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/25-06/30/25

<u>Employee</u>	<u>Effective</u>
Laura Cole	01/01/25
Ariya Eslahchi	01/21/25
Audrey Garcia	01/06/25
Britney Mallonee	01/06/25
Kayla Morales	12/17/24
Arjae Taylor	01/09/25

Child Care Expanded Learning: Student Supervision Assistant: Short Term: NTE 150 Hrs., All Sites, 07/01/25-06/30/25

<u>Employee</u>
Hala Abdelhady
Valerie Hibbard
Christian Mendez
Anaheim Molina
Anika Rubalcava
Jeanina Ruiz
Claudia Vergara

Child Care Expanded Learning: Academy Tutor: Short Term: NTE 85 Hrs., All Sites, 2024-2025 SY
Employee
Gabriella Campo
Derek Monge

Special Education, SPED Assistant/Intervention Assistant/Specialized, Student Support, NTE: 100 hours, All Sites, 12/22/24-06/12/25

David Brink
Isabella Canaya
Colleen Cook
Kirsten Frazier
Erin Fuller
Matthew Jackson
Brooke Mercado
Janelle Newport
Carly Radomski
Sean Tannehill

Special Education, SPED Assistant/Intervention Assistant/Specialized, Student Support on the Bus, NTE: 100 hours 12/16/24-06/12/25

Marisela Chavolla
Emma Corbell
Judith Floray
Erica King
Helen Lee
Jennifer Lopez
Maria Teresa Media

Special Education, SLPA Support for Caseloads, NTE 100 Hrs., 11/16/24-06/12/25

Kameryn Bergeron
Sarah Cella

Use and Facilities: Auditorium Tech Support for Theaters: Short Term: NTE 150 Hrs. 02/01/25-02/28/25

Maher Abukhader
Seth Diaz
Bakshi Falit
Josh Hernandez
Thomas Judd
Emmitte Keele
Allyson Lee
Blasé Maffia
Brian Munoz
Matthew Palmer
Tatiana Rodriguez
Alan Rodriguez-Castro
Jeremy Smith
Christopher St. Aubin
Nhu Y Tran
Jonathan Tune

Noon Duty Supervision Substitute and Short-Term: NTE 150 Hrs., 2024-2025 SY

<u>Employee</u>	<u>Site</u>
Christina Boonmag	Fairmont
Rosa Chirino Cruz	Glenview

Marcia Diaz
Yasmin Noureldin
Maricela Muniz Zapien
Jessica Ruggles
Sheila Walsh

Rose Drive
Mabel Paine
Ruby Drive
Rose Drive
Woodsboro

AVID Tutors, Short Term: NTE 150 Hrs. All Sites 11/19/24-04/30/25

Tamara Bucio
Estella Fritz
Tanya Trejo
Stephanie Vasquez-Torres

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
 CERTIFICATED HUMAN RESOURCES REPORT
 Board of Education Regular Meeting
 February 11, 2025**

Resignation

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Gabrielle Flores	Topaz	Teacher	06/13/25
Amruta Singh	Special Education	Program Specialist	03/07/25

Retirement

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
Tiffany Eliot	Lakeview	Teacher	02/11/25
Grace Stanton	Valencia	Teacher	06/13/25

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Salary</u>	<u>Effective</u>
Ashley Novotny	AST	Golden	Temp	\$65,295	10/14/24-Correction
Stephanie Petersen	Speech Ther 60%	Spec Ed	Temp	\$45,137	01/13/25
Janet Quintana	Elementary	Glenview	Temp	\$68,698	01/07/25

Termination

<u>Employee</u>	<u>Site</u>	<u>Position</u>	<u>Effective</u>
08100	Human Resources	Sub Teacher/Walk-On Coach	02/11/25

Leaves of Absence

<u>Employee ID#</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
13437	Teacher	Brookhaven	Maternity/Bonding	03/03/25-05/23/25
08429	Teacher	Valencia	Maternity/Bonding	11/02/24-06/13/25
02850	Psychologist	Spec Ed	Medical	01/22/25-02/19/25
00731	Teacher	Lakeview	Medical	01/10/25-01/24/25
14621	Res Spec	Tuffree	Medical	01/22/25-02/28/25
15804	Coord	Spec Ed	Maternity	02/11/25-03/06/25
10104	Teacher	Spec Ed	Child Bonding	01/23/25-04/25/25
16152	Teacher	Ruby Dr	Maternity/Child Bonding	02/21/25-05/16/25
16613	Teacher	Topaz	Maternity	04/24/25-06/30/25
09834	Teacher	Tynes	FMLA Unpaid	01/29/25-01/31/25
09834	Teacher	Tynes	Child Bonding	02/03/25-05/06/25
08540	Teacher	Morse	FMLA Unpaid/Intermittent	01/13/25-06/13/25
16298	Teacher	Van Buren	Medical	01/28/25-04/30/25
16298	Teacher	Van Buren	Child Bonding	05/01/25-06/13/25
13392	Teacher	Valencia	Discretionary-Unpaid	02/13/25-03/30/25
09853	Teacher	Elem PE	Maternity	02/26/25-05/07/25

Extra Periods

<u>Employee</u>	<u>Site</u>	<u>Subject</u>	<u>Increase Contract</u>	<u>Effective</u>
Daniel Myers	El Dorado	Lang Arts	1/6 Contract	01/06/25-06/12/25

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly Rate</u>	<u>Hours</u>	<u>Effective</u>
Rachel Ackerman	Lakeview	Intervention Prg	\$55	20	01/13/25-02/07/25
Bridget Barta	Spec Ed	Elem Dept Mtg	\$55	10	11/18/24-12/20/24

Gary Bowers II	Spec Ed	Assessments	\$55	15	09/02/24-06/13/25
Ryan Broadwater	Kraemer	After School Club	\$28	50	01/27/25-06/12/25
Alexis Burt	Melrose	After School Interv	\$28	20	01/13/25-02/07/25
Karen Cabral	Valadez	After School Tutor	\$55	25	01/23/25-06/12/25
Gloria Castillo	Glenview	Data Review Math/ Reading	\$55	54	01/13/25-06/12/25
Yesenia Castillo	Human Resc	LOT318 Tutor	\$55	150	12/02/24-06/30/25
Jaclyn Chavez	YLHS	Attendance Recovery	\$55	5	01/25/25-01/25/25
Amanda Chen	Spec Ed	Tutoring	\$55	100	12/16/24-06/30/25
Carmen Coindreau-Gonzalez	Spec Ed	IEP Mtgs	\$28	13	11/12/24-06/13/25
Michael English	OCSCS	Admin Designee	\$55	20	01/06/25-06/12/25
Lori Frank	Ed Svs	Family Literacy Night	\$55	3	01/01/25-06/12/25
David Gonzalez	Student Svs	PBIS Lead	\$55	8	09/09/24-06/12/25
Corinna Harnett	Human Resc	LOT318 Tutor	\$55	150	12/02/24-06/30/25
Ashley Herrick	Ed Svs	AST Overlap	\$28	6	12/01/24-12/20/24
Sarah Hobbs	Linda Vista	After School Interv	\$55	50	01/21/25-06/12/25
Suzanne Hofstetter	Fairmont	Math Intervention	\$55	30	01/13/25-04/10/25
Alicia Jacinto	Human Resc	LOT 318 Tutor	\$55	150	01/07/25-06/30/25
Magdalena Karpinska	El Dorado	Intervention Prg	\$55	8	12/09/24-12/17/24
Jennifer Milam	Parkview	Elem ELA Interv	\$55	40	02/18/25-04/10/25
Roberto Mora	Rio Vista	IEP Mtg	\$55	10	01/14/25-06/13/25
Ashley Novotony	Golden	After School Interv	\$55	10	01/13/25-02/07/25
Cozette Petitt	El Dorado	Attendance Recovery	\$55	5	01/11/25-01/11/25
Janet Quintana	Glenview	Prof Dev/Collab	\$55	6	01/09/25-01/09/25
Jamie Randall	Spec Ed	Assessments	\$55	4	11/04/24-06/13/25
Jenner Rasic	Golden	After School Sub	\$55	10	01/21/25-02/07/25
Tyler Rex	Esperanza	Attendance Recovery	\$55	5	01/25/25-01/25/25
Dennis Riggs	YLHS	Attendance Recovery	\$28	5	01/11/25-01/11/25
Claire Schade	Mabel Paine	Class Size Overage	\$55	32	11/01/24-06/12/25
Mark Switzer	Ed Svs	CTE	\$55	20	09/01/24-06/30/25
Emily Taylor	Travis Elem	GATE Academy Coor	\$55	20	01/08/25-06/12/25
Veronica VanDeventer	Ed Svs	CTSO Adviser	\$55	63	09/01/24-06/30/25

Educational Services, 504/SST Coordinator, \$55/Hr., 09/01/24-06/30/25

<u>Employee</u>	<u>NTE Hours</u>
Cozette Petitt	150
Dianne Richter	10
Ashley Spencer	50

Educational Services, Administer and Score Performance Task, \$55/Hr., NTE 2 Hrs., 01/15/25-06/12/25

Katherine Burrows
Mackenzie Cubias
Leonel Diaz
Sandra Doh
Gabrielle Flores
Tiana Gibbs
Taylor Hoffman
Deja McCullough
Leanabeth Plunkett
Claire Schade

Educational Services, CAASPP Coordinator, \$55/Hr., 09/01/24-06/30/25

<u>Employee</u>	<u>NTE Hours</u>
Tammie Aho	15
Olivia Lytton	47

Educational Services, EL Teacher Rep Professional Development, \$55/Hr., NTE 8 Hrs., 01/30/25-06/30/25

Tiffany Badger
Erin Braun
Xochitl Diaz
Ashley Freeman
Dana Gigliotti
Chris Henry
Kim Martinez
Catherine Sullivan
Amaryllis Velasco
Rilee Williams

Educational Services, Elementary Family Literacy Nights, \$55/Hr., NTE 3 Hrs., 01/01/25-06/12/25

Daune Abadie
Ligia Alvarado-Stowell
Joan Angeles
Jennifer Barber
Yvonne Batshoun-Gonzalez
Elvira Bermudez
Zoe Bonfield
Stella Campos
Kimberly Castillo
Stacy Chamu-Lemus
Lisa Chouchan
Xochitl Dachenhausen
Heather Day
Jackie Deano
Brenda Dimopoulos
Stephanie Edson
Tiffany Eliot
Inge Eppink
Lizette Garcia
Kim Goodwin
Lisa Graham
Kimberly Griffin
Jamie Grijalva
Michael Hedderig
Sarah Hoffman
Alesa Kerr
Erin Kilbarger
Julie Lama
Noelle Lopez
Lisa MacDonald
Jennifer Milam
Ester Miller
Tina Mora
Vicki Osborn
Dawn Page

Lynette Parelli
Brianna Pearson
Stephanie Perez
Coryanne Skibiski
Rocio Sobschakhj
Tami Tang
Kristin Tesoro
Tiffany Vasquez
Michelle Woinarowicz
Eva C. Ybarra
Chelsea Youngberg

Educational Services, K-2 Reading Difficulties Risk Screener Task Force, \$55/Hr., NTE 10 Hrs.,
01/01/25-06/12/25

Anna Behrendt
Elvira Bermudez
Kimberly Castillo
Tiffany Eliot
Susan Gruber
Heidi Gump-Woodward
Sarah Hoffman
Stacy Hoffman
Joleen Jones
Julie Lama
Mariana Mondragon-Vega
Lisa Nicholson
Erika Ontiveros
Vicki Osborn
Jenna Redwine
Cory-Anne Skibiski
Elizabeth Solyom
Teresa Vitelli

Educational Services, TK Pilot Teacher Data Collection Mtg, \$55/Hr., NTE 1 Hr., 01/24/25-01/31/25

Veronica Aguas-Gomez
Kandice Ames
Michelle Anderson
Angelina Avila-Perez
Marlene Beltran
Nicole Campbell
Katherine Do
Kimberly Goodwin
Claudia Lanzi
Emily Liu
Kristin Long
Susy Magana
Carla Martin
Tina McKean
Jodi Nakamoto
Anell Nevarez-Carrera
Marsha Pinson
Paige Smith
Jennifer Soto
Jennifer Steward

Mark Ukes
Kimberly Wisnia
Jessica Zunigabravo

Expanded Learning, Early Development Index, \$55/Hr., NTE 13 Hrs., 02/03/25-03/31/25

Brittany Aase
Joan Angeles
Kerry Archuleta
Courtney Baize
Jennifer Barber
Carla Battle
Anna Behrendt
Michelle Beresford
Tamara Borrego
Gina Chi
Brenda Dimopoulos
Laura Does
Kristen Dominguez
Tiffany Eliot
Adriana Garcia-Ruiz
Jamie Grijalva
Susan Gruber
Mandy Gutierrez
Monica Guzman
Janeen Hill
Stacy Hoffman
Jane Huff
Jennifer Johns
Cara Johnson
Haley Johnson
Jana Jones
Julie Lama
Jacqueline Laporte
Mercedes Leal-Carrillo
Elana Leiken
Lori Mathewson
Sarah McElwee
Rachel Moss
Deanna Nelson
Patricia Page
Yeni Pasillas
Stacy Perr
Scott Quarto
Cassandra Raichel
Stacy Shimoda-Harms
Rocio Sobschak
Stacy Stevens
Grace Stutz
Juliana Tabata
Marissa Tan
Marta Thomas
Rachelle Van De Ham
Teresa Vitelli
Eva C. Ybarra

Fairmont, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 02/01/25

Zoe Bonfield
Brittany Brechwald
Marsha Pinson
Allison Smith

Fairmont, GATE Information Night, \$55/Hr., NTE 1 Hr., 01/09/25

Jill Cooney
Amanda Dunnuck
Alexis Hightower
Jennifer Jacobson
Patricia Shea

Glenknoll, After School Intervention, \$55/Hr., NTE 10 Hrs., 01/13/25-02/07/25

Judy Gutierrez
Danielle Miller

Glenview, Intervention Program, 10/21/24-04/10/25

<u>Employee</u>	<u>NTE Hours</u>	<u>Hrly Rate</u>
Muhita Ahmad	60	\$28
Gloria Castillo	40	\$55
Brian Draper	60	\$55
Itzel Lozoya	40	\$28
Carla Martin	40	\$55
Elizabeth Solyom	40	\$55
Alexandra Torres	20	\$55

Golden, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Suzanne Bilhartz
Amanda Cerda
Lisa Fraser
Laurie Hansen
Jolene Jones
Sandy Jung
Joy Rasic
Scott Villanueva

Golden, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 02/01/25

Tara Bloomquist
Terri Hanna
Michelle Woinarowicz

Lakeview, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Rachel Ackerman
James Burns
Natalie Riggio
Heidi Sabio
Shannon Vlastnik

Lakeview, Mentor Foster Youth, \$55/Hr., NTE 25 Hrs., 01/06/25-06/13/25

Rachel Ackerman
Garrett Bentley

Mabel Paine, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/10/25

Katherine Do
Sarah Morgigno
Claire Schade

Melrose, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Alejandra Alvarez
Stacy Farkas
Tina Mora
Anne Marie Plascencia

Morse, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Jon Gomez
Bailey Knutsen
Lynette Parelli
Kristin Tesoro
Ana Zamora-Lopez

Morse, After School Intervention Subs, \$55/Hr., NTE 19 Hrs., 01/14/25-02/07/25

Jennifer Callahan
Nancy Miller
Karen Skokan
Claudia Sundstrom

OCSCS, After School Innovation Lab Club, \$55/Hr., NTE 21 Hrs., 01/07/25-06/12/25

Julie Masone
Christopher Parlapano

OCSCS, La Posadas Event, \$55/Hr., NTE 2 Hrs., 12/02/24-12/20/24

Evan Gray
Alexander Quan
Juan Vargas

Rio Vista, ELOP Intervention Afterschool, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Courtney Granger
Donna Lopez

Rose Drive, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Harvey Armbrust
Katie Becker
Janice Huff
Kim Nerio
Jenny Raya

Sierra Vista, ELA Intervention, \$55/Hr., 01/13/25-02/07/25

<u>Employee</u>	<u>NTE Hours</u>
Melissa Gifford	10
Kimberly Griffin	20
Isabel Jackle	10
Haley Johnson	10
Chelsea Youngberg	20

Special Education, IEP Mtg., \$55/Hr., 11/11/24-06/13/25

<u>Employee</u>	<u>NTE Hours</u>
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Cynthia Caderao 4
Courtney Gruis 2
Yeni Osuna-Pasillas 15
Mark Ukes 10
Virginia Welch 2

Student Services, Home Hospital, \$55/Hr., NTE 178 Hrs., 01/09/25-06/12/25

Haley Johnson
Danielle Miller

Topaz, After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Elvira Bermudez
Andrea Cronin
Lizette Garcia
Marisela Gutierrez
Rossana Hamilton
Michael Hedderig
Lisa MacDonald
Daniella Martinez
Minerva Pena
Jessica Sandoval

Travis Ranch Elem, Math and ELA Intervention, \$55/Hr., NTE 80 Hrs., 01/13/25-06/12/25

Stacey Dahlman
Kristine Hernandez
Emily Taylor

Tuffree, Attendance Recovery, \$55/Hr., NTE 10 Hrs., 01/25/25

Stephanie Brock
Matthew Legrand

Tynes, Intervention Program, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Rachel Aguilar
Carin Benner
Athiah Chaudry
Jordan Dodge
Shelly Freeland
Molly Gorman
Tara Gutierrez
Amy Larsen
Beatriz Millan
Erin Pon
Liliana Reyes

Valadez, Attendance Recovery, \$55/Hr., NTE 5 Hrs., 01/25/25

Xochitl Diaz
Jackson Keller

Van Buren, Math and ELA Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Francine Bless
Alexandra Gauthier
Jaime Griffin
Shellie Mac Murtrie
Meghan Meyers

Jessica Nguyen
 Cassandra Raichel
 Stephanie Scott
 Makiko Shibata-Ellis

Wagner, Elementary After School Intervention, \$55/Hr., NTE 20 Hrs., 01/13/25-02/07/25

Sherri Cruz
 Jennifer Gill
 Diane Seitz

Stipends

<u>Employee</u>	<u>Site</u>	<u>Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Norma Perez Rocha	Glenview	Lead Teacher	\$572	12/13/24-06/12/25

Lakeview, Outdoor Science Prg., NTE \$588, 02/24/25-02/26/25

Garrett Bentley
 Michele Alberto
 Tammy Williams

Mabel Paine, Outdoor Science Prg, NTE \$588, 02/24/25-02/26/25

Lauren Thurston
 Steve Zietlow

Morse, Outdoor Science Prg, NTE \$882, 02/18/25-02/21/25

Jon Gomez
 Tami Tang

Rio Vista, Outdoor Science Prg., NTE \$588, 12/11/24-12/13/24

Aracely Figueroa-Villareal
 Barbara Kohler
 Lena Miller
 Jennifer Raya

Woodsboro, Outdoor Science Prg, NTE \$882, 01/07/25-01/13/25

Lisa Bradley
 Emily Carlson

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Andrew Aronson	Parkview	MS Flag Football	\$1246	12/09/24-01/27/25
Richard Cadra	YLMS	Film/Editing Coach	\$2000	01/06/25-06/12/25
Bincins Garcia	YLHS	Marching Band Dir CIF	\$641	11/02/24-11/08/24
Brent Hendry	YLHS	Art Show Coordinator	\$2000	01/06/25-06/12/25
Brent Hendry	YLHS	Schoolwide Art Program	\$2000	01/06/25-06/12/25
Connor Hipwell	YLHS	Marching Band Dir CIF	\$641	11/02/24-11/08/24
Marianna Murray	YLHS	Academic Coach-Debate	\$4271	01/06/25-06/12/25
Jason Parker	Valencia	E-Sports Adviser	\$3203	08/22/24-06/13/25
Stacy Shube	YLHS	Hd Cheer CIF	\$1602	11/02/24-11/22/24
Keri Walters	Esperanza	Hd Boys Tennis Longevity	\$1352	02/17/25-04/30/25

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Leina Howard	YLMS	MS Flag Football	\$1246	12/02/24-01/27/25
Tim Huhn	YLMS	MS Volleyball	\$1246	09/04/24-10/11/24